



2017-2018 ADOPTED BUDGET



Safe City • Enhancing Community Life • Neighborhood Excellence

CITY OF CEDAR HILL

2017-2018 ANNUAL BUDGET

CITY COUNCIL

Rob Franke.....	Mayor
Stephen Mason.....	Mayor Pro Tem
Jami McCain.....	Place 1
Daniel Haydin, Jr.....	Place 2
Wallace Swayze.....	Place 3
Chris Parvin.....	Place 4
Clifford Shaw.....	Place 6

APPOINTED OFFICIALS

Greg Porter.....	City Manager
Ron McFarlane.....	City Attorney
Belinda Berg.....	City Secretary

CITY MANAGER'S OFFICE

Melissa Valadez-Cummings.....	Assistant City Manager
Marie Watts.....	Assistant to the City Manager
Alison Ream.....	Communications Director

CITY STAFF

Alan Dickerson.....	Finance Director
Latifia Coleman.....	Finance Business Manager
Tracey Tso.....	Human Resources Director
Greg Pervis.....	Procurement/Budget Analyst

BUDGET FY2017-18

ADOPTED BUDGET



Section 102.007 of the Texas Local Government Code requires that the following information be included as the cover page for our budget document:

City of Cedar Hill Fiscal Year 2017-2018 Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$1,496,636, which is a 6.61 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$236,263.

The members of the governing body voted on the proposal as follows:

Council Member	Voting on Tax Rate Proposal (Y/N)	Voting on Adoption of Budget (Y/N)
Rob Franke, Mayor	Y	Y
Stephen Mason, Mayor Pro Tem	Y	Y
Chris Parvin	Y	Y
Daniel Haydin, Jr.	Y	Y
Wallace Swayze	Y	Y
Jami McCain	Y	Y
Clifford Shaw	Y	Y

Property Tax Rate Comparison

	2017-2018	2016-2017
Property Tax Rate:	\$0.698760/100	\$0.698760/100
Effective Tax Rate:	\$0.661146/100	\$0.664794/100
Effective Maintenance & Operations Tax Rate:	\$0.485102/100	\$0.487778/100
Rollback Tax Rate:	\$0.709970/100	\$0.712860/100
Debt Rate:	\$0.186060/100	\$0.186060/100

Total debt obligation for City of Cedar Hill secured by property taxes:

SUMMARY OF DEBT OUTSTANDING:	Prin	Interest	Total
General Obligation Debt (GO)	\$ 64,700,000	\$ 14,143,886	\$ 78,843,886
Certificates of Obligation (CO)	\$ 8,970,000	\$ 1,933,625	\$ 10,903,625
Total	\$ 73,670,000	\$ 16,077,511	\$ 89,747,511

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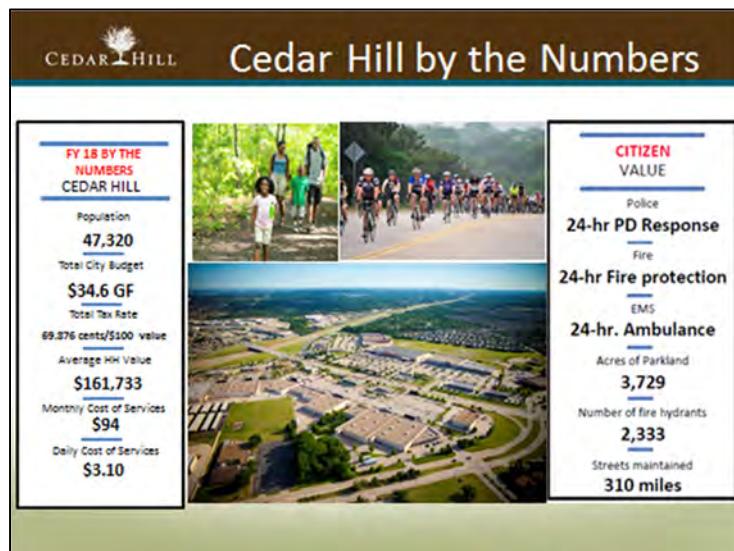


TO: The Honorable Mayor and Members of the City Council
FROM: Greg Porter, City Manager
DATE: AUGUST 11, 2017

I am pleased to submit to you the fiscal year 2017-18 budget for the City of Cedar Hill. It has been developed in pursuit of the City Council's vision for Cedar Hill as a premier city that retains its distinctive character; where businesses and families flourish in a safe and clean environment.

For the fifth consecutive year, the City's property tax rate will remain \$0.69876. Of the total tax rate, \$0.51270 is dedicated to maintenance and operations in the General Fund, and \$0.18606 is dedicated to general obligation debt service. The average home value in Cedar Hill is \$161,733, which means that the average homeowner pays \$94 per month or \$3.10 per day for city services. The City of Cedar Hill provides tremendous value for residents, including 24-hour police response, fire protection, and emergency medical services; 3,729 acres of public park land; 53 library programs per month; 310 miles of paved streets; and much more for less than the average monthly cell phone bill. The fiscal year 2017-18 budget maintains these core services and invests in strategies that will pay dividends in public safety, neighborhood integrity, and community life.

According to the Dallas Central Appraisal District, the total assessed property value for fiscal year 2017-18 is \$3,453,234,301, a 6.58% increase over the previous year. New construction accounts for 16% of the total growth in taxable value. Total property tax collections are projected to be \$17,750,401, or 51% of all General Fund revenues. Sales tax revenues are expected to be approximately 5.0%, or \$405,990, over the previous fiscal year, and franchise taxes are projected to remain flat at \$3,810,000. The budget allocates these resources according to the City Council's vision in order to achieve our goals.



Sustained Commitment to Public Safety

The budget reflects the City's sustained commitment to public safety, as 63% of General Fund expenditures fund public safety functions, including Police, Fire, Emergency Management, Municipal Court, Code Enforcement, Animal Control, and the Animal Shelter. The success of the City's investment in public safety is clearly shown through a 10% reduction in the crime rate over the past five years. This year the Police Department's Police and Community Team (PACT) Unit received the Outstanding Crime Prevention Award from the Texas Crime Prevention Association, and two Cedar Hill police officers were honored by Mothers Against Drunk Driving (MADD) for their exemplary DWI enforcement and education efforts. The Fire Department was also recognized for superior performance and received the Mission: Lifeline EMS Gold Plus Award for their work, training, and commitment to excellent quality of care for patients who suffer severe heart attacks.



In addition to maintaining the current level of service in public safety, the budget for fiscal year 2017-18 includes \$277,653 in funding enhancements for three additional police officers. The budget allocates funds for equipment replacement for the Fire and Emergency Management Departments, including a thermal imaging camera, rescue tool equipment, Life Pak AED Defibrillators, an outdoor warning siren, and a brush truck for emergency response. The Crime Control and Prevention District (CCPD) Fund allocates \$1,028,880 to fund the Police and Community Team (PACT) unit and related community and crime prevention initiatives. The CCPD is funded through 1/8th of one percent of the city's sales tax revenues, and a referendum to continue the CCPD for an additional 15 years will be held in November 2017.

Community Life

Community life, aesthetics, and amenities are critical in retaining and enhancing Cedar Hill's distinctive character, and over the past year, the City has initiated programs to reinforce this priority. The City has typically held Town Hall meetings to share information and engage residents. Last spring, Neighborhood Services hosted town hall block parties in community parks around the city to expand the impact of these events, and almost 500 residents attended. This year, the City Council expanded the Distinctive Character Recognition program honoring community leaders for their service. Community special events, such as Scare on the Square and the Polar Express Fest, saw extraordinary growth in attendance and participation. The fiscal year 2017-18 budget builds on this success by allocating \$57,428 for two

part-time positions in Parks & Recreation and the Library, a part-time senior assistant to aid in senior programming, and a part-time technology specialist to aid in the growing needs for technology assistance in the library. The budget also includes funding for the second year of replacing and upgrading scoreboards in the City's sports fields, and \$67,000 for replacement of the Senior program's mini-bus to enhance accessibility. The Landscape Beautification Fund allocates \$910,000 for landscaping and entry-feature projects and \$100,000 to continue support for a landscape beautification crew in the Parks Department.

Neighborhood Integrity



The City continues to give top priority to neighborhood excellence and integrity, and those efforts have paid dividends in the past year. Winding Hollow and Windsor Park neighborhoods created Public Improvement Districts, the Parks Department completed construction on two new neighborhood parks, and the City received a \$3 million Safe Route to Schools grant. The fiscal year 2017-18 budget continues investment in neighborhood integrity, including \$67,248 in additional funding for a zoning enforcement officer to ensure that business and retail areas are maintained to a high standard and are compliant with conditional use permits, landscaping and parking requirements, and other property maintenance standards. The budget also allocates \$25,000 for a pilot program for neighborhood revitalization initiatives.

The fiscal year 2017-18 budget includes significant savings and benefits to the taxpayer and ratepayer attributable to changes in the city's operations. The City has enjoyed health care cost savings in fiscal year 2017-18 because of the City's shift to self-fund health insurance rather than contract with an insurance company for the payment of claims. To facilitate this change, a new fund, called the Self-Insurance Fund was established in the budget as an internal service fund in order to pay for employee health premiums.

In December 2016, with the passage of the Water Resources Development Act, the City took the opportunity to pay off outstanding long-term liability for its 43% share of water in Joe Pool Lake. The satisfaction of this \$85 million liability eliminated an annual payment of \$1,850,000 and alleviated some financial pressures on the City's Water, Sewer, and General Funds. In addition to the reduction in annual water rights expenditures, the Water and Sewer Fund has benefited from the implementation of Advanced Metering Infrastructure (AMI), aggressive leak detection to avoid water loss, a reduction in the Rate-of-Flow controller with Dallas Water Utilities, savings from refunding outstanding debt, changes in collections practices, and proactive operational and financial management. In 2017 the City completed a water and sewer rate study, and the consultant's in-depth work reflected positively that

the City's current rate structure was sound and that our Utility was being managed conservatively with proactive attention to infrastructure and other operational functions. Because of impact these initiatives have had on the fiscal health of the funds, the City is able to defer the consultant's recommended 4% rate increase, and staff recommends that water and sewer rates remain flat for fiscal year 2017-18.

Because of volatility in water consumption and associated revenues due to weather, staff will bring forward policy options for the Council to consider for the Water and Sewer Fund, including increasing the working capital (fund balance) requirements and requiring current revenues to fund current expenditures. Based on current projections and expected increases in the cost of water and sewer treatment, staff anticipate a 3-4% rate increase would be required beginning next year. The Water and Sewer Fund will be reviewed again in the spring of 2018.

The overall budget for all funds is \$92,958,567 and includes 377.19 full-time equivalent positions (FTEs). A more detailed summary of all funds is provided in the Budget Highlights section of this document.

I appreciate the time and expertise that our City Council has dedicated to the development of the budget, and I am especially grateful for your daily commitment to providing leadership in our community. I would also like to thank the City staff for their dedication and service to the City of Cedar Hill. It is an honor serving with you, and I look forward to working together as we continue to build a safe, clean city with distinctive character.

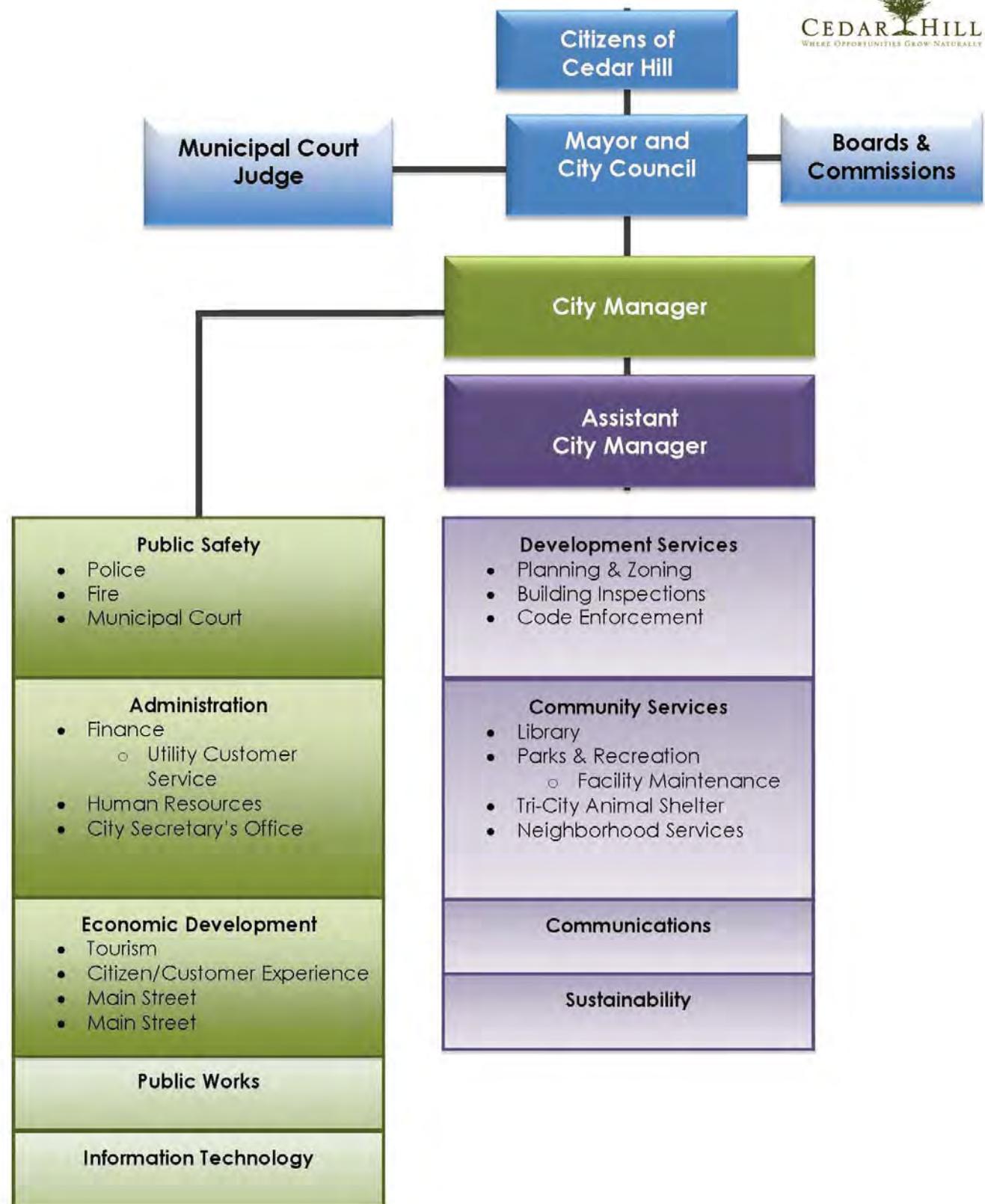
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Greg Porter".

