

# THE LAGOON



## FY2023-2024 PROPOSED BUDGET

CITY OF CEDAR HILL, TEXAS



# City of Cedar Hill

## Fiscal Year 2023-2024

### Budget Cover Page

#### (Proposed)

This budget will raise more revenue from property taxes than last year's budget by an amount of **\$3,320,270**, which is a **9.63** percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is **\$1,048,863**.

The members of the governing body voted on the budget as follows:

<b>Voting by Member (For, Against, Present Not Voting, Absent):</b>	<b>Tax Rate Proposal</b>	<b>Adoption of Budget</b>
Stephen Mason, Mayor		
Alan E. Sims, Mayor Pro Tem		
Shirley Daniels, Council Member		
Daniel C. Haydin, Jr., Council Member		
Chad A. McCurdy, Council Member		
Gregory Glover, Council Member		
Maranda Auzenne, Council Member		

<b>Property Tax Rate Comparison</b>	<b>2023-2024</b>	<b>2022-2023</b>
Property Tax Rate:	\$0.646525/100	\$0.657000/100
No New Revenue Tax Rate (NNR):	\$0.605625/100	\$0.597583/100
NNR Maintenance & Operations Tax Rate:	\$0.447011/100	\$0.444901/100
Voter Approval Tax Rate:	\$0.646525/100	\$0.659439/100
Debt Rate:	\$0.183869/100	\$0.176437/100

**Total debt obligation for City of Cedar Hill secured by property taxes:**

<b>Summary of Debt Outstanding:</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
General Obligation Debt (GO):	\$65,885,000	\$21,127,400	<b>\$87,012,400</b>
Certificates of Obligation (CO):	\$25,600,000	\$10,137,632	<b>\$35,737,632</b>
Taxable Notes	\$3,330,000	\$222,893	<b>\$3,552,893</b>
<b>Total</b>	<b>\$94,815,000</b>	<b>\$31,487,924</b>	<b>\$126,302,924</b>

# TABLE OF CONTENTS

## INTRODUCTION:

Table of Contents .....	.....
City Manager's Message.....	1
City Officials.....	3

## BUDGET SUMMARY:

Combined Budget Summary (All Funds) .....	4
Citywide Program Request (All Funds) .....	5
Citywide Equipment Request (All Funds) .....	7
Citywide Staffing Summary (All Funds) .....	9

## TAX INFORMATION

Property Tax Information .....	10
--------------------------------	----

## FUNDS

General Summary Fund (0001) .....	13
General Fund Departments.....	14
Debt Service Fund (0030) .....	71

### Special Revenue Funds Listing

PEG Fund (0004) .....	77
Animal Shelter Fund (0301) .....	78
Hotel Occupancy Tax Fund (0302).....	81
Municipal Court Special Revenue Fund (0304) .....	85
Police Forfeiture Fund (0306) .....	86
JPL Nature Corridor Permanent Fund (0310).....	87
JPL Nature Corridor Opportunity Fund (0311) .....	88
Library Donation Fund (0312) .....	89
Regional Fire Training Fund (0316) .....	90
Landscape Beautification Fund (0317) .....	91
Traffic Safety (Red Light Camera) Fund (0318) .....	92
Police Federal Forfeiture Fund (0320) .....	93
Crime Control and Prevention District Fund (0322) .....	94
Economic Development Incentive (EDI) Fund (0326) .....	97
Tax Increment Financing (TIF) Fund (0327) .....	98

### Public Improvement Districts

High Pointe PID Fund (0313) .....	99
Waterford Oaks PID Fund (0314) .....	100
Winding Hollow PID Fund (0325) .....	101
Windsor Park PID Fund (0328) .....	102
Cedar Crest PID Fund (0329) .....	103

# TABLE OF CONTENTS

## **Fiduciary Funds**

Police Pension Reserve Fund (0060) .....	104
--	-----

## **Component Units:**

Community Development Corporation Fund (0308) .....	105
Economic Development Corporation Fund (0309) .....	111

## **Water & Sewer Summary**

Water and Sewer Fund .....	115
----------------------------	-----

## **Water And Sewer Capital Funds**

Capital Improvement Fund Summaries .....	117
5-Year WS Capital Improvement Plan (CIP) .....	121

## **Internal Service Funds**

Equipment Replacement Fund.....	122
Self-Insurance Fund .....	123

## **General Government Capital Funds 5-year Capital Improvement Plans (CIP)**

Public Facilities & Equipment CIP.....	124
Parks CIP.....	125
Streets CIP .....	126
Drainage CIP .....	127
Building Capital Maintenance Fund (1000).....	128
Capital Recovery Fee - Street Impact Fee Funds (2511-2514).....	129
Street Construction Fund (2600) .....	130
Restricted Streets Fund (2601) .....	131
Downtown/City Center Fund (2602) .....	132
Drainage Capital Fund (2700).....	133
Drainage Detention Fund (2701) .....	134
Restricted Park Development Fee Fund (3000) .....	135



## ADMINISTRATION

285 Uptown Blvd.  
Cedar Hill, TX  
75104

August 4, 2023

Honorable Mayor & Members of the City Council:

It is with great pleasure that I submit for your consideration the FY2024 City Manager Proposed Budget for the City of Cedar Hill. The proposed budget supports the essential city services that our citizens and customers rely on every day, and it advances the City Council's strategic priorities: Public Safety; Bond Implementation; Planning & Development; Communications; and Community Engagement and Neighborhood Revitalization. These priorities are the result of extensive and on-going community engagement as expressed through Cedar Hill's integrated network of strategic plans, community surveys, neighborhood walks, and citizen committees.

### Key Budget Highlights

#### 1. Public Safety Enhancements

Cedar Hill is the safest city in our region because of the City Council's long-term investment in Public Safety. The proposed budget builds on that investment to attract and retain quality personnel and to provide them with the equipment they need. The budget includes \$2 million for a public safety compensation plan that improves Cedar Hill's position in the market for police and fire. We have already seen significant improvement in recruiting and hiring efforts since the City Council adopted the plan in April.

We implemented a new public safety radio system this year to improve communications within our police and fire departments and with emergency personnel throughout the region. The proposed budget for FY2024 includes \$100,000 for the first-year subscription cost for that service.

The proposed budget includes \$520,000 for replacement of police vehicles, and \$390,000 is included in the CIP budget for a new ambulance. The budget allocates \$70,000 to replace the police department's handguns and for drones to aid in emergency response.

#### 2. Bond Implementation

Next spring, the community will celebrate the grand opening of the new Library, Museum, Signature Park & Trail. This premier facility will transform the delivery of library services in our community and offer a one-of-a-kind park and trail experience. The proposed budget includes \$920,000 for the partial-year cost to operate and maintain the new facilities.



TREE CITY USA®



PROUD TO BE  
A Certified Scenic City



This year we celebrated the completion of another highly-anticipated community amenity – the Lagoon at Virginia Weaver Park. The proposed budget includes operating costs and revenues for this facility.

**3. Planning & Development**

The City Council adopted Cedar Hill Next, the City's the award-winning comprehensive plan, in 2022. The first step to implement the comprehensive plan is to update the City's zoning and subdivision regulations to align with the vision and policies detailed in the plan. To that end, the proposed budget includes \$100,000 to begin the process of updating and consolidating the City's development code.

**4. Communications**

The proposed budget continues funding to complete the branding initiative and tourism strategic plans that the City Council approved this year. These plans will unify and enhance our messaging for economic development and tourism efforts and chart a path to establish Cedar Hill as a destination for visitors. The proposed budget also includes \$10,000 for additional signage opportunities.

**5. Community Engagement**

Cedar Hill is an engaged community, and the proposed budget continues to fund the City Council's signature engagement programs like the Citizens Leadership Academy, Mayor's Teen Council, Distinctive Character Recognition, Premier Neighborhood Awards, Neighborhood Walks, and so many more. In FY2024, the City will host the Best Southwest Juneteenth celebration and our second annual LatinFest event. The proposed budget also allocates \$60,000 for the new senior transportation program through STAR Transit and funding for the free senior lunch program.

I would like to express my appreciation to Mayor Mason, the City Council, board and commission members, and City staff for their hard work on the priorities and policies presented in this proposal. I look forward to serving with you as we work together to make our community's vision a reality.

A handwritten signature in black ink that reads "Greg Porter". The signature is fluid and cursive, with "Greg" on the top line and "Porter" on the bottom line.

Greg Porter  
City Manager

# CITY OF CEDAR HILL

## 2023-2024 ANNUAL BUDGET

### CITY COUNCIL



Stephen Mason .....	Mayor
Alan E. Sims.....	Mayor Pro Tem
Shirley Daniels.....	Place 1
Daniel C. Haydin, Jr.....	Place 2
Chad A. McCurdy.....	Place 4
Gregory Glover.....	Place 5
Maranda Auzenne.....	Place 6

### SENIOR BUDGET TEAM

Greg Porter.....	City Manager
Melissa Valadez-Cummings.....	Deputy City Manager
Alison Ream.....	Assistant City Manager
Marie Watts.....	Director of Administrative Services
Chuck Fox.....	Finance Director
Susan Shinn.....	Budget Analyst
Tracey Kerezman.....	Human Resources Director
Jenifer Sweeney.....	Assistant Human Resources Director

## COMBINED BUDGET SUMMARY

2023-2024

### Revenues and Expenses and Changes in Fund Balances

The following Combined Budget Summary is intended to provide the reader a "high-level" summary of all funds of the City including all fund types. The Beginning Fund Balances are estimated and unaudited balances for fiscal year ending September 30, 2022. Each fund reflects estimated revenues and expenditures with ending fund balances for fiscal year ending September 30, 2023. The reader is also reminded that revenues and expenditures do not balance as some funds of the City are intended to be drawn down and spent on capital projects and other intentional and planned projects, incentives or programs during the fiscal year.

(Major and Non-Major Funds)	Beginning Fund Balances	Revenue	Expenditures	Net Change	Estimated Ending Fund Balances
<b>Governmental Type Funds</b>	<b>\$ 37,011,406</b>	<b>\$ 62,951,584</b>	<b>\$ 64,155,126</b>	<b>\$ (1,203,542)</b>	<b>\$ 35,807,864</b>
General Fund	15,016,757	49,005,851	50,590,019	(1,584,168)	13,432,589
Debt Service Fund	2,154,940	13,122,683	13,215,107	(92,424)	2,062,516
Street Construction Fund	2,943,244	70,500	-	70,500	3,013,744
Downtown/City Center Fund	638,389	13,000	-	13,000	651,389
Building Capital Maintenance Fund	3,479,744	50,000	-	50,000	3,529,744
Restricted Street (Prorata) Fund	405,981	10,000	-	10,000	415,981
Drainage Capital Fund	3,478,856	62,500	-	62,500	3,541,356
Regional Drainage Detention Fund	203,886	6,000	-	6,000	209,886
Park Development Fees	421,226	4,800	-	4,800	426,026
Street Impact Fees	8,268,383	606,250	350,000	256,250	8,524,633
<b>Special Revenue Funds</b>	<b>28,487,439</b>	<b>9,338,244</b>	<b>7,015,907</b>	<b>2,322,337</b>	<b>30,809,776</b>
Landscape and Beautification Fund	2,171,238	3,819,000	3,391,059	427,941	2,599,179
Hotel Occupancy Fund	1,087,835	548,250	411,976	136,274	1,224,109
Crime Control and Prevention District	1,093,097	1,571,950	1,503,227	68,723	1,161,820
JPL Nature Corridor Permanent Fund	19,597,589	598,600	64,650	533,950	20,131,539
JPL Nature Corridor Opportunity Fund	421,742	73,150	-	73,150	494,892
Animal Shelter Fund	360,624	1,268,400	1,299,068	(30,668)	329,955
PEG Fee Fund	827,073	96,000	10,000	86,000	913,073
Library Donation Fund	15,673	111,800	127,473	(15,673)	-
Regional Fire Training Fund	22,597	54,900	54,600	300	22,897
Traffic Safety Fund	0	0	-	-	-
Police State Forfeiture	110,622	17,000	21,100	(4,100)	106,522
Police Federal Forfeiture	194,863	31,000	106,878	(75,878)	118,985
Municipal Court Special Revenue Fund	84,147	49,000	25,876	23,124	107,272
Eco Dev O Incentive (EDO) Fund	315,163	7,000	-	7,000	322,163
Tax Increment Financing Fund (TIF)	2,185,176	1,092,194	-	1,092,194	3,277,370
<b>Public Improvement Districts</b>	<b>1,564,589</b>	<b>1,416,907</b>	<b>1,692,100</b>	<b>(275,194)</b>	<b>1,289,396</b>
High Pointe PID	522,814	773,500	975,847	(202,347)	320,467
Waterford Oaks PID	473,471	251,850	277,131	(25,281)	448,190
Winding Hollow PID	110,132	76,280	78,274	(1,994)	108,138
Windsor Park PID	217,633	138,400	216,960	(78,561)	139,073
Cedar Crest PID	240,539	176,877	143,888	32,989	273,528
<b>Fiduciary Funds</b>	<b>84,015</b>	<b>3,000</b>	<b>12,075</b>	<b>(9,075)</b>	<b>74,940</b>
Police Pension Fund	84,015	3,000	12,075	(9,075)	74,940
<b>Component Units</b>	<b>15,662,142</b>	<b>12,005,401</b>	<b>18,341,309</b>	<b>(6,335,909)</b>	<b>9,326,235</b>
Community Development Corporation Fund	4,553,354	7,320,951	6,407,568	913,382	5,466,737
Economic Development Corporation Fund	11,108,788	4,684,450	11,933,741	(7,249,291)	3,859,498
<b>Enterprise Type Funds</b>	<b>13,863,627</b>	<b>26,522,200</b>	<b>26,458,722</b>	<b>63,478</b>	<b>13,927,105</b>
Water and Sewer Fund	9,469,081	25,886,800	26,328,722	(441,922)	9,027,159
Water Impact Fee Fund	2,194,816	429,400	65,000	364,400	2,559,216
Sewer Impact Fee Fund	673,105	165,000	65,000	100,000	773,105
Water and Sewer Prorata Fund	116,836	18,000	-	18,000	134,836
Water and Sewer Special Projects Fund	1,409,789	23,000	-	23,000	1,432,789
<b>Internal Service Funds</b>	<b>5,732,110</b>	<b>6,652,418</b>	<b>6,129,966</b>	<b>522,452</b>	<b>6,254,562</b>
Equipment Replacement Fund	1,913,420	1,121,229	1,269,966	(148,737)	1,764,683
Self-Insurance Fund	3,818,690	5,531,189	4,860,000	671,189	4,489,879
<b>Total City Wide Summary (sources and uses)</b>	<b>\$ 102,405,328</b>	<b>\$ 118,889,754</b>	<b>\$ 123,805,205</b>	<b>\$ (4,915,453)</b>	<b>\$ 97,489,878</b>

\* Funds Not Included: Grant Fund (0321), CDBG Fund (0307), PD Seizure Fund (0305) CDC Capital (2045)- Not Budgeted & Capital Funds Adopted Under Separate Ordinance

## CITYWIDE PROGRAM REQUEST- FY23-24

#	FY23-24 PROGRAM REQUEST	DEPARTMENT	RECURRING COST	ONE-TIME COST	TOTAL PROGRAM COST	PROPOSED	FUND
1	<b>Content Creator</b>	(100) Administration	<b>82,972</b>	-	<b>82,972</b>	<b>N</b>	(0001) GENERAL
2	<b>Chatbot</b>	(100) Administration	<b>6,700</b>	-	<b>6,700</b>	<b>N</b>	(0001) GENERAL
3	<b>Digital Signage</b>	(100) Administration	-	<b>9,600</b>	<b>9,600</b>	<b>Y</b>	(0302) Hotel
4	<b>Marketing Training- for Marketeers</b>	(100) Administration	<b>10,000</b>	-	<b>10,000</b>	<b>N</b>	(0001) GENERAL
5	<b>Cyber Security</b>	(130) Information Technology	<b>103,892</b>	<b>3,336</b>	<b>107,228</b>	<b>N</b>	(0001) GENERAL
6	<b>Citywide Camera System</b>	(130) Information Technology	<b>20,000</b>	<b>280,000</b>	<b>280,000</b>	<b>N</b>	(0001) GENERAL
7	<b>FT Purchasing &amp; Contracts Manager</b>	(150) Finance	<b>127,117</b>	-	<b>127,117</b>	<b>N</b>	(0001) GENERAL
8	<b>Grant Accountant</b>	(150) Finance	<b>104,139</b>		<b>104,139</b>	<b>N</b>	(0001) GENERAL
9	<b>Building Maintenance Technician</b>	(199) Non-Department	<b>59,390</b>	-	<b>59,090</b>	<b>N</b>	(0001) GENERAL
10	<b>Drones</b>	(310) Police		<b>56,638</b>	<b>56,638</b>	<b>Y</b>	(0320 ) FEDERAL FORFEITURE
11	<b>Public Service Officer</b>	(310) Police	<b>68,275</b>	-	<b>68,275</b>	<b>N</b>	(0001) GENERAL
12	<b>Forensic Technician</b>	(310) Police	<b>96,388</b>	<b>60,000</b>	<b>156,388</b>	<b>N</b>	(0001) GENERAL
13	<b>Flock Cameras</b>	(310) Police	<b>30,000</b>	<b>3,500</b>	<b>33,500</b>	<b>N</b>	(0001) GENERAL
14	<b>Replace Dept Handguns</b>	(310) Police	-	<b>21,573</b>	<b>21,573</b>	<b>Y</b>	(0322) CCPD
15	<b>Four (4) Police Officers</b>	(310) Police	<b>488,684</b>	<b>203,402</b>	<b>692,086</b>	<b>N</b>	(0001) GENERAL
16	<b>Conversion of PT Fire Administrative Assistant to Full Time</b>	(340) Fire	<b>48,312</b>		<b>48,312</b>	<b>N</b>	(0001) GENERAL
17	<b>Alternative Response Vehicle (Squad Truck)</b>	(340) Fire		<b>172,137</b>	<b>172,137</b>	<b>N</b>	(0001) GENERAL
18	<b>Station Refresh Program</b>	(340) Fire	<b>106,300</b>	-	<b>106,300</b>	<b>N</b>	(0001) GENERAL
19	<b>Incident Command Software</b>	(340) Fire	<b>23,000</b>	-	<b>23,000</b>	<b>N</b>	(0001) GENERAL
20	<b>Fire &amp; EMS Records Management Software</b>	(340) Fire	<b>23,100</b>	-	<b>23,100</b>	<b>N</b>	(0001) GENERAL
21	<b>Building Inspector</b>	(370) Code	<b>86,690</b>	<b>37,000</b>	<b>123,690</b>	<b>N</b>	(0001) GENERAL
22	<b>Permit Tech</b>	(370) Code	<b>67,350</b>	-	<b>67,350</b>	<b>N</b>	(0001) GENERAL
23	<b>Signature Park Crew</b>	(410) Parks	<b>280,000</b>	<b>105,000</b>	<b>385,000</b>	<b>Y</b>	(0001) GENERAL
24	<b>Dump Bed Trailer, Landscape Trailer, Flatbed Tilt Trailer</b>	(410) Parks		<b>36,200</b>	<b>36,200</b>	<b>N</b>	(0001) GENERAL
25	<b>Special Event Coordinator</b>	(430) Recreation	<b>86,333</b>		<b>86,333</b>	<b>N</b>	(0001) GENERAL
26	<b>Holiday on the Hill Drone Show</b>	(430) Recreation	<b>60,000</b>	-	<b>60,000</b>	<b>N</b>	(0001) GENERAL
27	<b>New Library Staffing &amp; Operations</b>	(450) Library	<b>639,375</b>		<b>639,375</b>	<b>Y</b>	(0001) GENERAL
28	<b>Downtown Décor + Programming</b>	(480) Main Street	<b>20,000</b>	-	<b>20,000</b>	<b>N</b>	(0001) GENERAL
29	<b>Development Code Re-Write</b>	(520) Planning	-	<b>300,000</b>	<b>300,000</b>	<b>Y *</b>	(0001) GENERAL

## CITYWIDE PROGRAM REQUEST- FY23-24

#	FY23-24 PROGRAM REQUEST	DEPARTMENT	RECURRING COST	ONE-TIME COST	TOTAL PROGRAM COST	PROPOSED	FUND
30	<b>Field Technician + Vehicle</b>	(190) Utility Services	<b>65,078</b>	<b>34,500</b>	<b>99,578</b>	<b>N</b>	(0100) WATER/SEWER
31	<b>Customer Service Representative</b>	(190) Utility Services	<b>55,994</b>	-	<b>55,994</b>	<b>N</b>	(0100) WATER/SEWER
32	<b>Environmental Specialist</b>	(700) PW Admin	<b>107,037</b>	-	<b>107,037</b>	<b>N</b>	(0100) WATER/SEWER
33	<b>Wildlife Officer</b>	(380) Animal Shelter	<b>68,365</b>	-	<b>68,365</b>	<b>N</b>	(0301) ANIMAL SHELTER
34	<b>Recognition Program</b>	(380) Animal Shelter	<b>4,000</b>		<b>4,000</b>	<b>N</b>	(0301) ANIMAL SHELTER
35	<b>Business Listings &amp; Event Calendar Management</b>	(611) Tourism	<b>17,000</b>	<b>8,000</b>	<b>25,000</b>	<b>N</b>	(0302) HOT FUND
36	<b>Outdoorable Festival</b>	(611) Tourism	<b>71,700</b>	-	<b>71,700</b>	<b>N</b>	(0302) HOT FUND
37	<b>Nature &amp; Open Space Coordinator</b>	(400) CDC Admin	<b>96,968</b>		<b>96,968</b>	<b>Y</b>	(0308) CDC
38	<b>Trail Design Services</b>	(400) CDC Admin	-	<b>600,000</b>	<b>600,000</b>	<b>Y</b>	(0308) CDC
39	<b>Ride-On Blower</b>	(405) Trail Ops + Maint		<b>11,500</b>	<b>11,500</b>	<b>Y</b>	(0308) CDC
40	<b>Valley Ridge Playground Replacement</b>	(415) Valley Ridge		<b>120,000</b>	<b>120,000</b>	<b>Y</b>	(0308) CDC
41	<b>Field Rake w/Laser Technology</b>	(415) Valley Ridge		<b>39,000</b>	<b>39,000</b>	<b>Y</b>	(0308) CDC
42	<b>Event Room Improvements</b>	(435) Recreation Center		<b>273,000</b>	<b>273,000</b>	<b>Y</b>	(0308) CDC
43	<b>Indoor Track Removal &amp; Replacement</b>	(435) Recreation Center		<b>94,000</b>	<b>94,000</b>	<b>Y</b>	(0308) CDC
44	<b>HVAC Set-Aside</b>	(435) Recreation Center		<b>303,333</b>	<b>303,333</b>	<b>Y</b>	(0308) CDC
45	<b>Roof Replacement Set-Aside</b>	(435) Recreation Center		<b>120,948</b>	<b>120,948</b>	<b>Y</b>	(0308) CDC
46	<b>Gym/Barnyard Window Replacement</b>	(435) Recreation Center		<b>28,500</b>	<b>28,500</b>	<b>Y</b>	(0308) CDC
47	<b>Fitness Equipment Replacement</b>	(435) Recreation Center		<b>58,000</b>	<b>58,000</b>	<b>Y</b>	(0308) CDC
48	<b>Pt Therapeutic Specialist</b>	(435) Recreation Center	<b>30,862</b>		<b>30,862</b>	<b>Y</b>	(0308) CDC
49	<b>Vehicle Purchase</b>	(435) Recreation Center		<b>36,620</b>	<b>36,620</b>	<b>Y</b>	(0308) CDC
<b>Total Unfunded Programs Y1 Cost</b>			<b>3,155,021</b>	<b>3,015,787</b>	<b>6,150,508</b>	<b>-</b>	

(\* ) Programs that are partially funded- see the department section for details

Proposed Programs by Funding Source	
(0001) GENERAL FUND	<b>1,124,375</b>
(0302) HOTEL FUND	<b>9,600</b>
(0308) CDC FUND	<b>1,812,731</b>
(0320) FEDERAL FORFEITURE FUND	<b>56,638</b>
(0322) CCPD FUND	<b>21,573</b>
<b>TOTAL</b>	<b>3,024,917</b>

## CITYWIDE EQUIPMENT REQUEST - FY23-24

Equipment Requested by Type & Funding Source:

DPT. / REQ.	New (N) Replacement (R)	COST	LIFE	TYPE
<b>[130] Information Systems</b>		<b>\$ 325,000</b>		
50 desktop Computers	R	45,000	5	Computer Equipment
Citywide Camera System	N	280,000	7	Equipment
<b>[190] Utility Services</b>		<b>\$ 111,450</b>		
New Truck (MR-9164 / FA#0002753)	R	40,250	5	Motor Vehicle
New Truck (MR-2589 / FA#0002891)	R	36,700	5	Motor Vehicle
New Truck- (Program 1- Field Tech)	N	34,500	5	Motor Vehicle
<b>(310) Police</b>		<b>\$ 797,441</b>		
Police Large SUV (PD-2921 FA#0002993 )	R	84,786	4	Motor Vehicle
Police Large SUV (PD-7200 FA#0003424)	R	83,145	4	Motor Vehicle
Police Large SUV (PD-6869 FA#0003423)	R	83,145	4	Motor Vehicle
Police Large SUV (PD-4355 FA#0003421)	R	85,300	4	Motor Vehicle
Police Large SUV (PD-4599 FA#003420)	R	83,145	4	Motor Vehicle
Police Front-Line Vehicle (PD-1561 FA#0002169)	R	64,300	7	Motor Vehicle
Motorcycle (M-2 FA#0003076)	R	37,580	5	Motor Vehicle
New Vehicle (Program 2)	N	60,000	5	Motor Vehicle
New Vehicle (Program 3)	N	79,701	4	Motor Vehicle
New Vehicle (Program 3)	N	79,701	4	Motor Vehicle
Drone Full Service System (2)	N	56,638	5	Equipment
<b>[340] Fire Department:</b>		<b>\$ 388,137</b>		
(4) LifePack-Defibulators	R	200,000	7	Safety Equipment
(2) Thermal Imaging Cameras	R	16,000	7	Safety Equipment
Alternative Response Vehicle (Squad Truck)	N	172,137	7	Motor Vehicle
<b>[360] Municipal Court:</b>		<b>\$ 73,300</b>		
New Vehicle (Marshall) FA#0002536	R	73,300	5	Motor Vehicle
<b>(370) Code Enforcement</b>		<b>\$ 37,000</b>		
New Truck (Building Inspector)	N	37,000	5	Motor Vehicle
<b>(405) CDC- Trails</b>		<b>\$ 11,000</b>		
New Ride on Blower	N	11,000	5	Equipment

## CITYWIDE EQUIPMENT REQUEST - FY23-24

Equipment Requested by Type & Funding Source:

DPT. / REQ.	New (N) Replacement (R)	COST	LIFE	TYPE
<b>[410] Parks Department:</b>		<b>\$ 254,465</b>		
New Truck (LIP Crew)	N	70,000	5	Motor Vehicle
New Zero Turn Mowers (LIP Crew)	N	26,000	5	Equipment
New Trailer (LIP Crew)	N	9,000	7	Equipment
Dump Bed, Landscape & Flatbed Tilt Trailer	N	36,200	7	Equipment
Zero Turn mower (PA-7573 / FA#0002307)	R	12,585	5	Equipment
Zero Turn mower	R	12,585	5	Equipment
Zero Turn mower (PA-8687 / FA#0002886)	R	12,585	5	Equipment
Riding Mower (PA-7572 / FA#0002309)	R	12,585	5	Equipment
Riding Mower (PA-3676 / FA#0002539)	R	12,585	5	Equipment
Turn Mower (PA-9768 / FA#0002648)	R	12,585	5	Equipment
Turn Mower (PA-3355 / FA#0002647)	R	12,585	5	Equipment
Deck Mower (PA-4714 / FA#0002733)	R	12,585	5	Equipment
Huster Mower (PA-2281 / FA#0003328)	R	12,585	5	Equipment
<b>(415) CDC Valley Ridge</b>		<b>\$ 39,000</b>		
Field Rake	N	39,000	5	Equipment
<b>[435] AES Rec. Center Department:</b>		<b>\$ 108,000</b>		
Fitness Equipment	R	58,000	5	Equipment
New Double Cab Truck	N	50,000	5	Motor Vehicle
<b>[710] Streets Department:</b>		<b>\$ 290,000</b>		
Utility Truck	R	65,000	5	Motor Vehicle
LITTLE SQUIRT - EPOXY METERING SYSTEM (FA#0001370)	R	27,000	5	Equipment
Backhoe (ST-4213 / FA#0002304)	R	150,000	10	Heavy Equipment
equipment trailer (ST-2685 / FA#0000882)	R	23,000	7	Motor Vehicle
Line Laser Striping & Barrel	R	25,000	5	Equipment
<b>(750) Fleet</b>		<b>\$ 11,000</b>		
Power Washer	R	11,000	8	Equipment
<b>[760] Water/Sewer</b>		<b>\$ 244,000</b>		
New Truck (WA-3834 / FA#0002686)	R	65,000	5	Motor Vehicle
New Truck (WA#9544 / FA#0001294)	R	131,000	10	Motor Vehicle
Equipment Trailer (WA-9288 / FA#0001933)	R	23,000	10	Equipment
Video Surveillance System (FA#0002555)	R	25,000	5	Equipment
<b>Total Requested</b>		<b>2,689,793</b>		
<b>Replacements</b>		<b>1,040,877</b>		
<b>New Items</b>		<b>1,648,916</b>		

# BUDGET FY2023-24

## Citywide Staffing Summary

Staffing By Function & Department Based on FTE Calculations	FY21 Actual	FY22 Actual	FY23 Actual	FY24 Proposed	Diff PY (#)
<b>General Government</b>	<b>32.45</b>	<b>31.20</b>	<b>32.50</b>	<b>32.50</b>	<b>0.00</b>
100 - Administration	8.50	8.50	8.50	8.50	0.00
110 - Human Resources	4.00	4.00	4.00	4.00	0.00
130 - Information Technology	5.20	5.20	5.50	5.50	0.00
150 - Finance	9.00	9.00	9.00	9.00	0.00
195 - Government Center	3.00	3.00	4.00	4.00	0.00
199 - Non-Departmental	2.75	1.50	1.50	1.50	0.00
<b>Community Services</b>	<b>78.60</b>	<b>77.90</b>	<b>80.45</b>	<b>94.96</b>	<b>13.91</b>
400 – CDC Admin	0.00	0.00	0.00	1.00	1.00
410 - Parks	17.55	16.55	16.62	21.75	5.13
415 - Valley Ridge Park	6.00	6.00	7.00	7.00	0.00
430 - Recreation	5.75	5.75	5.63	5.63	0.00
435 - A.E. Sims Rec. Center	23.00	23.00	23.50	23.50	0.00
450 - Library	13.30	13.30	13.80	21.58	7.78
470 - Neighborhood Services	2.00	2.00	3.00	3.00	0.00
480 - Historic Downtown	1.00	1.00	1.00	1.00	0.00
520 - Planning and Zoning	4.00	4.35	4.50	4.50	0.00
610 - Economic Development	4.00	4.00	4.00	5.00	1.00
611 - Tourism & Marketing	2.00	2.00	2.00	1.00	-1.00
<b>Public Safety</b>	<b>204.00</b>	<b>207.00</b>	<b>210.50</b>	<b>210.50</b>	<b>0.00</b>
310 - Police	86.50	87.00	89.00	89.00	0.00
320 - Police (PACT)	6.00	6.00	6.00	6.00	0.00
330 - Animal Control	2.00	2.00	2.50	2.50	0.00
340 - Fire	79.00	79.50	79.50	79.50	0.00
360 - Municipal Court	7.00	7.50	7.50	7.50	0.00
370 - Code Enforcement	12.00	13.00	13.00	13.00	0.00
380 - Animal Shelter	11.50	12.00	13.00	13.00	0.00
<b>Public Works</b>	<b>58.00</b>	<b>60.00</b>	<b>60.00</b>	<b>60.00</b>	<b>0.00</b>
190 - Utility Services	13.00	13.00	12.00	12.00	0.00
700 - Public Works Administration	11.00	11.00	12.00	12.00	0.00
710 - Street and Drainage	14.00	16.00	16.00	16.00	0.00
750 - Fleet Maintenance	3.00	3.00	3.00	3.00	0.00
760- Waste & Wastewater	17.00	17.00	17.00	17.00	0.00
<b>Operations</b>					
<b>Grand Total</b>	<b>373.05</b>	<b>376.10</b>	<b>383.45</b>	<b>397.96</b>	<b>13.91</b>

# BUDGET FY2023-2024

## CERTIFIED VALUES

VALUES, RATES, TAX BILL AND 1¢ EQUIVALENT	2021-2022	2022-2023	2023-2024 (CERTIFIED)	\$ Chg over Prior Year Certified	% Chg to PY
Taxable Value <sup>(1)</sup>	\$ 4,591,804,327	\$ 5,252,924,253	\$ 5,915,563,293	\$ 662,639,040	12.61%
Add: Protest Values (ARB)	\$ 52,535,023	\$ 186,665,391	\$ 126,564,662	\$ (60,100,729)	-32.20%
Less: TIF Total Captured Value	\$ 78,094,361	\$ 156,940,404	\$ 192,937,187	\$ 35,996,783	22.94%
Taxable Value with ARB totals	\$ 4,566,244,989	\$ 5,282,649,240	\$ 5,849,190,768	\$ 566,541,528	10.72%
New Construction	\$ 61,987,580	\$ 35,044,346	\$ 162,230,864	\$ 127,186,518	362.93%
Taxable Value Used for NNR Calc	\$ 4,504,257,409	\$ 5,247,604,894	\$ 5,686,959,904	\$ 439,355,010	8.37%
Average Single Family Home Value <sup>(2)</sup>	\$ 218,849	\$ 260,180	\$ 280,610	\$ 20,430	7.85%
Average SF Tax Bill	\$ 1,525	\$ 1,709	\$ 1,814	\$ 105	6.13%
One Penny Equivalent <sup>(1)</sup>	\$ 459,180	\$ 525,292	\$ 591,556	\$ 66,264	12.61%

CALCULATED RATES	2021-2022	2022-2023	2023-2024 (CERTIFIED)	\$ Chg over Prior Year	% Chg to PY
No-New-Revenue Rate (NNR)	\$ 0.647467	\$ 0.597583	\$ 0.605625	\$ 0.00804	1.24%
No-New-Revenue M&O Rate	\$ 0.488070	\$ 0.444901	\$ 0.447011	\$ 0.00211	0.43%
Voter Approval M&O Rate (3.50%)	\$ 0.505152	\$ 0.460472	\$ 0.462656	\$ 0.00218	0.43%
Debt Rate (I&S)	\$ 0.178877	\$ 0.176437	\$ 0.183869	\$ 0.00743	4.15%
Voter-Approved Tax Rate <sup>(3)</sup>	\$ 0.684029	\$ 0.636909	\$ 0.646525	\$ 0.00962	1.41%
Unused Increment Rate	\$ 0.022530	\$ 0.022530	\$ -	\$ (0.02253)	-100.00%
Voter-Approved Tax Rate Adjusted	\$ 0.706559	\$ 0.659439	\$ 0.646525	\$ (0.01291)	-1.83%

TAX RATE & LEVY	2021-2022	2022-2023	2023-2024 (CERTIFIED)	\$ Chg over Prior Year	% Chg to PY
Total Tax Rate	\$ 0.697029	\$ 0.657000	\$ 0.646525	\$ (0.01048)	-1.50%
Operations (M&O)	\$ 0.518152	\$ 0.480563	\$ 0.462656	\$ (0.01791)	-3.46%
Debt (I&S)	\$ 0.178877	\$ 0.175437	\$ 0.183869	\$ 0.00843	4.71%
Tax Levy on Taxable Value with ARB Totals	\$ 31,828,052	\$ 34,654,179	\$ 37,816,481	\$ 3,162,302	9.94%
Operations	\$ 23,660,090	\$ 25,386,458	\$ 27,061,632	\$ 1,675,174	7.08%
Debt	\$ 8,167,962	\$ 9,267,721	\$ 10,754,849	\$ 1,487,127	18.21%

Increase over NNRR	\$ 0.0496	\$ 0.0594	\$ 0.0409
% Increase over NNRR	7.65%	9.94%	6.75%
Increase over NNRR M&O Rate	\$ 0.0301	\$ 0.0357	\$ 0.0156
% Increase over NNRR M&O	6.16%	8.02%	3.50%
Tax Revenue from new construction	\$ 432,071	\$ 230,241	\$ 1,048,863

(1) Based on Dallas and Ellis Counties certified taxable values (includes TIF) ; (2) Dallas County average taxable home value

(3) In FY2021 the Voter Approval rate was calculated at 8.0% above the NNR M&O Rate due to disaster declaration.

