

TABLE OF CONTENTS

INTRODUCTION:

City Manager's Message	1
------------------------------	---

EXECUTIVE SUMMARY:

Vision and Mission Statement	9
Map of Cedar Hill	10
Community Profile	11
Statistical Information	12
Business Industry Top Employers	15
Statutory Requirements	16
Property Tax Rate	17
Basis of Accounting.....	19
Basis of Budgeting	20
Budget Process.....	23
Budget Calendar	24
Budget Amendments.....	27
Priorities and Issues Affecting the 2013 Budget.....	28
Theme	29
Non-Financial Goals.....	30
Organization Chart	36
Summary of Personnel	37
Personnel Schedule Detail	38
Financial Structure of the Budget	44
General Fund Revenue	45
General Fund Expenditures	50
Special Revenue	53
Debt Service Fund	58
Capital Projects Funds.....	63
Impact of Capital Improvement Programs.....	65
Enterprise Fund (Water and Sewer)	66
Internal Service Fund.. ..	71
All Funds Summary.....	74
Budgeted Expenditures - Variance Comparison	75

ORDINANCES and POLICIES:

Budget Ordinance	77
Capital Improvements Ordinance	79
Tax Rate Ordinance	81
Water/Wastewater Ordinance	83
Fiscal Management Policies.....	87

GENERAL FUND:

Fund Description	97
Fund Summary	98
Summary of Projected Revenues	99
Expenditures by Category	100
Expenditures by Departments / Divisions	101

General Administration Departments / Divisions:

Administration	102
Human Resources	107
Information Technology	114
Finance	120
Government Center	125
General Fund Non-department	129

Public Safety Departments / Divisions:

Police	130
Police - Animal Control	137
Fire	139
Emergency Management	145
Municipal Court	148
Code Enforcement	152
Animal Shelter	156

Community Services Departments / Divisions:

Parks	162
Recreation	168
Library	175
Neighborhood Services	181
Main Street	185
Planning	191

Public Works Departments / Divisions:

Streets and Drainage	196
Fleet Maintenance	200

SPECIAL REVENUE FUNDS:

Fund Descriptions	205
Combined Funds	207
Police Forfeiture Fund	208
Animal Shelter Fund	209
Animal Shelter Donation Fund	210
Library Fund	211
Hotel-Motel Tax Fund	212
High Pointe Public Improvement District Fund	213
Waterford Oaks Public Improvement District Fund	214
Police Reserve Pension Fund	215
Landscape Beautification Fund	216
Joe Pool Lake Escrow Fund	217
Traffic Safety Fund	218
Community Development Corporation Fund	219
Valley Ridge Park	220
Recreation Center	224
Community Development Corporation Fund Debt Service Schedule	230
Economic Development Corporation Fund	231

DEBT SERVICE FUND:

Fund Description	241
Fund Summary	242

Debt Service Schedule of Requirements:

General Obligation Bonds – 2003-A Series	243
General Obligation Bonds - 2004 Series	244
General Obligation Refunding Bonds 2005 Series	245
General Obligation Estimated - 2005 Series	246
General Obligation Bonds - 2006	247
Certificate of Obligation - 2006 Series	248
General Obligation Bonds - 2006-A Series	249
General Obligation Bonds - 2007 Series	250
Certificate of Obligation - 2007 Series	251
Certificate of Obligation - 2008 Series	252
General Obligation Bonds - 2008 Series	253
General Obligation Refunding Bonds - 2009 Series	254
General Obligation Refunding Bonds - 2011 Series	255
General Obligation Refunding Bonds - 2012 Series	256
Annual Requirements to Amortize Debt	257

GENERAL GOVERNMENT CAPITAL PROJECTS FUND:

Fund Descriptions	259
General Government Capital Projects Funds Summary	261
Restricted Parks Fund	262
Restricted Streets Fund	263
Street Construction Fund	264
Drainage Fund	265
Building Improvement Fund	266
Capital Recovery Fee Fund	267
Government Center Fund	268
Building Renovation Fund	269
Street and Facility CIP Plan	270

ENTERPRISE FUND:

Water and Sewer Fund Description	273
Water and Sewer Fund Budget Summary	274
Utility Billing	276
Public Works / Engineering	280
Water and Sewer Operations	286
Water and Sewer Fund Information Technology	290
Water and Sewer Fund Non-Department	291

WATER and SEWER CAPITAL PROJECTS:

Water and Sewer Capital Project Fund Description	293
Water and Wastewater CIP	294
Annual Requirements to Amortize Debt-Water and Sewer Fund	293

INTERNAL SERVICE FUND:

Equipment Fund Description	297
Equipment Fund Budget Summary	298
Approved Equipment Purchases	299

GLOSSARY	301
-----------------------	------------