Greg Porter
City Manager

BUDGET FY2017-18

ORGANIZATIONAL CHART



Vision Statement

We envision cedar hill as a premier city that retains its distinctive character; where families and businesses flourish in a safe and clean environment.



Mission Statement

The mission of the City of Cedar Hill is to deliver the highest quality municipal services to our citizens and customers consistent with our community values.

Values

We believe that by communicating the values to the community, all others will begin reflecting, articulating, promoting and protecting the distinctive character that will continue Cedar Hill's success far into the future.

- People and Relationships
 - Stewardship
- Highest Ethical Standard, Behavior and Integrity
 - Servant Leadership
 - Public Safety

CITY COUNCIL PREMIER STATEMENTS

The City Council created Premier Statements to further define 20 year goals and key indicators of success to realize the Vision of being a Premier City.

The City Council envisions a “Premier City” to be defined by the following Premier Statements, which are in no particular order of importance:

Cedar Hill has Distinctive Character:



Cedar Hill's Distinctive Character is about people and place. Cedar Hill combines small-town charm with big city amenities under the backdrop of tree-line rolling hills and a unique combination of flora and fauna that can't be found anywhere else in the metroplex. Our residents and business owners' warm southern charm make fellow Cedar Hillians and visitors feel like they're at home. Our community's natural beauty and the people who call Cedar Hill home are what make Cedar Hill a Premier City

Cedar Hill is Safe:



Our highest priority is to keep Cedar Hill a safe community. Through strong planning, proactive leadership and innovative measures taken by our public safety personnel in partnership with the community, Cedar Hill has a reputation as a leader in the public safety community.

Cedar Hill is Clean:



Our vision of a clean city is one in which pride of ownership is evident throughout our neighborhoods, businesses and community spaces. A clean city goes beyond litter control and code enforcement. It includes stewardship of the community, neighborhood by neighborhood, where citizens enjoy a healthy lifestyle and exude pride for the City in which we live, work and play.

Cedar Hill has Vibrant Parks and Natural Beauty:



We are blessed with some of the most beautiful topography, spectacular views, and natural open spaces in North Texas. Known as the Hill Country of the Metroplex, Cedar Hill's natural beauty and world class parks system is a catalyst for healthy community life. We are committed serving as responsible stewards and preserving our community's natural beauty for future generations

CITY COUNCIL PREMIER STATEMENTS

Cedar Hill has Excellent, Safe and Efficient Infrastructure:



Cedar Hill continues to develop and invest in its network of connectivity which incorporates vehicular mobility, pedestrian walkability, hike & bike trails, and maintaining the infrastructure system that connects our community.

Cedar Hill has a Strong and Diverse Economy:



Cedar Hill's robust development has made it a prime location for retail, commercial, technology, industrial, healthcare, residential and recreational opportunities. Located in the beautiful hill country environment of Joe Pool Lake and the Cedar Hill State Park, Cedar Hill is the natural choice for those who want big-city amenities with a small-town ambience.

Cedar Hill has Texas Schools of Choice:



Cedar Hill is committed to supporting lifelong learning in our community. We are committed to fostering unique partnerships with all educational institutions including our school district, charter schools, private schools and institutions of higher learning to support their efforts to become Texas schools of choice.

CITY PROFILE

CITY PROFILE

The City was incorporated in 1938 under the general laws of the State of Texas and is the oldest organized community in Dallas County. Cedar Hill became a home-rule City in 1975. The City has grown from a small rural town of 6,850 in 1980 to a suburban city with a population estimate of 48,973 in 2016. Since the 2010 census of 46,300, the City's population has grown by 2,673 or 6%. The median age of those living in the City is 35 years and median household income is \$67,913 while that of the U.S. is \$53,482. The City is nestled twenty minutes southwest of downtown Dallas and is has a strategic location at the intersection of four counties. Cedar Hill border's the eastern shore of Joe Pool Lake and Cedar Hill State Park. Its lush, tree-lined rolling hills and wide-open green space allows for hikes, bike rides and other outdoor recreational opportunities. Whether visiting one of the specialty boutiques, national retail stores or enjoying an evening of fine dining, Cedar Hill is a thriving suburb which maintains a small town charm with big city amenities. With easy access to I-20 and I-35 from U.S. Highway 67, Cedar Hill is home to many residents who commute to and from employment in the Dallas-Fort Worth(DFW) metropolitan area.



Some of the most beautiful and fascinating parks and open space areas in the State of Texas are located in the City including Cedar Hill State Park, Mt. Lebanon Encampment, Cedar Ridge Preserve and the Dogwood Canyon Audubon Center. Parks and recreation are important to the City and certainly part of its distinctive character. The City maintains 32 park facilities comprising 721 acres. Park facilities include a recreation center, a senior center, softball fields, baseball fields, soccer fields, tennis courts, a municipal swimming pool, football fields, playground equipment, picnic pavilions, basketball courts, amphi-theatre, fishing ponds, paved trails and a nature preserve. The inclusion of neighborhood parks and the preservation of green space will remain a priority as the City expands. The City maintains a goal of 20% of open space which preserves the scenic landscape. Higher education offerings in the City are Northwood University and Strayer University which offers workforce development and continuing education classes. The CHISD is focused on providing educational choices for the community through innovative educational opportunities. A wide selection of charters and private schools add to the expansive set of educational choices available to families and new comers to Cedar Hill.

Government Structure: The City operates under a council-manager form of government. Policy-making and legislative authority are vested in the City Council, consisting of a Mayor and six council members. The City Council appoints committees, boards, the City Manager, and City Judge. The City Manager is responsible for carrying out the policies and implementing the ordinances of the City Council and overseeing the day-to-day operations of the government, appoints the directors of the various departments, and prepares an annual budget.

CITY PROFILE

Services Provided: The City provides a full range of municipal services authorized by statute or charter. These services include police protection, fire suppression, emergency medical services, water distribution, wastewater collection, building inspection, street maintenance and repair, code enforcement, park maintenance, full service recreation services and programming, swimming pool operations, library services, planning and economic development and general administrative services. The City maintains contracts with third parties for its water supply and treatment, wastewater treatment service as well as for solid waste services.

This accompanying Budget includes all funds of the City including its component units. The City's component units are legally separate entities for which the City is financially accountable. The City's component units are: Cedar Hill Economic Development Corporation and the Cedar Hill Community Development Corporation.

Factors Affecting Financial Condition

Local Economy. After the City's economy and growth showed an evident slowdown in 2008, which was parallel with the nationwide economic downturn, there was a much improved economic turnaround that began in 2014 and 2015. Fiscal 2016 proved to reinforce a trend of upward movement of property values and a burst of new construction adding taxable value base as well as sales tax. The City's sales tax began trending upward in 2014 and continued a year-over-year increase to over 6% in fiscal year 2016. While residential permitting is not as strong as it was in the pre-recession era, the City is experiencing commercial retail and restaurant growth. For the year, the City issued 67 residential permits compared to 111 the prior year; and, the City issued 67 commercial-industrial permits compared to 46 the prior year. When residential, industrial and commercial growth is considered, the City's total tax base increased 6.5% over the 2016. The City's taxable values on the 2016 tax roll were \$3,240,030,312 while the 2017 tax roll is \$3,451,760,469. The City's tax rate has remained constant at \$0.69876 per \$100 of taxable value for 4 years which has allowed core services to be maintained at current levels as well as providing for public safety enhancements.



Cedar Hill is no exception to the increasingly positive business climate and continuing recovery being experienced throughout the Dallas-Fort Worth Metroplex and north Texas as a whole. The City's growth continues at a favorable upward trend in a favorable economic environment for the North Texas region. The City has recently been recognized by the Dallas Business Journal as one of the best places to live in north Texas and as well the Dallas Morning News placed the City in its top 20 places to live.

Cedar Hill is home to many businesses and is known for its diversified local economy. Cedar Hill cornering the market on natural beauty, has championed the phrase, "Where Opportunities Grow Naturally" setting itself apart from other Metroplex cities. The natural beauty of the City is well complemented with its strategic central location within the fast growing North Texas metropolitan area. Cedar Hill has become the regional high end retail hub with 11 major shopping districts offering over 3,500,000 square feet of retail, restaurants, office and entertainment.

CITY PROFILE

Economic Future: In 2016, the City began focusing on its "City Center" master plan implementation. The City engaged an independent consulting firm to draft and recommend land use development regulations for the City's Midtown and Historic Downtown Districts consistent with the "City Center" master development plan. And, the City initiated its first Tax Increment Financing (TIF) Zone which is named the City Center TIF. The TIF was established to fund infrastructure to encourage developer interests. The City Center which is the location of the "Government Center" is anchored with JC Penney, 24-hour Fitness, Wal-Mart and Cinemark Theater. In addition, the City Center is complimented with Mid-Town Apartments which opened in 2014 bringing walk-about traffic to the area. For the near future, the City's comprehensive plan is to aggressively seek out developers who meet Cedar Hill's strategic objectives, needs and compliment the community. The Mansfield Road project which began construction in 2016 is a new gateway to the City making the city's commercial core more accessible to populations in the west regions. The proposed Highway 67 widening and streetscape improvements project is under contract with Texas Department of Transportation (TxDot) and the future Loop 9 Transportation Project is currently being considered. Together, these projects will emphasize and stimulate regional economic activity. As these projects are completed it is anticipated that there will be increased domestic and regional traffic in the City supporting retail and restaurant establishments.

Use of hotel space in the City continues to grow and helps to support the City's tourism initiative. Tourism and the City's Mainstreet project(s) are expected to enhance the City's destination and Tourism initiative. Meeting and small conference meeting facilities are limited within the City and to meet this growing demand, the City is in the process of working cooperatively with the Cedar Hill EDC and a hotel developer and management group to build and construct a hotel conference center. In addition, a new hotel is under construction on Uptown Boulevard in Town Center.

While the City is not experiencing an influx of new residential rooftops it is experiencing some infilling of vacant lots throughout the City. The City Center and Downtown is a major focus for the City's planning staff and management.

Financial Planning and Fiscal Policies: The City's budget reflects the community's priorities and the strategic goals set by the City Council to further the vision of Cedar Hill as a premier city. Additionally, it reflects the City's mission to deliver the highest quality municipal services to its citizens and customers, consistent with its community values. In 2016, the City conducted its first nationally benchmarked citizen survey. The purpose of the survey was to gather resident input and feedback on City programs and services and to help determine long-range planning and investment decisions for the near term and future growth of the City. The top three areas of concern identified in the survey were flow of traffic, enforcement of codes and ordinances and maintenance of city streets, buildings and facilities.

The City uses its master plans to guide its long-term growth and financial planning. Utilizing these plans, the City annually updates a five-year capital improvement plan for streets, utilities and facilities, including the timing and amounts of debt to be issued to fund the plan.

CITY PROFILE

The City completes a benchmarking survey of budgets, staffing and selected activity measurements of eleven similar cities as part of the annual budget process. These plans and the survey are used as an aid in determining budget allocations to the various departments and activities of the City.

The City's fiscal management policies require minimum fund balances for numerous funds. Each of the funds with minimum fund balance requirements meets or exceeds these requirements. There were no significant impacts on the current year's operations as a result of the fiscal management policies.



Major Initiatives: The City Council sets its priorities to reflect the community's priorities so as to further the vision of Cedar Hill as a "premier city". The results of the recent citizen survey as stated above facilitated the development of the initiatives for the fiscal year 2017 budget. Some of those initiatives was the implementation of a multi-family ordinance which outlined regulations and licensing requirements for multi-family

complexes and hotels to protect the health, safety and welfare of residents and neighborhoods. The City initiated an "Adopt Cedar Hill" program to include parks, trails, streets and rights-of-way whereby residents and businesses were called to action to be part of the preservation and enhancement of the parks system.

A successful bond committee finished its task of making a recommendation to City Council for a bond referendum inclusive of a new library, various park improvements as well as street infrastructure improvements for a total of \$45M.

As mentioned above, the City approved its first Tax Increment Finance District (TIF) for the "City Center" development plan. Most notable and significant for the future of the City was the passage of federal legislation that allowed the City to pay off its long term obligation for its share of water rights to Joe Pool Lake. This action provided Cedar Hill free and clear ownership of its 43% of water rights in Joe Pool Lake.

BUDGET FY2017-18

FISCAL MANAGEMENT POLICY

The City of Cedar Hill's Fiscal Management Policy was adopted by City Council Resolution No. R11-337

The purpose of this policy is to establish key elements for the financial stability of the City by setting guidelines for fund balances and other fiscal management policies. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuation, unanticipated expenditures and similar circumstances. The fund balance also provides cash flow liquidity for the City's general operations.

Definitions

- *Fund Equity* – the difference between a fund's assets and its liabilities
- *Fund Balance* – fund equity that is available for spending. Fund balance is separated into five categories:
 - *Nonspendable Fund Balance* – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory and prepaid expenditures.
 - *Restricted Fund Balance* – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation.
 - *Committed Fund Balance* – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
 - *Assigned Fund Balance* – amounts that are intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
 - *Unassigned Fund Balance* – the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

BUDGET FY2017-18

Committed Fund Balance

The City Council is the City's highest level of decision-making authority. Formal action is required to be taken to establish, modify, or rescind a fund balance commitment by resolution approved by the City Council. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Commitments

The City Council commits the resources of the Joe Pool Fund to the retirement of the Joe Pool Lake liability.

The City Council commits the resources of the Library Fund for use by the Library Department.

The City Council commits the resources of the Landscape Beautification Fund to landscape beautification projects and related maintenance.

The City Council commits the resources of the Street Construction Fund to street construction except for the amounts budgeted for transfer to the General Fund in the next fiscal year.

The City Council commits the resources of the Building Maintenance Fund to building maintenance projects.

The City Council commits the resources of the Drainage Fund to drainage projects.

Assigned Fund Balance

The City Manager or the Director of Finance, as authorized by the City Council, will assign fund balances to a specific purpose as approved by this fund balance policy.

Unassigned Fund Balance

It is the goal of the City to achieve and maintain an unassigned fund balance in *the General Fund equal to 25% of expenditures*. The City considers a fund balance of less than 20% to be cause for concern, barring unusual or deliberate circumstances. If unassigned fund balance falls below the minimum goal or has a deficiency, the City will consider taking action, including reducing operational expenditures, transfers from unassigned funds and tax increases.

It is the goal of the City to achieve and maintain a working capital balance in the *Water and Sewer Fund equal to 25% of expenditures*. The City considers working capital of less than 15% to be cause for concern, barring unusual or deliberate circumstances. If working capital falls below the minimum goal or has a deficiency, the City will consider taking action, including reducing operational expenditures, transfers from unassigned funds and rate increases.

It is the goal of the City to achieve and maintain an unassigned fund balance in the *Debt Service Fund equal to 15% of expenditures*.