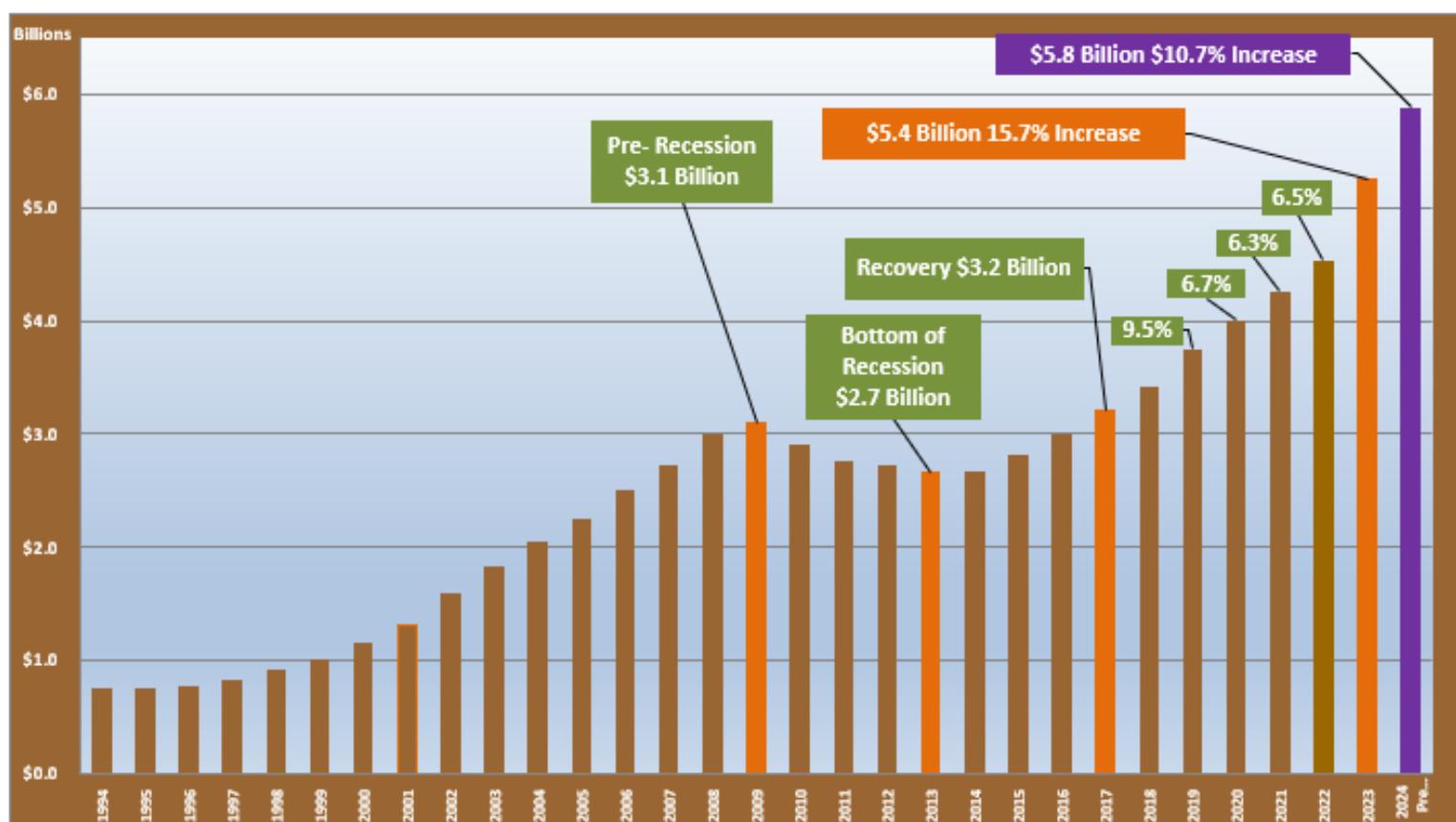
# BUDGET FY2023-2024

## PROPERTY TAX RATE HISTORY - Based on Total Tax Rate

Fiscal Year	Tax Rate (Cents/\$100)	Certified Taxable Values (Net)*	Change in Taxable Value	Percent Change	New Construction	Revaluation
2014	0.69876	2,702,074,018	4,606,657	0.2%	12,054,420	(7,447,763)
2015	0.69876	2,852,269,239	150,195,221	5.6%	31,402,629	118,792,592
2016	0.69876	3,024,899,863	172,630,624	6.1%	61,933,000	110,697,624
2017	0.69876	3,240,030,312	215,130,449	7.1%	47,565,475	167,564,974
2018	0.69876	3,453,234,301	213,203,989	6.6%	33,811,761	179,392,228
2019	0.69703	3,779,101,307	325,867,006	9.3%	35,376,844	285,672,152
2020	0.69703	4,032,774,143	253,672,836	6.8%	30,072,813	228,418,033
2021	0.68810	4,288,479,669	255,705,526	6.3%	55,388,243	200,317,283
2022	0.69703	4,566,244,989	277,765,320	6.5%	61,987,580	215,777,740
2023	0.65700	5,282,649,240	716,404,251	15.7%	35,044,346	681,359,905
2024	0.646525	5,849,190,768	566,541,528	10.7%	162,230,864	404,310,664

\*Dallas & Ellis County certified taxable values including protests, less TIF increment

## CHANGE IN TAXABLE VALUES



# BUDGET FY2023-2024

## HISTORICAL TAX ROLL, TAX RATE & CERTIFIED VALUES

Tax Roll	Fiscal Year	Tax Rate (Cents/\$100)	Certified Taxable Values (Net)	Change in Taxable Value	Percent Change
1983	1984	51.000	263,783,537		
1984	1985	50.980	294,492,683	30,709,146	11.64%
1985	1986	55.420	365,580,630	71,087,947	24.14%
1986	1987	34.674	676,218,790	310,638,160	84.97%
1987	1988	35.690	817,450,479	141,231,689	20.89%
1988	1989	37.078	920,815,255	103,364,776	12.64%
1989	1990	42.063	900,424,631	(20,390,624)	-2.21%
1990	1991	48.736	878,908,815	(21,515,816)	-2.39%
1991	1992	56.902	833,798,586	(45,110,229)	-5.13%
1992	1993	61.388	797,574,528	(36,224,058)	-4.34%
1993	1994	64.217	785,536,903	(12,037,625)	-1.51%
1994	1995	64.100	786,995,814	1,458,911	0.19%
1995	1996	65.289	809,921,941	22,926,127	2.91%
1996	1997	66.130	856,221,336	46,299,395	5.72%
1997	1998	64.269	947,690,708	91,469,372	10.68%
1998	1999	64.269	1,042,083,543	94,392,835	9.96%
1999	2000	64.269	1,192,376,628	150,293,085	14.42%
2000	2001	64.269	1,348,285,778	155,909,150	13.08%
2001	2002	64.140	1,615,903,346	267,617,568	19.85%
2002	2003	64.140	1,857,625,121	241,721,775	14.96%
2003	2004	64.140	2,081,650,728	224,025,607	12.06%
2004	2005	64.140	2,286,298,634	204,647,906	9.83%
2005	2006	64.140	2,533,305,250	247,006,616	10.80%
2006	2007	64.140	2,754,768,497	221,463,247	8.74%
2007	2008	64.140	3,033,267,960	278,499,463	10.11%
2008	2009	64.140	3,134,055,604	100,787,644	3.32%
2009	2010	64.140	2,943,557,019	(190,498,585)	-6.08%
2010	2011	67.000	2,795,373,935	(148,183,084)	-5.03%
2011	2012	68.590	2,751,093,808	(44,280,127)	-1.58%
2012	2013	69.570	2,697,467,361	(53,626,447)	-1.95%
2013	2014	69.876	2,702,074,018	4,606,657	0.17%
2014	2015	69.876	2,852,269,239	150,195,221	5.56%
2015	2016	69.876	3,024,899,863	172,630,624	6.05%
2016	2017	69.876	3,240,030,312	215,130,449	7.11%
2017	2018	69.876	3,453,234,301	213,203,989	6.58%
2018	2019	69.703	3,779,101,307	325,867,006	9.44%
2019	2020	69.703	4,032,774,143	253,672,836	6.71%
2020	2021	68.810	4,288,479,669	255,705,526	6.34%
2021	2022	69.703	4,566,244,989	277,765,320	6.48%
2022	2023	65.700	5,282,649,240	716,404,251	15.69%
2023	2024	64.6525	5,849,190,768	566,541,528	10.7%

**GENERAL FUND**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0001**



**BEGINNING FUND BALANCE**

	<b>ACTUAL 2020-2021</b>	<b>ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>	<b>ESTIMATED 2022-2023</b>	<b>CM Proposed w/programs 2023-2024</b>	<b>\$ Var to Budget</b>	<b>% Var to Budget</b>
<b>BEGINNING FUND BALANCE</b>	<b>\$ 11,196,123</b>	<b>\$ 11,653,511</b>	<b>\$ 13,052,461</b>	<b>\$ 13,052,461</b>	<b>\$ 15,016,757</b>		
REVENUES							
Property taxes	\$ 22,596,111	\$ 23,633,294	\$ 25,323,551	\$ 25,420,000	\$ 27,332,248	\$ 2,008,697	8%
Sales Taxes		\$ 11,168,948	\$ 11,038,393	\$ 11,720,000	\$ 12,071,600	\$ 1,033,207	9%
Other taxes	13,309,811	3,532,480	3,520,434	3,436,434	\$ 3,529,787	9,353	0%
Permits and licenses	1,312,487	1,841,221	1,092,700	1,146,500	\$ 1,026,000	(66,700)	-6%
Charges for services	1,468,288	1,895,111	2,052,695	2,029,500	\$ 1,883,575	(169,120)	-8%
Fines	987,136	1,207,734	1,149,800	977,893	\$ 1,080,000	(69,800)	-6%
Miscellaneous	211,440	645,353	185,000	760,137	\$ 584,000	399,000	216%
Charges to other gov'ts	474,189	562,538	536,700	531,200	\$ 537,200	500	0%
Intergovernmental sources	1,150,043	696,413	293,420	574,920	\$ 253,017	(40,403)	-14%
Transfers In	1,441,631	1,153,412	645,069	645,069	\$ 708,424	63,355	10%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 42,951,135</b>	<b>\$ 46,336,504</b>	<b>\$ 45,837,762</b>	<b>\$ 47,241,653</b>	<b>\$ 49,005,851</b>	<b>\$ 3,168,089</b>	<b>6.9%</b>

**EXPENDITURES**

Administration (100)	\$ 1,540,706	\$ 1,643,048	\$ 1,817,969	\$ 1,835,154	\$ 1,899,114	\$ 81,145	4%
Human Resources (110)	634,433	643,962	741,286	765,665	\$ 796,138	54,852	7%
Information Technology (130)	1,232,460	1,381,828	1,643,513	1,608,217	\$ 1,819,470	175,957	11%
Finance (150)	1,379,749	1,249,608	1,349,109	1,397,737	\$ 1,435,808	86,699	6%
Government Center (195)	664,270	809,693	873,802	847,817	\$ 910,100	36,298	4%
Police (310)	11,403,776	11,217,025	13,254,860	12,519,333	\$ 14,400,608	1,145,748	9%
Animal Control (330)	144,300	164,592	215,088	235,477	\$ 242,588	27,500	13%
Fire/EMS (340)	12,592,112	12,600,648	13,316,214	13,413,361	\$ 14,282,125	965,911	7%
Emergency Management (350)	86,619	139,120	119,493	109,718	\$ 148,856	29,363	25%
Court (360)	566,277	675,860	795,274	797,722	\$ 909,737	114,463	14%
Code Enforcement (370)	1,242,149	1,376,520	1,535,688	1,654,018	\$ 1,711,234	175,546	11%
Animal Shelter (380)	280,981	301,875	346,125	346,125	\$ 353,400	7,275	2%
Parks(410)	2,306,629	2,598,257	3,177,683	3,159,201	\$ 3,619,001	441,318	14%
Recreation (430)	559,902	557,536	1,023,421	989,121	\$ 1,229,924	206,503	20%
Library (450)	1,034,297	1,173,517	1,368,205	1,407,191	\$ 2,068,246	700,041	51%
Neighborhood Services (470)	194,599	265,197	358,376	306,586	\$ 371,983	13,607	4%
Historic Downtown (480)	184,714	196,312	235,830	176,801	\$ 211,438	(24,392)	-10%
Planning (520)	446,788	483,496	548,311	538,041	\$ 682,340	134,029	24%
Streets (710)	1,916,626	2,078,623	2,426,993	2,301,932	\$ 2,421,297	(5,696)	0%
Fleet (750)	281,255	303,920	336,974	329,697	\$ 346,309	9,335	3%
Non-Department (199)	3,801,109	5,076,912	682,813	538,443	\$ 730,303	47,490	7%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 42,493,752</b>	<b>\$ 44,937,551</b>	<b>\$ 46,167,027</b>	<b>\$ 45,277,357</b>	<b>\$ 50,590,019</b>	<b>\$ 4,422,992</b>	<b>9.6%</b>
<b>Net Change</b>	<b>\$ 457,384</b>	<b>\$ 1,398,953</b>	<b>\$ (329,265)</b>	<b>\$ 1,964,296</b>	<b>\$ (1,584,168)</b>	<b>xxx</b>	<b>xxx</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 11,653,506</b>	<b>\$ 13,052,463</b>	<b>\$ 12,723,196</b>	<b>\$ 15,016,757</b>	<b>\$ 13,432,589</b>	<b>xxx</b>	<b>xxx</b>
% of Operating Expenditures	27.4%	29.0%	27.6%	33.2%	26.6%		
<b>Unassigned</b>	<b>\$ 1,030,068</b>	<b>\$ 1,818,075</b>	<b>\$ 1,181,439</b>	<b>\$ 3,697,418</b>	<b>\$ 785,085</b>		
<b>25% Fund Balance Requirement</b>	<b>10,623,438</b>	<b>11,234,388</b>	<b>11,541,757</b>	<b>11,319,339</b>	<b>12,647,505</b>		
	<b>\$ 11,653,507</b>	<b>\$ 13,052,464</b>	<b>\$ 12,723,196</b>	<b>\$ 15,016,757</b>	<b>\$ 13,432,589</b>	<b>xxx</b>	<b>xxx</b>

\*FY2024 Proposed Budget includes a planned drawdown of Fund Balance for new Library & Park facilities.

<b>CHANGE IN EXPENDITURES</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>22-23 Budget</b>	<b>YE Est. 22-23</b>	<b>CM Proposed</b>	<b>\$ Var</b>	<b>% Of Total</b>
GENERAL GOVERNMENT	\$ 9,252,727	\$ 10,805,051	\$ 7,108,492	\$ 6,993,033	\$ 7,590,933	\$ 482,441	15%
PUBLIC SAFETY	26,316,214	26,475,641	29,582,742	29,075,754	32,048,548	2,465,806	63%
PUBLIC WORKS	2,197,881	2,382,543	2,763,967	2,631,629	2,767,606	3,639	5%
COMMUNITY SERVICES	4,726,930	5,274,316	6,711,826	6,576,941	8,182,932	1,471,106	16%
<b>Total</b>	<b>42,493,752</b>	<b>44,937,551</b>	<b>46,167,027</b>	<b>45,277,357</b>	<b>50,590,019</b>	<b>4,422,992</b>	<b>100%</b>

## DEPARTMENT DESCRIPTION

The Administration Department is responsible for the overall coordination and facilitation of all City services to the citizens of Cedar Hill. The department creates partnerships and maintains communication with citizens and elected officials in all branches of government. The department gives direction, sets administrative policy, and makes legal, budgetary and personnel decisions city-wide.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Oversee Implementation of City Council's Strategic Plan and Premier Statements
- Provide oversight to day-to-day operations
- Respond to Citizens' questions and service requests
- Manage Official Record Keeping of the City Council and the City of Cedar Hill, according to state law and records policies
- Administer City Elections
- Implementation of Policy Functions

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
# of open records request	800	800	775	800
Citizens Satisfaction Survey Overall % - (biennial)	N/A Biennial	80%	N/A Biennial	82%



## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	1,246,761	1,300,038	1,371,646	1,328,203	1,470,712	99,066
Supplies	41,213	53,548	32,400	33,800	38,100	5,700
Maintenance	18,120	12,795	13,307	20,835	21,372	8,065
Services	106,499	84,181	227,484	262,915	194,699	(32,785)
Utilities	10,965	11,028	11,670	9,750	9,750	(1,920)
Lease/Rentals						
Miscellaneous	117,148	161,462	179,650	164,480	3,018	161,462
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>1,540,706</b>	<b>1,643,048</b>	<b>1,817,969</b>	<b>1,835,154</b>	<b>1,899,114</b>	<b>81,145</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
City Manager	624	1.00	1.00	1.00	1.00	0.00
Deputy City Manager	623	1.00	1.00	1.00	1.00	0.00
Assistant City Manager	623	1.00	1.00	1.00	1.00	0.00
Communications Director	621	0.00	0.00	0.00	0.00	0.00
City Secretary	620	1.00	1.00	1.00	1.00	0.00
Director of Administrative Services	621	1.00	1.00	1.00	1.00	0.00
Assistant to the City Manager	619	0.00	0.00	0.00	0.00	0.00
Assistant City Secretary	617	1.00	1.00	1.00	1.00	0.00
Executive Assistant to the City Manager	616	1.00	1.00	1.00	1.00	0.00
Executive Assistant	615	0.00	1.00	1.00	1.00	0.00
Executive Assistant/Special Events Coordinator	615	1.00	0.00	0.00	0.00	0.00
Administrative Secretary	94	0.50	0.00	0.00	0.00	0.00
Records Clerk	94	0.00	0.50	0.50	0.58	0.08
<b>Totals</b>		<b>8.50</b>	<b>8.50</b>	<b>8.50</b>	<b>8.58</b>	<b>0.08</b>

## EQUIPMENT &amp; PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Content Creator	82,972	-	-	N
Chat box	6,700	-	-	N
Digital Signage	-	9,600	Y	Hotel (0302)
Marketing Training- for Marketeers	10,000	-	-	N

## DEPARTMENT DESCRIPTION

The Human Resources Department is responsible for providing excellent customer service to current and potential employees by facilitating recruitment efforts, employee development programs, employee relations, benefits and compensation administration.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Recruitment Opportunities** - Devise strategies to attract, select and retain a diverse pool of highly knowledgeable, talented, and service-driven applicants
- **Compensation and Benefits** - Establish and maintain a fair and competitive compensation and benefits package
- **Performance Development and Management** - Formulate the direction that enables the organization to achieve its training, performance, change, and succession planning initiatives
- **Employee Incentives and Retention Strategies** - Ensure that the workforce has career opportunities, incentives, and a quality of work life balance that encourages employee retention
- **Employee Relations and Accountability Standards** - Provide expertise, guidance, and assistance on employee-related matters

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Offer a minimum of 10 Wellness programs annually.	11	12	12	12
Provide a minimum of 4 Customer Service Initiatives annually.	6	5	5	5
Provide at least 12 Recruitment and Retention Programs annually.	14	15	15	15

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	468,315	490,257	533,568	552,636	586,999	53,431
Supplies	28,826	23,082	30,700	31,050	32,250	1,550
Maintenance	32,090	33,346	44,495	48,495	41,205	(3,290)
Services	80,114	61,598	65,020	65,677	65,677	657
Utilities	790	550	569	569	569	-
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	24,297	35,130	66,934	67,238	69,438	2,504
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>634,433</b>	<b>741,286</b>	<b>765,665</b>	<b>-</b>	<b>796,138</b>	<b>54,852</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Human Resources Director	621	1.00	1.00	1.00	1.00	0.00
Assistant Human Resources Director	620	0.00	1.00	1.00	1.00	0.00
Human Resources Manager	619	1.00	0.00	0.00	0.00	0.00
Human Resources Generalist II	618	0.00	0.00	0.00	1.00	1.00
Human Resources Generalist I	617	1.00	1.00	1.00	1.00	0.00
Human Resources Analyst	615	1.00	1.00	1.00	0.00	-1.00
<b>Total</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>

\*Removed Human Resource Analyst (reclassified to Generalist I) and added Human Generalist II

## EQUIPMENT &amp; PROGRAM REQUEST

N/A

## DEPARTMENT DESCRIPTION

The Information Technology Department provides support, guidance and direction for all City information resources.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Systems management** - Coordinate and support the design, implementation, operation, training procedures and documentation for all purchased and/or developed information systems
- **Network and systems security** – Configure and maintain information security infrastructure for internal and external systems
- **Systems, equipment, and managed services procurement** – Assure procurement efficiency and effectiveness of all information systems and equipment
- **General direction and support** – Oversee the streamlined technical operation and support of all departments and ensure it aligns with the business objectives of the City

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
IT Service requests complete on a timely basis	90%	90%	90%	95%
IT Projects completed on schedule	50%	80%	80%	90%
Network security issues caught and extinguished	95%	95%	95%	100%

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	532,863	528,534	605,065	590,729	638,584	33,519
Supplies	50,660	41,108	110,297	110,081	82,860	(27,437)
Maintenance	316,445	284,912	320,894	331,212	389,354	68,460
Services	163,143	213,538	330,685	295,109	198,740	(131,945)
Utilities	6,570	5,190	5,616	4,656	4,898	(718)
Lease/Rentals	158,018	196,341	253,111	256,139	479,749	226,638
Miscellaneous	4,761	19,633	17,845	20,290	25,285	7,440
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	92,572	-	-	-	-
<b>Total</b>	<b>1,232,460</b>	<b>1,381,828</b>	<b>1,643,513</b>	<b>1,608,217</b>	<b>1,819,470</b>	<b>175,957</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Information Technology Director	621	1.00	1.00	1.00	1.00	0.00
IT Manager	620	0.00	0.00	0.00	1.00	1.00
Network Administrator	619	1.00	1.00	1.00	0.00	-1.00
Information Systems Analyst	617/618	2.00	2.00	3.00	3.00	0.00
IT Technician	94	0.70	0.70	0.00	0.00	0.00
Administrative Secretary	613	0.00	0.00	0.50	0.50	0.00
Administrative Clerk	91	0.50	0.50	0.00	0.00	0.00
<b>Total</b>		<b>5.20</b>	<b>5.20</b>	<b>5.50</b>	<b>5.50</b>	<b>0.00</b>

- Removed Network Administrator & added IT Manager.
- Removed IT Technician and converted to FT Analyst.

## EQUIPMENT &amp; PROGRAM REQUEST

Equipment	Actual Cost	Lease Cost	Funded
50 - Personal computers	45,000	10,350	Y

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Cyber Security	103,892	3,336	-	N
Citywide Camera System	20,000	280,000	-	N

## DEPARTMENT DESCRIPTION

The Finance Department provides professional and fiscally prudent management of all city assets by managing and recording, safeguarding, organizing, and planning for future financial needs.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Financial Accounting:** Maintain the City's general ledger, perform accounts payable functions, process employee payroll, collect and record revenues and expenditures and coordinate the City's annual audit. Finance administers financial programs and provide financial training and guidance to all departments.
- **Budgeting and Reporting:** Provide financial reports to the City's operating divisions, the City Council and other stakeholders, assist administration with implementation and monitoring the city's annual operating budget and capital improvement plan budgets.
- **Debt Management:** Coordinate the issuance of debt, prepare information required to obtain insurance and ratings for debt insurance and process maturities payments
- **Investment and Treasury Functions:** Manage City funds, determine appropriate investments according to the City's investment policy and provide quarterly reports to the City Council regarding investment performance. Safeguard all city funds while providing available cash according to the city's operational needs while leveraging opportunities to increase yields.
- **Purchasing and Procurement:** Provide the best method to acquire goods and services for the City with the best value by issuing purchase orders, RFPs/RFQs, conducting City-wide bids and contract administration and participate in Cooperative Purchasing Programs.