BUDGET FY2017-18

It is the goal of the City to achieve and maintain an unassigned fund balance in the *Community Development Corporation Fund equal to 25% of revenues*.

It is the goal of the City to achieve and maintain an unassigned fund balance in the *Economic Development Corporation Fund equal to 15% of revenues*.

Order of Expenditure of Funds

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the City Council and unassigned fund balance), the City will start with the most restricted category and spend those funds first before moving down to the next category with available funds, unless directed by the City Council to utilize funds in a different order.

Other Policies

The City will charge the Water and Sewer Fund a franchise fee based upon a percentage of gross sales. The percentage will be established annually by the City Council during the annual budget deliberations. The minimum franchise fee to be established is four (4) percent and the maximum fee to be established is five (5) percent of gross sales. This fee is to compensate the General Fund for franchise taxes that would be payable from a privately owned utility.

The City will fund the general operating funds' equipment purchases through the "Equipment Fund" to minimize the impact on tax rates and accumulate the funds for replacement equipment.

The City will continue to use twenty (20) year long-term financing in order to allow growth to absorb the debt.

The City's general obligation debt service payments will not exceed fifty (50) percent of total General Fund expenditures.

Property tax exemptions presently allowed by the City will be continued with no allowance for additional exemptions.

The City will maintain a coverage rate of 1.25 times in the Water and Sewer Utility Fund although only 1.2 is required by the bond covenants. The City Council, after reviewing the annual Capital Improvement Plan, may direct a higher coverage rate in anticipation of the issuance of additional bonds.

BUDGET FY2017-18

BUDGET PROCESS NARRATIVE

The annual operating budget for the City of Cedar Hill (the City) is the culmination of countless hours of review, research, analysis and discussions by the City Council and City staff who received input from the public during community meetings and via budget hearings. The creation of the budget actually have beginnings from over 7 years ago with the work of a City Council's Strategic Planning retreat in 2010 in which the vision, mission, values, and premier statements were birthed. This section is intended to guide the reader thru the budget document by highlighting the budget process and by giving a summary of the information to follow. The budget document is organized in a way that will help the reader to quickly locate information in a timely manner.

Budget Preparation Process

The budget process actually begins in the Fall of the prior year with the City Council Retreat. During the retreat, the City Council revisits the mission, vision, and premier statements. They also set priorities both short term and long term. After the City Council Retreat the City Manager along with Department Directors determine the strategic focus areas and plans for the upcoming year to carry out the priorities identified by the City Council. In February, the budget calendar is developed and a budget-kick Off Meeting is coordinated by the Budget Team in which worksheet templates, forecasts and training materials are distributed to department budget representatives. The budget team continues to provide year-to-date financial data for revenues and expenditures, and adjust forecast and projections as updated data becomes available.

In March and April key budget components are submitted to the budget team for review, they include the current year revised budget, the subsequent fiscal year proposed base budget, five year projected budgets, request for fleet, new personnel request, capital and new program request. The Budget Office works with departments to create proposed base estimates. The proposed base budget for the subsequent fiscal year omits capital and one-time purchases from the previous fiscal year as the base budget is intended to show the expenses related to maintaining the current year's operations.

Activities that require additional resources, new or replacement equipment, or new programs are included in the capital and supplemental requested amounts. For each item requested, Departments provide a description, itemization, and justification of the estimated costs. These requests are submitted by the Department in a list prioritized according to need. Fleet and computer replacements are submitted by the Fleet Division and Information Technology Department for each Department and evaluated during the Departmental Budget Review Meetings with Directors.



BUDGET FY2017-18

In May, budgets are revised and reviewed by the Budget Team and the City Manager's Office to make any necessary adjustments. Special workshops are held to address capital projects and financing options. All requests are compiled by the Budget team in summary format into Master Budget documents and submitted to the City Manager for review. A meeting is held with the City Manager's Office, Budget Team and all Directors in which each Director presents their new programs for the team's evaluation.

In June, a preliminary budget workshop is held in which the budget team shares with the City Council major revenue and expenditure forecasts, capital improvement projects (CIP) and a listing of proposed programs. During the workshop the City Council shares with City staff some priorities for creating the budget.

In July, a budget workshop is held to share with the City Council, the new revised department budgets and the certified appraisals from the Chief Appraisers. The City Council has the opportunity to review the proposed budget; discuss their opinions and ask questions with the City Manager, provide feedback, and request changes.

After the City Council Workshop there are two public hearings on the budget prior to the meeting to adopt the budget in September. Notices for public hearings for the adoption of both the budget and tax rate will be placed in the local newspaper and on the City's website. If the proposed tax rate exceeds the effective tax rate, the City is required by Texas Law to hold two public hearings on the tax rate in addition to the public hearing on the budget. Likewise, if the proposed tax rate exceeds the effective tax rate, the city must publish the proposed tax rate and notices of a vote on the rate. Public hearings are a critical part of the budget process as they allow citizens a chance to voice their opinions and to ask questions.

By Ordinance the City Council must adopt a final budget appropriation by September 30th for the fiscal year start date, October 1st.

Implementation Process

After adoption, the Finance Department creates an Adopted Budget book which is made available on the city's website, with the City Secretary and on file at the City Library.

On October 1st of the fiscal year, the budget is loaded into the accounting software system with a confirmation detailing the upload submitted to each Department Director. Department Directors are responsible for approving and operating within budgetary controls. Budgetary control is established and maintained after adoption of the budget via quarterly revenue and expenditure statements provided to the City Manager and City Council.

Budget Amendments/Adjustments

Budget changes that do not affect the total for a Department, but transfer funds from one line item to another within a Department's operating budget are allowed at each Director's discretion. A budget adjustment that will bring a change in the total appropriation for a Department may be allowed by the City Manager at the written request of the Department, based on the City's ability to fund the request. A budget adjustment that requires a change in total appropriations at the fund level requires the City Council's approval.

BUDGET FY2017-18

ACCOUNTING METHOD & FUND STRUCTURE

FUND STRUCTURE

The financial structure of the budget is organized by funds. A fund is generally defined as a fiscal and accounting entity which has its own self-balancing set of accounts for recording cash and other financial resources, as well as any liabilities or residual equities or balances. Normally, funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The two types of funds utilized in this budget are Governmental and Proprietary. Governmental funds are used for most government activities, while Proprietary funds are based on the premise that the city service should be conducted as a business with user fees covering expenses. Listed below are descriptions of the funds maintained by the City.

The budgets for the Governmental Funds are prepared on the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they become both available and measurable except where the accrual basis is specified by generally accepted accounting principles. Expenditures are recognized when the services or goods are received and the liabilities are incurred. Budgets for the Proprietary Funds are prepared on the full accrual basis of accounting under which transactions are recognized when they occur regardless of timing or related cash flows.

Budgetary control is maintained at the department level in each departmental budget, and encumbrances are entered at the time a purchase order is issued. Unspent and unencumbered appropriations lapse at the end of the fiscal year, except for capital projects.

GOVERNMENTAL TYPE FUNDS

General Fund – the general operating fund for the City. Revenues include: property, sales and other taxes, franchise fees, fines, licenses and fees for services. Operating expenditures provide support for most traditional tax-supported municipal services, such as Public Safety, Parks and Recreation, Libraries, Administration, Planning and Zoning, Neighborhood Services and Public Works operations.

Special Revenue Funds – account for the accumulation and disbursement of legally restricted resources to expenditures for a specific purpose. Funds under this category include the Economic Development Fund, Police Seizure Fund, Hotel Occupancy Tax Fund, Public Education (PEG) Fund, CDBG Fund, Animal Shelter Fund, Library Donation Fund, Crime Control and Prevention Fund, Community Development Fund and Economic Development Corporation Fund.

Debt Service Funds – account for the accumulation of resources for expenditures related to general long-term debt, including principal, interest, and other related costs. The resources are generated by a tax levy based on property values and are used to pay debts incurred through the sale of bonds, certificates of obligation, notes payable and other debt instruments. The bonds finance long-term capital improvements to streets, parks, buildings and other infrastructure.

BUDGET FY2017-18

Capital Project Funds – account for the accumulation of resources designated to construct or acquire capital facilities and improvements. Resources include proceeds from sales of general obligation bonds, certificates of obligation, TxDOT funds, Impact fees and transfers from operating funds.

PROPRIETARY TYPE FUNDS

Enterprise Funds – account for operations that are financed and operated in a manner similar to private business; the intent of the City is to provide goods or services to the general public on a continuing basis that will be financed or recovered through user charges. The City maintains a few Enterprise Funds all related to Water and Sewer (Operations and Capital).

Internal Service Funds – funds designed to account for goods or services provided by one city department for another. The City's Internal Service Funds include the Equipment Fund and the Self-Insurance Fund. Charges are billed to departments to recover costs that are incurred by these funds.



BUDGET PLANNING CALENDAR FISCAL YEAR 2017-2018

Feb 15	CM Staff Meeting – Discuss Budget Process and Budget Calendar
Feb 23	Budget Kick-Off: Directors and Budget Preparers (Court Room at 10 AM)
Feb 28	Requests due to Fleet for maintenance records and cost replacements
Feb 28	Requests to HR for new position requests (FT/PT)
Mar 31	Operating and CIP Budgets: All documents updated to Shared Drive CIP Project and Finance Plan: Updated to Shared Drive
Apr 01 - 10	Finance: Compiles and summarizes budget data as submitted by departments Finance: Revenue Estimates and Projections
Apr 18	City Council Meeting: Streets/Parks CIP and Financing Plan Workshop
Apr 11 – 22	Finance: Budget Review with Department Directors (round 1) Finance: Revenue Assumptions, Estimates and Projections Preliminary
Apr 20	Finance: Mid-Year Review of FY 17 Budget at CM Staff Meeting
May 01 – 06	Finance: Compiles Budget Data in master budget documents
May 16	City Council: Streets, Facilities and Parks CIP Presentation
May 17-19	Finance and CM: Management Team Review of Budget
June 20	City Council: Preliminary Budget & CCPD Board Meeting
June 22	CDC Board: Presentation of CDC Budget; Board Approval of CDC Budget
July 10	EDC Board: Presentation of EDC Budget; Public Hearing and Board Approval
July 18	City Council: Water and Sewer CIP and Rate Study Presentation
Jul 25	Certified Appraisals from Chief Appraisers
Jul 25 - 27	Finance: Final revisions to budget – Executive Summary of Budget Document
July 28-29	City Council: Budget Workshop (Saturday is optional)
August 11	Dallas County Publishes Tax Rate Notice (1/4 Page Ad) City Publishes Effective and rollback tax rates, statements and schedules and submit to City Council
Aug 15	City Council: (1) Approve certified tax rolls; (2) Discuss Tax Rate (if rate exceeds the roll-back rate or effective tax rate (whichever is lower), take a record vote and schedule and announce public hearings
Aug 18	Publish Notice of Public Hearing on Tax Increase
Aug 29	City Council: First Public Hearing on Tax Rate Proposal Public Hearing on FY 2018 Budget
Sep 05	City Council (Special Meeting): Second Public Hearing on Tax Rate Proposal
Sep 12	City Council: Adopt by Ordinance(s) the Tax Rate, FY18 Budget inclusive of CCPD, EDC, CDC and CIP and PIDS
Sep 26	City Council: Alternative date to act on final approval of budgets

FY 2017-2018 BUDGET HIGHLIGHTS

AD VALOREM TAX RATES AND REVENUE



The proposed FY 2018 budget is based upon the tax rate of \$0.69876, which is the same tax rate as FY 2017. The Maintenance & Operations (M&O) tax rate will remain at \$0.51270 and the Interest and Sinking (I&S) tax rate is \$0.18606.

Each year, the City receives the total value of all property on which taxes will be assessed from the Dallas and Ellis Central Appraisal Districts. The total taxable value for FY 2018 is projected to increase 6.6% or \$3,453,234,301 from last year's certified value of \$3,240,030,312. This is an increase of \$213,203,989. Of the increase in value, \$33,811,761 or 15.8% is from new construction, and revaluations of existing property represent \$179,392,228, or 84.2%, of the total growth in taxable value.

The property tax levy for Operations and Maintenance (O&M) and Interest and Sinking (I&S) for FY 2018 is projected to increase by 6.58% or \$1,489,776. Of this amount, \$236,263 is from new construction added to the tax roll.

FY 2018 PROPOSED BUDGET MAJOR CHANGES

The FY 2018 budget includes the establishment of a new fund for employee health benefits called Self-Insurance Fund. The Fund is an Internal Service Fund, which means that various other funds and departments contribute to the fund in order to pay for employee health premiums. The fund was created because of the City's shift to self-insured health insurance. The health care cost savings allows the City to establish the Self-Insurance Fund and immediately start building reserve requirements to maintain the fund.

The FY2018 budget also establishes a new fund for Tax Increment Financing (TIF) District #1 (TIF Fund). The captured incremental value is \$14,698,129 and will be the basis for the tax increment levy of approximately \$90,000 for the first year initializing the new fund for FY 2018. There are no proposed expenditures in the TIF Fund.

GENERAL FUND REVENUES

Total General Fund revenues for FY 2017 are projected to increase by 4.8% or \$1,604,536 compared to FY 2017. The increase is primarily due to increased property tax and sales tax collections. Changes from the previous year's budget in General Fund revenues are discussed below.

Sales Tax – FY 2018 sales & mixed use tax is estimated to increase by \$405,990 or 5.0% as compared to FY 2017 budget. The City's overall sales tax revenue is trending at 5%.

FY 2017-2018 BUDGET HIGHLIGHTS

Franchise Taxes – Total franchise taxes, charged for the use of City rights-of-way), are projected to remain flat at \$3,810,000 for FY 2018. The City's major franchise agreements are with our electric providers. Franchise fees are based on gross receipts from the customers and are impacted by changes in accounts (growth) and consumption impacted by weather.

Licenses and Permit Fees – Total license and permit fees are projected at \$795,400 or 10% (\$72,000) more than were budgeting in FY 2017. These fees are related to building and construction permits, burglar alarm permits, City registrations and restaurant inspections. For FY 2018, building related permits and fees are projected to be \$400,400 which is a \$15,000 increase (4%) compared to FY 2017.

Charges for Services – This category of revenue is based on user fees, such as ambulance fees, recreation fees, programming fees for athletics and aquatics, and senior citizen programming fees. Total charges for services are projected to decrease by 1.2% or \$15,850. The decrease is primarily attributable to ambulance service fees. The FY 2018 budgeted estimate for charges for services is \$1,283,950. Ambulance (EMS) fees, the largest of the City's user-based fees, are estimated at \$925,000 compared to \$1,025,000 in FY 2017.

Fines – This category of revenue is generated from court, library and police departments. Court-related fines are projected for FY 2018 at \$1,041,000, which is an \$82,000 or 8.2% increase from the FY 2017 budget. Burglar alarm fines and fees are projected at \$45,000, an increase of \$1,500 over FY 2017. Library Fines and fees are projected at \$23,000, an increase of \$5,000 over FY 2017.

Charges to other governments – This category of revenue is related to services that the City provides to other government entities and bills either on a fixed rate or actual expense reimbursement basis. The total revenue in this category is \$515,145.

The political subdivisions that are being charged are: Cedar Hill Community Development Corporation (\$25,000); Cedar Hill Economic Development Corporation (\$67,200); Cedar Hill Public Improvement Districts (\$32,000). In addition, the City budgets for participating entities (DeSoto and Duncanville) to share the costs of the Fire Training Officer and Crime Analysis.

Other government agencies – This category of revenue is related to grants and other revenue from other governmental agencies. This category is projected at \$363,825 or an 8.6% increase for FY 2018. The primary source is from a program through Texas Health and Human Services Commission for Ambulance Supplemental Payment Program, and the City has budgeted to receive \$265,000 through this program in FY 2018. The City received its first distribution from this program in FY 2016 for \$174,000. The City is also anticipating receiving a grant for supplementing Emergency Management Services.

FY 2017-2018 BUDGET HIGHLIGHTS

Transfers in – This category of revenue is from transfers from other City funds based on either a charge back for services provided or a fixed amount in support of a program initiative. In FY 2018 there are two transfers budgeted. The General Fund has established a charge back to the Water and Sewer Fund for Information Technology services (IT) based on 25% of the IT Department's budget in the General Fund. This transfer is \$320,000 and is a 10% increase due to proposed new programs for disaster recovery and replacement equipment. This is the third year of this methodology for charging back for services. There is also a transfer from the Landscape and Beautification Fund for \$150,000 supporting landscape maintenance on city medians and right of ways.

COMPENSATION AND BENEFIT PLAN

The proposed budget includes a 3% merit increase for all Public Safety and General Employees. The City offers employees two medical plans, a PPO and a high deductible Health Savings Account (HSA) plan. The plan was competitively bid and the City will remain with United Healthcare with no increase in premium.

The FY 2017-2018 Budget includes the establishment of a new fund for employee health benefits called Self-Insurance Fund. The Fund is an Internal Service Fund which means that various other funds and departments contribute to the fund in order to pay for employee health premiums. The budget reflects a shift to self-funded health insurance, which provides a greater degree of resiliency, service and fiscal control over fully insured options. The health care cost savings allows the City to establish the Self-Insurance Fund and immediately start building reserve requirements to maintain the fund.

GENERAL FUND EXPENDITURES

The General Fund is organized into four (4) major functions: Administrative Services, Public Safety, Community Development and Public Works. Each department or division is assigned to the appropriate major functional area. A description of each function is presented below.

ADMINISTRATIVE SERVICES

This function includes the Administration, Human Resources, Information Technology, Finance, Government Center and Non-departmental Departments. The Administration Services proposed budget(s) total \$5,662,937 and is a \$956,000 decrease from FY 2017 due to transfers not planned in FY 2018 to the City's restricted funds.

The Information Technology Department proposed budget includes funding for 25 computers and disaster recovery hardware (router and storage appliance). The major focus of this department's budget is continued deployment of a virtual network system, security and integrity enhancements of the City's data and disaster recovery.

FY 2017-2018 BUDGET HIGHLIGHTS

The Finance Department proposed budget is increasing 11% or \$114,158 for recurring personnel costs from the FY 2017 budget associated with restructuring key positions in finance personnel to address critical support operations.

PUBLIC SAFETY

This function includes the Police, Animal Control, Fire, Emergency Management, Municipal Court, Code Enforcement and Animal Shelter Departments. The Public Safety budget(s) are increasing by 5.3% or \$1,096,404 from FY 2017. The Public Safety budgets make up 63% or \$21,790,339 of the General Fund budget. Several programs have been proposed, which are detailed below in addition to equipment replacement.

The Police Department budget includes funding of three Police Officers, replacing three frontline patrol vehicles, four Administrative unmarked vehicles and five Toughbook computers. The Police and Community Team (PACT) unit and related expenses are illustrated in the Crime Control and Prevention District (CCPD) budget. The Police Department budget accounts for 28.4% of General Fund expenditures.

The Fire Department budget includes replacing one vehicle and adding a vehicle for the Fire Training Officer (a position funded in FY 2017), a thermal imaging camera, rescue tool equipment, and Life Pak AED Defibrillators. In addition, the department will replace the 1999 Brush Truck, used for emergency response. The total amount of equipment is budgeted at \$405,000. Overtime remains a significant impact to the Fire Department Budget and is a large portion (\$318,000) of the 5% increase in the Fire Safety budget. The Fire and EMS budgets total \$9,811,112 and are 45% of the total Public Safety budget. Fire & EMS account for 28% of General Fund expenditures.

The Emergency Management Department budget includes replacing one outdoor warning siren for \$25,000. In addition, the department has applied for a grant for siren equipment, which is not included in the FY 2018 budget.

The Code Enforcement Department budget includes funding for a Zoning Enforcement Officer, replacement of a vehicle, and maintenance and support of the new code and permitting software (ENERGOV). The Code Enforcement budget is proposed to decrease by \$5,400 overall due to one-time expenses reduced in FY 2018.

COMMUNITY DEVELOPMENT

This function includes the Parks, Recreation, Library, Neighborhood Services and Planning Departments. This portion of the General Fund Budget is proposed at \$5,110,972 or a 6.2% increase over FY 2017.

The Parks Department budget includes replacing mowing equipment: five zero-turn mowers and three finishing mowers. In addition, the department will continue its second year of repairing and replacing irrigation controllers and lights.

FY 2017-2018 BUDGET HIGHLIGHTS

Parks Department total equipment and supplies additions are \$158,000. The budget also includes an additional \$78,000 for mowing and maintenance of newly completed constructed roadways. City Council requested an additional \$48,000 to be added to the mowing budget in addition to the City Manager Proposed Budget of \$30,000.

The Recreation Department budget includes a part-time Senior Assistant to aid in senior programming and funding for the second year of replacing and upgrading scoreboards in the City's sports fields. The budget allocates \$67,000 to replace the senior program's small mini-bus (2008 Ford 350) to enhance accessibility.

The Library Department budget includes providing for a part-time Technology Specialist to aid in the growing needs for technology assistance in the Library.

The MainStreet Department budget includes recurring costs associated with staff additions due to restructuring in FY 2017.

The Neighborhood Services Department budget was increased by \$25,000 for the purposes of initializing a pilot program for neighborhood rehabilitation projects which is a City Council goal of garnering "neighborhood integrity"

PUBLIC WORKS

This function includes the Street and Fleet Maintenance Departments. The Public Works portion of the General Fund budget is 6.3% or \$2,173,147. No new programs were included for these departments. However, normal City operation will require equipment replacement, which is included in the Equipment Fund's budget.

The Streets Department budget is decreasing by \$105,000 attributable to the one-time cost for the Street Maintenance and Inventory project in FY 2017. The budget also allocates \$69,000 for replacement equipment, including crew cab half-ton pickup and a sign plotter.

SPECIAL REVENUE FUNDS

The PEG fund tracks revenue received from television cable operators which can be spent on capital equipment and programming of government communication services. The proposed budget includes \$150,000 for capital equipment needed to allow for the future video recording and streaming of public meetings, events and programs.

The Police Pension Reserve Fund accounts for the funds set aside to fund the benefit plan for Police Reserve Officers. The proposed budget for this fund is \$12,568 for pension payments and administrative costs. The police department budget includes an outlay for an annual contribution of \$19,000 to the Police Reserve Pension Fund.

FY 2017-2018 BUDGET HIGHLIGHTS

The Animal Shelter Fund is the primary fund for all expenditures and revenues supporting the Tri-City Regional Animal Shelter. The proposed budget is \$868,711 and is supported by entity contributions (1/3 each) as well as charges for services. The total revenue from all sources is \$934,333. The Shelter Budget includes the funding of a Foster Care Coordinator to enhance fostering and adoption programs. Cedar Hill and the participating entities have set a goal to build a 25% reserve fund balance in this fund over time.

The Hotel Occupancy Tax Fund accounts for local occupancy taxes collected from hotels and motels. The proposed budget for this fund is \$354,140. This budget includes a new service contract to aid in the collection, remitting, and auditing of hotel occupancy taxes from local hotel facilities. The service includes a remitting portal to automate collections of the hotel/motel occupancy tax.

The Community Development Corporation Fund includes the \$4,377,879 budget recommended by the Community Development Corporation (CDC) Board of Directors. This fund is supported by ½ of 1% of the City's total sales tax. The budget includes \$429,000 for improvements to Valley Ridge Park and the Alan E. Sims Recreation Center. These improvements include shade structures, playground equipment replacement, entrance sign improvements, and building updates. The recreation center improvements include a continuation of lighting improvements and interior painting as well as entry way improvements to the Center. The CDC recommends that the City Council issue \$3.5 million in bond funds to fund Phase II of the FM 1382 hike and bike trail. The debt is proposed to be 100% supported by the CDC's sales tax revenue. The CDC Budget continues to allocate \$76,000 for fitness equipment replacement.

The Economic Development Corporation Fund includes the \$8,167,826 budget recommended by the Economic Development Corporation (EDC) Board of Directors. As with other funds supported by sales tax, the FY 2018 EDC budget includes a 5% increase in sales tax over FY2017. This budget primarily funds potential and active incentive programs.

The Joe Pool Fund was impacted greatly in December 2016 with the passage of the Water Resources Development Act. The WRDA legislation provided the opportunity for the City to pay off its long-term liability for the City's 43% share of water in the lake. The City wired funds in the amount of \$40,543,911 in December 2016, extinguishing and 100% satisfying an \$85M liability. The residual amount in the fund is invested in longer-term investments. As of December 2016, the City is no longer transferring funds (\$1,850,000) into this fund, alleviating some financial pressures on the City's Water and Sewer and General funds. The fund continues to operate as a special revenue fund.

The Library Fund tracks funds donated to the Library. The proposed budget for this fund is \$40,000 and is reserved for potential capital and literary projects.

FY 2017-2018 BUDGET HIGHLIGHTS

The High Pointe Public Improvement District (PID) Fund presents the proposed budget for the High Pointe PID recommended by their board.

The Waterford Oaks Public Improvement District (PID) Fund presents the proposed budget for the Waterford Oaks PID recommended by their board.

The Winding Hollow Public Improvement District (PID) Fund presents the proposed budget for the Winding Hollow PID recommended by their board.

The Landscape Beautification Fund accounts for the funds generated by the solid waste disposal contract. The FY 2018 budget is \$3,229,400 or a 9.3% increase over FY 2017. The increase is attributable to an increase in costs for the City's solid waste contract with Waste Management. The budget includes \$910,000 for miscellaneous city landscaping and entry-feature projects and \$150,000 to continue support for a landscape beautification crew (funded in Parks department). The sources of funding (revenues) are increasing proportional with the recent rate increase effective for commercial accounts in January 2017 and residential accounts in May 2017.

The Traffic Safety Fund budgets \$712,950 in FY 2018. This budget provides funding for City staff to administer the red light camera program, payments to the red light camera vendor and remittance to the state for the portion of the fee that legislation requires. This fund's budget also includes \$165,000 for capital programs eligible for funding from traffic safety funds. Included for funding includes electronic road-side mobile message boards, replacing three motor bikes, purchasing body camera equipment and opticom equipment used in major intersections.

The Crime Control and Prevention District Fund includes a budgeted amount of \$1,028,880 to fund the PACT unit and related community policing programs and expenses. The fund is supported by 1/8th of 1% on the City's sales tax, projected at \$1,046,400 for FY 2018. This budget supports and funds six (6) peace officers (4 Officers, 1 Corporal and 1 Sergeant). A referendum to continue the CCPD for an additional 15 years will be held in November, 2017.

The Economic Development Incentive Fund (EDIF) is a new fund and includes a transfer in from the General Fund of \$100,000 in FY 2017 to establish the fund.

The Self-Insurance Fund is a new fund to establish a self-insurance fund for Health Insurance. This fund will receive premiums through the City's payroll system for employee health care contributions and from each fund and department for the City's contribution. The total cost estimate for the first year for self-funding is \$3.1 million, with the City funding \$2.4 million and employees contributing \$700,000. The health cost savings gained from transitioning to self-funded health insurance helps to establish the required and recommended reserve for the fund.

FY 2017-2018 BUDGET HIGHLIGHTS

DEBT SERVICE

The Debt Service Fund accounts for property tax revenues assessed to pay tax-supported debt. The debt service tax rate remains at \$0.18606. Debt service expenditures are budgeted for \$8,853,099 for FY 2018. Total revenue from property taxes and other sources, including amounts transferred in from the Animal Shelter Fund and Street Impact Fees, is \$8,815,728. The Debt Service Fund is projected to maintain a reserve balance in excess of 15% of the City's annual tax-pledged debt. The unreserved and designated amount for unbudgeted items is approximately \$130,614. The total fund balance is estimated to be maintained at \$1.4 million.

GENERAL GOVERNMENTAL CAPITAL FUNDS

The Building Capital Maintenance Fund was created to prepare for planned and emergency repairs to existing City buildings. Potential uses for this fund would include major roof repairs, replacement of heating, ventilation and air conditioning systems and planned remodeling of buildings. No expenditures are anticipated for FY 2018.

The Street Impact Fees Fund accounts for fees collected and available for debt service on street projects. The budgeted transfer to debt service for FY 2018 is \$349,075. Allowable expenses and uses of these funds are governed by Chapter 395 of the Local Government Code. The City collects and spends Street Impact Fees based on defined areas. There are 4 zones or areas and were established by Ordinance 2012-478. The FY 2018 Budget statement includes a summary of all four zones.

The Street Construction Fund tracks the resources set aside for future street repair and reconstruction from the General Fund. The use of funds is governed by fiscal policy as adopted by Resolution R11-337. The FY 2018 budget includes \$300,000 advancement for a Winding Hollow PID project to be reimbursed to the City.

The Restricted Street Fund accounts for funds from developers designated for use on specific streets. No street construction activity is budgeted for FY 2018.

The Drainage Fund tracks the resources set aside from the General Fund for drainage improvements. No expenditures are budgeted for FY 2018.

The Drainage Detention Fund tracks the restricted resources set aside for drainage and detention improvements. No expenditures are budgeted for FY 2018.

The Park Development Fee Fund accounts for resources from Park Dedication Fees and Park Donations. These funds are restricted to use in specific portions of the City. The proposed budget includes \$14,000 to pay for Wooded Creek Pavilion Lights.

FY 2017-2018 BUDGET HIGHLIGHTS

WATER & SEWER FUND

The Water & Sewer Fund accounts for water and sewer revenues collected to support the expenditures associated with the capital and operational needs of the utility. Proposed expenditures are budgeted at \$18,234,779 for FY 2018. There is no rate increase budgeted in FY 2018. Under the existing rate structure revenues are expected to be generated at \$18,264,600 which are sufficient to cover FY 2018 proposed expenditures for operations, capital and debt requirements.