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
% of AP Electronic Payments	49%	48%	48%	49%
% of months bank recon completed w/45 days	33%	33%	10%**	33%
% of Purchase Card Expenditures to Total Expenditures	3.25%	3.14%	3.16%	3.20%
# of Purchase Orders	212	437	500	525
Bond Rating (Moody's/S&P)	Aa2/AA	Aa2/AA	Aa1	Aa1
# of Consecutive Years receiving GFOA CAFR award	30	31	31	32
# of Years receiving GFOA Distinguished Budget Award	22	23	23	24
% of Financial Reports Prepared by Due Date	100%	100%	100%	100%

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	927,778	864,425	928,681	844,690	941,629	12,948
Supplies	4,937	5,139	7,045	12,190	6,850	(195)
Maintenance	-	-	-	-	-	-
Services	424,503	351,205	380,285	510,096	449,210	68,925
Utilities	390	390	780	837	780	-
Lease/Rentals	12,105	12,105	12,105	12,105	17,105	5,000
Miscellaneous	10,036	16,345	20,213	17,818	20,234	21
Transfers/Debt	-					
Grant Exp	-					
Capital Outlay	-					
<b>Total</b>	<b>1,379,749</b>	<b>1,249,608</b>	<b>1,349,109</b>	<b>1,397,737</b>	<b>1,435,808</b>	<b>86,699</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Finance Director	622	1.00	1.00	1.00	1.00	0.00
Assistant Finance Director	621	1.00	1.00	1.00	1.00	0.00
Controller	620	1.00	1.00	1.00	1.00	0.00
Revenue Manager	619	1.00	1.00	1.00	1.00	0.00
Senior Accountant	618	1.00	1.00	1.00	0.00	-1.00
Accountant	617	0.00	0.00	0.00	1.00	1.00
Budget Analyst	617	0.00	0.00	0.00	1.00	1.00
Purchasing Coordinator	616	1.00	1.00	1.00	1.00	0.00
Payroll Technician	614	1.00	1.00	1.00	1.00	0.00
Accounting Technician	614	2.00	2.00	2.00	1.00	-1.00
<b>Total</b>		<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>0.00</b>

- Removed Accounting Technician and added Budget Analyst
- Removed Senior Accountant and added Accountant
- Change Payroll Clerk to Payroll Technician

## EQUIPMENT &amp; PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
FT Purchasing & Contracts Manager	127,117	-	-	N
Grant Accountant	104,139	-	-	N



## DEPARTMENT DESCRIPTION

The Government Center is charged with the maintenance and aesthetics of the Government Center.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Coordinate Building Services**
- **Coordinate Service Request System**
- **Maintain the Integrity of the Facility**

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Systems maintained	7	7	8	9
Service requests completed	330	350	400	425
Energy generated from solar panels	170,513 kWh	166,364 kWh	165,000 kWh*	165,000 kWh

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	298,390	277,934	331,372	319,876	325,357	(6,015)
Supplies	40,315	35,473	34,950	26,350	27,450	(7,500)
Maintenance	78,369	135,867	129,880	131,405	130,700	820
Services	70,808	154,063	163,584	154,470	156,370	(7,214)
Utilities	174,381	204,317	199,411	206,541	256,158	56,747
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	2,008	2,039	14,605	9,175	14,065	(540)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>664,270</b>	<b>809,693</b>	<b>873,802</b>	<b>847,817</b>	<b>910,100</b>	<b>36,298</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Facility Manager	619	1.00	1.00	1.00	1.00	0.00
Building Maintenance Crew Chief	615	1.00	1.00	1.00	1.00	0.00
Customer Service Specialist	615	0.00	0.00	1.00	1.00	0.00
Building Maintenance Coordinator	613	0.00	1.00	1.00	1.00	0.00
Custodian	611	1.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>

## EQUIPMENT &amp; PROGRAMS REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-

## DEPARTMENT DESCRIPTION

- Non-Department manages the maintenance and security of city facilities and funds certain citywide equipment and administrative contracts. Debt payments and transfers are also recorded under this department.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Coordinate Building Services**
- Coordinate Service Request System**
- Maintain the Integrity of the Facility**

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	84,513	71,553	78,672	61,066	89,629	10,957
Supplies	4,889	5,520	15,655	16,520	16,840	1,185
Maintenance	86,598	120,524	126,895	140,343	133,020	6,125
Services	181,533	239,033	247,899	213,104	216,588	(31,311)
Utilities	303,339	1,216	1,265	1,113	1,127	(138)
Dev Incentives	-	-	-	-	-	-
Lease/Rentals	58,221	(56,703)	53,702	53,702	118,854	65,152
Miscellaneous	82,017	57,527	158,725	52,595	154,245	(4,480)
Transfers/Debt	3,000,000	4,638,242	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>3,801,109</b>	<b>5,076,912</b>	<b>682,813</b>	<b>538,443</b>	<b>730,303</b>	<b>47,490</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Building Maintenance Technician	613	1.00	1.00	1.00	1.00	0.00
Part-Time Facility Maintenance Technician	613	0.00	0.00	0.00	0.50	0.50
Part-Time Custodian	612	0.00	0.00	0.50	0.00	-0.50
Part-Time Custodian	93	1.75	0.50	0.00	0.00	0.00
<b>Totals</b>		<b>2.75</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>0.00</b>

## EQUIPMENT &amp; PROGRAM REQUESTS

Replacement Vehicles	Actual Cost	Lease Cost	Funded
	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Building Maintenance Technician	59,390	-	-	N

## DEPARTMENT DESCRIPTION

The Cedar Hill Police Department is dedicated to providing the highest quality service that promotes and maintains a safe environment in partnership with the community consistent with our values.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Patrol** - Provide timely response to calls for service and the protection of people and property; Develop problem-solving and crime prevention strategies with citizen and business groups; Provide safe flow of traffic throughout the City, enforce traffic laws and Police Front-line Mid-Size SUV prevent accidents
- **Criminal Investigations** - Investigate reported crimes and alleged offenses; Gather, analyze and share intelligence information; Recover evidence and stolen property; File cases, arrest offenders and assist victims
- **Information and Technical Support** - Maintain and provide accurate police information; Safeguard property and evidence; Provide information and education on police service programs, crime trends, problem solving; Reporting and false alarm prevention to the community
- **Police Administration** - Provide overall direction and leadership for all police services utilizing "best practices" in law enforcement; Establish and review policy; Prepare and implement annual work plan and budget; Coordinate with other city departments and local governmental entities; Maintain accreditation status
- **Professional Standards** - Investigate complaints; Conduct internal affairs investigations; Recruit and train for excellence



## SERVICE LEVEL ANALYSIS

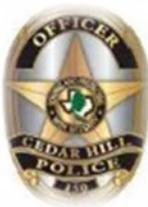
Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Respond to all Emergency calls promptly	6:19 minutes	6:42 minutes	6:30 minutes	under 6 minutes
Perform state traffic safety initiatives per year	Completed 12	Completed 12	Complete 5	Complete 4
File appropriate charges and provide testimony at grand jury/court	88% acceptance	90% Acceptance	90% Acceptance	90% Acceptance
Contact victims, document and investigate all criminal activity and offense reports	Contacted w/in 5 days	Contacted w/in 5 days	Continue to contact w/in 5 days	Continue to contact w/in 5 days
Provide accurate and timely police information	Continue to update web page w/in 15 days w/changes	Continue to update web page w/in 15 days w/changes	Continue to update web page w/in 15 days w/changes	Continue to update web page w/in 15 days w/changes
Foster Synergy with other local agencies (CHISD Police & State Park Police)	Held monthly meetings	Held monthly meetings	Continue to hold monthly meetings	Continue to hold monthly meetings
Develop & implement succession strategy by expanding training opportunities	Attended 1 management leadership course	Attended 1 management leadership course	Attend 1 management leadership course	Attend 1 management leadership course
Investigate internal affair complaints and conduct administrative investigations	Completed w/in 30 days	Complete w/in 30 days	Continue to complete w/in 30 days	Continue to complete w/in 30 days

Please note seconds converted to minutes in response times stated above

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	9,737,514	9,265,996	11,031,102	10,267,441	11,841,855	810,753
Supplies	255,391	349,230	456,216	405,583	431,560	(24,656)
Maintenance	105,317	115,112	128,335	132,743	256,243	127,908
Services	711,968	777,336	925,591	845,830	972,388	46,797
Utilities	35,779	36,227	50,950	45,638	53,030	2,080
Lease/Rentals	375,028	368,249	417,888	417,888	557,707	139,819
Miscellaneous	151,581	183,581	239,320	257,754	271,825	32,505
Transfers/Debt	-	102,000	5,458	5,458	-	(5,458)
Grant Exp	31,198	19,295	-	16,045	16,000	16,000
Capital Outlay	-	-	-	124,953	-	-
<b>Total</b>	<b>11,403,776</b>	<b>11,217,025</b>	<b>13,254,860</b>	<b>12,519,333</b>	<b>14,400,608</b>	<b>1,145,748</b>



## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Police Chief	622	1.00	1.00	1.00	1.00	0.00
Assistant Police Chief	850	2.00	2.00	0.00	0.00	0.00
Assistant Police Chief	621	0.00	0.00	2.00	2.00	0.00
Police Captain	845	0.00	1.00	1.00	1.00	0.00
Police Lieutenant	840	7.00	5.00	5.00	5.00	0.00
Police Sergeant	830	7.00	8.00	8.00	8.00	0.00
Police Corporal	825	7.00	5.00	5.00	5.00	0.00
Police Officer	810	41.00	43.00	45.00	45.00	0.00
Police Information Supervisor	618	1.00	1.00	1.00	1.00	0.00
Public Safety Executive Assistant	617	0.00	0.00	1.00	1.00	0.00
Civilian Investigative Supervisor	616	0.00	0.00	1.00	1.00	0.00
Forensics Manager	616	1.00	1.00	1.00	1.00	0.00
Victim Assistance / Grant Coordinator	615	1.00	1.00	1.00	1.00	0.00
Crime Analyst	615	1.00	1.00	1.00	1.00	0.00
Executive Assistant	615	1.00	0.00	0.00	0.00	0.00
Executive Assistant	616	0.00	1.00	0.00	0.00	0.00
Fiscal/Grant Administrator	615	1.00	1.00	1.00	1.00	0.00
Civilian Investigator	614	1.00	1.00	1.00	1.00	0.00
Investigative Aide	614	1.00	1.00	0.00	0.00	0.00
Community Service Officer	615	3.00	3.00	3.00	3.00	0.00
Property Room Coordinator	614	1.00	0.00	0.00	0.00	0.00
Property Room Coordinator	615	0.00	1.00	1.00	1.00	0.00
Senior Public Service Officer	614	1.00	1.00	0.00	0.00	0.00
Senior Public Service Officer	615	0.00	0.00	1.00	1.00	0.00
Digital Media Coordinator	614	1.00	1.00	1.00	1.00	0.00
Alarm Billing Coordinator	614	1.00	1.00	1.00	1.00	0.00
Public Service Officer	613	4.00	4.00	0.00	0.00	0.00
Public Service Officer	614	0.00	0.00	4.00	4.00	0.00
Senior Police Records Clerk	615	0.00	0.00	1.00	1.00	0.00
Police Records Clerk	613	2.00	2.50	0.00	0.00	0.00
Police Records Clerk	614	0.00	0.00	2.50	2.50	0.00
Police Scanning Clerk	92	0.50	0.50	0.00	0.00	0.00
<b>Total</b>		<b>86.50</b>	<b>87.00</b>	<b>89.00</b>	<b>89.00</b>	<b>0.00</b>

## EQUIPMENT &amp; PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
Police Large SUV	84,786	24,376	Y- EQ (0040)
Police Large SUV	83,145	23,904	Y- EQ (0040)
Police Large SUV	83,145	23,904	Y- EQ (0040)
Police Large SUV	85,300	24,524	Y- EQ (0040)
Police Large SUV	83,145	23,904	Y- EQ (0040)
Police Front-Line Vehicle	64,300	10,564	Y- EQ (0040)
Police Motorcycle	37,580	8,643	Y- EQ (0040)

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Public Service Officer	68,275	-	-	N
Forensic Technician	96,388	60,000	-	N
Four (4) Police Officers & Vehicles	488,684	203,402	-	N
Drones	-	56,638	Y	Forfeiture Fund (0320)
Replace Department Handguns	-	21,573	Y	CCPD Fund (0322)
Flock Cameras	30,000	3,500	-	N

## DEPARTMENT DESCRIPTION

The Animal Control department provides protection for the health, safety, and welfare of people and animals within the city by responding to emergency and non-emergency situations concerning animals and fowl within the city and enforcing related state and local statutes.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Animal Control** - Provide timely response to calls for service and enforce animal codes.

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Respond to calls in a prompt manner	29 minutes	30 minutes	30 minutes	30 minutes
Attend neighborhood watch group meetings or City sponsored functions	1 neighborhood meetings, 1 walks, and 2 schools, 0 community event	2 neighborhood meetings, 2 walks, and 2 schools, 1 community event	4 neighborhood meetings, 5 walks, and 2 schools, 2 community event	4 neighborhood meetings, 5 walks, and 4 schools, 3 community event
Number of calls for service	3,600	3,600	4,140	4,200

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	125,179	137,210	161,252	179,307	187,606	26,354
Supplies	6,753	8,505	8,638	10,685	9,180	542
Maintenance	836	2,249	1,700	1,700	1,700	-
Services	1,820	10,822	10,100	10,400	10,500	400
Utilities	1,746	1,846	1,920	1,857	1,949	29
Lease/Rentals	3,820	-	26,553	26,553	26,553	-
Miscellaneous	4,146	3,961	4,925	4,975	5,100	175
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>144,300</b>	<b>164,592</b>	<b>215,088</b>	<b>235,477</b>	<b>242,588</b>	<b>27,500</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Senior Animal Control Officer	615	2.00	1.00	0.00	0.00	0.00
Animal Control Officer	614	0.00	1.00	2.00	2.00	0.00
FT Administrative Secretary	613	0.00	0.00	0.50	0.50	0.00
<b>Totals</b>		<b>2.00</b>	<b>2.00</b>	<b>2.50</b>	<b>2.50</b>	<b>0.00</b>

## EQUIPMENT &amp; PROGRAM REQUEST

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-

## DEPARTMENT DESCRIPTION

The Cedar Hill Fire Department provides protection of lives and property and emergency medical services.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Emergency Response Services** - Deliver professional and state of the art fire and rescue services.
- **Non-Emergency Response Services** – Meet requests for non-emergency services in a professional and efficient manner.
- **Community Risk Reduction** – Improve the “Quality of Life” by identifying and mitigating community hazards.
- **Planning** - Provide leadership and visionary direction for the Cedar Hill Fire Department.

## DEPARTMENT/DIVISION ACCOMPLISHMENTS

### MEDICAL/EMS

- Awarded Heart Safe Community by North Central Texas Trauma Regional Advisory Council (NCTTRAC)
- Awarded 2018 Mission: Lifeline EMS Recognition Gold Plus Level.
- Emergency Medical Service for Children (EMSC) Gold Level.
- Completed Bleeding Control of Injured (BCON) training to all CHISD Nurses.
- Completed CPR and Bleeding Control of Injured (BCON) training for all Cedar Hill Police Officers.

### FIRE OPERATIONS

- All Fire Officers & Driver/Engineers certified as Blue Card Incident Commanders.
- Purchased and implemented Public Safety unmanned aircraft program (DRONE) and certified four (4) fire personnel as pilots for the drone incident response.
- Deployed personnel throughout the State of Texas through TIFMAS, TEMAT, AMBUS, Texas Task Force 2 to assist with wildfires, natural disasters, conventions and participated in multiple regional exercises.

### PUBLIC EDUCATION

- Annual Teen Fire Academy
- Annual Citizen's Fire Academy
- Worked in conjunction with CHISD, childcare facilities, charter schools, private schools and nursing homes to deliver Life and Fire Safety programs (LAFS) throughout the community.
- Initiated Fire Explorers program that has received community recognition for participation in various programs throughout the Metroplex.

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
<b>Prompt Service</b> % of calls with dispatch to arrival time of 6 minutes or less	58%	58%	55%	50%
<b>TOTAL ACTIVITY</b>	<b>10,885</b>	<b>12,796</b>	<b>15,000</b>	<b>18,000</b>
<b>Emergency Responses</b>	<b>7,539</b>	<b>7,784</b>	<b>8,100</b>	<b>8,500</b>
Mutual Aid* Given	70	50	50	60
Mutual Aid * Received	3	16	18	22
Auto Aid* Given	673	791	875	1000
Auto Aid* Received	281	319	350	375
* Mutual Aid Calls & Auto Aid calls included in Emergency Response Number				

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	10,217,186	10,674,710	10,965,134	11,139,020	11,886,517	921,383
Supplies	241,166	323,954	414,699	414,999	468,258	53,559
Maintenance	274,515	366,324	376,618	379,589	391,952	15,334
Services	577,505	716,264	789,607	715,951	821,509	31,902
Utilities	78,383	73,171	85,313	75,870	88,086	2,773
Lease/Rentals	175,156	140,015	220,115	220,115	260,846	40,731
Miscellaneous	189,648	292,559	301,078	304,167	351,307	50,229
Transfers/Debt	13,650	13,650	13,650	13,650	13,650	-
Grant Exp	709,969	-	-	-	-	-
Capital Outlay	114,935	-	150,000	150,000	-	(150,000)
<b>Total</b>	<b>12,592,112</b>	<b>12,600,648</b>	<b>13,316,214</b>	<b>13,413,361</b>	<b>14,282,125</b>	<b>965,911</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Fire Chief	622	1.00	1.00	1.00	1.00	0.00
Assistant Fire Chief	960	2.00	2.00	0.00	0.00	0.00
Assistant Fire Chief	621	0.00	0.00	2.00	2.00	0.00
Fire Marshal	955	1.00	1.00	1.00	1.00	0.00
Fire Training Officer	950	1.00	1.00	1.00	1.00	0.00
Battalion Chief	950	3.00	3.00	3.00	3.00	0.00
Fire Captain	940	12.00	12.00	12.00	12.00	0.00
Fire Inspector	935	1.00	1.00	1.00	1.00	0.00
Driver/Engineer	930	12.00	12.00	12.00	12.00	0.00
Medical Operations Technician	930	0.00	0.00	4.00	5.00	1.00
Firefighter/Paramedic	920	45.00	45.00	41.00	40.00	-1.00
Public Safety Executive Assistant	617	0.00	0.00	0.00	1.00	1.00
Part Time Administrative Assistant	613	0.00	0.50	0.50	0.50	0.00
Executive Assistant	616	0.00	0.00	1.00	0.00	-1.00
Executive Secretary	614	1.00	1.00	0.00	0.00	0.00
<b>Total</b>		<b>79.00</b>	<b>79.50</b>	<b>79.50</b>	<b>79.50</b>	<b>0.00</b>

## EQUIPMENT &amp; PROGRAM REQUEST

Vehicles & Equipment	Estimated Cost	Lease Cost	Funded
(4) AED/Defibrillators Life packs	200,000	37,714	Y
(2) Thermal Imaging Cameras	16,000	3,017	Y

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
2023 Truck Squad 213	-	172,137	-	N
Conversion of PT Fire Administrative Assistant to Full Time	48,342	-	-	N
Station Refresh Program	106,300	-	-	N
Incident Command Software	23,000	-	-	N
Fire & EMS Records Management Software	23,100	-	-	N



## DEPARTMENT DESCRIPTION

The Emergency Management Department provides coordination and integration of all activities necessary to strengthen, sustain, and improve the City's ability to mitigate against, prepare for, respond to, and recover from all hazards.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Develop, maintain, and coordinate the City's Emergency Management Plan** - Develop and maintain the plan at the advanced level, coordinate dissemination of the plan, and conduct training and exercises
- **Monitor and respond to dangerous weather conditions** – Monitor weather conditions to maintain a proper state of readiness
- **Respond to and recover from catastrophic incidents** - Maintain readiness to mitigate the effects of all hazards within our community/region.

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Develop and Update Emergency Management Plan	Debris management plan developed.	Debris management plan developed.	Debris management plan updated	Debris management plan developed.
Conduct Training and Exercises	3 annually	3 annually	3 annually	6 annually
Conduct monthly outdoor warning siren test	12	12	12	12
Activate spotters at appropriate times	Activate spotters as needed	Conduct damage assessment training	Conduct damage assessment training	Conduct regional Disaster drill

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	-	-	-	-	-	-
Supplies	-	1,735	2,200	1,000	2,200	-
Maintenance	24,413	34,391	27,090	26,940	28,975	1,885
Services	45,134	82,014	67,724	59,824	95,734	28,010
Utilities	1,670	2,372	2,550	2,025	2,018	(532)
Lease/Rentals	7,652	10,279	10,279	10,279	10,279	-
Miscellaneous	7,750	8,331	9,650	9,650	9,650	-
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>86,619</b>	<b>139,120</b>	<b>119,493</b>	<b>109,718</b>	<b>148,856</b>	<b>29,363</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY23-24 Proposed Budget
N/A	-	-	-	-	-
<ul style="list-style-type: none"> <li>Regional emergency management cost is shared by the Best Southwest Cities (Cedar Hill, DeSoto, Duncanville and Lancaster.) The cost includes 1FTE, supplies, equipment and training. Cedar Hill's portion is reflected above in the services expenditure category.</li> </ul>					

## EQUIPMENT &amp; PROGRAM REQUEST

Replacement Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-

## DEPARTMENT DESCRIPTION

The Cedar Hill Municipal Court provides court information, case processing and judicial services for cases and offenses that have taken place in the jurisdiction.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Process Class-C Misdemeanor cases** – Document and maintain case activity
- **Prepare and maintain trial dockets** – Coordinate and schedule individual cases
- **Enforce compliance of court orders** – Issue and serve warrants, summons and subpoenas
- **Promote the highest standards of customer service** - Continuously strive to enhance customer service practices

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
# of Cases Filed	7,952	8,376	5,960	7,469
# of Cases Disposed	6,757	8,793	9,543	8,364
# of Warrants Processed/Issued	3,929	6,928	2,791	4,550
# of Warrants Cleared	2,783	4,285	7,051	6,742
# of Show Cause Hearings	1,329	2,531	1,853	1,904

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	496,031	583,384	685,652	671,308	678,615	(7,037)
Supplies	8,433	11,927	14,821	15,670	17,190	2,369
Maintenance	5,887	7,240	15,068	18,985	32,926	17,858
Services	35,993	51,830	57,195	71,128	142,295	85,100
Utilities	3,909	3,439	3,576	2,908	3,169	(407)
Lease/Rentals	11,787	8,060	4,030	4,031	20,875	16,845
Miscellaneous	4,237	9,979	14,932	13,693	14,667	(265)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>566,277</b>	<b>675,860</b>	<b>795,274</b>	<b>797,722</b>	<b>909,737</b>	<b>114,463</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Municipal Court Administrator	619	1.00	1.00	1.00	1.00	0.00
Senior Court Clerk/ Juvenile Case Manager	617	1.00	0.00	0.00	0.00	0.00
Senior Court Clerk	617	0.00	1.00	1.00	1.00	0.00
Senior Marshal	617	1.00	1.00	1.00	1.00	0.00
Deputy Marshal	616	1.00	1.00	1.00	1.00	0.00
Court Clerk	614	2.00	2.50	2.00	2.00	0.00
Court Clerk	94	0.50	0.00	0.00	0.00	0.00
Juvenile Case Manager	94	0.00	0.50	0.00	0.00	0.00
Juvenile Case Manager	615	0.00	0.00	1.00	1.00	0.00
Marshal/Bailiff	95	0.00	0.00	0.50	0.50	0.00
Marshal/Bailiff	94	0.50	0.50	0.00	0.00	0.00
<b>Total</b>		<b>7.00</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>0.00</b>

## EQUIPMENT &amp; PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
New Vehicle (Marshal)	73,300	16,844	Y- EQ (0040)

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-



## DEPARTMENT DESCRIPTION

The Code Enforcement Department enforces adopted codes in order to protect and maintain public health and enhance property value in the City of Cedar Hill.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Enforce Property Maintenance Codes** - Encourage voluntary compliance of City codes
- **Impose Building Codes** - Ensure compliance of City building codes
- **Issue Building Permits** - Review building plans for compliance with City codes
- **Promote Community Aesthetics** - Encourage citizens to keep their properties violation free

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Initiate Code Violation Cases	7,525	6,010	6,500	6,600
Citizen Complaints Response	1,346	1,244	1,200	1,250
Initiate Code Cases (Operation Clean Sweep)	0	394	400	400
Inspect Multi-Family Units	336	336	336	340
Building Inspections	5,697	8,629	13,000	15,000
Single-Family (SF) Building Permits	78	282	200	200
Commercial Building Permits	61	66	70	70
Other Permits (MEP, storage building, fence, irrigation, etc.)	2,980	3,117	3,000	3,500
Sign Permits (attached, detached & special event)	112	62	60	70
Issue Certificates of Occupancy	19	19	19	20
Issue Multi-Family Licenses	1,720	896	700	600
Issue RRCO's	-	1,400	1,500	1,550
Register SF Rental Units	1,112	535	550	600
Inspect SF Rental Units	795	472	500	500

**RRCO** = Residential Rental Certificate of Occupancy

**MEP** = Mechanical, Electrical & Plumbing

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	1,006,590	1,065,424	1,190,170	1,151,263	1,214,223	24,053
Supplies	18,747	21,758	33,836	32,468	27,550	(6,286)
Maintenance	95,781	140,598	141,100	144,592	141,076	(24)
Services	68,734	91,248	90,985	260,365	267,305	176,320
Utilities	9,429	9,012	11,250	9,500	6,700	(4,550)
Lease/Rentals	29,919	26,113	23,655	23,655	23,655	-
Miscellaneous	12,948	22,367	44,692	32,175	30,725	(13,967)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>1,242,149</b>	<b>1,376,520</b>	<b>1,535,688</b>	<b>1,654,018</b>	<b>1,711,234</b>	<b>175,546</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Neighborhood Services Director	621	1.00	1.00	1.00	1.00	0.00
Building Official	620	1.00	1.00	1.00	1.00	0.00
Assistant Building Official	618	0.00	0.00	1.00	1.00	0.00
Code Enforcement Supervisor	617	1.00	1.00	1.00	1.00	0.00
Senior Building Inspector	616	1.00	1.00	0.00	0.00	0.00
Building Inspector	615	1.00	1.00	1.00	1.00	0.00
Plans Examiner/Building Inspector	615	0.00	1.00	1.00	1.00	0.00
Senior Code Enforcement Officer	615	1.00	1.00	0.00	0.00	0.00
Code Enforcement Officer	614	4.00	4.00	5.00	5.00	0.00
Permit Technician/Executive Secretary	614	1.00	0.00	0.00	0.00	0.00
Permit Specialist	614	0.00	1.00	1.00	1.00	0.00
Code Support Specialist	614	1.00	1.00	1.00	1.00	0.00
Permit Technician	613	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.00</b>

## EQUIPMENT &amp; PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
N/A			

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Building Inspector	86,690	37,000	-	N
Permit Tech	67,350	-	-	N

## DEPARTMENT DESCRIPTION

The Tri-City Animal Shelter's operational expenses are detailed in the Special Revenue Fund 0301 (Animal Shelter) however this budget section shows the City of Cedar Hill's contribution to the Tri-City Animal Shelter.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

**To fund the City of Cedar Hill's Annual share of the Tri-City Animal Shelter.**

**Operational expenditures moved to Fund 0301 (Animal Shelter Fund) in FY16**

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Services	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Leases/Rentals	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Transfers/Debt	280,981	301,875	346,125	346,125	353,400	7,275
<b>Total</b>	<b>280,981</b>	<b>301,875</b>	<b>346,125</b>	<b>346,125</b>	<b>353,400</b>	<b>7,275</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

N/A – SEE FUND 0301

## EQUIPMENT &amp; PROGRAM REQUEST

N/A – SEE FUND 0301

## DEPARTMENT DESCRIPTION

The Parks Department is responsible for the maintenance of all City parks and responsible for coordinating programs and activities within the parks that maximize citizens' full enjoyment of Cedar Hill's parks.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements.

- **Grounds maintenance** – Ensure City grounds are safe and aesthetically pleasing, including mowing, weed and ant control, and litter abatement.
- **Athletic field preparation** – Ensure athletic fields are safe and aesthetically pleasing including preparation of ball fields for leagues, tournaments and special events.
- **Park facility maintenance and irrigation** – Ensure Park amenities are safe and aesthetically pleasing and ensure irrigation systems maintained and operational. Maintain over 52 facilities including (parks, pavilions, playgrounds, amenities)
- **Special projects** – Provide support for special events and projects.
- **Administrative** – Provide a system of Premier parks and open space areas that are responsive to the needs of the citizens while maximizing conservation of natural and tangible resources.

## SERVICE LEVEL ANALYSIS

Following is an analysis of Key Performance Indicators (KPI's) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Grounds Maintenance (# of acres)	1,016 acres	1,026 acres	1,051 acres	1,051 acres
Athletic Fields Preparation	43 fields	43 fields	43 fields	43 fields
Irrigation Maintenance (# of valves)	1,080 valves	1,080 valves	1,100 valves	1,200 valves
Special Events (prepare facility, service event, clean grounds & breakdown staging)	75 events	76 events	76 events	85 events

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	1,224,916	1,306,706	1,486,908	1,402,001	1,813,053	326,145
Supplies	126,810	144,764	172,298	170,822	190,580	18,282
Maintenance	98,593	132,777	207,279	218,930	141,350	(65,929)
Services	354,465	395,468	591,620	616,392	646,375	54,755
Utilities	287,377	401,929	410,186	444,907	487,006	76,820
Lease/Rentals	174,014	176,901	177,489	179,289	234,419	56,930
Miscellaneous	24,821	39,713	32,903	27,660	45,218	12,315
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	15,633	-	99,000	99,200	61,000	(38,000)
<b>Total</b>	<b>2,306,629</b>	<b>2,598,257</b>	<b>3,177,683</b>	<b>3,159,201</b>	<b>3,619,001</b>	<b>441,318</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Director Parks and Recreation	621	1.00	1.00	1.00	1.00	0.00
Parks Maintenance Superintendent	619	1.00	1.00	0.00	0.00	0.00
Parks Maintenance Superintendent	620	0.00	0.00	1.00	1.00	0.00
Parks Supervisor	618	1.00	0.00	0.00	0.00	0.00
Parks Maintenance Crew Chief	615	5.00	5.00	6.00	7.00	1.00
Irrigation Technician	614	1.00	1.00	0.00	0.00	0.00
Executive Secretary	614	1.00	1.00	1.00	1.00	0.00
Parks Maintenance Worker	612	6.00	6.00	6.00	8.00	2.00
Administrative Assistant	94	0.63	0.63	0.60	0.60	0.00
Part-Time Workers	92	0.92	0.92	1.02	3.15	2.13
<b>Totals</b>		<b>17.55</b>	<b>16.55</b>	<b>16.62</b>	<b>21.75</b>	<b>5.13</b>

## EQUIPMENT &amp; PROGRAMS REQUEST

Vehicles & Equipment	Actual Cost	Lease Cost	Funded
Zero Turn Mower (3)	37,755	8,685	Y-EQ (0040)
Riding Mower (2)	25,170	5,790	Y-EQ (0040)
Turn Mower (2)	25,170	5,790	Y-EQ (0040)
Deck Mower (1)	12,585	2,895	Y-EQ (0040)
Hustler Mower (1)	12,585	2,895	Y-EQ (0040)

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Signature Park Crew	280,000	105,000	Y	EQ (0040)/ GF (0001)
Dump Bed Trailer, Landscape Trailer, Flatbed Tilt Trailer	-	36,200	-	N



## DEPARTMENT DESCRIPTION

The Recreation Department provides benefit and enjoyment of parks, programs and activities utilizing City resources in an effective, efficient and responsive manner.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Athletic and Outdoor Programs** – Provide and coordinate athletic and outdoor programs to enhance the quality of life.
- **Active Adult (55 Plus) Facility and Activities** – Plan, organize, coordinate and execute a variety of programs and activities for the active adult (55 plus) community.
- **Marketing** - Design and share a variety of creative marketing materials to the community and surrounding areas.
- **Special Events** – Provide a diverse mixture of community-oriented special events in conjunction with community partners.
- **Aquatic Facility and Activities** – Operate the city pool and provide a variety of aquatic programs and classes.
- **City Sustainability Opportunities** – Provide and coordinate activities and programs promoting a sustainable community.

## SERVICE LEVEL ANALYSIS

Following is an analysis of Key Performance Indicators (KPIs) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
# of teams hosted at programs or tournaments	1,200	1,364	1,400	1,450
Average Annual Marketing Reach on Social Media Posts	40,000	49,749	55,000	57,000
Average Annual Marketing Reach on Social Media Event Listings	76,440***	52,175	52,500	52,750
# of Members of the Senior Activity Center	324	319	125	150
# of Participants in aquatic programs	4,414	4,627	8,000	7,500
Maintain special sustainable certifications annually	2	2	3	3

\*Due to COVID all programs were virtual

\*\*Senior Center implemented member fees in FY23

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	365,617	372,113	625,041	571,344	661,125	36,084
Supplies	62,343	40,370	72,444	73,744	76,975	4,531
Maintenance	8,318	6,510	18,875	21,450	20,650	1,775
Services	74,087	96,673	205,289	234,567	344,117	138,828
Utilities	4,089	3,264	39,168	31,535	54,786	15,618
Lease/Rentals	21,723	20,050	18,376	18,376	18,376	-
Miscellaneous	23,725	18,556	44,228	38,105	53,895	9,667
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>559,902</b>	<b>557,536</b>	<b>1,023,421</b>	<b>989,121</b>	<b>1,229,924</b>	<b>206,053</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Recreation Superintendent	620	1.00	1.00	1.00	1.00	0.00
Assistant Recreation Superintendent	619	0.00	0.00	1.00	1.00	0.00
Recreation Operations Supervisor	618	1.00	1.00	0.00	0.00	0.00
Aquatics/Athletics Recreation Coordinator	615	1.00	1.00	1.00	1.00	0.00
Senior Center Supervisor	617	1.00	1.00	1.00	1.00	0.00
Senior Center Assistant	613	0.00	0.00	1.00	0.00	-1.00
Recreation Programmer	613	0.00	0.00	0.00	1.00	1.00
Senior Center Assistant	92	1.13	1.13	0.00	0.00	0.00
Bus Driver	94	0.63	0.63	0.63	0.63	0.00
<b>Totals</b>		<b>5.75</b>	<b>5.75</b>	<b>5.63</b>	<b>5.63</b>	<b>0.00</b>

- Changed Senior Center Assistant to Recreation Programmer

## EQUIPMENT &amp; PROGRAM REQUEST

Replacement Equipment	Estimated Cost	Lease Cost	Funded
N/A	-	-	-

Programs Recurring Cost	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Special Event Coordinator	86,333	-	-	N
Holiday on the Hill Drone Show	60,000	-	-	N



## DEPARTMENT DESCRIPTION

The Zula B. Wylie Public Library provides a community place that acts as the Door to Discovery connecting our culturally rich and diverse community to resources and services which promote lifelong learning, personal growth and development, and awareness of the arts.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Create Young Readers** – offer programs, materials and services that prepare children for school and maintain reading skills
- **Enhance Student and Community Success** – provide resources and services that assist students of all levels to succeed
- **Promote Lifelong Learning** – offer programs and access to materials and resources to help adults be informed and educated about local, national and world affairs
- **Celebrate Cedar Hill History and Cultural Diversity** – offer programs and materials that promote appreciation and understanding of Cedar Hill's history and cultural diversity
- **Provide a Community Place** – offer programs, access to materials and services to engage citizens of all ages in group activities and individual pursuits
- **Advance and Support Awareness of the Arts** – offer programs and access to materials that spark imagination, creativity, and innovation

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Library Visitors	34,047	53,365	130,000	250,000
Library Reference Transactions	11,485	10,860	12,000	24,000
Library Items Checked Out	83,252	39,861	120,000	250,000
Library Materials Accessed Electronically	18,060	19,082	20,000	21,000
Virtual Programming Engagement	4,830	3,243	3,200	3,200
Curbside/Business Services	6,531	31,409	60,000	150,000
Pickup Kits	442	545	650	650
Library Programs/Classes Attendance	34,047	53,365	130,000	250,000
Library Programs/Classes Conducted	11,485	10,860	12,000	24,000

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Library Director	621	0.00	1.00	1.00	1.00	0.00
Library Manager	618	1.00	0.00	0.00	0.00	0.00
Library Customer Experience Manager	618	0.00	0.00	0.00	1.00	1.00
Adult Services & Outreach Librarian	616	1.00	1.00	1.00	1.00	0.00
Youth Services Supervisor	616	0.00	1.00	1.00	1.00	0.00
Children's Services Coordinator	616	1.00	0.00	0.00	0.00	0.00
Librarian	616	1.00	1.00	1.00	1.00	0.00
Teen Librarian	616	0.00	0.00	0.00	1.00	1.00
Library Systems Supervisor	616	0.00	1.00	1.00	1.00	0.00
Executive Assistant	616	0.00	0.00	0.00	1.00	1.00
Electronic Resources Coordinator	615	1.00	0.00	0.00	0.00	0.00
Library Operations Coordinator	616	1.00	1.00	1.00	0.00	-1.00
Special Events Coordinator	615	1.00	0.00	0.00	0.00	0.00
Marketing Coordinator	615	0.00	1.00	1.00	1.00	0.00
Executive Secretary	614	1.00	1.00	1.00	0.00	-1.00
Customer Technology Specialist	93	0.50	0.50	0.50	1.00	0.50
Custodian	612	0.00	0.00	0.00	2.00	2.00
Library Assistant	612	1.00	1.00	1.00	0.00	-1.00
Technical Services Coordinator	615	0.00	0.00	0.00	1.00	1.00
Part-Time Adult Services & Outreach Assistant	612	0.00	0.00	0.00	0.42	0.42
Part-Time Technical Services Assistant	94	0.75	0.75	0.75	0.75	0.00
Part-Time Librarian	95	0.42	0.42	0.42	0.00	-0.42
Lead Library Service Representative	613	0.00	0.00	0.00	1.00	1.00
Part-Time Library Assistant	612	0.00	0.00	0.50	0.95	0.45
Event Attendant	612	0.00	0.00	0.00	1.50	1.50
Part-Time Teen/Tween Assistant	612	0.00	0.00	0.00	0.50	0.50
Part-Time Youth Services Assistant	612	0.00	0.00	0.00	0.50	0.50
Part-Time Library Service Representative	93	2.63	2.63	2.63	2.96	0.33
<b>Totals</b>		<b>13.30</b>	<b>13.30</b>	<b>13.80</b>	<b>21.58</b>	<b>7.78</b>

- Added 5 Full Time & 4 Part Time Positions for new Library

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	715,188	838,468	1,008,013	1,013,780	1,431,621	423,608
Supplies	174,337	170,015	185,170	185,170	237,950	52,780
Maintenance	29,099	24,026	33,050	33,050	42,550	9,500
Services	83,431	94,241	95,173	94,473	234,323	139,150
Utilities	17,287	22,004	26,280	37,289	85,983	59,703
Lease/Rentals	1,938	2,035	-	16,210	1,300	1,300
Miscellaneous	13,016	22,727	20,519	27,219	34,519	14,000
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>1,034,297</b>	<b>1,173,517</b>	<b>1,368,205</b>	<b>1,407,191</b>	<b>2,068,246</b>	<b>700,041</b>



## EQUIPMENT &amp; PROGRAM REQUEST

Replacement Equipment	Estimated Cost	Lease Cost	Funded
N/A	-	-	-

Programs Recurring Cost	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
New Library Staffing & Operations	639,375	-	Y	Y- (0001)

## DEPARTMENT DESCRIPTION

Neighborhood Services improves and maintains neighborhood vitality through enhanced communication, facilitation and education.