The Water and Sewer Budget for FY 2018 includes adding one Operations Analyst position in Utility Services. The budget also provides for the replacement of two utility maintenance vehicles and purchase of a CCTV sewer camera. The budget includes debt service to support approximately \$2.5 million in debt for projects authorized in 2018 CIP.

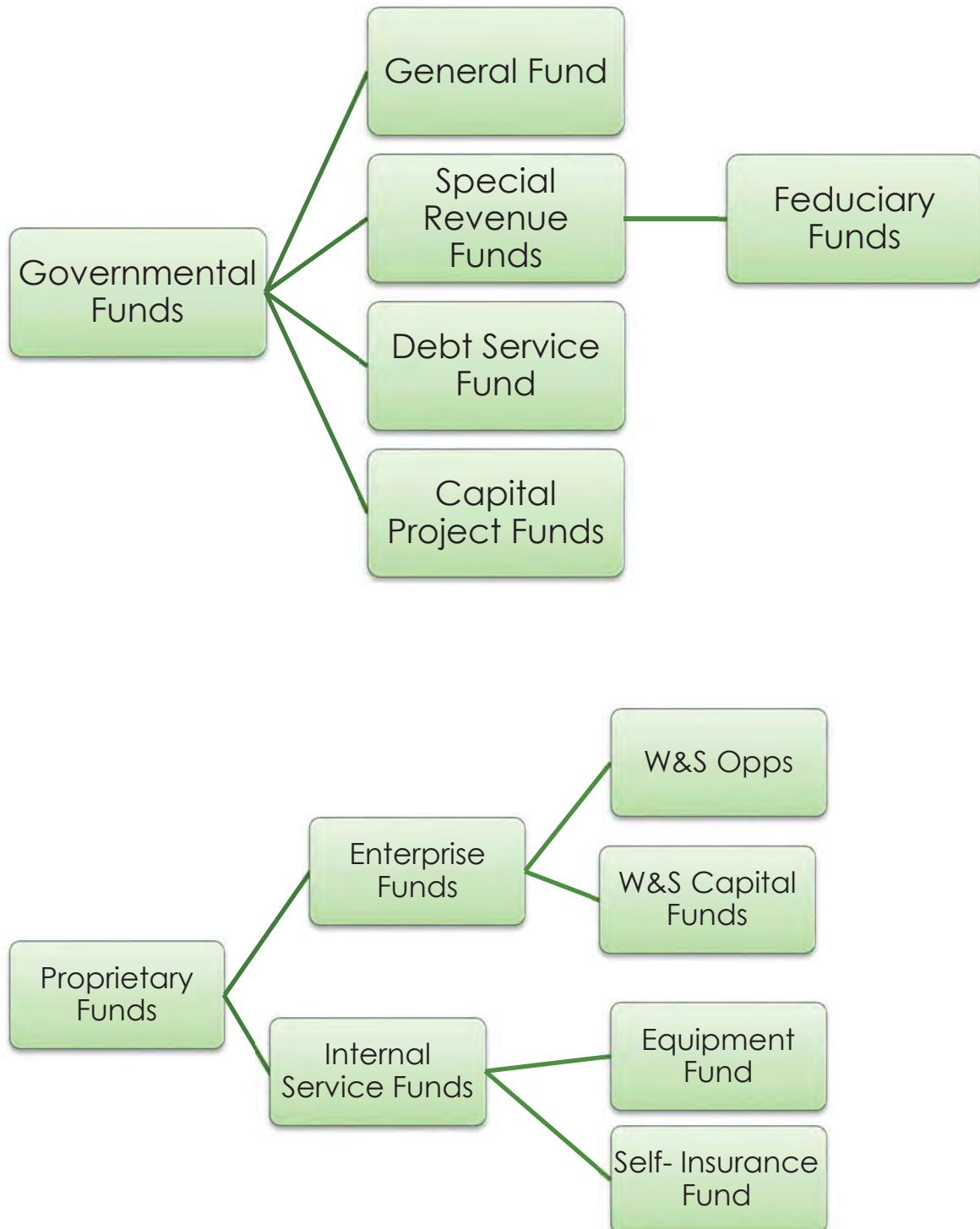
EQUIPMENT FUND

The Equipment Fund purchases and, in turn, leases equipment to other funds. The proposed budget includes the purchase of equipment recommended for inclusion in the General Fund Budget and Community Development Corporation Fund. These purchases are classified as two (2) types: new equipment and replacement equipment. New equipment purchases are those required to support expanded levels of service. Replacement equipment purchases are those needed to replace existing equipment.

A total of \$1,127,400 equipment is budgeted for replacement in FY 2018. The budget includes an annual lease amount of \$276,645 charged to the various departments and funds.

BUDGET FY2017-18

Fund Structure Chart



BUDGET FY2017-18

GLOSSARY OF EXPENDITURE CATEGORIES:

Throughout the document the following main expenditure categories are summarized. In order to provide the reader with a better understanding of the types of items in each category, the definitions of the category are provided below. For a complete listing of terms, please see the full Glossary at the end of the document.

Capital Outlay- Expenditure category that result in the acquisition of or addition to fixed assets or other large purposes, also include expenditures to extend the useful life of a fixed asset.

Inter-Fund Transfers/Transfers - Amounts transferred from one City fund to another City fund for purposes such as reimbursement of expenditures, general administrative services, debt service or payments-in-lieu of taxes.

Lease/Rental – Expenditure category for use of equipment/facility or land owned by another party for a specified term such as equipment rentals, annual software user fees, and departmental payments to the Equipment Replacement Fund for items purchased via that fund on a lease back arrangement.

Maintenance – Expenditure category that includes the upkeep, servicing and care of vehicles, machinery, computers, water systems, software, radios and other items.

Miscellaneous – Expenditure category that includes publications and dues, training, uniforms, meetings and luncheons, travel/mileage and other expenditures that are not captured in another expenditure category.

Personnel – Expenditure category that includes salaries, wages, and related fringe benefits including taxes, health benefits, other benefits.

Services – Expenditure category used for mostly contractual or outsourced activity such as professional services from attorneys, engineers, accountants, printing services, insurance firms, subscription services, IT Network Charges, third party providers and other consultants.

Supplies – Expenditure category that includes expendable materials needed for operations such as office supplies, items to run programs, computer supplies, postage, minor equipment, fuel and oils, chemicals, etc.

Utilities – Expenditure category that includes services for electricity, telephone, cable, internet, cell phones, water, gas, etc.

COMBINED BUDGET SUMMARY

2017-2018

Revenues and Expenses and Changes in Fund Balances

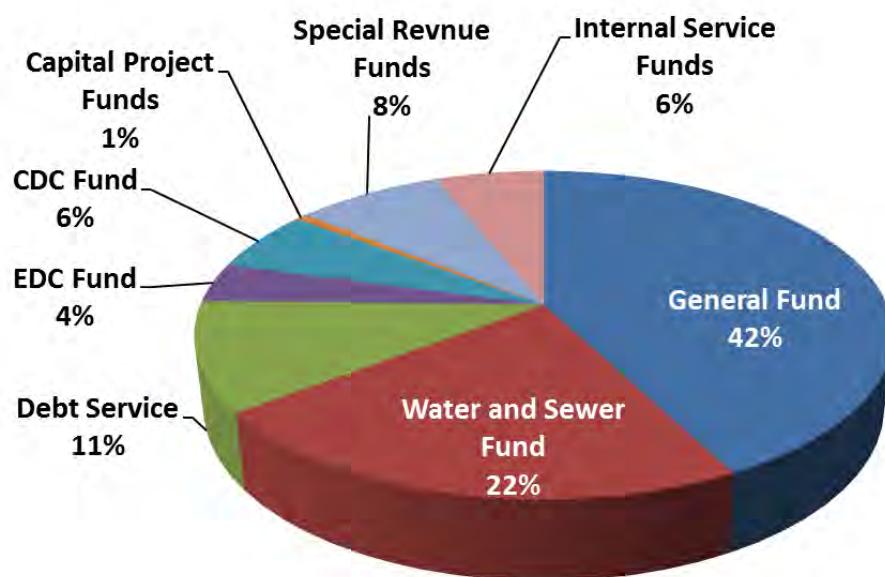
The following Combined Budget Summary is intended to provide the reader a "high-level" summary of all funds of the City including all fund types. The Beginning Fund Balances are estimated and unaudited balances for fiscal year ending September 30, 2017. Each fund reflects estimated revenues and expenditures with ending fund balances for fiscal year ending September 30, 2018. The reader also is reminded that revenues and expenditures do not balance as some funds of the City are intended to be drawn down and spent on capital projects and other intentional and planned projects, incentives or programs during the fiscal year.

(Major and Non-Major Funds)	Beginning Fund Balances	Revenue	Expenditures	Net Change	Ending Fund Balances
Governmental Type Funds					
General Fund	\$ 8,356,913	\$ 34,754,621	\$ 34,737,395	\$ 17,226	\$ 8,374,139
Debt Service Fund	1,409,959	8,814,895	8,777,600	37,295	1,447,254
General Capital Project Funds	5,705,308	17,590	4,806,492	(4,788,902)	916,406
Street Construction Fund	1,988,726	9,200	300,000	(290,800)	1,697,926
Building Capital Maintenance Fund	196,706	800	-	800	197,506
Restricted Street (Prorata) Fund	368,154	3,110	-	3,110	371,264
Drainage Capital Fund	554,396	4,800	-	4,800	559,196
Regional Drainage Detention Fund	91,001	750	-	750	91,751
Eco Devo Incentive Fund	100,000	250	-	250	100,250
Park Development Fees	378,692	2,865	14,000	(11,135)	367,557
Street Impact Fees	3,740,661	32,975	349,075	(316,100)	3,424,561
Special Revenue Funds:					
Landscape and Beautification Fund	1,287,914	2,673,500	3,229,400	(555,900)	732,014
Hotel Occupancy Fund	781,656	248,800	354,140	(105,340)	676,316
Crime Control and Prevention District	379,980	1,047,900	1,028,880	19,020	399,000
Joe Pool Lake Fund	18,776,608	340,000	7,500	332,500	19,109,108
Animal Shelter Fund	132,930	934,333	960,661	(26,328)	106,602
Community Development Corporation Fund	9,338,609	4,943,031	4,377,879	565,153	9,903,762
Economic Development Corporation Fund	7,005,425	3,170,911	9,420,449	(6,249,538)	755,887
PEG Fee Fund	506,365	87,400	150,000	(62,600)	443,765
Library Donation Fund	105,578	8,575	40,000	(31,425)	74,153
Traffic Safety Fund	503,188	604,050	712,950	(108,900)	394,288
Police Pension Fund	111,204	22,300	12,568	9,732	120,936
Police Seizure & Forfeiture	52,584	20,350	40,500	(20,150)	32,434
Police Federal Seizure	29,263	50	9,400	(9,350)	19,913
CDBG Fund	-	100,000	100,000		-
High Pointe PID	115,823	423,830	423,830	-	115,823
Waterford Oaks PID	154,632	134,640	127,300	7,340	161,972
Winding Hollow PID	33,651	36,745	23,150	13,595	47,246
Enterprise Type Funds					
Water and Sewer Fund	6,742,995	18,264,600	18,234,779	29,821	6,772,816
Water Impact Fee Fund	307,387	1,300	-	1,300	308,687
Sewer Impact Fee Fund	253,581	1,400	-	1,400	254,981
Water and Sewer Prorata Fund	8,731	25	-	25	8,756
Water and Sewer Special Projects Fund	2,193,560	16,500	-	16,500	2,210,060
Water and Sewer Capital Project Funds	921,139	422,300	1,268,500	(846,200)	74,939
Internal Service Funds					
Equipment Replacement Fund	1,711,830	1,090,729	1,127,400	(36,671)	1,675,159
Self-Insurance Fund	62,815	3,815,355	2,324,720	1,490,635	1,553,450
Total City Wide Summary (sources and uses)	\$ 74,407,964	\$ 82,050,481	\$ 92,958,567	\$ (10,908,086)	\$ 63,499,878

BUDGET FY2017-18

Citywide Combined Summary Charts

REVENUES



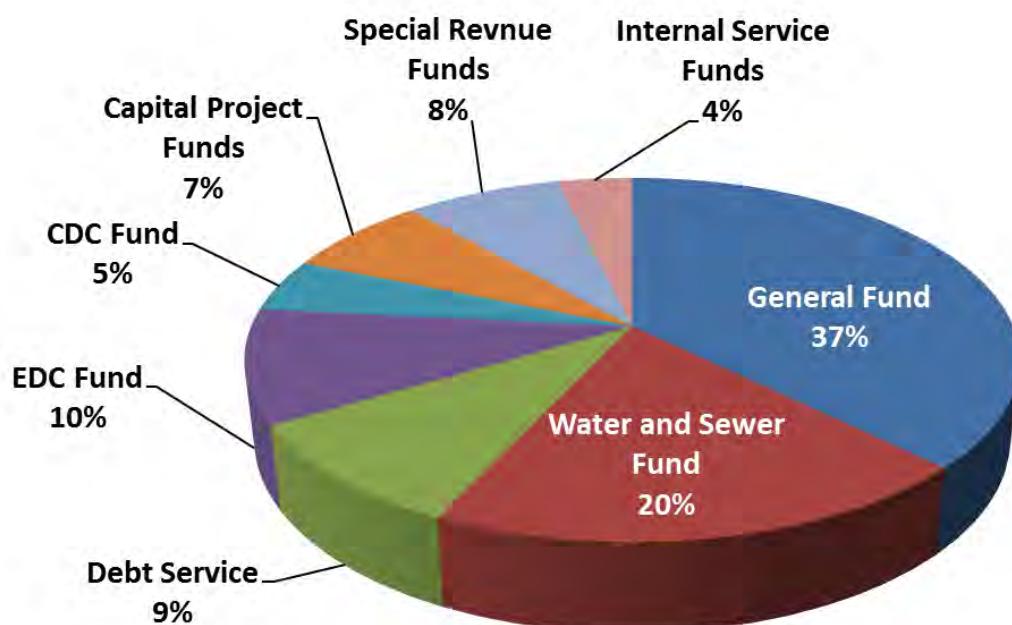
Proposed Revenues: \$82,050,481

Fund	Revenues
General Fund	34,754,621
Water and Sewer Fund	18,264,600
Debt Service	8,814,895
EDC Fund	3,170,911
CDC Fund	4,943,031
Capital Project Funds	513,865
Special Revenue Funds	6,682,473
Internal Service Funds	4,906,084
TOTAL	82,050,481