## DEPARTMENT/DIVISION CORE FUNCTIONS

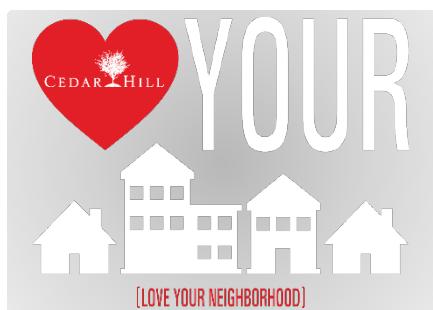
The core functions of the department align to the City's Premier Statements

- **Communication** – Serve as a liaison between the City and neighborhood organizations, Public Improvement Districts (PID) and Crime Watch groups; Relay issues and concerns to the appropriate City department(s) in a timely manner; Communicate City services and opportunities to neighborhood organizations
- **Facilitation** – Foster the development and support the activities of neighborhood organizations by providing assistance and guidance in creation of PIDs and new organizations
- **Education** – Communicate with neighborhood organizations regarding City services and opportunities; Develop and implement resident education programs that achieve positive neighborhood outcomes and build long-term stability in the community

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Attend organized neighborhood meetings/events	82	63	70	70
Maintain registered neighborhood dashboard	55	52	52	60
Recognize citizens through Distinctive Character Program	20	9	12	20



## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	154,147	199,507	289,086	257,286	315,283	26,197
Supplies	10,662	15,839	15,500	8,250	11,100	(4,400)
Maintenance	283	36	100	150	-	(100)
Services	28,474	40,984	40,150	32,220	35,120	(5,030)
Utilities	631	780	2,280	780	780	(1,500)
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	402	8,052	11,260	7,900	9,700	(1,560)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>194,599</b>	<b>265,197</b>	<b>358,376</b>	<b>306,586</b>	<b>371,983</b>	<b>13,607</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Communications & Engagement Manager	619	0.00	1.00	1.00	1.00	0.00
Neighborhood Services Manager	618	1.00	0.00	1.00	1.00	0.00
Neighborhood Services Coordinator (serves as the PID Administrator)	616	1.00	1.00	1.00	1.00	0.00
<b>Total</b>		<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>

## EQUIPMENT &amp; PROGRAM REQUESTS

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-

## DEPARTMENT DESCRIPTION

The Historic Downtown department works to preserve and enhance the unique character and community of Historic Downtown through design, economic development, promotion and facilitation.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Design** - Enhance the aesthetic appeal of Historic Downtown Cedar Hill
- **Promotion** - Increase public awareness of downtown business districts
- **Economic Development** - Encourage growth, retention, and recruitment of business
- **Facilitation** - Support the interests and development activities of downtown businesses, residents and supporters; Serve as liaison to Historic Downtown Advisory Board and the Cedar Hill Museum of History

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Facilitate Historic Downtown Advisory Board meetings	12	11	10	11
Facilitate meetings concerning new development and adaptive reuse	4	4	4	4
Increase downtown event attendance	10%	10%	25%	30%



## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	175,517	181,701	191,968	110,144	150,300	(41,668)
Supplies	865	449	5,957	6,307	6,410	453
Services	2,279	7,879	24,715	55,997	50,131	25,416
Utilities	272	329	282	345	389	107
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	5,781	5,955	12,908	4,008	4,208	(8,700)
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>184,714</b>	<b>196,312</b>	<b>235,830</b>	<b>176,801</b>	<b>211,438</b>	<b>(24,392)</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Director of Visitor & Customer Experience	621	1.00	1.00	1.00	0.00	-1.00
Tourism Assistant	613	0.00	0.00	0.00	0.00	0.00
<b>Total</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>-1.00</b>

- Director of Visitor & Customer Experience is vacant.

## EQUIPMENT AND PROGRAMS REQUEST

Replacement Equipment	Estimated Cost	Lease Cost	Funded
N/A	-	-	-

Programs Recurring Cost	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Downtown Décor & Programming	20,000	-	N	-

## DEPARTMENT DESCRIPTION

The Planning Department facilitates the physical growth and development of the City in a sustainable manner that reflects its unique and vibrant character.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Development Review and Zoning Requests** – Facilitate inter-departmental review of development proposals and zoning requests to ensure consistency with city ordinances and long-range planning goals via an efficient process that provides quality customer service for all its users.
- **Code Amendments** – Prepare code amendments that have been recommended by the Comprehensive Plan and Small Area Plans or that have become necessary based upon current events or outdated practices.
- **Long Range Planning and Special Projects** – Develop and implement Small Area Plans and the Comprehensive Plan with its components to help the community realize its evolving vision.

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Special projects in City Council's Work Plan	66	78	70	70
Number of Planned Development District Zoning & Development Plan Applications	3	7	8	5
Number of Zoning Applications (excluding Planned Development Districts)	6	1	2	2
NEW - Total Number of Acres in Zoning Applications	70	217	485	557
Number of Conditional Use Permit (CUP) Applications	17	13	20	20
Number of New Single Family Lots Proposed to be Created with Preliminary Plats	16	63	63	63
Number of New Residential Lots Created with Final Plats	235	222	385	509

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	412,311	449,933	512,752	500,570	544,921	32,169
Supplies	2,327	2,416	4,181	5,281	4,981	800
Maintenance	-	-	-	-	-	-
Services	28,659	19,986	17,775	17,775	117,433	99,658
Utilities	244	-	-	-	-	-
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	3,246	11,160	13,603	14,415	15,005	1,402
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>446,788</b>	<b>483,496</b>	<b>548,311</b>	<b>538,041</b>	<b>682,340</b>	<b>134,029</b>

## PERSONNEL SUMMARY (full equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Director of Planning	621	1.00	1.00	1.00	1.00	0.00
Planning Manger	620	0.00	0.00	0.00	1.00	1.00
Senior Planner	618	1.00	1.00	0.00	0.00	0.00
Senior Planner	619	0.00	0.00	1.00	0.00	-1.00
Planner	616	1.00	1.00	0.00	0.00	0.00
Planner	617	0.00	0.00	1.00	1.00	0.00
Executive Assistant	616	0.00	0.00	0.00	1.00	1.00
Executive Secretary	614	1.00	1.00	1.00	0.00	-1.00
Intern/Assistant	95	0.00	0.35	0.50	0.50	0.00
<b>Totals</b>		<b>4.00</b>	<b>4.35</b>	<b>4.50</b>	<b>4.50</b>	<b>0.00</b>

- Added Planning Manager and reclassified Executive Secretary to Executive Assistant.

## EQUIPMENT &amp; PROGRAM REQUEST

Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Development Code Re-Write	-	300,000	Y-Partial \$100k	GF-(0001)

## DEPARTMENT DESCRIPTION

Streets and Drainage maintains high-quality public transportation and drainage infrastructure to enhance safety and provide effective traffic circulation.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Street repairs and maintenance** - Provide quality maintenance for streets, sidewalks and alleys.
- **Drainage channels** - Clean and maintain creeks and channels.
- **Signs, signals and markings** - Install and maintain traffic signs, signals and markings.

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Deploy sanding operations at onset of ice storm events	1	1	2	1
Maintain flow of water in creeks and channels by removing debris	100%	100%	100%	100%
Restripe 50% of thoroughfares annually	50%	100%	100%	100%
Routine inspection and maintenance of traffic signals annually	100%	100%	100%	100%

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	899,728	917,330	1,150,612	1,034,911	1,172,988	22,376
Supplies	30,768	49,149	62,006	53,194	60,550	(1,456)
Maintenance	203,933	192,842	224,000	255,000	264,000	40,000
Services	99,801	177,590	263,105	250,205	167,905	(95,200)
Utilities	587,491	605,344	611,762	587,414	602,623	(9,139)
Lease/Rentals	74,215	81,210	89,210	91,210	136,933	47,723
Miscellaneous	20,690	10,211	16,298	14,998	16,298	-
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	44,948	10,000	15,000	-	(10,000)
<b>Total</b>	<b>1,916,626</b>	<b>2,078,623</b>	<b>2,426,993</b>	<b>2,301,932</b>	<b>2,421,297</b>	<b>(5,696)</b>

## PERSONNEL SUMMARY (FULL-TIME EQUIVALENT POSITIONS – INCLUDES VACANT POSITIONS)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Street Maintenance Supervisor	617	1.00	1.00	1.00	1.00	0.00
Signs and Signals Supervisor	617	1.00	1.00	1.00	1.00	0.00
Sr. Drainage Crew Chief	616	1.00	1.00	1.00	1.00	0.00
Street Maintenance Crew Chief	614	3.00	3.00	3.00	3.00	0.00
Street Maintenance Drainage Crew Chief	614	0.00	0.00	0.00	0.00	0.00
Street Maintenance Worker	612	7.00	7.00	7.00	7.00	0.00
Signs and Signals Maintenance Worker	612	1.00	3.00	3.00	3.00	0.00
<b>Totals</b>		<b>14.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>0.00</b>

## EQUIPMENT &amp; PROGRAMS REQUEST

Equipment	Actual Cost	Lease Cost	Funded
Utility Truck	65,000	14,950	Y-EQ (0040)
Little Squirt- Epoxy Metering System	27,000	5,994	Y-EQ (0040)
Backhoe	150,000	17,250	Y-EQ (0040)
Equipment Trailer	23,000	3,779	Y-EQ (0040)
Line Laser Striping & Barrel	25,000	5,750	Y-EQ (0040)

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
N/A	-	-	-	-



## DEPARTMENT DESCRIPTION

Fleet Maintenance Division provides safe and dependable vehicles and equipment to all internal clients in the most time and cost-efficient manner.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Fleet services and repairs:** Perform maintenance services and repairs to approximately 500 pieces of light, medium and heavy-duty vehicles and construction equipment.
- **Manage computerized vehicle and equipment inventory records:** Manage and maintain accurate vehicle and equipment records for all current and newly acquired fleet vehicles and equipment.
- **Manage computerized service and repair records:** Manage and maintain accurate service and repair records for all City owned vehicles and equipment.
- **Manage computerized parts inventory records:** Manage and maintain accurate parts inventory for all City owned vehicles and equipment.
- **Manage computerized fuel records and inventory:** Manage and maintain database to ensure accurate fuel records; monitor and maintain adequate diesel and unleaded fuel levels for all City vehicles and equipment.

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
% of routine maintenance performed w/ 1 business day	100%	100%	100%	100%
% of non-routine maintenance & repairs performed w/ 2 business days	95%	100%	100%	100%
# of vehicles & equipment maintained annually	265	265	265	270
# of gallons of fuel managed (Procured, inventoried, stored and allocated to the City's Fleet annually)	151,000	145,000	150,000	155,000

## EXPENDITURE SUMMARY

Expenditures By Category	FY 21 Actual	FY 22 Actual	FY 23 Budget	FY 23 Estimate	FY2023-24 Proposed Budget	Budget Variance (\$)
Personnel	232,499	249,696	276,905	266,747	278,709	1,804
Supplies	9,524	11,705	14,126	15,065	15,280	1,154
Maintenance	3,926	6,705	8,200	7,600	9,100	900
Services	6,481	8,538	8,560	10,100	10,200	1,640
Utilities	10,878	10,944	11,335	12,337	13,591	2,256
Lease/Rentals	13,431	13,431	13,431	13,431	15,012	1,581
Miscellaneous	4,517	2,902	4,417	4,417	4,417	-
Transfers/Debt	-	-	-	-	-	-
Grant Exp	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
<b>Total</b>	<b>281,255</b>	<b>303,920</b>	<b>336,974</b>	<b>329,697</b>	<b>346,309</b>	<b>9,335</b>

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY 21 Actual	FY22 Actual	FY 23 Budget	FY 23-24 Proposed Budget	Budget Variance (#)
Fleet Maintenance Superintendent	617	1.00	1.00	1.00	1.00	0.00
Senior Mechanic	616	1.00	1.00	1.00	1.00	0.00
Mechanic	614	1.00	1.00	1.00	1.00	0.00
<b>Totals</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>

## EQUPMENT &amp; PROGRAMS REQUEST

Equipment	Actual Cost	Lease Cost	Funded
Power Washer	11,000	1,581	Y – EQ (0040)

**DEBT SERVICE FUND**  
**(Revenues, Expenditures and Change in Fund Balance)**



Budget to  
Budget

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Chg	% Var.
<b>BEGINNING FUND BALANCE</b>	\$ 1,685,828	\$ 1,532,922	\$ 1,632,600	\$ 1,632,600	\$ 2,154,940		
<b>REVENUES</b>							
Property taxes	\$ 7,406,966	\$ 8,160,404	\$ 9,172,670	\$ 9,525,664	\$ 10,844,889	\$ 1,672,219	18.23%
Interest income	18,821	15,035	15,300	100,000	85,000	69,700	455.56%
Charges to other gov'ts	2,143,769	2,144,947	2,106,569	2,106,569	2,104,444	(2,125)	-0.10%
Transfers In	626,650	699,600	441,350	441,350	88,350	(353,000)	-79.98%
<b>TOTAL REVENUES</b>	<b>\$ 18,796,206</b>	<b>\$ 11,019,986</b>	<b>\$ 11,735,889</b>	<b>\$ 12,173,583</b>	<b>\$ 13,122,683</b>	<b>\$ 1,386,794</b>	<b>11.82%</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$ 20,482,034</b>	<b>\$ 12,552,908</b>	<b>\$ 13,368,489</b>	<b>\$ 13,806,183</b>	<b>\$ 15,277,623</b>	<b>\$ 1,386,794</b>	
<b>EXPENDITURES</b>							
Principal Payments	\$ 7,400,000	\$ 8,340,000	\$ 8,335,000	\$ 8,335,000	\$ 8,715,000	\$ 380,000	4.56%
Interest Payments	\$ 2,950,969	\$ 2,573,738	\$ 3,306,243	\$ 3,306,243	\$ 4,448,107	\$ 1,141,864	34.54%
Paying Agent Fees	\$ 5,220	\$ 6,570	\$ 6,000	\$ 10,000	\$ 12,000	\$ 6,000	100.00%
Escrow Agent Fees	66,407	-	-	-	-	-	-
Other Expenditure	8,526,518	-	-	-	\$ 40,000	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 18,949,114</b>	<b>\$ 10,920,308</b>	<b>\$ 11,647,243</b>	<b>\$ 11,651,243</b>	<b>\$ 13,215,107</b>	<b>\$ 1,527,864</b>	<b>13.12%</b>
<b>NET CHANGE</b>	<b>\$ (152,908)</b>	<b>\$ 99,679</b>	<b>\$ 88,646</b>	<b>\$ 522,340</b>	<b>\$ (92,424)</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 1,532,922</b>	<b>\$ 1,632,600</b>	<b>\$ 1,721,246</b>	<b>\$ 2,154,940</b>	<b>\$ 2,062,516</b>	<b>\$ -</b>	<b>-</b>
15% Fund Balance Policy Goal	15%	15%	15%	18%	16%		

CITY -WIDE DEBT OUTSTANDING BONDS SOLD, MATURITIES AND INTEREST RATES		
	Interest Rates	Fiscal Period End 09/30/23
<b>GENERAL OBLIGATION BONDS:</b>		
<b>Governmental activities: (General Purpose)</b>		
\$6,040,000; 2013 General Obligation Refunding Bonds, due Feb.15,2028 (Split 79% to 21% between governmental and business-type activities)	2.00%-4.00%	1,449,650
\$24,055,000; 2015 General Obligation Refunding and Improvement Bonds, due Feb. 15, 2035 (Split 93% to 7% between governmental and business-type activities)	.5% - 3.51%	9,253,500
\$19,990,000; 2016 General Obligation Refunding and Improvement Bonds, due Feb. 15, 2028 (Split 82.4% to 17.6% between governmental and business-type activities)	3.00%-5.00%	7,898,040
\$4,135,000; 2018 General Obligation Bonds, due February 15, 2038	3.00% -3.50%	3,360,000
\$8,965,000; 2019 General Obligation Bonds, due February 15, 2039	3.00%-5.00%	7,710,000
\$9,610,000; 2020 General Obligation Bonds, due February 15, 2040	2.50%-5.00%	8,670,000
\$8,600,000; 2021 General Obligation Bonds, due February 15, 2040	2.50%-5.00%	3,595,000
\$8,355,000; 2022 General Obligation Bonds, due February 15, 2042	3.00%-5.00%	8,185,000
\$15,760,000; 2023 General Obligation Bonds, due September 30, 2043	4.00%-5.00%	15,760,000
<b>Total governmental activities - general obligation bonds</b>		<b>\$ 65,881,190</b>
<b>Business-type activities: (Proprietary - Utility)</b>		
\$6,040,000; 2013 General Obligation Refunding Bonds, due Feb.15,2024 (Split 79% to 21% between governmental and business-type activities)	2.00%-4.00%	385,350
\$24,055,000; 2015 General Obligation Refunding and Improvement Bonds, due Feb. 15, 2035 (Split 93% to 7% between governmental and business-type activities)	.5% - 3.51%	696,500
\$19,990,000; 2016 General Obligation Refunding and Improvement Bonds, due Feb. 15, 2028 (Split 82.4% to 17.6% between governmental and business-type activities)	3.00%-5.00%	1,686,960
<b>Total business-type activities - general obligation bonds</b>		<b>\$ 2,768,810</b>
<b>TOTAL GENERAL OBLIGATION BONDS OUTSTANDING</b>		
		<b>\$ 68,650,000</b>
<b>CERTIFICATES OF OBLIGATION:</b>		
<b>Governmental activities: (General Purpose)</b>		
\$2,065,000; 2013 Certificates of Obligation, due February 15, 2022	2.00%-3.00%	785,000
\$1,730,000; 2015 Certificates of Obligation, due February 15, 2029 (Split 54% to 46% between governmental and business-type activities)	2.00%-4.00%	502,200
\$5,620,000; 2018 Certificates of Obligation, due February 15, 2038 (Split 58.72% to 41.28% between governmental and business-type activities)	3.00%-4.00%	2,706,992
\$5,515,000; 2019 Certificates of Obligation, due February 15, 2034 (Split 32% to 68% between governmental and business-type activities)	3.00%-5.00%	1,481,600
\$7,360,000; 2019 Tax Taxable Certificates of Obligation, due February 15, 2044	3.00%-4.00%	6,745,000
\$7,720,000; 2020 Certificates of Obligation, due February 15, 2040 (Split 67.33% to 32.67% between governmental and business-type activities)	2.50%-5.00%	4,591,906
\$11,210,000; 2022 Certificates of Obligation, due February 15, 2042 (Split 73.68% to 26.32% between governmental and business-type activities)	3.00%-5.00%	8,093,748
\$6,850,000; 2023 Certificates of Obligation, due September 30, 2043 (Split 52% to 48% between governmental and business-type activities)	4.00%-5.00%	3,562,000
<b>Total governmental activities</b>		<b>\$ 28,468,446</b>
<b>Business-type activities: (Proprietary - Utility)</b>		
\$6,235,000; 2014 Certificates of Obligation, due February 15, 2029	2.75%-3.75%	\$ 3,200,000
\$1,730,000; 2015 Certificates of Obligation, due February 15, 2029 (Split 54% to 46% between governmental and business-type activities)	2.00%-4.00%	427,800
\$5,620,000; 2018 Certificates of Obligation, due February 15, 2038 (Split 58.72% to 41.28% between governmental and business-type activities)	3.00%-4.00%	1,903,008
\$5,515,000; 2019 Certificates of Obligation, due February 15, 2039 (Split 32% to 68% between governmental and business-type activities)	3.00%-5.00%	3,148,400
\$7,720,000; 2020 Certificates of Obligation, due February 15, 2040 (Split 67.33% to 32.67% between governmental and business-type activities)	2.50%-5.00%	2,228,094
\$11,210,000; 2022 Certificates of Obligation, due February 15, 2042 (Split 73.68% to 26.32% between governmental and business-type activities)	3.00%-5.00%	2,891,252
\$6,850,000; 2023 Certificates of Obligation, due September 30, 2043 (Split 52% to 48% between governmental and business-type activities)	4.00%-5.00%	3,288,000
<b>Total business-type activities</b>		<b>\$ 17,086,554</b>
<b>TOTAL CERTIFICATES OF OBLIGATION BONDS OUTSTANDING</b>		
		<b>\$ 45,555,000</b>
<b>TAXABLE NOTE:</b>		
<b>Governmental activities: (General Purpose)</b>		
\$3,345,000; 2021 Taxable Note, due February 15, 2027	1.09%	\$ 2,210,000
\$1,260,000; 2022 Taxable Note, due February 15, 2029	5.00%	\$ 1,120,000
<b>TOTAL TAXABLE NOTES OUTSTANDING</b>		<b>\$ 3,330,000</b>
<b>TOTAL BONDED INDEBTEDNESS (PRINCIPAL)</b>		
		<b>\$ 117,535,000</b>

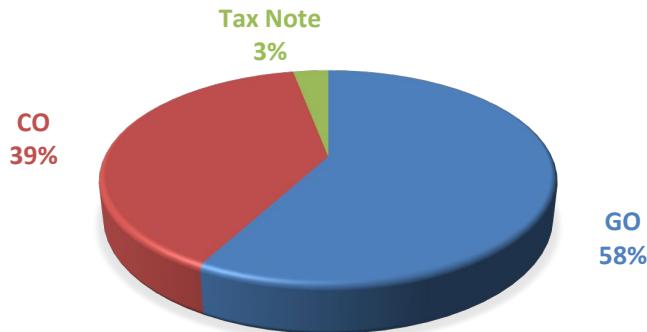
## CITY-WIDE DEBT OUTSTANDING Summary

<b>SUMMARY OF DEBT OUTSTANDING:</b>		<b>Principal</b>	<b>Interest</b>	<b>Total</b>
General Obligation Debt (GO)		68,650,000	21,337,150	89,987,150
Certificates of Obligation (CO)		45,555,000	16,601,705	62,156,705
Taxable Note		3,330,000	222,893	3,552,893
<b>Total</b>		<b>117,535,000</b>	<b>38,161,748</b>	<b>155,696,748</b>

<b>Detail by Obligation:</b>				
<b>Bonds</b>	<b>Years</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
CO 2013	5	785,000	77,313	862,313
CO 2014	6	3,200,000	309,938	3,509,938
CO 2015	7	930,000	135,800	1,065,800
CO 2018	15	4,610,000	1,242,006	5,852,006
CO 2019	16	4,630,000	1,313,621	5,943,621
CO 2019T	21	6,745,000	2,824,533	9,569,533
CO 2020	17	6,820,000	2,247,275	9,067,275
CO 2022	19	10,985,000	4,859,200	15,844,200
CO 2023	20	6,850,000	3,592,020	10,442,020
GO 2013	2	1,835,000	70,100	1,905,100
GO 2015	12	9,950,000	1,977,425	11,927,425
GO 2016	5	9,585,000	768,900	10,353,900
GO 2018	15	3,360,000	903,875	4,263,875
GO 2019	16	7,710,000	2,527,813	10,237,813
GO 2020	17	8,670,000	3,050,088	11,720,088
GO 2021	5	3,595,000	67,515	3,662,515
GO 2022	19	8,185,000	3,617,825	11,802,825
GO 2023	20	15,760,000	8,353,610	24,113,610
TN 2022	5	1,120,000	175,750	1,295,750
TN 2021	6	2,210,000	47,143	2,257,143
<b>Total</b>	<b>248</b>	<b>117,535,000</b>	<b>38,161,748</b>	<b>155,696,748</b>
<b>Averages</b>		<b>5,876,750</b>	<b>1,908,087</b>	<b>7,784,837</b>

### FY 2024 CITY-WIDE OUTSTANDING DEBT

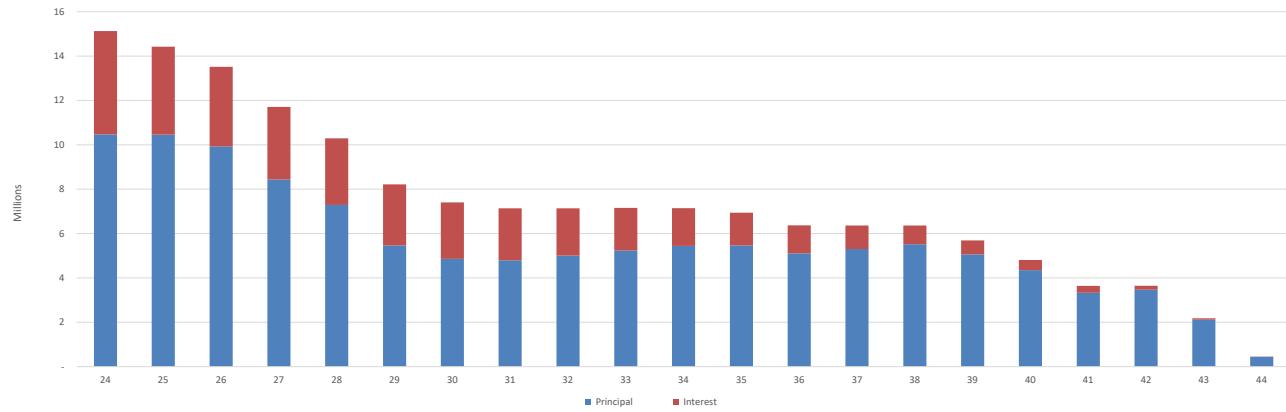


**City of Cedar Hill**  
**Future Debt Commitment at 09-30-2022**  
**Annual Requirements to amortize the long-term debt are as follows:**

**City-Wide**

Year Ending 30-Sep	General Obligation Bonds			Certificates of Obligation Bonds			Taxable Notes			Total - City Wide Bonds & Notes Outstanding		
	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I
2024	7,400,000	2,780,534	10,180,534	2,330,000	1,806,324	4,136,324	740,000	72,830	812,830	10,470,000	4,659,688	15,129,688
2025	7,175,000	2,291,216	9,466,216	2,525,000	1,617,110	4,142,110	755,000	58,036	813,036	10,455,000	3,966,362	14,421,362
2026	6,600,000	2,017,150	8,617,150	2,625,000	1,523,685	4,148,685	705,000	43,138	748,138	9,930,000	3,583,973	13,513,973
2027	5,005,000	1,808,442	6,813,442	2,715,000	1,429,998	4,144,998	720,000	28,139	748,139	8,440,000	3,266,578	11,706,578
2028	4,270,000	1,657,321	5,927,321	2,820,000	1,327,788	4,147,788	200,000	15,500	215,500	7,290,000	3,000,609	10,290,609
2029	2,500,000	1,532,450	4,032,450	2,750,000	1,218,201	3,968,201	210,000	5,250	215,250	5,460,000	2,755,901	8,215,901
2030	2,595,000	1,426,875	4,021,875	2,265,000	1,114,498	3,379,498	-	-	-	4,860,000	2,541,373	7,401,373
2031	2,705,000	1,315,600	4,020,600	2,090,000	1,023,673	3,113,673	-	-	-	4,795,000	2,339,273	7,134,273
2032	2,820,000	1,193,463	4,013,463	2,185,000	937,119	3,122,119	-	-	-	5,005,000	2,130,581	7,135,581
2033	2,955,000	1,069,175	4,024,175	2,280,000	850,701	3,130,701	-	-	-	5,235,000	1,919,876	7,154,876
2034	3,080,000	941,125	4,021,125	2,360,000	763,123	3,123,123	-	-	-	5,440,000	1,704,248	7,144,248
2035	3,215,000	805,631	4,020,631	2,245,000	674,655	2,919,655	-	-	-	5,460,000	1,480,286	6,940,286
2036	2,760,000	680,725	3,440,725	2,345,000	585,059	2,930,059	-	-	-	5,105,000	1,265,784	6,370,784
2037	2,870,000	564,963	3,434,963	2,435,000	491,218	2,926,218	-	-	-	5,305,000	1,056,180	6,361,180
2038	2,995,000	443,869	3,438,869	2,525,000	395,528	2,920,528	-	-	-	5,520,000	839,396	6,359,396
2039	2,820,000	325,263	3,145,263	2,240,000	307,229	2,547,229	-	-	-	5,060,000	632,491	5,692,491
2040	2,280,000	226,450	2,506,450	2,070,000	228,400	2,298,400	-	-	-	4,350,000	454,850	4,804,850
2041	1,670,000	150,800	1,820,800	1,660,000	158,020	1,818,020	-	-	-	3,330,000	308,820	3,638,820
2042	1,750,000	82,400	1,832,400	1,720,000	92,300	1,812,300	-	-	-	3,470,000	174,700	3,644,700
2043	1,185,000	23,700	1,208,700	930,000	41,240	971,240	-	-	-	2,115,000	64,940	2,179,940
2044				440,000	15,840	455,840	-	-	-	440,000	15,840	455,840
Total P&I	\$ 68,650,000	\$ 21,337,150	\$ 89,987,150	\$ 45,555,000	\$ 16,601,705	\$ 62,156,705	\$ 3,330,000	\$ 222,893	\$ 3,552,893	\$ 117,535,000	\$ 38,161,748	\$ 155,696,748

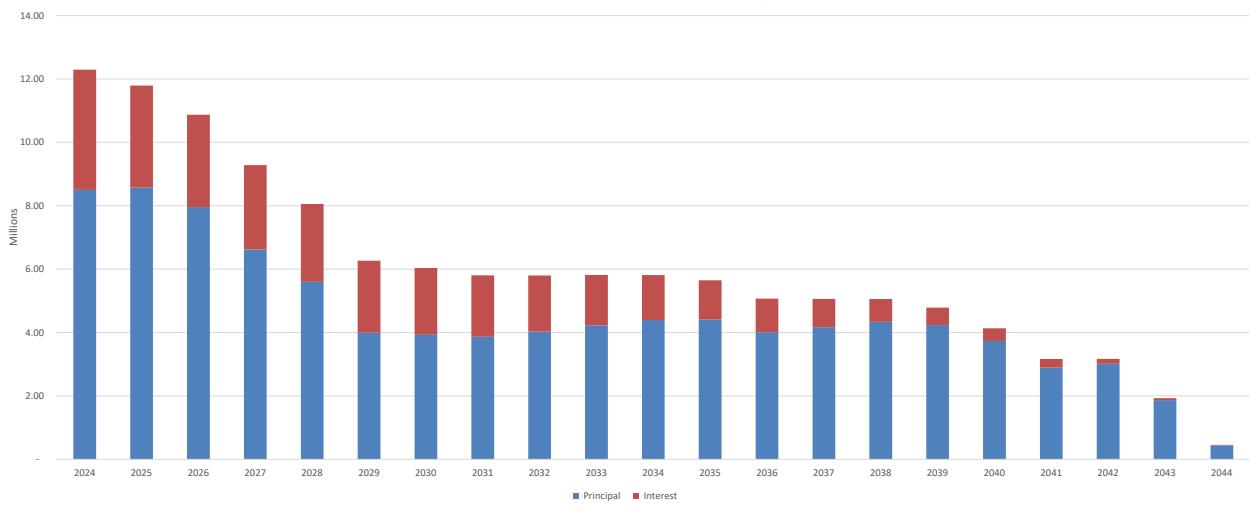
**City-wide Bonded Debt (Principal & Interest)**



**GENERAL GOVERNMENTAL DEBT - SUPPORTED BY CURRENT TAX LEVY**

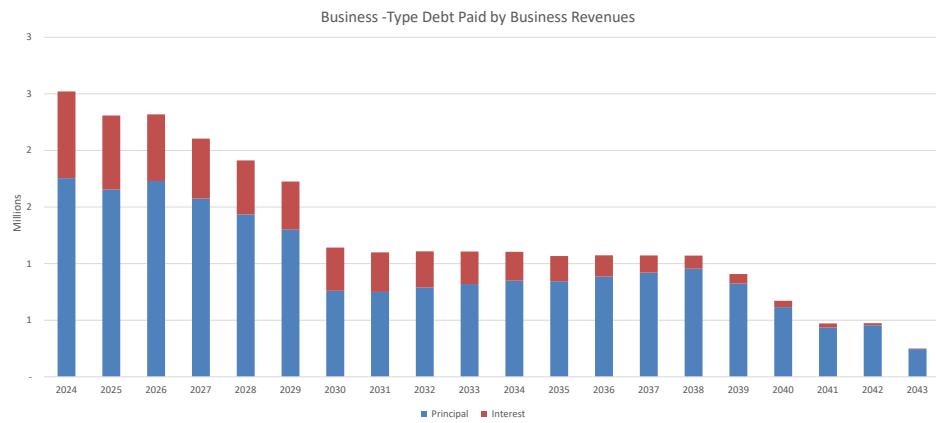
	General Obligation Bonds			Certificates of Obligation Bonds			Taxable Notes			Total - City Wide Bonds & Notes Outstanding		
	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I
	2024	6,610,000	2,688,059	9,298,059	1,150,000	1,032,194	2,182,194	740,000	72,830	812,830	8,500,000	3,793,082
2025	6,565,000	2,228,641	8,793,641	1,250,000	934,166	2,184,166	755,000	58,036	813,036	8,570,000	3,220,843	11,790,843
2026	5,960,000	1,981,575	7,941,575	1,295,000	887,379	2,182,379	705,000	43,138	748,138	7,960,000	2,912,092	10,872,092
2027	4,555,000	1,793,442	6,348,442	1,345,000	840,441	2,185,441	720,000	28,139	748,139	6,620,000	2,662,022	9,282,022
2028	3,995,000	1,653,196	5,648,196	1,405,000	787,591	2,192,591	200,000	15,500	215,500	5,600,000	2,456,287	8,056,287
2029	2,500,000	1,532,450	4,032,450	1,285,000	732,016	2,017,016	210,000	5,250	215,250	3,995,000	2,269,716	6,264,716
2030	2,595,000	1,426,875	4,021,875	1,335,000	676,116	2,011,116				3,930,000	2,102,991	6,032,991
2031	2,705,000	1,315,600	4,020,600	1,160,000	623,266	1,783,266	-	-	-	3,865,000	1,938,866	5,803,866
2032	2,820,000	1,193,463	4,013,463	1,210,000	573,881	1,783,881	-	-	-	4,030,000	1,767,344	5,797,344
2033	2,955,000	1,069,175	4,024,175	1,270,000	524,814	1,794,814	-	-	-	4,225,000	1,593,989	5,818,989
2034	3,080,000	941,125	4,021,125	1,315,000	475,332	1,790,332	-	-	-	4,395,000	1,416,457	5,811,457
2035	3,215,000	805,631	4,020,631	1,200,000	426,410	1,626,410	-	-	-	4,415,000	1,232,041	5,647,041
2036	2,760,000	680,725	3,440,725	1,250,000	378,050	1,628,050	-	-	-	4,010,000	1,058,775	5,068,775
2037	2,870,000	564,963	3,434,963	1,300,000	327,403	1,627,403	-	-	-	4,170,000	892,365	5,062,365
2038	2,995,000	443,869	3,438,869	1,345,000	275,723	1,620,723	-	-	-	4,340,000	719,591	5,059,591
2039	2,820,000	325,263	3,145,263	1,415,000	224,275	1,639,275	-	-	-	4,235,000	549,538	4,784,538
2040	2,280,000	226,450	2,506,450	1,455,000	171,675	1,626,675	-	-	-	3,735,000	398,125	4,133,125
2041	1,670,000	150,800	1,820,800	1,225,000	121,320	1,346,320	-	-	-	2,895,000	272,120	3,167,120
2042	1,750,000	82,400	1,832,400	1,265,000	73,400	1,338,400	-	-	-	3,015,000	155,800	3,170,800
2043	1,185,000	23,700	1,208,700	685,000	36,340	721,340	-	-	-	1,870,000	60,040	1,930,040
2044				440,000	15,840	455,840	-	-	-	440,000	15,840	455,840
<b>Total P&amp;I</b>	<b>\$ 65,885,000</b>	<b>\$ 21,127,400</b>	<b>\$ 87,012,400</b>	<b>\$ 25,600,000</b>	<b>\$ 10,137,632</b>	<b>\$ 35,737,632</b>	<b>\$ 3,330,000</b>	<b>\$ 222,893</b>	<b>\$ 3,552,893</b>	<b>\$ 94,815,000</b>	<b>\$ 31,487,924</b>	<b>\$ 126,302,924</b>

General Government Debt Paid by Tax Levy



**BUSINESS-TYPE DEBT**

	General Obligation Bonds			Certificates of Obligation Bonds			Total Bonds Outstanding		
	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I
2024	715,000	79,125	794,125	1,040,000	687,205	1,727,205	1,755,000	766,330	2,521,330
2025	530,000	52,325	582,325	1,125,000	601,819	1,726,819	1,655,000	654,144	2,309,144
2026	555,000	28,625	583,625	1,175,000	560,506	1,735,506	1,730,000	589,131	2,319,131
2027	365,000	11,025	376,025	1,210,000	518,481	1,728,481	1,575,000	529,506	2,104,506
2028	185,000	2,775	187,775	1,250,000	473,997	1,723,997	1,435,000	476,772	1,911,772
2029				1,300,000	424,934	1,724,934	1,300,000	424,934	1,724,934
2030				760,000	382,156	1,142,156	760,000	382,156	1,142,156
2031	-	-	-	750,000	349,431	1,099,431	750,000	349,431	1,099,431
2032	-	-	-	790,000	317,969	1,107,969	790,000	317,969	1,107,969
2033	-	-	-	820,000	286,713	1,106,713	820,000	286,713	1,106,713
2034	-	-	-	850,000	254,872	1,104,872	850,000	254,872	1,104,872
2035	-	-	-	845,000	221,995	1,066,995	845,000	221,995	1,066,995
2036	-	-	-	885,000	187,934	1,072,934	885,000	187,934	1,072,934
2037	-	-	-	920,000	152,178	1,072,178	920,000	152,178	1,072,178
2038	-	-	-	955,000	115,868	1,070,868	955,000	115,868	1,070,868
2039	-	-	-	825,000	82,954	907,954	825,000	82,954	907,954
2040	-	-	-	615,000	56,725	671,725	615,000	56,725	671,725
2041	-	-	-	435,000	36,700	471,700	435,000	36,700	471,700
2042	-	-	-	455,000	18,900	473,900	455,000	18,900	473,900
2043	-	-	-	245,000	4,900	249,900	245,000	4,900	249,900
Total P&I	\$ 2,350,000	\$ 173,875	\$ 2,523,875	\$ 17,250,000	\$ 5,736,236	\$ 22,986,236	\$ 19,600,000	\$ 5,910,111	\$ 25,510,111



	General Obligation Bonds			Certificates of Obligation Bonds			Total Bonds Outstanding		
	Principal	Interest	Total P&I	Principal	Interest	Total P&I	Principal	Interest	Total P&I
2024	75,000	13,350	88,350	140,000	86,925	226,925	215,000	100,275	315,275
2025	80,000	10,250	90,250	150,000	81,125	231,125	230,000	91,375	321,375
2026	85,000	6,950	91,950	155,000	75,800	230,800	240,000	82,750	322,750
2027	85,000	3,975	88,975	160,000	71,075	231,075	245,000	75,050	320,050
2028	90,000	1,350	91,350	165,000	66,200	231,200	255,000	67,550	322,550
2029				165,000	61,250	226,250	165,000	61,250	226,250
2030				170,000	56,225	226,225	170,000	56,225	226,225
2031	-	-	-	180,000	50,975	230,975	180,000	50,975	230,975
2032	-	-	-	185,000	45,269	230,269	185,000	45,269	230,269
2033	-	-	-	190,000	39,175	229,175	190,000	39,175	229,175
2034	-	-	-	195,000	32,919	227,919	195,000	32,919	227,919
2035	-	-	-	200,000	26,250	226,250	200,000	26,250	226,250
2036	-	-	-	210,000	19,075	229,075	210,000	19,075	229,075
2037	-	-	-	215,000	11,638	226,638	215,000	11,638	226,638
2038	-	-	-	225,000	3,938	228,938	225,000	3,938	228,938
2039	-	-	-						
2040	-	-	-					-	-
2041	-	-	-					-	-
2042	-	-	-					-	-
2043	-	-	-					-	-
Total P&I	\$ 415,000	\$ 35,875	\$ 450,875	\$ 2,705,000	\$ 727,838	\$ 3,432,838	\$ 3,120,000	\$ 763,713	\$ 3,883,713

**Public, Educational and Governmental (PEG) Fund  
(Revenues, Expenditures and Change in Fund Balance)  
0004**



	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 526,027</b>	<b>\$ 617,096</b>	<b>\$ 682,043</b>	<b>\$ 763,160</b>	<b>\$ 763,160</b>	<b>\$ 827,073</b>		
<b>REVENUES</b>								
Interest Earnings	7,076	3,426	5,895	3,600	20,613	16,000	12,400	344.44%
Peg Fees	83,993	83,038	78,161	80,000	80,000	80,000	-	0.00%
Miscellaneous	-	-	-	-	-	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>91,069</b>	<b>86,464</b>	<b>84,056</b>	<b>83,600</b>	<b>100,613</b>	<b>96,000</b>	<b>12,400</b>	<b>14.83%</b>
<b>EXPENDITURES</b>								
Special Services	-	1,785	2,939	-	-	-	-	0.0%
Capital Items	-	19,732	-	10,000	36,700	10,000	-	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 21,517</b>	<b>\$ 2,939</b>	<b>\$ 10,000</b>	<b>\$ 36,700</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>0.0%</b>
<b>NET CHANGE</b>	<b>91,069</b>	<b>64,947</b>	<b>81,117</b>	<b>73,600</b>	<b>63,913</b>	<b>86,000</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 617,096</b>	<b>\$ 682,043</b>	<b>\$ 763,160</b>	<b>\$ 836,760</b>	<b>\$ 827,073</b>	<b>\$ 913,073</b>		



**ANIMAL SHELTER FUND**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 0301**

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var.
<b>BEGINNING FUND BALANCE</b>	\$ 390,205	\$ 196,861	\$ 369,311	\$ 369,311	\$ 360,624		
<b>REVENUES</b>							
Interest earnings	1,560	2,909	3,400	9,000	5,000	1,600	47.1%
Charges for services	81,497	176,936	86,600	56,260	70,900	(15,700)	-18.1%
Donations and miscellaneous	25,970	167,266	45,000	28,530	45,000	-	0.0%
Other governments	950,845	970,475	1,129,725	1,129,725	1,147,500	17,775	1.6%
Transfers in from other funds	-	29,436	-	-	-	-	
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 1,059,872</b>	<b>\$ 1,347,022</b>	<b>\$ 1,264,725</b>	<b>\$ 1,223,515</b>	<b>\$ 1,268,400</b>	<b>\$ 3,675</b>	<b>0.3%</b>
<b>EXPENDITURES</b>							
Personnel	656,039	682,720	853,860	794,887	832,465	(21,395)	-2.5%
Supplies	102,309	193,221	153,985	183,675	181,883	27,898	18.1%
Maintenance	11,969	36,928	38,985	37,584	39,285	300	0.8%
Services	97,099	69,545	101,307	62,829	84,993	(16,314)	-16.1%
Utilities	28,957	36,285	41,680	41,826	48,398	6,718	16.1%
Leases/Rentals	13,343	5,520	9,370	5,186	8,606	(764)	-8.1%
Miscellaneous	5,850	6,528	14,990	14,865	15,090	100	0.7%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 915,566</b>	<b>\$ 1,030,747</b>	<b>\$ 1,214,177</b>	<b>\$ 1,140,852</b>	<b>\$ 1,210,719</b>	<b>\$ (3,457)</b>	<b>-0.3%</b>
Capital Outlay	250,000	54,225	-	-	-	-	0.0%
Transfers to Debt Service Fund	87,650	89,600	91,350	91,350	88,350	(3,000)	-3.3%
<b>TOTAL CAPITAL AND TRANSFERS</b>	<b>\$ 337,650</b>	<b>\$ 143,825</b>	<b>\$ 91,350</b>	<b>\$ 91,350</b>	<b>\$ 88,350</b>	<b>\$ (3,000)</b>	<b>-3.3%</b>
<b>TOTAL EXPENDITURES, CAPITAL AND TRANSFERS</b>	<b>\$ 1,253,216</b>	<b>\$ 1,174,572</b>	<b>\$ 1,305,527</b>	<b>\$ 1,232,202</b>	<b>\$ 1,299,068</b>	<b>\$ (6,459)</b>	<b>-0.5%</b>
<b>Net Change</b>	<b>\$ (193,344)</b>	<b>\$ 172,450</b>	<b>\$ (40,802)</b>	<b>\$ (8,687)</b>	<b>\$ (30,668)</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 196,861</b>	<b>\$ 369,311</b>	<b>\$ 328,509</b>	<b>\$ 360,624</b>	<b>\$ 329,955</b>		
<b>25% Fund Balance Goal</b>	\$ 228,892	\$ 257,687	\$ 303,544	\$ 285,213	\$ 302,680		
<b>Fund Balance %</b>	22%	36%	27%	32%	27%		

## DEPARTMENT DESCRIPTION

The mission of the Tri-City Animal Shelter & Adoption Center is to provide exemplary care for impounded and surrendered animals and facilitate owner recovery, adoption and public education.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Receive and provide exemplary care for stray, lost and unwanted animals** - Accept animals from citizens and Animal Control Officers of Cedar Hill, Desoto and Duncanville and maintain them in a safe, comfortable, and sanitary environment while providing the 5 Freedoms.
- **Reunite lost pets with their owners** - Use appropriate channels and information to locate pet owners and reunite them with their pets.
- **Adopt and Rescue available animals** – Safely place as many animals that come into our care into our adoption program or transfer to rescue groups or other animal welfare agencies when possible.
- **Promote responsible pet care and ownership** - Provide education, resources and information to the public on pet issues such as, retention options, training assistance, and veterinary resources.

## SERVICE LEVEL ANALYSIS

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
# of Animals Served <i>(includes wildlife and DOA animals)</i>	6,198	6,300	7,000	7,500
# of In-Person Citizens Inquires & Services <i>(In Shelter Only)</i>	13,146	12,196	13,600	13,800
# of Positive Outcomes <i>(adoption, foster or reclaims)</i>	4,562	4,182	4,500	5,000
# of returned Lost Animals	819	716	750	775
Medical Services Provided to Animals in Dollars	\$9,867	\$10,622	\$6,000	\$6,500
# of Wildlife Rescues	326	286	225	250
# of Volunteer Hours	5,040	3,371	5,100	5,200
# of in house spay/neuter	1,572	1,842	2,000	2,500

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Animal Services Manager	620	1.00	1.00	1.00	1.00	0.00
Assistant Animal Services Manager	618	1.00	1.00	1.00	1.00	0.00
Volunteer and Marketing Coordinator	613	1.00	1.00	1.00	1.00	0.00
Part Time Administrative Secretary	613	0.00	0.50	0.00	0.00	0.00
FT Administrative Secretary	613	0.00	0.00	0.50	0.50	0.00
Foster & Placement Partner	613	1.00	1.00	1.00	1.00	0.00
Shelter Attendant	612	7.50	7.50	7.50	7.50	0.00
Part Time Shelter Attendant (Grant Funded)	612	0.00	0.00	1.00	1.00	0.00
<b>Totals</b>		<b>11.50</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.00</b>

## EQUIPMENT &amp; PROGRAM REQUEST

Vehicles & Equipment	Actual Cost	Lease Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	City Manager Proposed	Funded
Wildlife Officer	68,365	-	-	N
Recognition Program	4,000	-	-	N





**HOTEL OCCUPANCY TAX FUND**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 0302**

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	\$ 710,776	\$ 879,777	\$ 1,023,196	\$ 1,023,196	\$ 1,087,835		
<b>REVENUES</b>							
Hotel Occupancy Tax	421,999	431,766	425,000	425,000	475,000	50,000	11.8%
Interest earnings	3,823	7,955	5,100	24,000	18,000	12,900	252.9%
Miscellaneous income	204	37,000	58,750	55,240	55,250	(3,500)	-6.0%
Transfers In	-	33,663	-	-	-	-	
<b>TOTAL OPERATING REVENUES</b>	<b>426,027</b>	<b>510,384</b>	<b>488,850</b>	<b>504,240</b>	<b>548,250</b>	<b>59,400</b>	<b>12.2%</b>
<b>EXPENDITURES</b>							
Personnel	152,696	151,088	165,980	122,259	96,886	(69,094)	-41.6%
Supplies	16,114	8,421	24,820	24,670	34,520	9,700	39.1%
Marketing Services	57,134	113,550	119,075	102,333	114,256	(4,819)	-4.0%
Services	19,617	81,616	149,861	175,109	150,641	780	0.5%
Utilities	899	873	1,308	1,308	1,308	-	0.0%
Miscellaneous	10,564	11,415	20,135	13,922	14,365	(5,770)	-28.7%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>257,024</b>	<b>366,965</b>	<b>481,179</b>	<b>439,601</b>	<b>411,976</b>	<b>(69,203)</b>	<b>-14.4%</b>
Capital Outlay	-	-	-	-	-	-	0.0%
Transfers/Debt Service	-	-	-	-	-	-	0.0%
<b>TOTAL CAPITAL AND TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL EXPENDITURES</b>	<b>257,024</b>	<b>366,965</b>	<b>481,179</b>	<b>439,601</b>	<b>411,976</b>	<b>(69,203)</b>	<b>-14.4%</b>
<b>NET CHANGE</b>	<b>169,003</b>	<b>143,419</b>	<b>7,671</b>	<b>64,639</b>	<b>136,274</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 879,777</b>	<b>\$ 1,023,196</b>	<b>\$ 1,030,867</b>	<b>\$ 1,087,835</b>	<b>\$ 1,224,109</b>		
<b>25% Fund Balance Goal</b>	\$ 106,507	\$ 127,596	\$ 122,213	\$ 126,060	\$ 137,063		
<b>Fund Balance %</b>	207%	200%	211%	216%	223%		

## DEPARTMENT DESCRIPTION

The Tourism Division stimulates an increase in visitors to the City of Cedar Hill for leisure travel, meetings, sports, recreation and social events and activities by promoting the quality of life and natural resources of the City.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Promotion** – Plan, develop and implement programs, projects and experiences to promote the City as a general leisure, tourist, meeting and sports market destination, both regionally and statewide.
- **Facilitation** – Establish and maintain productive working relationships with leaders from the local hospitality industry, regional and state tourism agencies.
- **Education** – Inform local businesses about the economic benefits of tourism and coordinate ways they can participate in local tourism opportunities to generate additional revenue.

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
This Week E-Newsletter	1,500	1,600	1,900	2,100
Website total sessions	35,000	36,300	38,000	40,000
Total Social Media Followers	1,250	1,500	1,700	,2000
Print media reach	136,000	3,657,000	4,111,000	4,563,210
% Change Hotel Room Night Occupancy	22%	22%	22%	22%
Total Social Media Impressions	200,000	210,000	71,824	300,000
Total Social Media Engagements	15,000	25,000	26,733	30,000

## MEETINGS, EVENTS &amp; SPONSORSHIPS

Item/Event	FY2022-23 Est.	FY2023-24 Budgeted
Lion's Club	\$1,650	\$2,000
Rotary Head for the Hills Bike Rally	\$5,000	\$5,000
Audubon (Great Horned Owl Sponsorship)	\$5,000	\$5,000
Cedar Hill Triathlon	\$4,000	\$4,000
Texas High School Cycling Festival	\$5,000	\$5,000
TTIA Travel Fair (Heritage Trails LLC)	\$750	\$800
Miscellaneous Sponsorships	-	\$3,200
<b>Total</b>	<b>\$21,400</b>	<b>\$25,000</b>

## HOTEL/MOTEL TAX – ARTS &amp; EVENTS ACTIVITIES

Item/Event	FY2022-23	FY2023-24 Proposed
Latin Fest	\$85,000	\$85,000
<b>Total</b>	<b>\$85,000</b>	<b>\$85,000</b>



## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Tourism Marketing/Mainstreet Manager	618	0.00	0.00	0.00	0.00	0.00
Destination Marketing Manager	618	1.00	1.00	1.00	1.00	0.00
Customer & Visitor Experience Coordinator	614	1.00	1.00	1.00	0.00	-1.00
Part Time Tourism Assistant	93	0.00	0.00	0.00	0.00	0.00
Total		2.00	2.00	2.00	1.00	-1.00

- Customer & Visitor Experience Coordinator position removed.

#### EQUIPMENT AND PROGRAM REQUEST

Replacement Equipment	Lease Cost	Actual Cost	Funded
N/A	-	-	-

Programs	Recurring Cost	One-Time Cost	Proposed	Funded
Business Listings & Event Calendar Management	17,000	8,000	-	N
Outdoorable Festival	71,700	-	-	N

**MUNICIPAL COURT SPECIAL REVENUE**

**Revenue, Expenses and Changes in Fund Balance**

**Fund 0304**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 11,723</b>	<b>\$ 44,989</b>	<b>\$ 68,327</b>	<b>\$ 68,327</b>	<b>\$ 84,147</b>		
<b>REVENUES</b>							
Interest Earnings	147	515	300	2,000	1,500	1,200	400.00%
Court Technology Fees	19,672	22,955	22,500	17,770	22,500	-	-
Court Child Safety Fee	5,794	4,206	-	-	-	-	-
Court Security Fees	22,559	27,094	25,000	21,113	25,000	-	-
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 48,171</b>	<b>\$ 54,769</b>	<b>\$ 47,800</b>	<b>\$ 40,883</b>	<b>\$ 49,000</b>	<b>\$ 1,200</b>	<b>2.51%</b>
<b>EXPENDITURES</b>							
Court Technology Equipment	14,905	14,906	14,905	14,905	14,905	-	0%
Court Security Equipment	-	16,527	10,158	10,158	10,971	813	8%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 14,905</b>	<b>\$ 31,433</b>	<b>\$ 25,063</b>	<b>\$ 25,063</b>	<b>\$ 25,876</b>	<b>\$ 813</b>	<b>3.24%</b>
<b>Net Change</b>	<b>\$ 33,266</b>	<b>\$ 23,336</b>	<b>\$ 22,737</b>	<b>\$ 15,820</b>	<b>\$ 23,124</b>	xxx	xxx
<b>ENDING FUND BALANCE</b>	<b>\$ 44,989</b>	<b>\$ 68,327</b>	<b>\$ 91,064</b>	<b>\$ 84,147</b>	<b>\$ 107,272</b>		

No Fund Balance Goal has been established for this fund. The Fund Balance % below is based off budgeted revenues.

Fund Balance % 93% 125% 191% 206% 219%

## POLICE FORFEITURE FUND

### Revenue, Expenses and Changes in Fund Balance

#### Fund 0306



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
--	---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

<b>BEGINNING FUND BALANCE</b>	\$ 80,868	\$ 93,137	\$ 103,011	\$ 103,011	\$ 110,622		
<b>REVENUES</b>							
Interest earnings	447	779	370	4,000	3,000	2,630	7
Forfeited assets	15,547	11,450	2,630	22,311	14,000	11,370	432%
<b>TOTAL REVENUES</b>	<b>\$ 15,994</b>	<b>\$ 12,229</b>	<b>\$ 3,000</b>	<b>\$ 26,311</b>	<b>\$ 17,000</b>	<b>\$ 14,000</b>	<b>1143%</b>
<b>EXPENDITURES</b>							
Miscellaneous	3,725	2,355	23,720	18,700	21,100	15,528	279%
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,725</b>	<b>\$ 2,355</b>	<b>\$ 23,720</b>	<b>\$ 18,700</b>	<b>\$ 21,100</b>	<b>\$ 15,528</b>	<b>279%</b>
<b>NET CHANGE</b>	<b>\$ 12,269</b>	<b>\$ 9,874</b>	<b>\$ (20,720)</b>	<b>\$ 7,611</b>	<b>\$ (4,100)</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 93,137</b>	<b>\$ 103,011</b>	<b>\$ 82,291</b>	<b>\$ 110,622</b>	<b>\$ 106,522</b>		

This fund does not have a fund balance goal.

**JPL Nature Corridor Permanent Fund**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0310**



ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

<b>BEGINNING FUND BALANCE</b>	\$ 19,522,882	\$ 19,659,971	\$ 19,410,861	\$ 19,410,861	\$ 19,597,589		
<b>REVENUES</b>							
Interest Earnings	243,791	(188,162)	186,400	228,600	598,600	412,200	221%
Interfund Transfer in - Water and Sewer	-	-	-	-	-	-	0%
Interfund Transfer in - General Fund	-	-	-	-	-	-	0%
Miscellaneous	-	-	-	-	-	-	0%
<b>TOTAL REVENUES</b>	<b>\$ 243,791</b>	<b>\$ (188,162)</b>	<b>\$ 186,400</b>	<b>\$ 228,600</b>	<b>\$ 598,600</b>	<b>412,200</b>	<b>221%</b>
<b>EXPENDITURES</b>							
Joe Pool Lake Water Rights Debt Payment	-	-	-	-	-	-	0%
Special Services	-	-	7,500	7,500	7,500	-	0%
Transfer to Opportunity Fund	106,702	60,948	34,372	34,372	57,150	22,778	66%
<b>TOTAL EXPENDITURES</b>	<b>\$ 106,702</b>	<b>\$ 60,948</b>	<b>\$ 41,872</b>	<b>\$ 41,872</b>	<b>\$ 64,650</b>	<b>22,778</b>	<b>54%</b>
<b>NET CHANGE</b>	<b>\$ 137,089</b>	<b>\$ (249,110)</b>	<b>\$ 144,528</b>	<b>\$ 186,728</b>	<b>\$ 533,950</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 19,659,971</b>	<b>\$ 19,410,861</b>	<b>\$ 19,555,389</b>	<b>\$ 19,597,589</b>	<b>\$ 20,131,539</b>		

**JPL Nature Corridor Opportunity Fund**  
**(Revenues, Expenditures and Change in Fund Balance)**

Fund 0311



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
--	---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

<b>BEGINNING FUND BALANCE</b>	<b>200,828</b>	<b>308,885</b>	<b>\$ 372,270</b>	<b>\$ 372,270</b>	<b>\$ 421,742</b>		
<b>REVENUES</b>							
Interest Earnings	1,356	2,437	1,000	15,100	16,000	15,000	1500.0%
Interfund Transfer in - JPL Perm. Fund	106,702	60,948	34,372	34,372	57,150	22,778	66.3%
Miscellaneous	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 108,058</b>	<b>\$ 63,385</b>	<b>\$ 35,372</b>	<b>\$ 49,472</b>	<b>\$ 73,150</b>	<b>\$ 37,778</b>	<b>106.8%</b>
<b>EXPENDITURES</b>							
Joe Pool Lake Water Rights Debt Payment	-	-	-	-	-	-	0.0%
Special Services	-	-	-	-	-	-	0.0%
Administrative Fees	-	-	-	-	-	-	0.0%
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>				
<b>NET CHANGE</b>	<b>\$ 108,058</b>	<b>\$ 63,385</b>	<b>\$ 35,372</b>	<b>\$ 49,472</b>	<b>\$ 73,150</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 308,886</b>	<b>\$ 372,270</b>	<b>\$ 407,642</b>	<b>\$ 421,742</b>	<b>\$ 494,892</b>		

**Library Fund**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0312**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 87,846</b>	<b>\$ 44,308</b>	<b>\$ 20,848</b>	<b>\$ 20,848</b>	<b>\$ 15,673</b>		
<b>REVENUES</b>							
Interest Income	397	270	200	300	300	100	50%
Donations	4,380	14,429	17,500	23,400	109,000	91,500	523%
Grants	19,062	13,850	2,900	8,700	2,500	(400)	-14%
Miscellaneous	-	-	-	-			0%
<b>TOTAL REVENUES</b>	<b>23,839</b>	<b>28,548</b>	<b>20,600</b>	<b>32,400</b>	<b>111,800</b>	<b>91,200</b>	<b>443%</b>
<b>EXPENDITURES</b>							
Minor Apparatus	2,610	-	-	-	-	-	0%
Computer Supplies	-	-	-	-	-	-	0%
Subscription Services	-	-	-	-	-	-	0%
Special Services	48,733	52,009	27,500	34,575	124,473	96,973	353%
Library History Collection	-	-	-	-	-	-	0%
Miscellaneous	16,034	-	3,000	3,000	3,000	-	0%
Transfer to Another Fund	-	-	-	-	-	-	0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>67,377</b>	<b>52,009</b>	<b>30,500</b>	<b>37,575</b>	<b>127,473</b>	<b>96,973</b>	<b>318%</b>
<b>NET CHANGE</b>	<b>(43,538)</b>	<b>(23,461)</b>	<b>(9,900)</b>	<b>(5,175)</b>	<b>(15,673)</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 44,308</b>	<b>\$ 20,848</b>	<b>\$ 10,948</b>	<b>\$ 15,673</b>	<b>\$ (0)</b>		

**Regional Fire Training Program**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 0316**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 44,053</b>	<b>\$ 70,738</b>	<b>\$ 19,597</b>	<b>\$ 19,597</b>	<b>\$ 22,597</b>		
<b>REVENUES</b>							
Interest Earnings	297	485	200	400	300	100	50.0%
Lancaster Share	13,650	13,650	13,650	13,650	13,650	-	0.0%
DeSoto Share	13,650	13,650	13,650	13,650	13,650	-	0.0%
Duncanville Share	13,650	13,650	13,650	13,650	13,650	-	0.0%
Cedar Hill Share	13,650	13,650	13,650	13,650	13,650	-	0.0%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 54,897</b>	<b>\$ 55,085</b>	<b>\$ 54,800</b>	<b>\$ 55,000</b>	<b>\$ 54,900</b>	<b>\$ 100</b>	<b>0%</b>
<b>EXPENDITURES</b>							
Fire Training Officer						-	0.0%
Regional Fire Training	28,212	106,225	54,600	52,000	54,600	-	0.0%
Other	-	-	-	-	-	-	0.0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 28,212</b>	<b>\$ 106,225</b>	<b>\$ 54,600</b>	<b>\$ 52,000</b>	<b>\$ 54,600</b>	<b>\$ -</b>	<b>0%</b>
<b>Net Change</b>	<b>\$ 26,685</b>	<b>\$ (51,140)</b>	<b>\$ 200</b>	<b>\$ 3,000</b>	<b>\$ 300</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 70,738</b>	<b>\$ 19,597</b>	<b>\$ 19,797</b>	<b>\$ 22,597</b>	<b>\$ 22,897</b>		