BUDGET FY2017-18

Citywide Combined Summary Charts

EXPENDITURE



Proposed Expenditures: \$92,958,567

Fund	Expenditures
General Fund	34,737,395
Water and Sewer Fund	18,234,779
Debt Service	8,777,600
EDC Fund	9,420,449
CDC Fund	4,377,879
Capital Project Funds	6,738,067
Special Revenue Funds	7,220,279
Internal Service Funds	3,452,120
TOTAL	92,958,567

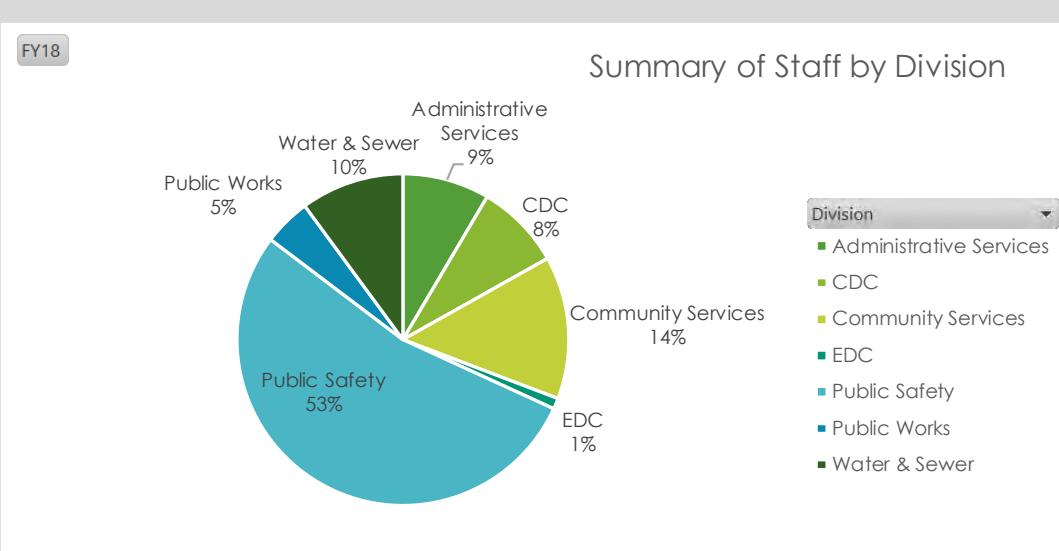
BUDGET FY2017-18

Citywide Staffing Summary Based on Full-Time Equivalent (FTE) Calculations

	FY14 Budget	FY15 Budget	FY16 Budget	FY17 Actual	FY18 Proposed
Administrative Services	28.745	28.995	29.7	32	32
100 - Administration	9.5	9.5	9.5	9.5	9.5
110 - Human Resources	3	3	3	3.8	3.8
130 - Information Technology	4.225	4.225	5.2	5.2	5.2
150 - Finance *	6.75	7	7	8	8
195 - Government Center	3	3	3	3	3
199 - Non-Departmental *	2.27	2.27	2	2.5	2.5
CDC	34.01	31.63	31.59	31.59	31.59
415 - Valley Ridge Park	7.79	7.79	7.79	7.79	7.79
435 - Recreation Center	26.22	23.84	23.8	23.8	23.8
Community Services	52.62	53.62	49.08	52.41	52.52
470 - Neighborhood Services	0	0	1	1	1
410 - Parks	26.4	27.4	23.8	23.77	22.42
430 - Recreation	10.5	10.5	8.45	8.69	9.19
450- Library	11.72	11.72	11.83	12.45	13.41
480- Mainstreet *	0	0	0	1	1
611 - Tourism & Marketing/Hotel Motel	1	1	1	1.5	1.5
520 - Planning and Zoning	3	3	3	4	4
EDC	3	3	4	4	4
610 - Economic Development	3	3	4	4	4
Public Safety	193.43	193.43	194.43	196.68	201.68
310 - Police *	83.1	83.1	82.9	83.5	86.5
320 - Police CCPD	5	5	6	6	6
330 - Animal Control	2	2	2	2	2
340 & 341 - Fire *	78	78	78	79	79
360 - Municipal Court	6.8	6.8	6.2	6.88	6.88
370 - Code Enforcement	8	8	9	9	10
380- Animal Shelter	10.53	10.53	10.33	10.3	11.3
Public Works	17.25	17.25	17.4	17.4	17.4
710 - Street and Drainage	14.25	14.25	14.4	14.4	14.4
750 - Fleet Maintenance	3	3	3	3	3
Water & Sewer	44.65	41.15	37	37	38
190 - Utility Services	16	12.5	10	10	11
700 - Public Works Administration	12	12	11	11	11
760- Waste & Wastewater Operations	16.65	16.65	16	16	16
Grand Total	373.705	369.075	363.2	371.08	377.19

* Note FY17 Mid-Year Adjustment

BUDGET FY2017-18



Staff By Division - FTE

	FY18
Administrative Services	32.00
CDC	31.59
Community Services	52.52
EDC	4.00
Public Safety	201.68
Public Works	17.40
Water & Sewer	38.00
Grand Total	377.19

Our Staff is the Premier Difference

Please note staffing divisions are not reflective of staff funding source



BUDGET FY2017-18

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BUDGET FY2017-18

CERTIFIED VALUES, TAX BILL AND 1¢ EQUIVALENT	2016-2017	2017-2018	\$ Change	% Change
Taxable Value - Certified ¹	\$ 3,240,030,312	\$ 3,435,850,865	\$ 195,820,553	6.04%
Add: Protest Values (ARB)		\$ 32,081,565		
Less: TIF Increment (75%)	\$ -	\$ 14,698,129		
Taxable Value with ARB totals	\$ 3,240,030,312	\$ 3,453,234,301	\$ 213,203,989	6.58%
New Construction	\$ 47,476,645	\$ 33,811,761	xxxx	xxxx
Average Homestead Value	\$ 148,300	\$ 161,733	\$ 13,433	9.1%
Average Tax Bill	\$ 1,036	\$ 1,130	\$ 94	9.1%
One Penny Equivalent	\$ 324,003	\$ 345,323	\$ 21,320	6.58%

CALCULATED RATES	2016-2017	2017-2018		
Effective Rate	\$ 0.664794	\$ 0.661146	xxxx	xxxx
O&M Effective Rate	\$ 0.487778	\$ 0.485102	xxxx	xxxx
Roll-back Rate	\$ 0.712861	\$ 0.709970	xxxx	xxxx
Debt Rate	\$ 0.186060	\$ 0.186060	xxxx	xxxx

TAX RATE & LEVY	\$ 0.69876	\$ 0.69876	\$ -	0.0%
Operations (O&M)	\$ 0.51270	\$ 0.51270	\$ -	0.0%
Debt (Interest and Sinking)	\$ 0.18606	\$ 0.186060	\$ -	0.0%
Tax Levy (100%)	\$ 22,638,237	\$ 24,134,872	\$ 1,496,636	6.61%
Operations	\$ 16,611,624	\$ 17,709,784	\$ 1,098,160	6.61%
Debt	\$ 6,026,613	\$ 6,425,089	\$ 398,476	6.61%

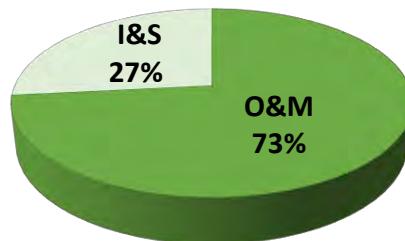
TAX RATE & LEVY (Budget)				
Tax Levy	\$ 22,638,238	\$ 23,955,489	\$ 1,317,252	5.82%
Operations (99%)	\$ 16,611,625	\$ 17,530,401	\$ 918,776	5.53%
Debt (100%)	\$ 6,026,613	\$ 6,425,089	\$ 398,476	6.61%

Increase over ETR	\$ 0.0340	\$ 0.0376
% Increase over ETR	5.11%	5.69%

ETR = Effective Tax Rate

Taxable Value - Certified ¹

Tax Rate Distribution



BUDGET FY2017-18

TAX RATE HISTORY

Tax Rate History (Total Tax Rate)

Fiscal Year	City Property Tax Rate			Truth-In-Taxation			Taxable Values	
	M&O	I&S	Total	Effective Tax Rate	Effective M&O Rate	Rollback Tax Rate	Net Taxable	Change in Value
2007	\$0.469490	\$0.171910	\$0.641400	\$0.607120	\$0.444420	\$0.651880	\$2,754,768,497	8.74%
2008	\$0.459490	\$0.181910	\$0.641400	\$0.613350	\$0.448960	\$0.666780	\$3,033,267,960	10.11%
2009	\$0.459490	\$0.181910	\$0.641400	\$0.657620	\$0.471139	\$0.690740	\$3,134,055,604	3.32%
2010	\$0.459490	\$0.181910	\$0.641400	\$0.709975	\$0.508622	\$0.731363	\$2,943,557,019	-6.08%
2011	\$0.488090	\$0.181910	\$0.670000	\$0.681322	\$0.488090	\$0.709047	\$2,795,373,935	-5.03%
2012	\$0.499820	\$0.186060	\$0.685880	\$0.686154	\$0.499827	\$0.725873	\$2,751,093,808	-1.58%
2013	\$0.509630	\$0.186060	\$0.695690	\$0.699345	\$0.509632	\$0.736462	\$2,697,467,361	-1.95%
2014	\$0.512700	\$0.186060	\$0.698760	\$0.698757	\$0.511870	\$0.738879	\$2,702,074,018	0.17%
2015	\$0.512700	\$0.186060	\$0.698760	\$0.667785	\$0.489972	\$0.715229	\$2,852,269,239	5.56%
2016	\$0.512700	\$0.186060	\$0.698760	\$0.670477	\$0.491948	\$0.717362	\$3,024,899,863	6.05%
2017	\$0.512700	\$0.186060	\$0.698760	\$0.664795	\$0.487778	\$0.712861	\$3,240,030,312	7.11%
2018	\$0.512700	\$0.186060	\$0.698760	\$0.661146	\$0.485102	\$0.709970	\$3,453,234,301	6.58%

- The chart above provides a history taxable values and year-over-year changes. In addition, the above data is intended to show the reader a history of the City's adopted tax rates. These rates are set by Ordinance of the City Council and are designed to provide sufficient revenue to support operating and maintenance (M&O) costs of the City's core services and also provide revenue to pay the City's annual debt related interest and sinking (I&S) payments.
- Truth-in-taxation as the column header states is a concept embodied in the Texas Constitution that requires local taxing units to make taxpayers aware of tax rate proposals. The City of Cedar Hill is in strict compliance each fiscal with the Texas Constitution in regard to legal publication of the City's calculated tax rates as seen in the Chart above.
- Creating a budget and adopting a property tax rate to support that budget are major functions of a taxing unit's governing body. This is accomplished by following truth-in-taxation requirements to ensure the public is informed of any increases or decreases.
- The Effective Tax Rate (ETR) is the rate needed to effectively raise the same amount of tax revenue the City had in the previous fiscal year while the Roll-Back Rate is the maximum rate (8% over the ETR) the City can adopt before the citizens can petition to have the tax rate rolled back to the previous year's tax rate until an election can be held. The City of Cedar Hill has never exceed the roll-back limit. Over the last five (5) years the City has on average exceeded the ETR by 3.75%. In fiscal years 2009 -2013, the City actually adopted a tax rate under the ETR. The current year proposed tax rate of \$0.698760 per \$100 of taxable value is about 5.3% over the ETR. The additional revenues generated are proposed to be utilized for public safety and community/neighborhood programs.