**Landscape and Beautification Fund**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0317**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 518,409</b>	<b>\$ 698,987</b>	<b>\$ 1,817,747</b>	<b>\$ 1,817,747</b>	<b>\$ 2,171,238</b>		
<b>REVENUES</b>							
Solid Waste Charges	2,801,125	3,233,408	3,408,553	3,408,553	3,500,000	91,447	3%
Late Fee-Trash	7,915	73,174	53,216	53,216	54,000	784	1%
Tree Mitigation Fees	62,100	793,010	211,000	211,000	220,000	9,000	4%
Interest Income	2,350	10,704	3,600	57,800	40,000	36,400	1011%
Miscellaneous	2,722	37,802	23,413	20,000	5,000	(18,413)	-79%
Interfund Transfer In	-	-	-	-	-	-	0%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 2,876,212</b>	<b>\$ 4,148,098</b>	<b>\$ 3,699,782</b>	<b>\$ 3,750,569</b>	<b>\$ 3,819,000</b>	<b>\$ 119,218</b>	<b>3%</b>
<b>EXPENDITURES</b>							
Maintenance - Landscape	69,163	31,732	225,000	225,000	225,000	-	0%
Trash/Recycle Services	2,347,357	2,708,945	2,895,975	2,884,464	2,884,464	(11,511)	-0.4%
Other Services	27,370	17,936	15,353	26,864	20,795	5,442	35%
Tree Mitigation Expenses	-	-	-	-	-	-	0%
Utilities	244	402	750	750	800	50	7%
Miscellaneous	1,500	20,325	10,000	5,987	10,000	-	0%
Transfers out - General Fund	250,000	250,000	250,000	250,000	250,000	-	0%
Capital	-	-	-	4,013	-	-	0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 2,695,634</b>	<b>\$ 3,029,340</b>	<b>\$ 3,397,078</b>	<b>\$ 3,397,078</b>	<b>\$ 3,391,059</b>	<b>\$ (6,019)</b>	<b>0%</b>
<b>NET CHANGE</b>	<b>\$ 180,578</b>	<b>\$ 1,118,758</b>	<b>\$ 302,704</b>	<b>\$ 353,491</b>	<b>\$ 427,941</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 698,987</b>	<b>\$ 1,817,745</b>	<b>\$ 2,120,451</b>	<b>\$ 2,171,238</b>	<b>\$ 2,599,179</b>		
<b>FB Restricted for Tree Mitigation</b>	\$ 290,925	\$ 1,083,935	\$ 290,925	\$ 501,925	\$ 721,925		
<b>ENDING NON RESTRICTED FB</b>	<b>\$ 408,062</b>	<b>\$ 733,810</b>	<b>\$ 1,829,526</b>	<b>\$ 1,669,313</b>	<b>\$ 1,877,254</b>		
<b>25% Fund Balance Goal</b>	\$ 719,053	\$ 1,037,025	\$ 924,946	\$ 937,642	\$ 954,750		
<b>Fund Balance %</b>	24%	44%	57%	58%	68%		

**TRAFFIC SAFETY FUND**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**FUND 0318**



ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED TO CLOSE OUT	\$ Var	% Var
---------------------	---------------------	---------------------	------------------------	--------------------------	--------	-------

<b>BEGINNING FUND BALANCE</b>	\$ 390,349	\$ 264,606	\$ 130,907	\$ 130,907	\$ (0)	
<b>REVENUES</b>						
Interest	1,634	1,164	200	1,800	(200)	-100.00%
Red Light Camera Penalties				-	-	0.00%
Transfers In	-	-	5,458	2,654	-	(5,458) 0.00%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 1,634</b>	<b>\$ 1,164</b>	<b>\$ 5,658</b>	<b>\$ 4,454</b>	<b>\$ -</b>	<b>\$ (5,658) -100.00%</b>
<b>EXPENDITURES</b>						
Personnel Costs	-	-	-	-	-	0.0%
Services and Supplies	122,247	134,863	135,400	135,361	(135,400)	-100.00%
Miscellaneous	-	-	-	-	-	0.00%
Capital/Transfers.	5,130	-	-	-	-	0.00%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 127,377</b>	<b>\$ 134,863</b>	<b>\$ 135,400</b>	<b>\$ 135,361</b>	<b>\$ -</b>	<b>\$ (135,400) -100.00%</b>
<b>NET CHANGE</b>	<b>\$ (125,743)</b>	<b>\$ (133,699)</b>	<b>\$ (129,742)</b>	<b>\$ (130,907)</b>	<b>\$ -</b>	<b>xxx xxx</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 264,606</b>	<b>\$ 130,907</b>	<b>\$ 1,165</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	

**This fund has no Fund Balance Goal**  
**This will be the last year of this fund.**



**POLICE FEDERAL FORFEITURE FUND**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 0320**

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 129,626</b>	<b>\$ 137,661</b>	<b>\$ 215,061</b>	<b>\$ 215,061</b>	<b>\$ 194,863</b>		
<b>REVENUES</b>							
Interest earnings	732	1,501	900	8,000	6,000	5,100	567%
Police Forfeiture/Seizures	24,955	105,109	20,000	25,000	25,000	5,000	25%
<b>TOTAL REVENUES</b>	<b>\$ 25,687</b>	<b>\$ 106,610</b>	<b>\$ 20,900</b>	<b>\$ 33,000</b>	<b>\$ 31,000</b>	<b>\$ 10,100</b>	<b>48%</b>
<b>EXPENDITURES</b>							
Miscellaneous	17,652	29,210	40,840	53,198	106,878	66,038	162%
<b>TOTAL EXPENDITURES</b>	<b>\$ 17,652</b>	<b>\$ 29,210</b>	<b>\$ 40,840</b>	<b>\$ 53,198</b>	<b>\$ 106,878</b>	<b>\$ 66,038</b>	
<b>NET CHANGE</b>	<b>\$ 8,035</b>	<b>\$ 77,400</b>	<b>\$ (19,940)</b>	<b>\$ (20,198)</b>	<b>\$ (75,878)</b>	<b>\$ (55,938)</b>	
<b>ENDING FUND BALANCE</b>	<b>\$ 137,661</b>	<b>\$ 215,061</b>	<b>\$ 195,121</b>	<b>\$ 194,863</b>	<b>\$ 118,985</b>	<b>\$ (55,938)</b>	

No Fund Balance goal has been established for this fund.

**CRIME CONTROL DISTRICT SALES TAX FUND**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0322**

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 476,872</b>	<b>\$ 705,326</b>	<b>\$ 839,128</b>	<b>\$ 839,128</b>	<b>\$ 1,093,097</b>		
<b>REVENUES</b>							
Sales Tax	1,228,100	1,389,827	1,379,799	1,465,000	1,508,950	129,151	9.36%
Interest	2,178	4,879	1,200	20,000	18,000	16,800	1400.00%
Child Safety Fees	56,690	54,293	45,000	40,000	45,000	-	0.00%
Miscellaneous	600	724	-	500	-	-	0.00%
Transfer In	54,698	-	-	-	-	-	0.00%
<b>TOTAL OPERATING REVENUES</b>	<b>1,342,267</b>	<b>1,449,723</b>	<b>1,425,999</b>	<b>1,525,500</b>	<b>1,571,950</b>	<b>145,951</b>	<b>10.24%</b>
<b>EXPENDITURES</b>							
Personnel	768,265	869,588	756,275	698,897	832,544	76,269	10.08%
Supplies	12,081	17,042	24,700	29,147	29,500	4,800	19.43%
Maintenance	3,420	1,915	23,500	26,731	20,900	(2,600)	-11.06%
Partnership Agreements	250,273	333,958	387,958	345,077	436,312	48,354	12.46%
Insurances	37,522	38,800	40,900	46,852	48,900	8,000	19.56%
Special Services	5,122	10,841	27,239	31,176	31,226	3,987	14.64%
Utilities	17,431	18,965	23,129	21,181	22,275	(854)	-3.69%
Training	11,079	14,629	16,500	16,500	20,100	3,600	21.82%
Uniforms	2,967	5,735	5,800	5,800	8,300	2,500	43.10%
Lease & Rentals	903	834	40,170	40,170	43,170	3,000	7.47%
Miscellaneous	4,751	3,617	9,700	10,000	10,000	300	3.09%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,113,814</b>	<b>1,315,922</b>	<b>1,355,871</b>	<b>1,271,531</b>	<b>1,503,227</b>	<b>147,356</b>	<b>10.87%</b>
<b>NET CHANGE</b>							
	228,453	133,800	70,128	253,969	68,723		
<b>ENDING FUND BALANCE</b>	<b>\$ 705,326</b>	<b>\$ 839,128</b>	<b>\$ 909,256</b>	<b>\$ 1,093,097</b>	<b>\$ 1,161,820</b>		
<b>% OF OPERATING EXPENDITURES</b>							
	63%	64%	67%	86%	77%		

## DEPARTMENT DESCRIPTION

The members of the Cedar Hill Crime Control and Prevention District are dedicated to providing the highest quality service that promotes and maintains a safe environment in partnership with the community consistent with our values.

## DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Engages in Community Oriented Policing (COP) to deliver the highest quality of police services in partnership with our community members.
- Promotes community, government and police partnerships; proactive problem solving and community engagement to address causes of crime, fear of crime, and community issues.
- Works directly with crime watch groups, other city departments, businesses, CHISD Police, community groups and citizens in providing information, crime prevention techniques and resolving community crime concerns.
- Demonstrates that proactive policing helps prevent crimes and engages citizens in keeping the city safe.
- Meets the requirements of a community-related crime prevention strategy for a police-community and school-police cooperation programs as outlined in Local Government Code.

## SERVICE LEVEL ANALYSIS

Following is an analysis of KPIs (Key Performance Indicators) of core services:

Service Provided	FY20-21 Actual	FY21-22 Actual	FY22-23 Estimate	FY23-24 Projection
Meet and problem solve with neighborhood watch groups, businesses, and CHISD using SARA model (Scan, Analyze, Respond, Assess)	30	30	33	40
Conduct Citizens Training Police Academy Alumni Assoc. / Citizens On Patrol	1 (per year)	1 (per year)	1 (per year)	1 (per year)
# of Community Awareness Events	120	120	120	120

## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget
Police Sergeant (PACT)	830	1.00	1.00	1.00	1.00	0.00
Police Corporal (PACT)	825	1.00	1.00	1.00	1.00	0.00
Police Officer (PACT)	820	4.00	4.00	4.00	4.00	0.00
<b>Totals</b>		<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>

## EQUIPMENT &amp; PROGRAM REQUEST

Replacement Vehicles	Lease Cost	Actual Cost	Funded
N/A	-	-	-



## Economic Development Incentive (EDI) Fund

### FUND 0326



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
--	---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

<b>BEGINNING FUND BALANCE</b>	\$ 105,703	\$ 106,283	\$ 307,163	\$ 307,163	\$ 315,163		
<b>REVENUES</b>							
Interest income	580	880	400	8,000	7,000	6,600	1650%
Transfer in from the General Fund	-	200,000	-	-	-	-	0%
<b>TOTAL OPERATING REVENUES</b>	<b>580</b>	<b>200,880</b>	<b>400</b>	<b>8,000</b>	<b>7,000</b>	<b>6,600</b>	<b>0%</b>
<b>EXPENDITURES</b>							
Economic Development Incentives	-	-	-	-	-	-	
<b>TOTAL OPERATING EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE</b>	<b>580</b>	<b>200,880</b>	<b>400</b>	<b>8,000</b>	<b>7,000</b>	<b>6,600</b>	
<b>ENDING FUND BALANCE</b>	<b>\$ 106,283</b>	<b>\$ 307,163</b>	<b>\$ 307,563</b>	<b>\$ 315,163</b>	<b>\$ 322,163</b>	<b>\$ 6,600</b>	

**Tax Increment Financing (TIF) FUND**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**FUND 0327**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 447,437</b>	<b>\$ 888,206</b>	<b>\$ 1,383,172</b>	<b>\$ 1,383,172</b>	<b>\$ 2,185,176</b>	<b>\$ 802,004</b>	
<b>REVENUES</b>							
Property tax (75% of Increment)	\$ 437,295	\$ 484,092	\$ 437,295	\$ 767,004	\$ 1,067,194	\$ 629,899	144%
Interest income	3,474	10,874	3,474	35,000	25,000	21,526	620%
Charges to other gov'ts				-	-	-	0%
Transfers In				-	-	-	0%
<b>TOTAL OPERATING REVENUES</b>	<b>440,769</b>	<b>494,966</b>	<b>440,769</b>	<b>802,004</b>	<b>1,092,194</b>	<b>651,425</b>	<b>148%</b>
<b>OPERATING EXPENDITURES</b>							
TIF Administrative Expenses	-	-	-	-	-	-	0%
Other TIF Expenses	-	-	-	-	-	-	0%
Capital Outlay	-	-	-	-	-	-	0%
Transfers Out	-	-	-	-	-	-	0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>NET CHANGE</b>	<b>440,769</b>	<b>494,966</b>	<b>440,769</b>	<b>802,004</b>	<b>1,092,194</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 888,206</b>	<b>\$ 1,383,172</b>	<b>\$ 1,823,941</b>	<b>\$ 2,185,176</b>	<b>\$ 3,277,370</b>		

**High Pointe Public Improvement District No.1**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0313**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
--	---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

<b>BEGINNING FUND BALANCE</b>	\$ 273,891	\$ 475,067	\$ 569,573	\$ 569,573	\$ 522,814		
<b>REVENUES</b>							
Property Assessments	\$ 554,664	\$ 567,260	\$ 642,800	\$ 734,500	\$ 735,000	\$ 92,200	14%
Interest	2,616	5,512	2,830	23,000	18,500	15,670	554%
Other	48,079	34,920	20,000	20,000	20,000	-	0%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 605,359</b>	<b>\$ 607,692</b>	<b>\$ 665,630</b>	<b>\$ 777,500</b>	<b>\$ 773,500</b>	<b>\$ 107,870</b>	<b>16%</b>
<b>EXPENDITURES</b>							
Supplies	\$ 301	\$ 476	\$ 3,200	\$ 3,200	\$ 2,150	\$ (1,050)	-33%
Maintenance	223,952	257,536	253,269	258,196	267,796	14,527	6%
Services	100,049	115,963	129,092	136,386	131,924	2,832	2%
Utilities	44,831	47,818	34,300	51,827	51,827	17,527	51%
Leases/Rentals	-	-	-	-	-	-	0%
Miscellaneous	33	41,932	4,500	4,650	4,650	150	3%
Capital	35,018	49,462	382,842	370,000	517,500	134,658	35%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 404,184</b>	<b>\$ 513,187</b>	<b>\$ 807,203</b>	<b>\$ 824,259</b>	<b>\$ 975,847</b>	<b>\$ 168,644</b>	<b>21%</b>
<b>NET CHANGE</b>	<b>\$ 201,175</b>	<b>\$ 94,505</b>	<b>\$ (141,573)</b>	<b>\$ (46,759)</b>	<b>\$ (202,347)</b>	xxx	xxx
<b>ENDING FUND BALANCE</b>	<b>\$ 475,067</b>	<b>\$ 569,573</b>	<b>\$ 428,000</b>	<b>\$ 522,814</b>	<b>\$ 320,467</b>		

**Waterford Oaks Public Improvement District No. 2**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0314**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	% Var	% Var
--	---------------------	---------------------	---------------------	------------------------	-----------------------	-------	-------

<b>BEGINNING FUND BALANCE</b>	<b>\$ 369,686</b>	<b>\$ 438,041</b>	<b>\$ 428,919</b>	<b>\$ 428,919</b>	<b>\$ 473,471</b>		
<b>REVENUES</b>							
Property Assessments	\$ 174,507	\$ 174,569	\$ 198,050	\$ 236,050	\$ 236,050	\$ 38,000	19%
Interest	2,407	3,151	1,800	13,300	12,500	10,700	594%
Other	3,305	3,880	3,300	3,300	3,300	-	0%
<b>TOTAL OPERATING REVENUES</b>	<b>180,219</b>	<b>181,601</b>	<b>203,150</b>	<b>252,650</b>	<b>251,850</b>	<b>48,700</b>	<b>24%</b>
<b>EXPENDITURES</b>							
Supplies	\$ 888	\$ 3,718	\$ 2,600	\$ 2,500	\$ 2,600	\$ -	0%
Maintenance	50,676	49,179	53,520	55,200	55,000	1,480	3%
Services	49,798	50,710	68,193	62,995	81,531	13,338	20%
Utilities	8,487	12,385	10,100	10,200	10,900	800	8%
Lease/Rentals	1,521	1,789	2,000	2,053	2,100	100	5%
Miscellaneous	494	18,892	3,500	3,950	8,000	4,500	129%
Capital	-	54,050	47,000	71,200	117,000	70,000	149%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>111,864</b>	<b>190,723</b>	<b>186,913</b>	<b>208,098</b>	<b>277,131</b>	<b>90,218</b>	<b>48%</b>
<b>NET CHANGE</b>	<b>68,355</b>	<b>(9,122)</b>	<b>16,237</b>	<b>44,552</b>	<b>(25,281)</b>	xxx	xxx
<b>ENDING FUND BALANCE</b>	<b>\$ 438,041</b>	<b>\$ 428,919</b>	<b>\$ 445,156</b>	<b>\$ 473,471</b>	<b>\$ 448,190</b>		

**Winding Hollow Public Improvement District No. 3**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0325**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	\$ 109,830	\$ 80,000	\$ 103,585	\$ 103,585	\$ 110,132		
<b>REVENUES</b>							
Property Assessments	\$ 52,889	\$ 53,709	\$ 60,800	\$ 71,140	\$ 73,280	\$ 12,480	20.5%
City Contribution	0	0	0	0	0	0	0.0%
Miscellaneous	572	755	600	4,650	3,000	2,400	400.0%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 53,461</b>	<b>\$ 54,465</b>	<b>\$ 61,400</b>	<b>\$ 75,790</b>	<b>\$ 76,280</b>	<b>\$ 14,880</b>	<b>24.2%</b>
<b>EXPENDITURES</b>							
Supplies	259	340	350	350	1,250	900	257.1%
Maintenance	6,711	13,859	17,000	13,000	21,500	4,500	26.5%
Services	8,663	4,629	6,482	8,123	9,214	2,732	42.1%
Utilities	6,608	3,102	5,420	3,920	2,960	(2,460)	-45.4%
PID Wall Obligation	24,500	0	24,500	24,500	24,500	0	0.0%
Miscellaneous	0	0	600	350	150	(450)	-75.0%
PID Enhancements	36,550	8,950	8,250	19,000	18,700	10,450	126.7%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 83,291</b>	<b>\$ 30,880</b>	<b>\$ 62,602</b>	<b>\$ 69,243</b>	<b>\$ 78,274</b>	<b>\$ 15,672</b>	<b>25.0%</b>
<b>NET CHANGE</b>	<b>\$ (29,830)</b>	<b>\$ 23,585</b>	<b>\$ (1,202)</b>	<b>\$ 6,547</b>	<b>\$ (1,994)</b>	xxx	xxx
<b>ENDING FUND BALANCE *</b>	<b>\$ 80,000</b>	<b>\$ 103,585</b>	<b>\$ 102,383</b>	<b>\$ 110,132</b>	<b>\$ 108,138</b>		

**Windsor Park Public Improvement District No. 4**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0328**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 97,875</b>	<b>\$ 146,430</b>	<b>\$ 153,210</b>	<b>\$ 153,210</b>	<b>\$ 217,633</b>		
<b>REVENUES</b>							
Property Assessments	\$ 105,525	\$ 106,808	\$ 119,900	\$ 142,241	\$ 133,400	13,500	11%
Investment Income	821	1,426	200	6,300	5,000	4,800	2400%
Miscellaneous	-	-	-	2,439	-	-	0%
City Contributions	-	-	-	-	-	-	0%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 106,346</b>	<b>\$ 108,234</b>	<b>\$ 120,100</b>	<b>\$ 150,980</b>	<b>\$ 138,400</b>	<b>18,300</b>	<b>15%</b>
<b>EXPENDITURES</b>							
Supplies	\$ 54	\$ 1,370	\$ 700	\$ 1,300	\$ 1,500	800	114%
Maintenance	12,302	41,765	23,776	29,024	27,500	3,724	16%
Services	15,019	13,035	29,308	26,800	47,248	17,940	61%
Utilities	476	2,668	3,090	2,660	2,660	(430)	-14%
Miscellaneous	229	8,250	6,400	3,812	5,552	(848)	-13%
PID Improvements	11,712	16,366	55,500	22,961	132,500	77,000	139%
Transfer Out *	18,000	18,000	-	-	-	-	0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 57,792</b>	<b>\$ 101,454</b>	<b>\$ 118,774</b>	<b>\$ 86,557</b>	<b>\$ 216,960</b>	<b>\$ 98,186</b>	<b>83%</b>
<b>NET CHANGE</b>	<b>\$ 48,554</b>	<b>\$ 6,780</b>	<b>\$ 1,326</b>	<b>\$ 64,423</b>	<b>\$ (78,560)</b>	xxx	xxx
<b>ENDING FUND BALANCE</b>	<b>\$ 146,430</b>	<b>\$ 153,210</b>	<b>\$ 154,536</b>	<b>\$ 217,633</b>	<b>\$ 139,073</b>		

**Cedar Crest Public Improvement District No. 5**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0329**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	\$ -	\$ 117,510	\$ 137,268	\$ 137,268	\$ 240,539		
<b>REVENUES</b>							
Property Assessments	\$ 120,463	\$ 123,738	\$ 120,463	\$ 170,877	\$ 170,877	50,414	42%
Investment Income	486	1,425	486	8,000	6,000	5,514	1135%
Miscellaneous	-	-	-	-	-	-	0%
City Contributions	-	-	-	-	-	-	0%
<b>TOTAL OPERATING REVENUES</b>	<b>\$120,949</b>	<b>\$ 125,163</b>	<b>\$ 120,949</b>	<b>\$ 178,877</b>	<b>\$ 176,877</b>	<b>\$ 55,928</b>	<b>46%</b>
<b>EXPENDITURES</b>							
Supplies	\$ 54	\$ 50	\$ 2,200	\$ 364	\$ 6,000	3,800	173%
Maintenance	12,302	64,971	52,500	11,286	40,000	(12,500)	-24%
Services	15,019	11,235	31,643	8,681	11,063	(20,580)	-65%
Utilities	476	348	8,700	1,725	2,725	(5,975)	-69%
Miscellaneous	229	-	5,400	-	5,600	200	4%
PID Improvements	11,712	28,801	55,000	53,550	78,500	23,500	43%
Transfer Out *	(3)	-	-	-	-	-	
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 39,792</b>	<b>\$ 105,405</b>	<b>\$ 155,443</b>	<b>\$ 75,606</b>	<b>\$ 143,888</b>	<b>\$ (11,555)</b>	<b>-7%</b>
<b>NET CHANGE</b>	<b>\$ 81,157</b>	<b>\$ 19,758</b>	<b>\$ (34,494)</b>	<b>\$ 103,271</b>	<b>\$ 32,989</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 81,157</b>	<b>\$ 137,268</b>	<b>\$ 102,774</b>	<b>\$ 240,539</b>	<b>\$ 273,528</b>		

**Police Pension Reserve Fund**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0060**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var to Budget	% Var to Budget
<b>BEGINNING FUND BALANCE</b>	<b>\$ 106,487</b>	<b>\$ 117,915</b>	<b>\$ 85,742</b>	<b>\$ 85,742</b>	<b>\$ 84,015</b>		
<b>REVENUES</b>							
Interest	990	1,438	1,200	9,734	3,000	1,800	150.0%
Contributions	-	-	-	-	-	-	0.0%
Miscellaneous				407			
Transfer in	-	-	-	-	-	-	0.0%
<b>TOTAL OPERATING REVENUES</b>	<b>990</b>	<b>1,438</b>	<b>1,200</b>	<b>10,141</b>	<b>3,000</b>	<b>1,800</b>	<b>150.0%</b>
<b>EXPENDITURES</b>							
Pension payments	9,216	11,232	10,368	10,368	10,500	132	1.3%
Administrative costs	555	1,418	1,500	1,500	1,575	75	5.0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>9,771</b>	<b>12,650</b>	<b>11,868</b>	<b>11,868</b>	<b>12,075</b>	<b>207</b>	<b>1.7%</b>
<b>NET CHANGE</b>	<b>(8,781)</b>	<b>(11,212)</b>	<b>(10,668)</b>	<b>(1,727)</b>	<b>(9,075)</b>	xxx	xxx
FB Adj. due to investment market changes	\$ 20,209	\$ (20,961)	\$ -				
<b>ENDING FUND BALANCE <sup>1</sup></b>	<b>\$ 117,915</b>	<b>\$ 85,742</b>	<b>\$ 75,074</b>	<b>\$ 84,015</b>	<b>\$ 74,940</b>	xxx	xxx

<sup>1</sup> The Reserve Portfolio is invested in equities and managed by Prosperity Bank. There is a small portion in demand deposits for 1 day liquidity. The reserve fund is sufficiently funded without a need for the City to make contributions at this time. The net changes in the fund excludes the market value changes held by the portfolio.

No Fund Balance goal has been established for this fund.



**COMMUNITY DEVELOPMENT CORPORATION**  
**Revenue, Expenses and Changes in Fund Balance BY DEPARTMENT**  
**Fund 0308**

	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 11,928,458</b>	<b>\$ 10,678,010</b>	<b>\$ 10,678,010</b>	<b>\$ 4,553,354</b>		
<b>REVENUES</b>						
Sales tax	5,584,474	5,519,197	5,860,000	6,035,800	516,603	9.4%
Interest income	90,026	46,000	115,000	102,000	56,000	121.7%
Charges for services	450,293	356,632	391,000	371,500	14,868	4.2%
Intergovernmental	395,903	1,053,151	250,000	803,151	(250,000)	-23.7%
Miscellaneous	11,283	16,000	15,323	8,500	(7,500)	-46.9%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 6,531,978</b>	<b>\$ 6,990,980</b>	<b>\$ 6,631,323</b>	<b>\$ 7,320,951</b>	<b>\$ 329,971</b>	<b>4.7%</b>
<b>EXPENDITURES</b>						
CDC Admin	\$ 2,039,197	\$ 328,805	\$ 188,211	\$ 283,803	\$ (45,002)	-13.7%
Trails O&M	12,879	118,540	103,945	\$ 93,284	(25,256)	-21.3%
Alan E. Sims Rec. Ctr.	1,477,845	2,008,746	1,949,045	\$ 2,313,747	305,001	15.2%
Valley Ridge	872,802	937,205	1,063,288	\$ 1,081,009	143,804	15.3%
Debt	974,822.00	939,319	939,319	\$ 937,444	(1,875)	-0.2%
Capital	2,421,882	2,688,220		\$ -	(989,939)	-36.8%
Transfer			8,512,172	\$ 1,698,281	6,407,568	0.0%
<b>Total Expenditures</b>	<b>\$ 7,799,427</b>	<b>\$ 7,020,835</b>	<b>\$ 12,755,980</b>	<b>\$ 6,407,568</b>	<b>\$ 5,794,301</b>	<b>82.5%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>						
	<b>\$ (1,267,451)</b>	<b>\$ (29,855)</b>	<b>\$ (6,124,657)</b>	<b>\$ 913,383</b>		
<b>ENDING FUND BALANCE</b>						
	<b>\$ 10,661,005</b>	<b>\$ 10,648,155</b>	<b>\$ 4,553,355</b>	<b>\$ 5,466,737</b>		

**COMMUNITY DEVELOPMENT CORPORATION**  
**Revenue, Expenses and Changes in Fund Balance**



**COMMUNITY DEVELOPMENT CORPORATION**  
**Revenue, Expenses and Changes in Fund Balance BY CATEGORY**  
**Fund 0308**

**BEGINNING FUND BALANCE**

**REVENUES**

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 11,527,549</b>	<b>\$ 11,945,452</b>	<b>\$ 10,678,010</b>	<b>\$ 10,678,010</b>	<b>\$ 4,553,354</b>		
Sales Tax	\$ 4,901,567	\$ 5,584,474	\$ 5,519,197	\$ 5,860,000	\$ 6,035,800	\$ 516,603	9.4%
Interest Income	103,151	90,026	46,000	115,000	102,000	56,000	121.7%
Charges for Services	169,567	450,293	356,632	391,000	371,500	14,868	4.2%
Intergovernmental	266	395,903	1,053,151	250,000	803,151	(250,000)	-23.7%
Miscellaneous	14,660	11,283	16,000	15,323	8,500	(7,500)	-46.9%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 5,189,210</b>	<b>\$ 6,531,978</b>	<b>\$ 6,990,980</b>	<b>\$ 6,631,323</b>	<b>\$ 7,320,951</b>	<b>\$ 329,971</b>	<b>4.7%</b>

**EXPENDITURES**

Personnel	\$ 1,322,448	\$ 1,443,527	\$ 1,836,261	\$ 1,777,615	\$ 2,194,410	\$ 358,149	19.5%
Supplies	86,760	125,083	161,569	194,803	227,232	65,663	40.6%
Maintenance	127,590	298,759	302,565	395,014	345,815	43,250	14.3%
Services	211,783	240,837	703,680	589,760	605,275	(98,405)	-14.0%
Utilities	277,762	270,569	326,200	290,202	322,649	(3,551)	-1.1%
Leases/Rentals	11,515	10,319	21,710	14,260	17,026	(4,684)	-21.6%
Miscellaneous	14,587	13,622	41,311	42,835	59,436	18,125	43.9%
<b>Total Operating Expenditures</b>	<b>\$ 2,052,447</b>	<b>\$ 2,402,718</b>	<b>\$ 3,393,298</b>	<b>\$ 3,304,489</b>	<b>\$ 3,771,843</b>	<b>\$ 378,547</b>	<b>11.2%</b>

Capital Outlays	\$ 1,745,839	\$ 2,421,882	\$ 2,688,221	\$ -	\$ (2,688,221)		-100.0%
Debt	973,019	974,822	939,319	939,319	937,444	(1,875)	-0.2%
Transfer Out				8,512,172	1,698,281	1,684,901	
Operating Transfers		2,000,000					
<b>Total Capital and Debt</b>	<b>\$ 2,718,858</b>	<b>\$ 5,396,704</b>	<b>\$ 3,627,540</b>	<b>\$ 9,451,491</b>	<b>\$ 2,635,725</b>	<b>\$ (2,690,096)</b>	<b>-74.2%</b>

**TOTAL EXPENDITURES**

<b>TOTAL EXPENDITURES</b>	<b>\$ 4,771,305</b>	<b>\$ 7,799,422</b>	<b>\$ 7,020,838</b>	<b>\$ 12,755,980</b>	<b>\$ 6,407,568</b>	<b>\$ (2,311,549)</b>	<b>-32.9%</b>
---------------------------	---------------------	---------------------	---------------------	----------------------	---------------------	-----------------------	---------------

**NET CHANGE**

<b>NET CHANGE</b>	<b>\$ 417,903</b>	<b>\$ (1,267,446)</b>	<b>\$ (29,858)</b>	<b>\$ (6,124,657)</b>	<b>\$ 913,383</b>	<b>xxx</b>	<b>xxx</b>
-------------------	-------------------	-----------------------	--------------------	-----------------------	-------------------	------------	------------

**ENDING FUND BALANCE**

<b>ENDING FUND BALANCE</b>	<b>\$ 11,945,452</b>	<b>\$ 10,678,006</b>	<b>\$ 10,648,152</b>	<b>\$ 4,553,354</b>	<b>\$ 5,466,736</b>
----------------------------	----------------------	----------------------	----------------------	---------------------	---------------------

**25% Fund Balance Goal**

<b>Fund Balance %</b>	\$ 513,112	\$ 600,680	\$ 848,325	\$ 826,122	\$ 942,961
-----------------------	------------	------------	------------	------------	------------

582.0%	444.4%	313.8%	137.8%	144.9%
--------	--------	--------	--------	--------

COMMUNITY DEVELOPMENT CORPORATION - FY23-24 PROGRAM REQUEST							
#	FY22-23 PROGRAM REQUEST	DEPARTMENT	RECURRING COST	ONE-TIME COST	TOTAL FIRST YEAR COST	BOARD PROPOSED	FUNDING OPTIONS/NOTES
1	Nature & Open Space Coordinator	(400) CDC Admin	96,968		96,968	Yes	
2	Trail Design Services	(400) CDC Admin	-	600,000	600,000	Yes	
3	Ride-On Blower	(405) Trail Ops + Maint		11,500	11,500	Yes	
4	Valley Ridge Playground Replacement	(415) Valley Ridge		120,000	120,000	Yes	
5	Field Rake w/Laser Technology	(415) Valley Ridge		39,000	39,000	Yes	
6	Event Room Improvements	(435) Recreation Center		273,000	273,000	Yes	
7	Indoor Track Removal & Replacement	(435) Recreation Center		94,000	94,000	Yes	
8	HVAC Set-Aside	(435) Recreation Center		303,333	303,333	Yes	Set-A-Side Funds Y3 of 3
9	Roof replacement Set-Aside	(435) Recreation Center		120,948	120,948	Yes	Set-A-Side Funds Y3 of 6
10	Gym/Barnyard Window Replacement	(435) Recreation Center		28,500	28,500	Yes	
11	Fitness Equipment Replacement	(435) Recreation Center		58,000	58,000	Yes	
12	Pt Therapeutic Specialist	(435) Recreation Center	30,862		30,862	Yes	
13	Vehicle Purchase	(435) Recreation Center		36,620	36,620	Yes	
<b>CDC FUND TOTAL:</b>			<b>\$ -</b>	<b>\$ 2,291,684</b>	<b>\$ 1,080,281</b>	<b>\$ -</b>	
*	<i>All Personnel requests include equipment, uniforms and benefits unless otherwise stated</i>						
**	<i>Programs listing based on priority of needs</i>						