NET TAXABLE VALUE HISTORY

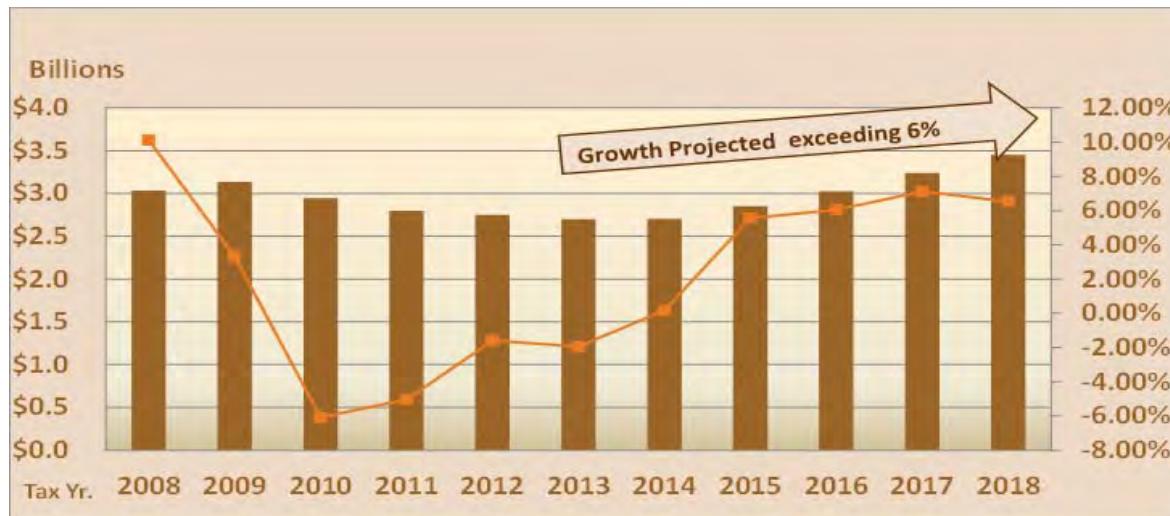
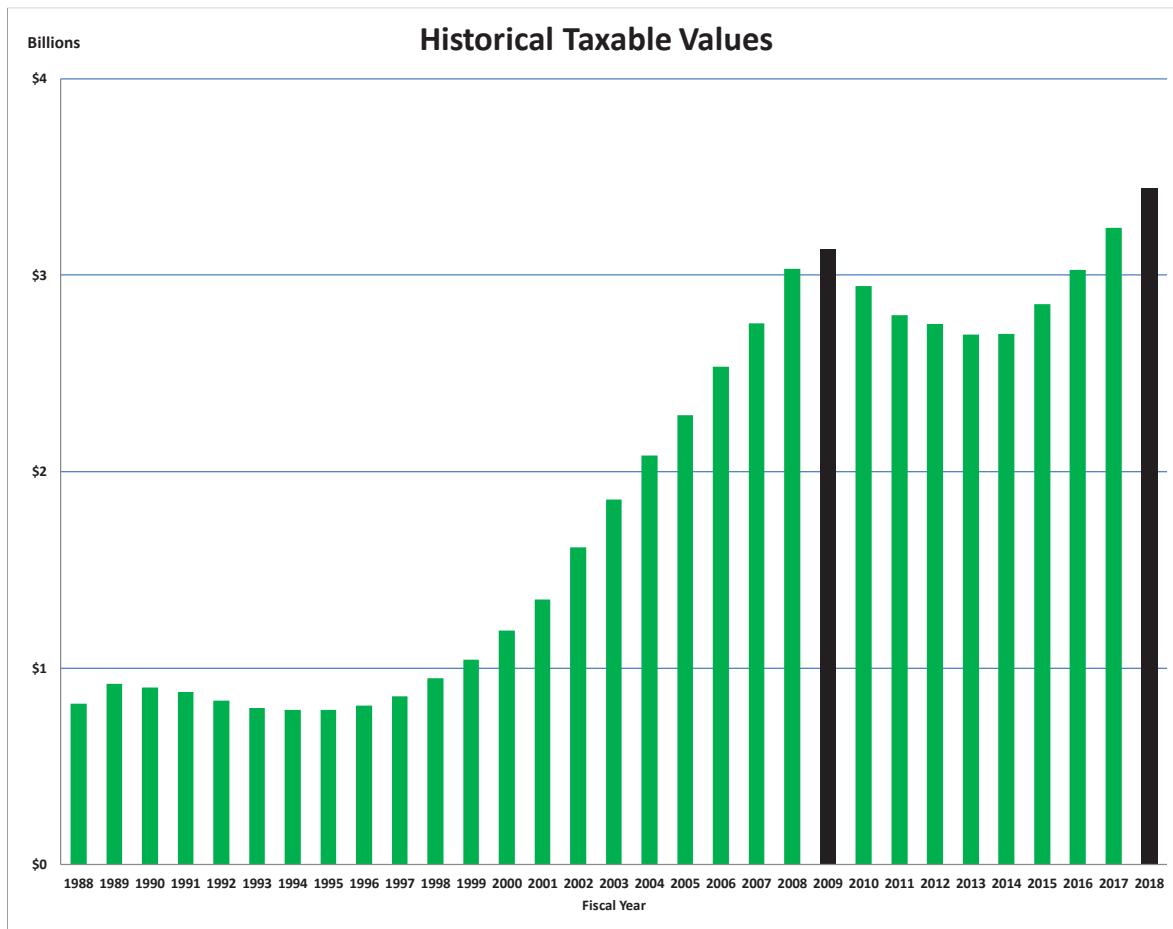
Tax Roll	Fiscal Year	Tax Rate (Cents/\$100)	Certified Taxable Values (Net)	Change in Taxable Value	Percent Change
1983	1984	51.000	263,783,537		
1984	1985	50.980	294,492,683	30,709,146	11.64%
1985	1986	55.420	365,580,630	71,087,947	24.14%
1986	1987	34.674	676,218,790	310,638,160	84.97%
1987	1988	35.690	817,450,479	141,231,689	20.89%
1988	1989	37.078	920,815,255	103,364,776	12.64%
1989	1990	42.063	900,424,631	(20,390,624)	-2.21%
1990	1991	48.736	878,908,815	(21,515,816)	-2.39%
1991	1992	56.902	833,798,586	(45,110,229)	-5.13%
1992	1993	61.388	797,574,528	(36,224,058)	-4.34%
1993	1994	64.217	785,536,903	(12,037,625)	-1.51%
1994	1995	64.100	786,995,814	1,458,911	0.19%
1995	1996	65.289	809,921,941	22,926,127	2.91%
1996	1997	66.130	856,221,336	46,299,395	5.72%
1997	1998	64.269	947,690,708	91,469,372	10.68%
1998	1999	64.269	1,042,083,543	94,392,835	9.96%
1999	2000	64.269	1,192,376,628	150,293,085	14.42%
2000	2001	64.269	1,348,285,778	155,909,150	13.08%
2001	2002	64.140	1,615,903,346	267,617,568	19.85%
2002	2003	64.140	1,857,625,121	241,721,775	14.96%
2003	2004	64.140	2,081,650,728	224,025,607	12.06%
2004	2005	64.140	2,286,298,634	204,647,906	9.83%
2005	2006	64.140	2,533,305,250	247,006,616	10.80%
2006	2007	64.140	2,754,768,497	221,463,247	8.74%
2007	2008	64.140	3,033,267,960	278,499,463	10.11%
2008	2009	64.140	3,134,055,604	100,787,644	3.32%
2009	2010	64.140	2,943,557,019	(190,498,585)	-6.08%
2010	2011	67.000	2,795,373,935	(148,183,084)	-5.03%
2011	2012	68.590	2,751,093,808	(44,280,127)	-1.58%
2012	2013	69.570	2,697,467,361	(53,626,447)	-1.95%
2013	2014	69.876	2,702,074,018	4,606,657	0.17%
2014	2015	69.876	2,852,269,239	150,195,221	5.56%
2015	2016	69.876	3,024,899,863	172,630,624	6.05%
2016	2017	69.876	3,240,030,312	215,130,449	7.11%
2017	2018	69.876	3,453,234,301	213,203,989	6.58%

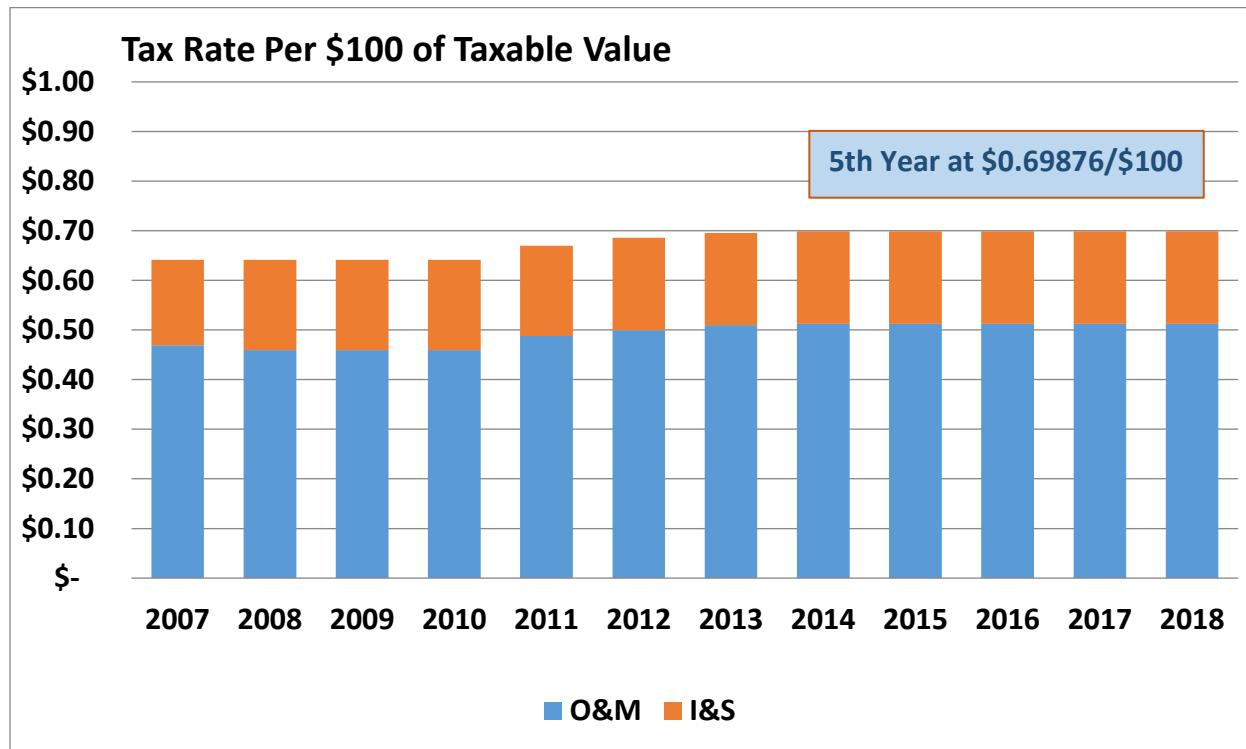
BUDGET FY2017-18

Change in Taxable Values

Every year the appraisal districts provide a certified tax roll in July which is used for budgeting perspective revenues that the government will use the following fiscal year. The table below shows historical changes in taxable values for the City of Cedar Hill, TX.

Historical Taxable Values – Chart





BUDGET FY2017-18

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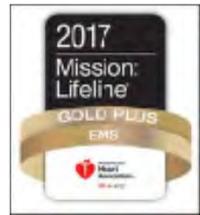
GENERAL FUND
(Revenues, Expenditures and Change in Fund Balance)
Fund 0001

	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018	\$ Var to Budget	% Var to Budget	% of Total
BEGINNING FUND BALANCE	\$ 7,912,947	\$ 9,141,552	\$ 9,110,469	\$ 9,110,469	\$ 8,356,913		\$ 8,356,913	xxx	xxx	
REVENUES									% Coltd	
Property taxes	\$ 14,619,670	\$ 15,221,109	\$ 16,841,625	\$ 16,582,000	\$ 17,750,401	\$ -	\$ 17,750,401	\$ 908,776	5.4%	51.1%
Other taxes	10,915,090	11,121,469	11,866,065	11,860,468	12,256,300	-	12,256,300	\$ 390,235	3.3%	35.3%
Permits and licenses	780,478	778,436	723,400	779,440	795,400	-	795,400	\$ 72,000	10.0%	2.3%
Charges for services	1,815,939	1,246,551	1,299,800	1,257,647	1,283,950	-	1,283,950	\$ (15,850)	-1.2%	3.7%
Fines	1,059,799	1,090,482	1,020,500	1,111,402	1,111,000	-	1,111,000	\$ 90,500	8.9%	3.2%
Miscellaneous	275,812	313,811	202,600	581,132	208,600	-	208,600	\$ 6,000	3.0%	0.6%
Charges to other gov'ts	1,036,983	723,109	421,200	446,258	515,145	-	515,145	\$ 93,945	22.3%	1.5%
Intergovernmental sources	242,458	315,551	334,895	310,084	363,825	-	363,825	\$ 28,930	8.6%	1.0%
Transfers In	512,000	349,772	390,000	390,000	470,000	-	470,000	\$ 80,000	20.5%	1.4%
TOTAL OPERATING REVENUES	\$ 31,258,228	\$ 31,160,291	\$ 33,100,085	\$ 33,318,430	\$ 34,754,621	\$ -	\$ 34,754,621	\$ 1,654,536	5.0%	100.0%
TOTAL FUNDS AVAILABLE	\$ 39,171,175	\$ 40,301,843	\$ 42,210,554	\$ 42,428,900	\$ 43,111,534	\$ -	\$ 43,111,534			
EXPENDITURES										
Administration (100)	\$ 1,347,740	\$ 1,216,378	\$ 1,265,215	\$ 1,201,930	\$ 1,312,729	\$ -	\$ 1,312,729	\$ 47,514	4%	3.8%
Human Resources (110)	407,370	460,082	536,185	539,302	603,737	-	603,737	\$ 67,552	13%	1.7%
Information Technology (130)	871,390	1,018,857	1,161,795	1,217,157	1,253,991	-	1,253,991	\$ 92,196	8%	3.6%
Finance (150)	1,035,658	958,673	1,040,995	1,046,144	1,155,153	-	1,155,153	\$ 114,158	11%	3.3%
Government Center (195)	637,647	663,559	748,080	740,236	797,522	-	797,522	\$ 49,442	7%	2.3%
Police (310)	8,744,069	8,857,114	9,210,610	9,293,595	9,585,477	277,653	9,863,133	\$ 652,523	7%	28.4%
Animal Control (330)	137,745	158,283	177,800	174,735	180,814	-	180,814	\$ 3,014	2%	0.5%
Code Enforcement (370)	707,149	838,297	1,121,550	918,839	1,048,899	67,248	1,116,147	\$ (5,403)	0%	3.2%
Fire (340)	8,282,326	8,978,999	9,267,060	9,483,448	9,709,638	0	9,709,638	\$ 442,578	5%	28.0%
Regional EMS (350)	98,572	96,527	120,800	116,335	101,474	0	101,474	\$ (19,326)	-16%	0.3%
Court (360)	596,677	621,342	599,325	587,802	612,504	-	612,504	\$ 13,179	2%	1.8%
Animal Shelter (380)	683,200	190,000	196,790	196,790	206,630	-	206,630	\$ 9,840	5%	0.6%
Parks and Recreation (410)	2,055,756	2,241,127	2,399,885	2,265,584	2,463,049	48,000	2,511,049	\$ 111,164	5%	7.2%
Recreation (430)	638,056	613,232	791,165	667,580	696,419	27,500	723,919	\$ (67,246)	-8%	2.1%
Library (450)	881,175	974,424	1,033,345	1,073,862	1,052,368	32,428	1,084,796	\$ 51,451	5%	3.1%
Neighborhood Services (470)	71,320	91,245	96,500	95,531	105,898	25,000	130,898	\$ 34,398	36%	0.4%
Mainstreet (480)	19,324	7,850	32,425	112,851	218,538	0	218,538	\$ 186,113	574%	0.6%
Planning (520)	320,612	382,115	459,840	526,737	441,771	0	441,771	\$ (18,069)	-4%	1.3%
Streets (710)	1,709,968	1,774,853	2,010,470	1,957,834	1,905,420	-	1,905,420	\$ (105,050)	-5%	5.5%
Fleet (750)	248,194	256,887	273,975	260,814	267,726	-	267,726	\$ (6,249)	-2%	0.8%
Non-Department (199)	604,164	704,362	1,866,590	1,594,880	539,804	-	539,804	\$ (1,326,786)	-71%	1.6%
TOTAL OPERATING EXPENDITURES	\$ 30,098,113	\$ 31,104,206	\$ 34,410,400	\$ 34,071,987	\$ 34,259,563	\$ 477,829	\$ 34,737,395	\$ 326,995	0.95%	100.0%
Excess (deficiency) of revenues over (under) expenditures	\$ 1,160,116	\$ 56,085	\$ (1,310,315)	\$ (753,557)	\$ 495,058	\$ (477,829)	\$ 17,226	n/a	n/a	
ENDING FUND BALANCE	\$ 9,141,552	\$ 9,110,469	\$ 7,800,154	\$ 8,356,913	\$ 8,851,971	\$ (477,829)	\$ 8,374,139	n/a	n/a	

General Fund Summary

REVENUES	Actual 2014-2015	Actual 2015-2016	Budget 2016-2017	Continuation 2017-2018	GROWTH	Proposed 2017-2018
Property taxes	14,619,670	15,221,109	16,841,625	17,750,401	-	17,750,401
Other taxes	10,915,090	11,121,469	11,866,065	12,256,300	-	12,256,300
Permits and licenses	780,478	778,436	723,400	795,400	-	795,400
Charges for services	1,815,939	1,246,551	1,299,800	1,283,950	-	1,283,950
Fines	1,059,799	1,090,482	1,020,500	1,111,000	-	1,111,000
Miscellaneous	275,812	313,811	202,600	208,600	-	208,600
Charges to other gov'ts	1,036,983	723,109	421,200	515,145	-	515,145
Intergovernmental sources	242,458	315,551	334,895	363,825	-	363,825
Transfers In	512,000	349,772	390,000	470,000	-	470,000
TOTAL OPERATING REVENUES	31,258,228	31,160,291	33,100,085	34,754,621	-	34,754,621