#### STAFFING SUMMARY – (FULL TIME EQUIVALENCY- FTE)

DEPARTMENT	ACTUAL FY20	ACTUAL FY21	ACTUAL FY22	BUDGETED FY23	PROPOSED FY24	Diff PY (#)
400 - CDC Administration	0	0	0	0	0	0
405 - Trails O&M	0	0	0	0	1	1
415 - Valley Ridge Park	5	6	6	7	7	0
435 - Alan E. Sims Recreation Center	23	23	23	23.50	23.50	0
<b>TOTALS</b>	<b>28</b>	<b>29</b>	<b>29</b>	<b>30.50</b>	<b>31.50</b>	<b>1</b>

FY 2024 PROJECT SUMMARY REVIEW							
FY 2024 CDC Projects (Equipment Replacement, Growth & Projects)							
Requesting Department	Project Name	PRIOR BUDGETED AMOUNT	FY23 YE ESTIMATED SPEND	CONT'N 2023-2024	GROWTH 2023-2024	PROPOSED 2023-2024	NOTES
(400) Parks Admin.	Parks & Recreation Trails Master Plan	\$ 265,000					will remain in operating fund
(400) Parks Admin.	Future Park Land (Willis)		\$ 2,500,000	\$ -	\$ -	\$ -	\$2.5M not budgeted
(400) Parks Admin.	Signature Park & Trail Restrooms	\$ 215,000	\$ 215,000	\$ -	\$ -	\$ -	Approved in FY23 Budget
(400) Parks Admin.	Nature & Open Space Coordinator	\$ -	\$ -	\$ -		\$ -	New Program
(400) Parks Admin.	Trail Design Services	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	New Program
(405) Trails Ops & Maint.	Balcones Trail PH 2: Trail Construction (State Park to JPL Overlook) - carryover	\$ 1,354,054	\$ 1,354,054				transferred to 2045
(405) Trails Ops & Maint.	S. Clark Road Trail Construction -	\$ 349,741	\$ 607,871	\$ -	\$ -	\$ -	Grant offset of \$1,053,000 (Net cost \$719,877)
(405) Trails Ops & Maint.	S. Clark Road Trail Design	\$ 47,395	\$ 47,395				
(405) Trails Ops & Maint.	FM 1382 Signage: Signage and Amenities - carryover	\$ 353,750	\$ 353,750	\$ -	\$ -	\$ -	Signage approved in FY 2018-2019 Budget
(405) Trails Ops & Maint.	Ride on Blower	\$ -	\$ -	\$ -	\$ 11,500	\$ 11,500	New Program
(415) Valley Ridge Park	Playground Replacement Schedule for Valley Ridge Park	\$ 170,000	\$ 170,000				Approved FY23 Budget
(415) Valley Ridge Park	Access Gate	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	Approved FY23 Budget
(415) Valley Ridge Park	Skid Loader	\$ 90,000	\$ 90,000	\$ -	\$ -	\$ -	Approved FY23 Budget
(415) Valley Ridge Park	Baseball Playground	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	New Program
(415) Valley Ridge Park	Field Rake	\$ -	\$ -	\$ -	\$ 39,000	\$ 39,000	New Program
(415) Valley Ridge Park	Gator Utility Cart replacement	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	Replacement Equipment
(415) Valley Ridge Park	Tractor Replacement	\$ 43,000	\$ 43,000	\$ -	\$ -	\$ -	Replacement Equipment
(415) Valley Ridge Park	Athletic Field Lighting Additions & Conversions - carryover	\$ 81,540	\$ 81,540				
(435) AES RC	HVAC Replacement (Set-A-Side)	\$ 303,333	\$ 606,666	\$ -	\$ 303,333	\$ 303,333	Year 3 of FY22 Program & Req. Y3 (Final Year)
(435) AES RC	Roof Replacement on Alan E. Sims Rec. Ctr. (Set-A-Side)	\$ 120,948	\$ 241,896	\$ -	\$ 120,948	\$ 120,948	Year 3 of FY22 Program & Req Y3
(435) AES RC	Outdoor Furnishing Upgrade	\$ 86,000	\$ 86,000	\$ -	\$ -	\$ -	Approved Program FY23 Budget
(435) AES RC	Fitness Equipment	\$ 25,000	\$ 25,000	\$ -	\$ 58,000	\$ 58,000	Approved Program FY23 Budget & New Program FY24
(435) AES RC	Event Hall Room Improvements			\$ -	\$ 273,000	\$ 273,000	New Program
(435) AES RC	Indoor Track Removal & Replacement				\$ 94,000	\$ 94,000	New Program
(435) AES RC	Gymnasium Barnyard Glass Window Replacement				\$ 28,500	\$ 28,500	New Program
(435) AES RC	Part Time Therapeutic Specialist			\$ -	\$ -	\$ -	New Program
(435) AES RC	New Vehicle				\$ 50,000	\$ 50,000	New Program
	TOTALS	\$ 3,594,761	\$ 6,512,172	\$ -	\$ 1,698,281	\$ 1,698,281	
Capital By Department							
CDC Admin. ( 400)		\$ 215,000	\$ 2,715,000	\$ -	\$ 600,000	\$ 600,000	
Trails Ops & Maint. ( 405)		\$ 2,104,940	\$ 2,363,070	\$ -	\$ 11,500	\$ 11,500	
Valley Ridge Park ( 415)		\$ 223,000	\$ 393,000	\$ -	\$ 159,000	\$ 159,000	
AESCHRC ( 435)		\$ 535,281	\$ 959,562	\$ -	\$ 927,781	\$ 927,781	
		<b>\$ 3,078,221</b>	<b>\$ 6,430,632</b>	<b>\$ -</b>	<b>\$ 1,698,281</b>	<b>\$ 1,698,281</b>	

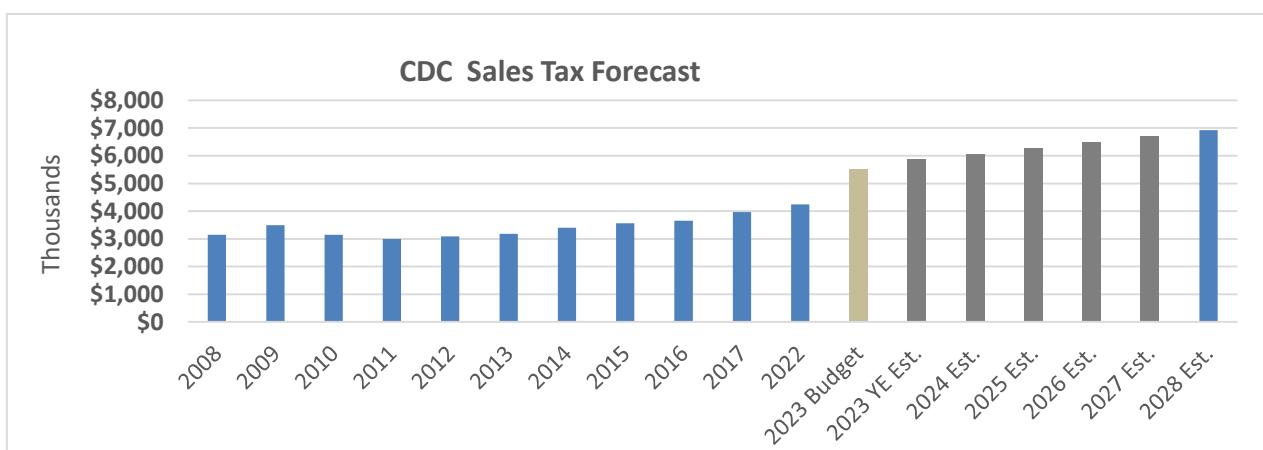
CDC Sales Tax Forecast				
Fiscal Year	Sales Tax Budget	1/2¢ CDC Collections	% Chg. Yr./Yr.	% of Budget
<b>2008</b>	3,150,000	3,056,205		
<b>2009</b>	3,500,000	2,943,148	-3.7%	84%
<b>2010</b>	3,150,000	3,030,892	3.0%	96%
<b>2011</b>	3,000,000	3,022,807	-0.3%	101%
<b>2012</b>	3,087,500	3,149,614	4.2%	102%
<b>2013</b>	3,187,500	3,393,450	7.7%	106%
<b>2014</b>	3,399,000	3,377,627	-0.5%	99%
<b>2015</b>	3,563,080	3,555,210	5.3%	100%
<b>2016</b>	3,655,000	3,814,948	7.3%	104%
<b>2017</b>	3,964,360	3,919,866	2.8%	99%
<b>2018</b>	4,169,880	4,000,473	2.1%	96%
<b>2019</b>	4,123,313	4,143,745	3.6%	100%
<b>2020</b>	4,269,232	4,242,203	2.4%	99%
<b>2021</b>	4,341,688	4,904,567	15.6%	113%
<b>2022</b>	4,242,203	5,331,821	8.7%	126%
<b>2023 Budget</b>	5,519,197	5,860,000	~	9.9%
<b>2023 YE Est.</b>	5,860,000		♦	6.2%
<b>2024 Est.</b>	6,035,800		*	3.0%
<b>2025 Est.</b>	6,247,053			3.5%
<b>2026 Est.</b>	6,465,700			3.5%
<b>2027 Est.</b>	6,691,999			3.5%
<b>2028 Est.</b>	6,926,219			3.5%

The Chart above compares the Y/Y change in actual collections for FY 2008-2021

~ The FY 23 Y/Y Comparison is FY22 Actuals to FY23 YE Estimate

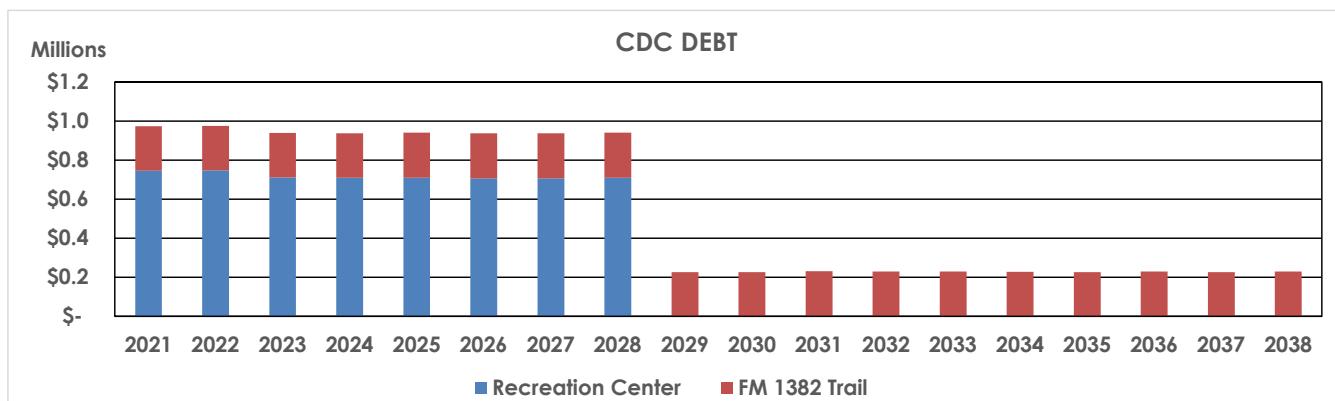
♦ The FY 23 YE est. Y/Y Comparison is to the FY22 Budget

\* For out years (2024-2028) the Y/Y comparison is to the PY's budgeted amount



**Community Development Corporation  
DEBT SCHEDULE**

FISCAL YEAR	Alan E. Sims Recreation Center REFUNDING AND IMPROVEMENT BONDS			F.M. 1382 Hike and Bike Trail CERTIFICATES OF OBLIGATION BONDS			ANNUAL TOTAL	
	SERIES 2011			SERIES 2018				
	Principal	Interest	Total	Principal	Interest	Total		
2021	550,000	195,819	745,819	125,000	102,200	227,200	973,019	
2022	570,000	177,097	747,097	130,000	97,725	227,725	974,822	
2023	560,000	151,894	711,894	135,000	92,425	227,425	939,319	
2024	580,000	130,519	710,519	140,000	86,925	226,925	937,444	
2025	605,000	104,519	709,519	150,000	81,125	231,125	940,644	
2026	630,000	76,400	706,400	155,000	75,800	230,800	937,200	
2027	660,000	46,906	706,906	160,000	71,075	231,075	937,981	
2028	695,000	15,203	710,203	165,000	66,200	231,200	941,403	
2029	-	-	-	165,000	61,250	226,250	226,250	
2030	-	-	-	170,000	56,225	226,225	226,225	
2031	-	-	-	180,000	50,975	230,975	230,975	
2032	-	-	-	185,000	45,269	230,269	230,269	
2033	-	-	-	190,000	39,175	229,175	229,175	
2034	-	-	-	195,000	32,919	227,919	227,919	
2035	-	-	-	200,000	26,250	226,250	226,250	
2036	-	-	-	210,000	19,075	229,075	229,075	
2037	-	-	-	215,000	11,638	226,638	226,638	
2038	-	-	-	225,000	3,938	228,938	228,938	
Total	3,730,000	525,441	4,255,441	2,840,000	820,263	3,660,263	7,915,703	



**ECONOMIC DEVELOPMENT CORPORATION**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 0309**



**BEGINNING FUND BALANCE**

**REVENUES**

	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 9,412,308</b>	<b>\$ 9,493,812</b>	<b>\$ 12,065,625</b>	<b>\$ 12,065,625</b>	<b>\$ 11,108,788</b>		
Sales tax	\$ 3,676,175	\$ 4,188,355	\$ 4,139,397	\$ 4,395,000	\$ 4,526,850	387,453	9.36%
Interest income	60,576	33,227	43,200	162,220	141,000	97,800	226.39%
Charges for services	1,650	7,150	6,600	6,600	6,600	-	0.00%
Miscellaneous	-	675,404	9,996	10,000	10,000	4	0.04%
Intergovernmental	-	-	-	-	-	-	0.00%
Sale of assets	-	-	-	-	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 3,738,398</b>	<b>\$ 4,904,138</b>	<b>\$ 4,199,193</b>	<b>\$ 4,573,820</b>	<b>\$ 4,684,450</b>	<b>\$ 485,257</b>	<b>11.56%</b>

**OPERATING EXPENDITURES**

Personnel	\$ 362,724	\$ 365,276	\$ 610,949	\$ 540,251	\$ 634,245	\$ 23,296	3.81%
Supplies	10,826	8,568	16,900	22,292	28,250	\$ 11,350	67.16%
Maintenance	21,912	29,215	35,279	24,753	29,340	\$ (5,939)	-16.83%
Services	690,056	448,695	963,247	551,210	994,836	\$ 31,589	3.28%
Utilities	4,309	1,903	2,880	2,640	2,640	\$ (240)	-8.33%
Leases/Rentals	29,712	30,033	31,087	30,450	34,914	\$ 3,827	12.31%
Miscellaneous	39,900	26,241	72,110	54,800	42,515	\$ (29,595)	-41.04%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 1,159,440</b>	<b>\$ 909,929</b>	<b>\$ 1,732,452</b>	<b>\$ 1,226,397</b>	<b>\$ 1,766,741</b>	<b>\$ 34,289</b>	<b>1.98%</b>

**OTHER EXPENDITURES**

Incentives	\$ 776,885	\$ -	\$ 9,000,000	\$ 3,137,010	\$ 9,000,000	\$ -	0.00%
Capital Outlay	549,821	252,271	210,000	-	-	\$ (210,000)	-100.00%
Debt	1,170,750	1,170,125	1,167,250	1,167,250	1,167,000	\$ (250)	-0.02%

**TOTAL OTHER EXPENDITURES**

**TOTAL EXPENDITURES**

**NET CHANGE**

**ENDING FUND BALANCE**

**15% Fund Balance Goal**

**Fund Balance %**

	<b>\$ 9,493,812</b>	<b>\$ 12,065,625</b>	<b>\$ 4,155,116</b>	<b>\$ 11,108,788</b>	<b>\$ 3,859,498</b>		
	\$ 560,760	\$ 735,621	\$ 629,879	\$ 686,073	\$ 702,667		
	254%	246%	99%	243%	82%		

**ECONOMIC DEVELOPMENT CORPORATION**

**CITY OF CEDAR HILL**  
Incentives Paid YTD 2023-24

	CASH INCENTIVE (Per Contract)	INCENTIVE PAID FY 2023	INCENTIVE PAID PRIOR YEARS	TOTAL AMOUNTS PAID	INCENTIVE BALANCE
<b>Lake Moreno Partners, LLC, 3-27-2023</b>					
- Donation of four properties					
- \$600,000 previously paid out	\$ 600,000	\$ -	\$ 600,000	\$ 600,000	\$ -
- \$400,000 set to be paid upon execution of new contract	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
- \$500,000 to be paid upon completion of project	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
- Up to \$140,000 to be paid in buildout support	\$ 140,000	\$ -	\$ -	\$ -	\$ 140,000
- Project must be completed by 7-1-2024					
<b>Subtotal Incentives</b>	<b>\$ 1,640,000</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 1,040,000</b>
<b>Central States Manufacturing, Inc, 2-27-2023</b>					
- Reimbursement incentive for qualified improvement expenses, job retention and business growth (up to \$239K)	\$ 239,000	\$ -	\$ -	\$ -	\$ 239,000
- Company to create 10 new jobs on top of the existing 112 by 2-1-2024					
<b>Subtotal Incentives</b>	<b>\$ 239,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 239,000</b>
<b>Hillwood (High Point 67), 5-26-2021</b>					
- Reimbursement up to \$2.4 million for infrastructure assistance	\$ 2,400,000	\$ 2,400,000	\$ -	\$ -	\$ -
- Company to invest \$75 million and develop at least 1 million square feet of spec building space by 2026					
<b>Subtotal Incentives</b>	<b>\$ 2,400,000</b>	<b>\$ 2,400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Hillwood HQ Bonus Incentive, 5-26-2021</b>					
- Incentive for attracting a tenant that would create 100+ jobs with an average wage over \$70,000	\$ 800,000	\$ -	\$ -	\$ -	\$ 800,000
<b>Subtotal Incentives</b>	<b>\$ 800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800,000</b>
<b>Lumber Co. of America, 12-15-2021</b>					
- Refund the purchase price (\$570,421) of Business Park Lot 18 based on a minimum of \$5 million spent on new construction with a CO obtained by 1-1-2023	\$ 570,421	\$ -	\$ -	\$ -	\$ 570,421
- Company to create minimum of 50 jobs					
- Company to generate at least \$3 million in annual sales from here					
- 40% will be reimbursed once CO is issued					
- 60% will be reimbursed once 50,000 square feet of space is completed					
<b>Subtotal Incentives</b>	<b>\$ 570,421</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 570,421</b>
<b>Stanley Restoration, LLC, 5-26-2022</b>					
- Company will spend a minimum of \$2.8 million on new construction	\$ 98,010	\$ -	\$ -	\$ -	\$ 98,010
- Company will employ a minimum of ten full-time employees at facility					
- Company will obtain CO no later than 12-31-2024					
- Upon issuance of CO, EDC will reimburse purchase price of \$98,010					
<b>Subtotal Incentives</b>	<b>\$ 98,010</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 98,010</b>
<b>1382 Cedar Hill, Ltd</b>					
- Refund of cost of drainage facilities, estimated total cost \$837,475, EDC commitment totals \$209,787.42	\$ 209,787	\$ -	\$ -	\$ -	\$ 209,787
- Agreement -dated May 8, 2008					
<b>Subtotal Incentives</b>	<b>\$ 98,010</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 209,787</b>
<b>TOTAL (ACTIVE INCENTIVES)</b>	<b>\$ 5,747,431</b>	<b>\$ 2,400,000</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>	<b>\$ 2,957,218</b>

## ECONOMIC DEVELOPMENT CORPORATION

<b>EDC Supported Debt \$12,890,000 Certificates of Obligation, Series 2006</b>				
Fiscal Year	Rate	Principal	Interest	Total
2024	5.000%	1,030,000	137,000	1,167,000
2025	5.000%	1,085,000	84,125	1,169,125
2026	5.000%	1,140,000	28,500	1,168,500
<b>Totals</b>		<b>3,255,000</b>	<b>249,625</b>	<b>3,504,625</b>

Debt Outstanding: 2006 CO Series

Principal	3,255,000
Interest	249,625
	<hr/>
	<hr/>
	3,504,625
	<hr/>



## PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	Pay Grade	FY21 Actual	FY22 Actual	FY23 Budget	FY23-24 Proposed Budget	Budget Variance (#)
Economic Development Director	621	1.00	1.00	1.00	1.00	0.00
Assistant Director of Economic Development	620	0.00	1.00	1.00	1.00	0.00
Business Marketing & Research Manager	618	1.00	0.00	0.00	0.00	0.00
Marketing Manager	618	0.00	0.00	0.00	1.00	1.00
Business Retention Manager	618	1.00	0.00	0.00	0.00	0.00
Economic Development Specialist	616	1.00	1.00	0.00	0.00	0.00
Economic Development Specialist	617	0.00	0.00	1.00	1.00	0.00
Executive Assistant	616	0.00	0.00	1.00	1.00	0.00
Executive Assistant	615	0.00	1.00	0.00	0.00	0.00
<b>Totals</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>1.00</b>

- Marketing Manager position added mid-year in FY23

**WATER & SEWER**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0100**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING BALANCE</b>	<b>\$ 6,594,740</b>	<b>\$ 5,281,556</b>	<b>\$ 8,619,335</b>	<b>\$ 8,619,335</b>	<b>\$ 9,469,081</b>		
<b>REVENUES</b>							
Water Sales	\$ 10,786,447	\$ 13,834,432	\$ 13,023,365	\$ 14,500,000	\$ 15,000,000	\$ 1,976,635	15.2%
Sewer Sales	8,131,412	\$ 9,261,460	\$ 9,749,693	\$ 9,800,000	\$ 10,094,000	344,307	3.5%
Charges for Services	257,456	\$ 969,896	\$ 714,236	\$ 743,000	\$ 605,000	(109,236)	-15.3%
Miscellaneous Income	92,066	\$ 124,929	\$ 39,650	\$ 242,895	\$ 187,800	148,150	373.6%
Transfers in (impact fees)	525,000	\$ 561,627	\$ -	\$ 5,621	\$ -	-	0.0%
<b>TOTAL REVENUES</b>	<b>\$ 19,792,380</b>	<b>\$ 24,752,344</b>	<b>\$ 23,526,944</b>	<b>\$ 25,291,516</b>	<b>\$ 25,886,800</b>	<b>\$ 2,359,856</b>	<b>10.0%</b>
<b>EXPENDITURES</b>							
Personnel	3,416,822	3,475,267	3,825,748	3,536,520	3,831,941	6,193	0.2%
Supplies	280,364	392,269	657,693	678,055	733,638	75,946	11.5%
Maintenance	227,228	422,821	373,145	352,808	412,162	39,017	10.5%
Services	1,817,509	1,561,864	1,693,561	1,726,853	1,852,284	158,723	9.4%
Wholesale Water & Sewer	10,231,250	11,486,986	11,966,606	13,648,531	14,591,684	2,625,078	21.9%
Utilities	275,297	295,919	305,064	316,879	389,953	84,889	27.8%
Lease/Rentals	11,904	11,072	12,400	12,400	12,400	-	0.0%
Miscellaneous	47,178	74,767	98,642	102,413	103,581	4,939	5.0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 16,307,552</b>	<b>\$ 17,720,965</b>	<b>\$ 18,932,859</b>	<b>\$ 20,374,459</b>	<b>\$ 21,927,643</b>	<b>\$ 2,994,784</b>	<b>15.8%</b>
<b>CAPITAL, DEBT &amp; TRANSFERS</b>							
Debt/Transfers	3,479,178	3,467,194	3,716,999	3,755,249	4,045,629	328,630	8.8%
Capital Outlay	44,044	149,497	280,859	312,063	355,450	74,591	26.6%
<b>TOTAL CAPITAL, DEBT &amp; TRANSFERS</b>	<b>\$ 3,523,222</b>	<b>\$ 3,616,691</b>	<b>\$ 3,997,858</b>	<b>\$ 4,067,312</b>	<b>\$ 4,401,079</b>	<b>\$ 403,221</b>	<b>10.09%</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>\$ 19,830,774</b>	<b>\$ 21,337,655</b>	<b>\$ 22,930,718</b>	<b>\$ 24,441,771</b>	<b>\$ 26,328,722</b>	<b>\$ 3,398,004</b>	<b>14.8%</b>
<b>NET CHANGE</b>	<b>\$ (38,394)</b>	<b>\$ 3,414,689</b>	<b>\$ 596,226</b>	<b>\$ 849,746</b>	<b>\$ (441,922)</b>	xxx	xxx
Net Adjustment for Working Capital	(1,274,791)	(76,911)			-	xxx	xxx
<b>ENDING BALANCE</b>	<b>\$ 5,281,556</b>	<b>\$ 8,619,335</b>	<b>\$ 9,215,561</b>	<b>\$ 9,469,081</b>	<b>\$ 9,027,159</b>	xxx	xxx
35% Working Capital Policy Goal	5,949,232	6,401,296	6,879,215	7,332,531	7,898,617		
Fund Balance %	26.63%	40.39%	40.19%	38.74%	34.29%		

# BUDGET FY 2023-2024

## WATER AND SEWER FUND STAFF SUMMARY – ( 1 = 1 FTE)

1FTE (Full Time Equivalent) = a budgeted position of 2,080 hrs. annually	FY21 Actual	FY22 Actual	FY23 Budget	FY24 Proposed	Diff PY (#)
150 - Finance	0.00	0.00	1.00	0.00	0.00
190 - Utility Services	13.00	13.00	12.00	12.00	0.00
700 - Public Works Administration	11.00	11.00	12.00	12.00	0.00
760- Waste & Wastewater Operations	17.00	17.00	17.00	17.00	0.00
<b>Grand Total</b>	<b>41.00</b>	<b>41.00</b>	<b>42.00</b>	<b>42.00</b>	<b>0.00</b>

See the department section for details

## WATER AND SEWER PROGRAMS LISTING

WATER AND SEWER FUND - FY22-23 PROGRAM REQUEST							
#	FY22-23 PROGRAM REQUESTS	DEPARTMENT	RECURRING COST	ONE-TIME COST	TOTAL FIRST YEAR COST	CITY MANAGER PROPOSED	FUND OPTIONS/NOTES
1	Field Technician + Vehicle	(190) Utility Services	65,078	34,500	99,578	N	FT Base Wages \$33,280 annually, Grade 612. This program also includes 1 vehicle for Utility Services.
2	Customer Service Representative	(190) Utility Services	55,994	-	55,994	N	FT Base Wages \$31,200 annually, Grade 612.
3	Environmental Specialist	(700) PW Admin	107,037	-	107,037	N	FT Base Wages \$68,647 annually, Grade 617
<b>WATER &amp; SEWER FUND TOTAL:</b>			<b>\$228,109</b>	<b>\$34,500</b>	<b>\$262,609</b>		

\* All Personnel request includes Equipment, Uniform and Benefits unless otherwise stated

**Water Impact Fees**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 5000**



	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 967,723</b>	<b>\$ 1,209,469</b>	<b>\$ 1,115,712</b>	<b>\$ 1,431,396</b>	<b>\$ 1,431,396</b>	<b>\$ 2,194,816</b>		
<b>REVENUES</b>								
Interest income	13,328	7,425	(22,210)	-	28,420	21,400	21,400	0%
Water Impact Fees	228,417	223,818	662,895	876,003	800,000	408,000	(468,003)	-53%
<b>TOTAL OPERATING REVENUES</b>	<b>241,745</b>	<b>231,243</b>	<b>640,685</b>	<b>876,003</b>	<b>828,420</b>	<b>429,400</b>	<b>(446,603)</b>	<b>-51%</b>
<b>EXPENDITURES</b>								
Transfer to Another Fund <sup>(1)</sup>	-	325,000	325,000	-	-	-	-	0%
Eligible Water Impact Fee Projects	-	-	-	-	-	-	-	0%
Water Impact Fee Study	-	-	-	65,000	65,000	65,000	-	0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>-</b>	<b>325,000</b>	<b>325,000</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>-</b>	<b>0%</b>
<b>NET CHANGE</b>	<b>241,745</b>	<b>(93,757)</b>	<b>315,685</b>	<b>811,003</b>	<b>763,420</b>	<b>364,400</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 1,209,469</b>	<b>\$ 1,115,712</b>	<b>\$ 1,431,396</b>	<b>\$ 2,242,399</b>	<b>\$ 2,194,816</b>	<b>\$ 2,559,216</b>		

**Sewer Impact Fees**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 5001**



	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 477,023</b>	<b>\$ 566,296</b>	<b>\$ 448,894</b>	<b>\$ 418,205</b>	<b>\$ 418,205</b>	<b>\$ 673,105</b>		
<b>REVENUES</b>								
Interest income	6,397	3,313	4,693	300	14,900	13,000	12,700	4233%
Sewer Impact Fees	82,876	79,286	164,619	80,000	260,000	152,000	72,000	90%
<b>TOTAL OPERATING REVENUES</b>	<b>89,273</b>	<b>82,598</b>	<b>169,312</b>	<b>80,300</b>	<b>274,900</b>	<b>165,000</b>	<b>84,700</b>	<b>105%</b>
<b>EXPENDITURES</b>								
Transfer to Another Fund <sup>(1)</sup>	-	200,000	200,000	-	-	-	-	0%
Eligible Sewer Impact Fee Projects	-	-	-	-	-	-	-	0%
Sewer Impact Fee Study	-	-	-	65,000	20,000	65,000	-	0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>-</b>	<b>200,000</b>	<b>200,000</b>	<b>65,000</b>	<b>20,000</b>	<b>65,000</b>	<b>-</b>	<b>0%</b>
<b>NET CHANGE</b>	<b>89,273</b>	<b>(117,402)</b>	<b>(30,688)</b>	<b>15,300</b>	<b>254,900</b>	<b>100,000</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 566,296</b>	<b>\$ 448,894</b>	<b>\$ 418,205</b>	<b>\$ 433,505</b>	<b>\$ 673,105</b>	<b>\$ 773,105</b>		

<sup>(1)</sup> Transfer of funds to (0100) Water & Sewer fund to support debt cost

**Water and Sewer Special Projects Fund**  
**(Revenue, Expenses and Changes in Fund Balance)**

**Fund 5002**



	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	\$ 1,350,813	\$ 1,367,930	\$ 1,376,289	\$ 1,383,789	\$ 1,383,789	\$ 1,409,789		
<b>REVENUES</b>								
Interest income	17,116	8,360	7,500	635	26,000	23,000	22,365	3522%
Other sources-GP Settlement	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 17,116</b>	<b>\$ 8,360</b>	<b>\$ 7,500</b>	<b>\$ 635</b>	<b>\$ 26,000</b>	<b>\$ 23,000</b>	<b>\$ 22,365</b>	<b>3522%</b>
<b>EXPENDITURES</b>								
Special Services	-	-	-	-	-	-	-	-
Projects	-	-	-	-	-	-	-	-
Transfer out	-	-	-	-	-	-	-	-
<b>TOTAL OPERATING EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET INCOME</b>	<b>17,116</b>	<b>8,360</b>	<b>7,500</b>	<b>635</b>	<b>26,000</b>	<b>23,000</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 1,367,930</b>	<b>\$ 1,376,289</b>	<b>\$ 1,383,789</b>	<b>\$ 1,384,424</b>	<b>\$ 1,409,789</b>	<b>\$ 1,432,789</b>		

**Prorata Fees**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 5003**



	ACTUAL 2019-2020	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
--	---------------------	---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

<b>BEGINNING FUND BALANCE</b>	\$ 67,217	\$ 90,226	\$ 97,836	\$ 97,836	\$ 97,836	\$ 116,836		
<b>REVENUES</b>								
Interest income	1,034	508	916	600	4,000	3,000	2,400	400%
Prorata Fees	21,976	7,103	16,249	15,000	15,000	15,000	0	0%
<b>TOTAL OPERATING REVENUES</b>	<b>23,010</b>	<b>7,610</b>	<b>17,165</b>	<b>15,600</b>	<b>19,000</b>	<b>18,000</b>	<b>2,400</b>	<b>15%</b>
<b>EXPENDITURES</b>								
Transfer to Another Fund	-	-	-	-	-	-	-	-
Prorata Expenses	-	-	-	-	-	-	-	-
<b>TOTAL OPERATING EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE</b>	<b>23,010</b>	<b>7,610</b>	<b>17,165</b>	<b>15,600</b>	<b>19,000</b>	<b>18,000</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 90,226</b>	<b>\$ 97,836</b>	<b>\$ 115,002</b>	<b>\$ 113,436</b>	<b>\$ 116,836</b>	<b>\$ 134,836</b>		

## Water & Sewer Capital Improvement Program

### 5 Year Plan

**FY 2024-2028**

#### Water Projects - Summary

*Estimated Expenditure (000's)*

Project Name/Number	PY Budgeted Amount	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Estimated Cost
<b>FUTURE FUNDING:</b>							
1. Cedar Hill Road Water Line Replacement, Ph. 2	\$ -	\$ 1,400	\$ -	\$ -	\$ -	\$ -	\$ 1,400
2. Hwy-67 EST Repair & Painting (\$2.0 Million)	\$ -	\$ 1,300	\$ 700	\$ -	\$ -	\$ -	\$ 2,000
3. Mount Lebanon Road Water Line	\$ -	\$ -	\$ 800	\$ 2,000	\$ -	\$ -	\$ 2,800
4. Hwy 67 Water Line (Pleasant Run to Joe Wilson)	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 500
5. Bennett Street Water Line Replacement	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 500
6. Lake Ridge GST Site Acquisition & Design (PW18-0006)	\$ -	\$ -	\$ -	\$ 200	\$ 400	\$ -	\$ 600
7. Parkerville EST Repair & Painting (\$2.0 Million)	\$ -	\$ -	\$ -	\$ 300	\$ 1,700	\$ -	\$ 2,000
8. Stonehill/Vineyard Water Line Connection	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ 400
9. Lake Ridge GST Construction (\$2.5 Million)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,750	\$ 1,750
10. Hendrick Water Line Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700	\$ 700
<b>Carryovers from Previous Year:</b>							
11. Lorch Park Water Line (PW18-0003)	\$ 1,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600
12. Cedar Hill Road Water Line Replacement, Ph. 2	\$ 1,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800
13. Water & Sewer Master Plan Update (PW-Unassigned)	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300
14. Hwy 67/Lake Ridge Interchange Water Line Extensions (PW20-0002)	\$ 1,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600
15. Mount Lebanon Road Water Line	\$ 525	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525
	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200
<b>Total:</b>	<b>\$ 6,025</b>	<b>\$ 2,700</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,450</b>	<b>\$ 18,675</b>

#### Sewer Projects - Summary

*Estimated Expenditure (000's)*

Project Name/Number	PY Budgeted Amount	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Estimated Cost
<b>FUTURE FUNDING:</b>							
1. I&I Rehabilitation Program	\$ -	\$ 500	\$ 200	\$ 750	\$ 200	\$ 750	\$ 2,400
2. Sewer Main in RO-1 (Vineyard Development)	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 500
3. Bennett Street Sewer Replacement	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 500
4. Lift Station Rehab Program	\$ -	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 1,500
<b>Carryovers from Previous Year:</b>							
5. Red Oak Basin I&I Rehab. Project-Kingswood (PW-Unassigned)	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750
6. Sewer Line at Lorch Park (PW18-0003)	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
7. Sewer Main (RO-7 Basin to Hwy 67)-(PW18-0015) : City Design Fund	\$ 1,877	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,877
8. FM 1382 Lift Station Rehab.	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600
<b>Total:</b>	<b>\$ 3,727</b>	<b>\$ 800</b>	<b>\$ 1,000</b>	<b>\$ 1,050</b>	<b>\$ 1,000</b>	<b>\$ 1,050</b>	<b>\$ 8,627</b>

#### Funding Sources

#### Estimated Amount (000's)

Certificates of Obligation Bonds- 2018 (\$2,475, Fund 5508)*	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750
Certificates of Obligation Bonds- 2019 (\$3,550, Fund 5509)*	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200
Certificates of Obligation Bonds- 2020 (\$3,250, Fund 5510)*	\$ 1,525	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,525
Certificates of Obligation Bonds- 2022 (\$3,200, Fund TBD)*	\$ 1,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,700
Certificates of Obligation Bonds- 2023 (\$3,500, Fund TBD)*	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500
EDC Funding RO-7 Sewer Main Project	\$ 77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77
Future Funding - TBD	\$ -	\$ 3,500	\$ 3,500	\$ 3,550	\$ 3,500	\$ 3,500	\$ 17,550
<b>Total:</b>	<b>\$ 9,752</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 3,550</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$ 27,302</b>

\* Original Funding Source for projects listed above that are not complete

~ Future Funding indicates a planned expense which is included in the City's Long Term Financial Plan

**Equipment Lease Fund**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**Fund 0040**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var.	% Var.
<b>BEGINNING FUND BALANCE</b>	<b>\$ 1,533,330</b>	<b>\$ 1,732,410</b>	<b>\$ 2,340,739</b>	<b>\$ 2,340,739</b>	<b>\$ 1,913,420</b>		
<b>OPERATING REVENUES</b>							
Interest Income	\$ 7,875	\$ 13,949	\$ 9,600	\$ 85,000	\$ 70,000	60,400	629.17%
Lease Revenue	978,889	926,343	1,147,691	1,112,031	1,011,229	(136,462)	-11.89%
Gain/Loss on sale of fixed assets	110,811	40,707	40,000	40,000	40,000	-	0.00%
Miscellaneous	590	-	-	8,758	-	-	#DIV/0!
Other Sources - Bonds	-	-	-	-	-	-	0.00%
Transfer In	-	602,000	-	-	-	-	0.00%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 1,098,166</b>	<b>\$ 1,582,999</b>	<b>\$ 1,197,291</b>	<b>\$ 1,245,789</b>	<b>\$ 1,121,229</b>	<b>\$ (76,062)</b>	<b>-6.35%</b>
<b>EXPENDITURES</b>							
Minor Apparatus	\$ 71,691	\$ 62,631	\$ -	\$ -	\$ -	\$ -	0.00%
Motor Vehicles	655,695	721,643	1,107,564	1,130,238	682,701	(424,863)	-38.4%
Safety Equipment	55,901	-	348,221	328,900	216,000	(132,221)	-38.0%
Office Equipment	37,616	166,816	45,000	103,000	45,000	-	0.0%
Miscellaneous	78,183	23,581	117,000	110,970	326,265	209,265	178.9%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 899,086</b>	<b>\$ 974,671</b>	<b>\$ 1,617,785</b>	<b>\$ 1,673,108</b>	<b>\$ 1,269,966</b>	<b>\$ (347,819)</b>	<b>-21.50%</b>
<b>NET CHANGE</b>	<b>\$ 199,080</b>	<b>\$ 608,328</b>	<b>\$ (420,494)</b>	<b>\$ (427,319)</b>	<b>\$ (148,737)</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 1,732,410</b>	<b>\$ 2,340,739</b>	<b>\$ 1,920,245</b>	<b>\$ 1,913,420</b>	<b>\$ 1,764,683</b>		

**Self-Insurance Fund**  
**(Revenues, Expenditures and Change in Fund Balance)**  
**(0092)**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var.
<b>BEGINNING FUND BALANCE</b>	<b>\$ 1,729,663</b>	<b>\$ 2,089,134</b>	<b>\$ 1,798,463</b>	<b>\$ 1,798,463</b>	<b>\$ 3,818,690</b>		
<b>REVENUES</b>							
City contributions	3,139,781	3,109,850	3,804,076	4,206,027	4,332,208	528,132	13.88%
Employee contributions	722,384	698,534	884,448	884,448	910,981	26,533	3.00%
Retiree/Cobra contributions	59,468	58,078	60,000	58,000	58,000	(2,000)	-3.33%
Interest	10,995	16,937	6,600	50,000	30,000	23,400	354.55%
Miscellaneous income	210,392	257,143	110,000	5,780,000	200,000	90,000	81.82%
Transfer in	-	-	-	-	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 4,143,019</b>	<b>\$ 4,140,543</b>	<b>\$ 4,865,124</b>	<b>\$ 10,978,475</b>	<b>\$ 5,531,189</b>	<b>\$ 666,065</b>	<b>13.69%</b>
<b>EXPENDITURES</b>							
Benefit Administration	\$ 88,445	\$ 74,008	\$ 87,500	\$ 87,500	80,000	(7,500)	-8.57%
Benefit Stop Loss	808,348	836,576	1,003,991	1,115,000	1,130,000	126,009	12.55%
Benefit Claim Payments	2,846,159	3,484,976	3,590,052	7,705,749	3,600,000	9,948	0.28%
Other Contractual Services	40,596	35,653	50,000	50,000	50,000	-	0.00%
Miscellaneous	-	-	-	-	-	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,783,548</b>	<b>\$ 4,431,213</b>	<b>\$ 4,731,543</b>	<b>\$ 8,958,249</b>	<b>\$ 4,860,000</b>	<b>\$ 128,457</b>	<b>2.71%</b>
<b>NET CHANGE</b>	<b>\$ 359,471</b>	<b>\$ (290,671)</b>	<b>\$ 133,581</b>	<b>\$ 2,020,226</b>	<b>\$ 671,189</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 2,089,134</b>	<b>\$ 1,798,463</b>	<b>\$ 1,932,044</b>	<b>\$ 3,818,690</b>	<b>\$ 4,489,879</b>		

**Fund Balance Goal is the sum of the six months with the largest claims in a 24-month period**

**Target Reserve:** **\$ 4,983,600**

**CITY OF CEDAR HILL**  
**Capital Improvement Program**

**5 Year**  
**FY 2024 - 2028**

Public Facilities & Equipment Projects - Summary

Estimated Expenditure (000's)							
Project Name/No.	PY Budgeted Amount	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028	Total Estimated Cost
1. Main Door Hardware Replacement				\$ 28			\$ 28
2. Water Softening System Replacement				\$ 35			\$ 35
3. Council Chamber FF&E Replacement			\$ 20				\$ 20
4. Fire Pump Replacements				\$ 45			\$ 45
5. Electrical System Replacement - LED Upgrade					\$ 60		\$ 60
6. Door Hardware Replacement					\$ 10		\$ 10
7. CHPD ADA Doors				\$ 14			\$ 14
8. Public Safety- Fire Engine			\$ 1,100				\$ 1,100
9. Public Safety - Ambulance		\$ 390	\$ 390				\$ 780
10. Comprehensive Facilities Evaluation			\$ 100				\$ 100
<b>Carryover from Previous Years:</b>							
11. Library in the Park	\$ 35,634						\$ 35,634
12. Access System Replacement	\$ 300						\$ 300
13. Carpet Replacement	\$ 100						\$ 100
14. Technology	\$ 1,000						\$ 1,000
15. Fire Engine	\$ 900						\$ 900
16. Public Safety Self Contained Breathing Apparatus	\$ 450						\$ 450
17 Hotel & Conference Center *	\$ 7,500						\$ 7,500
18. Public Safety Radios	\$ 2,300						\$ 2,300
19. Generator/ Transfer Switch	\$ 400						\$ 400
20. HVAC System Replacements	\$ 10						\$ 10
21. Elevator Control Replacement	\$ 30						\$ 30
22. Courtroom FF&E Replacement	\$ 10						\$ 10
23. Energy Management Software Replacement	\$ 80						\$ 80
<b>Total:</b>	<b>\$ 48,714</b>	<b>\$ 390</b>	<b>\$ 1,610</b>	<b>\$ 42</b>	<b>\$ 80</b>	<b>\$ 70</b>	<b>\$ 50,906</b>
<b>Funding Sources</b>							
<b>Estimated Amount (000's)</b>							
General Obligation Bonds - 2018	\$ 500						\$ 500
General Obligation Bonds - 2019	\$ 1,750						\$ 1,750
Certificates of Obligations - 2019	\$ 300						\$ 300
General Obligation Bonds - 2020	\$ 4,000						\$ 4,000
Certificates of Obligations - 2020	\$ 1,100						\$ 1,100
Taxable Bonds - (Fund 2035)*	\$ 7,500						\$ 7,500
General Obligation Bonds - 2022 (2003 Bond Program)	\$ 4,600						\$ 4,600
Certificates of Obligations - 2022	\$ 5,400						\$ 5,400
Tax Notes - 2021	\$ 2,300						\$ 2,300
Tax Notes - 2022	\$ 1,350						\$ 1,350
ARPA Funds (Library) (2023)	\$ 5,634						\$ 5,634
General Obligation Bonds - 2023	\$ 13,750						\$ 13,750
Cash Reserves (2023)	\$ 130						\$ 130
ARPA Funds (Generators/Switch)	\$ 400						\$ 400
Unfunded		\$ 390	\$ 1,610	\$ 42	\$ 80	\$ 70	\$ 2,192
<b>Total:</b>	<b>\$ 48,714</b>	<b>\$ 390</b>	<b>\$ 1,610</b>	<b>\$ 42</b>	<b>\$ 80</b>	<b>\$ 70</b>	<b>\$ 50,906</b>

\* Debt Serviced by Hotel Tax Revenue and is supported by a private/public partnership. The funding above represents the City's portion of the project (Conference Center). The hotel will be funded by a private developer.

~ Future Funding indicates a planned expense which is included in the City's Long Term Financial Plan

**CITY OF CEDAR HILL**  
**Capital Improvement Program**

**5 Year**  
**FY 2024-2028**

*Parks Capital Projects - Summary*

***Estimated Expenditure (000's)***

Project Name/No.	PY Budgeted Amount	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Estimated Cost
<b>Future Funding (TBD)</b>							
1. Future Trails		\$ 750	\$ 2,000	\$ 2,500			\$ 5,250
2. Dog Park			\$ 500				\$ 500
3. Downtown Trail Extension to Hwy 67 (Dallas County 7th Call)			\$ 700				\$ 700
4. David Rush Park Design				\$ 100			\$ 100
Subtotal:	\$ -	\$ 750	\$ 3,200	\$ 2,600	\$ -	\$ -	\$ 6,550
<b>Carryover from Previous Years:</b>							
5. Preston Trail	\$ 22						\$ 22
6. Parkland Acquisition *	\$ 2,000						\$ 2,000
7. 2022 Parks Master Plan *	\$ 265						\$ 265
8. Athletic Field Lighting Additions & Conversions *	\$ 467						\$ 467
9. Barnyard Indoor & Outdoor Upgrade*	\$ 126						\$ 126
10. A.E.S Rec. Ctr. HVAC Replacement*	\$ 606	\$ 304					\$ 910
11. A.E.S Rec. Ctr. Roof Replacement*	\$ 242	\$ 121	\$ 121	\$ 121			\$ 605
12. Neighborhood Parks Improvements	\$ 2,225	\$ 1,650					\$ 3,875
13. Community Parks Improvements	\$ 1,925	\$ 120					\$ 2,045
14. Outdoor Pool***	\$ 10,660						\$ 10,660
15. Signature Park & Trail	\$ 6,000	\$ 250					\$ 6,250
Total:	\$ 24,538	\$ 3,195	\$ 3,321	\$ 2,721	\$ -	\$ -	\$ 33,775
<b>Funding Sources</b>							
<b>Estimated Amount (000's)</b>							
Beautification Fund (0317)	\$ 22						\$ 22
TPWD Grant Funding of Pool	\$ 750						\$ 750
General Obligation Bonds - 2018	\$ 1,225						\$ 1,225
General Obligation Bonds - 2019	\$ 4,450						\$ 4,450
General Obligation Bonds - 2020	\$ 3,075						\$ 3,075
CDC Funded	\$ 5,706	\$ 1,545	\$ 2,121	\$ 2,621			\$ 11,993
Certificates of Obligation - 2022	\$ 3,160						\$ 3,160
General Obligation Bonds - 2022	\$ 2,950						\$ 2,950
ARPA Funds (Outdoor Pool Project)	\$ 850						\$ 850
General Obligation Bonds - 2023	\$ 2,350						\$ 2,350
Future Funding ~		\$ 450					\$ 450
Unfunded Project		\$ 1,200	\$ 1,200	\$ 100			\$ 2,500
Total:	\$ 24,538	\$ 3,195	\$ 3,321	\$ 2,721	\$ -	\$ -	\$ 33,775

\* CDC Board formally approved funding on June 24, 2021.

~ Future Funding indicates a planned expense which is included in the City's Long Term Financial Plan

\*\*\*CDC Funding \$2.0 Million in FY23

**CITY OF CEDAR HILL**  
**Capital Improvement Program**

**5 Year**  
**FY 2024-2028**

*Streets Capital Projects - Summary*

*Estimated Expenditure (000's)*

Project Name/No.	PY Budgeted Amount	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Estimated Cost
<b>FUTURE FUNDING: (TBD)</b>							
1. Lake Ridge Parkway & Hwy 67 Interchange Project		\$ 279	\$ 279	\$ 279			\$ 837
2. Downtown Infrastructure Future Phases		\$ 4,000	\$ 1,000	\$ 4,000	\$ 1,000	\$ 4,000	\$ 14,000
3. Asphalt & Concrete Street Repair Program		\$ 1,250		\$ 1,250		\$ 1,250	\$ 3,750
4. Duncanville Rd Widening (7th Call-\$10,450,000)		\$ 2,000	\$ 4,000	\$ 3,550			\$ 9,550
5. Signal Light at N. Joe Wilson Rd & Calvert Dr.		\$ 400	\$ -	\$ -			\$ 400
6. Loop 9 ROW Participation Cost (TBD)							\$ -
7. Tidwell Street Bridge Replacement @ Hwy 67 (TBD)							
Subtotal:	\$ -	\$ 7,929	\$ 5,279	\$ 9,079	\$ 1,000	\$ 5,250	\$ 28,537

<b>Carryovers from Previous Year:</b>							
8. Asphalt & Concrete Street Repair Program (S. Joe Wilson Road, City-Wide)	\$ 1,500						\$ 1,500
9. Downtown Phase 2 Design & Parking Improvements	\$ 2,000						\$ 2,000
10. Duncanville Rd. & Bear Creek Rd. Intersectionn	\$ 650						\$ 650
11. Street Lighting Improvements (Minor Streets) (PW19-0005)	\$ 200						\$ 200
12. Signal Improvements (PW18-0016)	\$ 450						\$ 450
13. Lake Ridge Parkway & Hwy 67 Interchange Project (Annual Payments to TxDOT FY22-26)	\$ 558						\$ 558
14. US Hwy-67 Landscape Project (PW17-0008)	\$ 500						\$ 500
15. Safe Routes to School (PW18-0004)	\$ 678						\$ 678
16. Illuminated Street Name Signs (PW17-0011) (TxDOT Intersections)	\$ 600						\$ 600
Total:	\$ 7,136	\$ 7,929	\$ 5,279	\$ 9,079	\$ 1,000	\$ 5,250	\$ 35,673

Funding Sources	Estimated Amount (000's)						
General Obligation Bonds - 2018 (\$2,050*)	\$ 250						\$ 250
General Obligation Bonds- 2019 (\$1,700*)	\$ 550						\$ 550
General Obligation Bonds- 2020 (\$3,500* Total): (2,500 Nov 2017 & 1,000 Previous Approval)	\$ 300						\$ 300
Cert. of Obligation Bonds- 2020 (\$4,000*)	\$ 300						\$ 300
Fund 2027 (2008 G.O. Fund Balance)-\$600,000 Illuminated Street Name Signs	\$ 600						\$ 600
General Obligation Bonds- 2022 (\$1,500)	\$ 1,178						\$ 1,178
Certificates of Obligation Bonds- 2022 (\$279)	\$ 279						\$ 279
General Obligation Bonds- 2023 (\$750)	\$ 750						\$ 750
Certificates of Obligation Bonds- 2023 (\$2929)	\$ 2,929						\$ 2,929
Unfunded Project	\$ -	\$ 7,929	\$ 5,279	\$ 9,079	\$ 1,000	\$ 5,250	\$ 28,537
Total:	\$ 7,136	\$ 7,929	\$ 5,279	\$ 9,079	\$ 1,000	\$ 5,250	\$ 35,673

\* Original Bond Sale Amount

~ Future Funding indicates a planned expense which is included in the City's Long Term Financial Plan

**CITY OF CEDAR HILL**  
**Capital Improvement Program**

**5 Year**  
**FY 2024-2028**

*Drainage Capital Projects - Summary*

**Estimated Expenditure (000's)**

<b>Project Name/No.</b>	<b>PY Budgeted</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>FY</b>	<b>Total Estimated Cost</b>
	<b>Amount</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>2025-2026</b>	<b>2026-2027</b>	<b>2027-2028</b>	
1. 702 E. Pleasant Run Rd Drng Improv.	\$ -	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ 450
2. Downtown Reg. Detention	\$ -	\$ -	\$ 500	\$ 700	\$ -	\$ -	\$ 1,200
<b>Carryover from Previous Years:</b>							
3. Roberts Drainage Improv. Project	\$ 925						\$ 925
<b>Total:</b>	<b>\$ -</b>	<b>\$ 450</b>	<b>\$ 500</b>	<b>\$ 700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,650</b>

**Funding Sources**      **Estimated Amount (000's)**

Certificates of Obligation Bonds - 2022	\$ 125						\$ 125
Certificates of Obligation Bonds - 2023	\$ 800						\$ 800
Future Funding ~	\$ -	\$ 450	\$ 500	\$ 700			\$ 1,650
<b>Total:</b>	<b>\$ 925</b>	<b>\$ 450</b>	<b>\$ 500</b>	<b>\$ 700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,575</b>

~ Future Funding indicates a planned expense which is included in the City's Long Term Financial Plan

**Building Capital Maintenance Fund**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 1000**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	\$ 287,659	\$ 1,389,238	\$ 3,399,744	\$ 3,399,744	\$ 3,479,744		
<b>REVENUES</b>							
Interest income	1,578	10,506	7,600	80,000	50,000	42,400	558%
Interfund transfer in	1,100,000	2,000,000	-	-	-	-	0%
<b>TOTAL OPERATING REVENUES</b>	<b>1,101,578</b>	<b>2,010,506</b>	<b>7,600</b>	<b>80,000</b>	<b>50,000</b>	<b>42,400</b>	<b>558%</b>
<b>EXPENDITURES</b>							
Capital	-	-	-	-	-	-	0%
Transfer to Another Fund	-	-	-	-	-	-	0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>NET CHANGE</b>	<b>1,101,578</b>	<b>2,010,506</b>	<b>7,600</b>	<b>80,000</b>	<b>50,000</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 1,389,238</b>	<b>\$ 3,399,744</b>	<b>\$ 3,407,344</b>	<b>\$ 3,479,744</b>	<b>\$ 3,529,744</b>		

**Street Impact Fees**  
**Revenue, Expenses and Changes in Fund Balance**  
**Summary of Funds (2511 - 2514) - All Zones**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
<b>BEGINNING FUND BALANCE</b>	<b>\$ 4,909,918</b>	<b>\$ 4,711,357</b>	<b>\$ 7,411,883</b>	<b>\$ 7,411,883</b>	<b>\$ 8,268,383</b>		
<b>REVENUES</b>							
Interest income	41,314	66,858	29,222	211,000	236,250	207,028	708%
Street Impact Fees	299,126	3,090,177	2,415,581	1,135,000	370,000	(2,045,581)	-85%
Transfer from another fund	-	-	-	-	-	-	0%
<b>TOTAL OPERATING REVENUES</b>	<b>340,440</b>	<b>3,157,035</b>	<b>2,444,803</b>	<b>1,346,000</b>	<b>606,250</b>	<b>(1,838,553)</b>	<b>-75%</b>
<b>EXPENDITURES</b>							
Transfer to Debt Service Fund	539,000	59,830	350,000	350,000	350,000	-	0%
Street Impact Fee Study	-	-	260,000	139,500		(260,000)	-100%
Land	-	396,679	-	-	-	-	0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>539,000</b>	<b>456,509</b>	<b>610,000</b>	<b>489,500</b>	<b>350,000</b>	<b>(260,000)</b>	<b>-43%</b>
<b>NET CHANGE</b>	<b>(198,560)</b>	<b>2,700,526</b>	<b>1,834,803</b>	<b>856,500</b>	<b>256,250</b>	<b>(1,578,553)</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 4,711,357</b>	<b>\$ 7,411,883</b>	<b>\$ 9,246,686</b>	<b>\$ 8,268,383</b>	<b>\$ 8,524,633</b>	<b>\$ (1,578,553)</b>	<b>\$ -</b>

**Street Construction Fund**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 2600**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
--	---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

<b>BEGINNING FUND BALANCE</b>	\$ 1,903,109	\$ 2,840,118	\$ 2,867,744	\$ 2,867,744	\$ 2,943,244		
<b>REVENUES</b>							
Interest income	12,509	27,626	16,800	51,000	46,000	29,200	174%
Miscellaneous income	24,500	-	24,500	24,500	24,500	-	0%
Transfer in from the General Fund	900,000	-	-	-	-	-	0%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 937,009</b>	<b>\$ 27,626</b>	<b>\$ 41,300</b>	<b>\$ 75,500</b>	<b>\$ 70,500</b>	<b>\$ 29,200</b>	<b>71%</b>
<b>EXPENDITURES</b>							
Transfer to the General Fund	-	-	-	-	-	-	0%
PID Project	-	-	-	-	-	-	0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE</b>	<b>937,009</b>	<b>27,626</b>	<b>41,300</b>	<b>75,500</b>	<b>70,500</b>		
<b>ENDING FUND BALANCE *</b>	<b>\$ 2,840,118</b>	<b>\$ 2,867,744</b>	<b>\$ 2,909,044</b>	<b>\$ 2,943,244</b>	<b>\$ 3,013,744</b>		

\* The ending fund balance is adjusted to the ending cash balance for budget presentation only.

\*\* In Budget Year 2018-2019, the City entered into a participation agreement with Winding Hollow PID to construct a screening wall. The screening was completed at a cost of \$356,689. The Winding Hollow PID further agreed to reimburse the City in equal annual amounts over a period of 15 years. The PID will budget the reimbursement and reflect the reimbursement in their 5-year service plan.

<u>Payments to date are as follows for the PID Wall:</u>	<u>Running Balance</u>
FY2018-2019 \$20,000	\$336,689
FY2019-2020 \$24,500	\$312,189
FY2020-2021 \$24,500	\$287,689
FY2021-2022 \$24,500	\$263,189
FY2022-2023 \$24,500	\$238,689

**Restricted Streets Fund**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 2601**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
--	---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

<b>BEGINNING FUND BALANCE</b>	<b>\$ 390,235</b>	<b>\$ 392,376</b>	<b>\$ 395,625</b>	<b>\$ 395,625</b>	<b>\$ 405,981</b>		
<b>REVENUES</b>							
Interest income	2,141	3,249	2,100	12,000	10,000	7,900	376%
Transfer in from the General Fund	-	-	-	-	-	-	-
<b>TOTAL OPERATING REVENUES</b>	<b>2,141</b>	<b>3,249</b>	<b>2,100</b>	<b>12,000</b>	<b>10,000</b>	<b>7,900</b>	<b>376%</b>
<b>EXPENDITURES</b>							
Transfer to the General Fund	-	-	-	-	-	-	0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>NET CHANGE</b>	<b>2,141</b>	<b>3,249</b>	<b>2,100</b>	<b>12,000</b>	<b>10,000</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 392,376</b>	<b>\$ 395,625</b>	<b>\$ 397,725</b>	<b>\$ 407,625</b>	<b>\$ 415,981</b>		

**Downtown/City Center Fund**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 2602**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
--	---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

<b>BEGINNING FUND BALANCE</b>	\$ 706,960	\$ 693,443	\$ 622,389	\$ 622,389	\$ 638,389		
<b>REVENUES</b>							
Interest income	3,842	5,530	3,600	16,000	13,000	\$ 9,400	261%
Transfer in	-	-	-	-	-	-	-
<b>TOTAL OPERATING REVENUES</b>	<b>3,842</b>	<b>5,530</b>	<b>3,600</b>	<b>16,000</b>	<b>13,000</b>	<b>9,400</b>	<b>261%</b>
<b>EXPENDITURES</b>							
Special Services	17,359	76,583	-	-	-	-	#DIV/0!
Transfer to the General Fund	-	-	-	-	-	-	-
<b>TOTAL OPERATING EXPENDITURES</b>	<b>17,359</b>	<b>76,583</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>NET CHANGE</b>	<b>(13,517)</b>	<b>(71,054)</b>	<b>3,600</b>	<b>16,000</b>	<b>13,000</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 693,443</b>	<b>\$ 622,389</b>	<b>\$ 625,989</b>	<b>\$ 638,389</b>	<b>\$ 651,389</b>		

**Drainage Capital Fund**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 2700**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
--	---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

<b>BEGINNING FUND BALANCE</b>	\$ 586,176	\$ 1,589,392	\$ 3,402,856	\$ 3,402,856	\$ 3,478,856		
<b>REVENUES</b>							
Interest income	3,216	13,462	12,000	76,000	62,500	50,500	421%
Transfer in from the General Fund	1,000,000	1,800,000	-	-	-	-	0%
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 1,003,216</b>	<b>\$ 1,813,462</b>	<b>\$ 12,000</b>	<b>\$ 76,000</b>	<b>\$ 62,500</b>	<b>\$ 50,500</b>	<b>421%</b>
<b>EXPENDITURES</b>							
Transfer to the General Fund	-	-	-	-	-	-	0%
Capital	-	-	-	-	-	-	0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>NET CHANGE</b>	<b>1,003,216</b>	<b>1,813,462</b>	<b>12,000</b>	<b>76,000</b>	<b>62,500</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 1,589,392</b>	<b>\$ 3,402,856</b>	<b>\$ 3,414,856</b>	<b>\$ 3,478,856</b>	<b>\$ 3,541,356</b>		

**Drainage Detention Fund**  
**Revenue, Expenses and Changes in Fund Balance**  
**Fund 2701**



ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

**\$ 95,650 \$ 111,247 \$ 196,336 \$ 196,386 \$ 203,886**

**REVENUES**

Interest income	597	1,579	900	7,500	6,000	5,100	567%
Developer Contributions	15,000	83,510	-	-	-	-	-
Transfer in from the General Fund	-	-	-	-	-	-	-
<b>TOTAL OPERATING REVENUES</b>	<b>15,597</b>	<b>85,089</b>	<b>900</b>	<b>7,500</b>	<b>6,000</b>	<b>5,100</b>	<b>567%</b>

**EXPENDITURES**

Transfer to the General Fund	-	-	-	-	-	-	-
Comp Plan Studies	-	-	-	-	-	-	-
<b>TOTAL OPERATING EXPENDITURES</b>	<b>-</b>						

**NET CHANGE** **15,597 85,089 900 7,500 6,000**

**ENDING FUND BALANCE** **\$ 111,247 \$ 196,336 \$ 197,236 \$ 203,886 \$ 209,886**

**Park Development Fee Fund**  
**Revenue, Expenses and Changes in Fund Balance**  
**Funds (3000, 3001 & 3005)**  
**Donation, East and West**



	ACTUAL 2020-2021	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	PROPOSED 2023-2024	\$ Var	% Var
--	---------------------	---------------------	---------------------	------------------------	-----------------------	--------	-------

<b>BEGINNING FUND BALANCE</b>	\$ 42,204	\$ 50,330	\$ 222,171	\$ 222,171	\$ 421,226		
<b>REVENUES</b>							
Interest income	510	1,451	576	7,100	4,800	4,224	733%
Fees	7,616	170,389	245,000	233,266	-	(245,000)	-100%
Miscellaneous Income	-	-	-	-	-	-	0%
<b>TOTAL OPERATING REVENUES</b>	<b>8,126</b>	<b>171,841</b>	<b>245,576</b>	<b>240,366</b>	<b>4,800</b>	<b>(240,776)</b>	<b>-98%</b>
<b>EXPENDITURES</b>							
Playground Improvements	-	-	-	41,310	-	-	0%
Buildings and other Improvements	-	-	-	-	-	-	0%
Transfers to Another Fund	-	-	-	-	-	-	0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>41,310</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>NET CHANGE</b>	<b>8,126</b>	<b>171,841</b>	<b>245,576</b>	<b>199,055</b>	<b>4,800</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 50,330</b>	<b>\$ 222,171</b>	<b>\$ 467,747</b>	<b>\$ 421,226</b>	<b>\$ 426,026</b>		