General Fund Expenditures	Actual 2014-2015	Actual 2015-2016	Budget 2016-2017	Continuation 2017-2018	GROWTH	Proposed 2017-2018
Personnel	21,871,750	22,927,920	23,466,365	24,998,041	365,204	25,363,245
Supplies	1,016,742	962,558	1,197,625	1,120,640	22,925	1,143,565
Maintenance	1,160,064	1,154,413	1,349,995	1,421,142	-	1,421,142
Services	3,043,264	2,709,231	3,042,905	3,035,183	75,500	3,110,683
Utilities	1,371,104	1,361,723	1,381,470	1,273,277	800	1,274,077
Miscellaneous	915,342	846,588	981,595	994,188	9,200	1,003,388
Lease/Rentals	714,840	872,041	1,131,680	1,204,462	4,200	1,208,662
Transfers	769	259,000	1,396,790	206,630	-	206,630
Capital Outlay	4,238	10,731	461,975	6,000	-	6,000
TOTAL EXPENDITURES	30,098,113	31,104,206	34,410,400	34,259,563	477,829	34,737,395



FY 2017-2018 PROPOSED PROGRAMS

	FY17-18 GENERAL FUND PROGRAMS	DEPT/DIVISON	RECURRING COST	ONE-TIME COST	TOTAL FIRST YEAR COST	CITY MANAGER PROPOSED	FUND OPTIONS/NOTES
1	Patrol Officers (5) *	Police	\$ 470,840	\$ -	\$ 470,840	\$ 277,653	Potential COPS Grant (Sep 17)
2	Administrative Secretary *	Police	59,450	-	59,450		PT Sec (20 hrs)
3	Community Service Officer *	Police	65,145	-	65,145		PT Officer
4	Public Service Officer *	Police	56,949	-	56,949		PT Officer
5	Animal Control Officer *	Police/Animal Control	65,715	-	65,715		PT Officer
6	Vehicle for Regional Fire Training Officer **^	Fire	14,208	55,000	14,208		5 Year Life- Funded (Equip Fund)
7	Zoning Enforcement Officer *	Code Enforcement	63,485	22,500	69,010	67,248	Includes Vehicle (Equip Fund)
8	Irrigation Maintenance Worker *	Parks	55,285	-	55,285		
9	Light for Wooded Creek Greenbelt Pavilion ***	Parks	2,282	14,000	2,282	-	Park Donation Fees
10	PT Admin Secretary to FT	Parks	38,483	-	38,483		
11	US HWY 67 Addtl Mowing and Trash Pick-Up	Parks	48,000	-	48,000	48,000	
12	FT Senior Center Assistant *	Recreation/Seniors	46,996	-	46,996	25,000	PT Option (20 Hours)
13	Senior Center Building Revitalization	Recreation/Seniors	-	500,000	-		Capital Funds as available
14	Therapeutic Recreation Specialist	Recreation	12,000	-	12,000		
15	New Instructor Programs (4 New Programs)	Recreation/Seniors	8,000	-	8,000	2,500	Partially Funded
16	FT Customer Technology Specialist	Library	39,533	-	39,533	32,428	Covert a Lib Tech to FT
17	PT Program Assistant (20 hrs. per week)	Library	15,940	-	15,940		
18	FT Library Technician	Library	36,062	-	36,062		PT Option (20 Hours)
19	PT Facilities Maintenance Custodian	Non-Department	12,865	-	12,865		
20	Disaster Recovery - Hardware Costs/services **^	Information Technology	24,000	30,000	30,175		Funded Equipment Fund
21	Comprehensive Plan Update	Planning	-	300,000	150,000		2-Year Program
22	Neighborhood Rehabilitation Program(s)	Neighborhood Services	50,000	-	50,000	25,000	
23	Signs and Signals Crew (2 Positions) *	Streets	117,207	44,000	124,350		2 Positions and Vehicle
24	Motor Grader **	Streets	\$ -	\$ 210,000	\$ 22,160		
GENERAL FUND TOTAL:			\$ 1,302,445	\$ 1,175,500	\$ 1,493,448	\$ 477,829	

* Includes Equipment, Uniform, Benefits on personnel requests

** First Year Cost: Cost to pay the first year lease for equipment (transferred from the General Fund to the Equipment Fund) in addition to personnel or other operational costs.

^ Included in FY17 Continuation Budget - Funded by the Equipment Replacement Fund

*** Included in FY17 Continuation Budget - Funded by the Park Development Fund

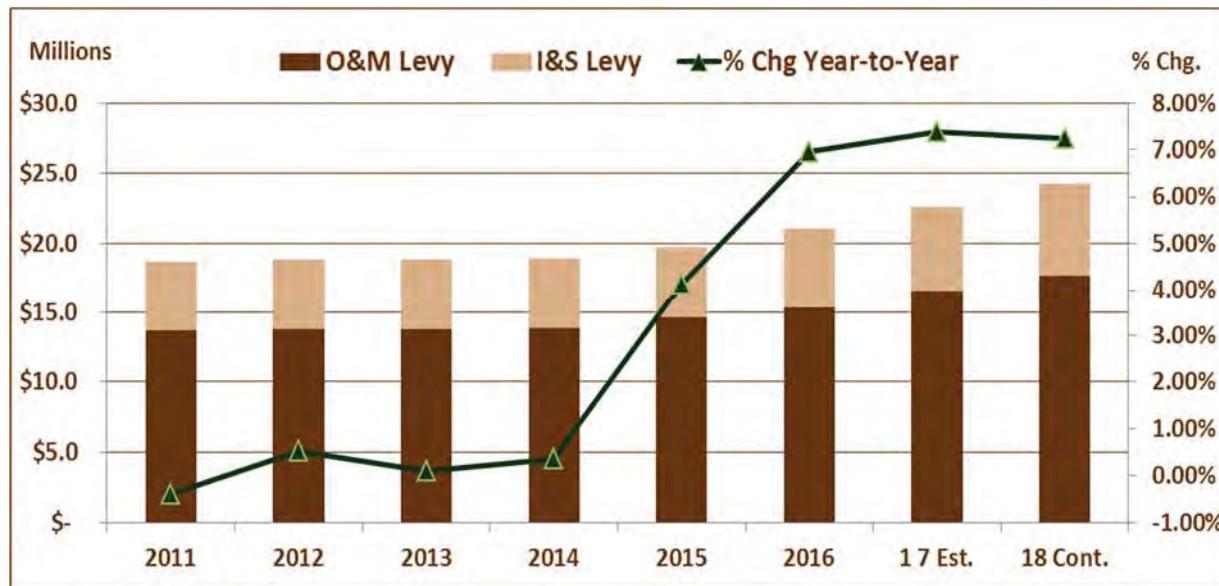
BUDGET FY2017-18

GENERAL FUND REVENUE

Revenue Summary

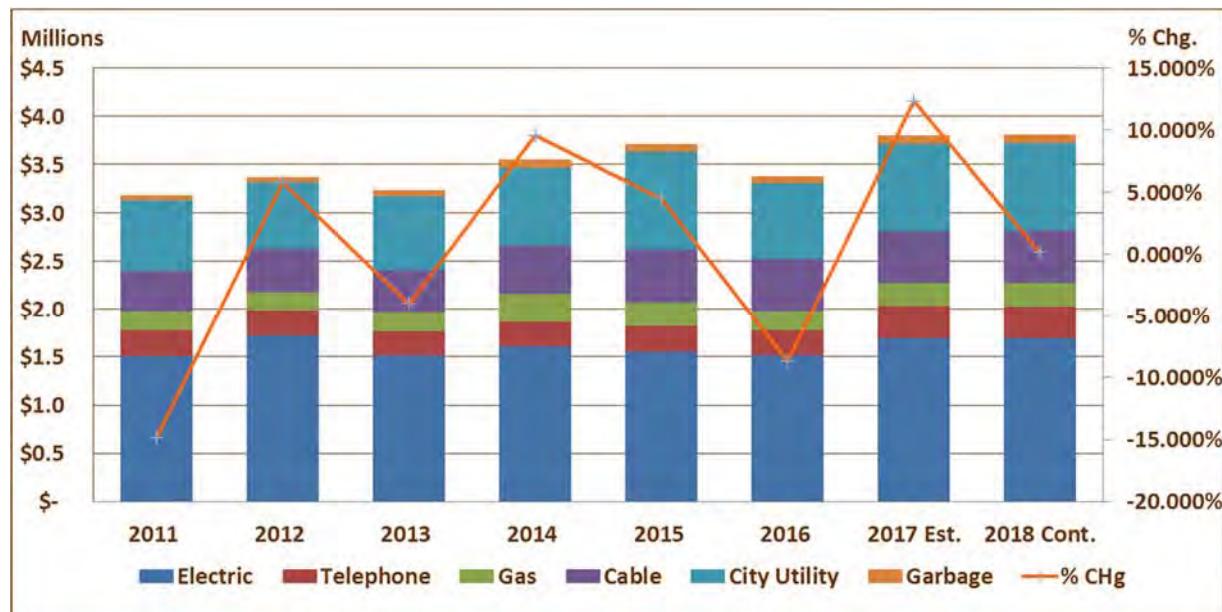
Revenues By Category	FY 2017 BUDGET	FY 2017 ESTIMATED	FY 2018 CONTINUATION	FY 2018 PROPOSED	\$ variance	% Change
Property taxes	16,841,625	16,582,000	17,750,401	17,750,401	908,776	5.4%
Franchise taxes	3,825,755	3,804,785	3,810,000	3,810,000	(15,755)	-0.4%
Other taxes - sales	8,040,310	8,055,683	8,446,300	8,446,300	405,990	5.0%
Charges for services	1,299,800	1,257,647	1,283,950	1,283,950	(15,850)	-1.2%
Licenses and Permits	723,400	779,440	795,400	795,400	72,000	10.0%
Fines and Fees	1,020,500	1,111,402	1,111,000	1,111,000	90,500	8.9%
Miscellaneous	202,600	581,132	208,600	208,600	6,000	3.0%
Other governments	756,095	756,342	878,970	878,970	122,875	16.3%
Transfers	390,000	390,000	470,000	470,000	80,000	20.5%
Total	33,100,085	33,318,430	34,754,621	34,754,621	1,654,536	5.0%

Property Tax Revenue

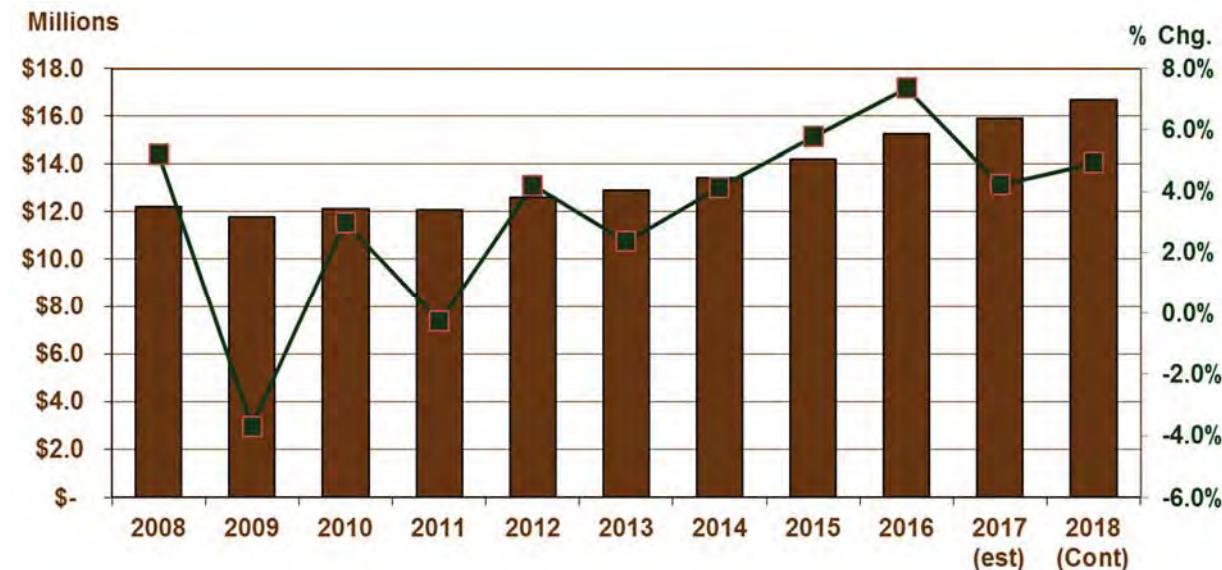


BUDGET FY2017-18

Franchise Fees Revenues

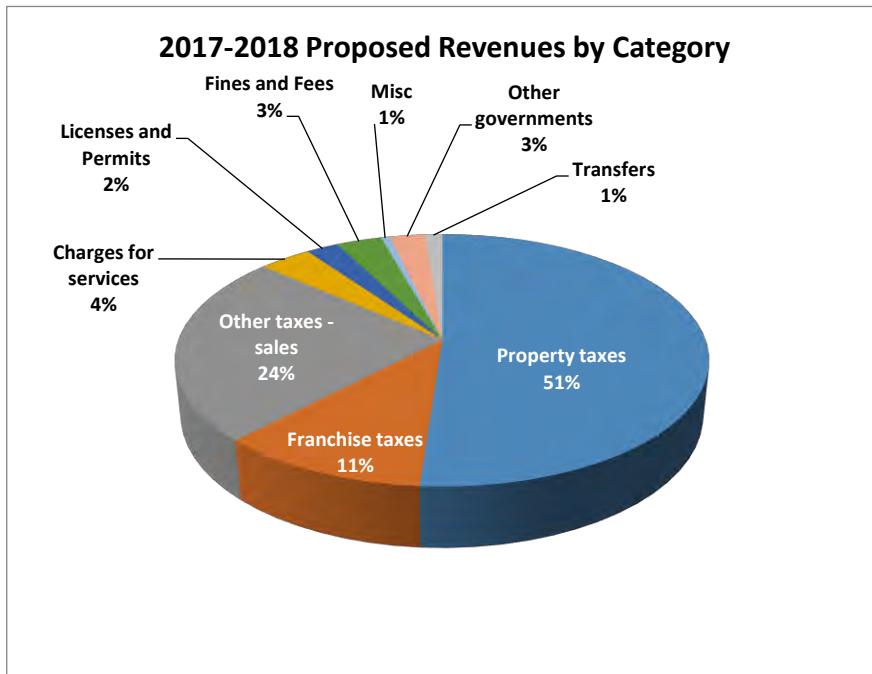
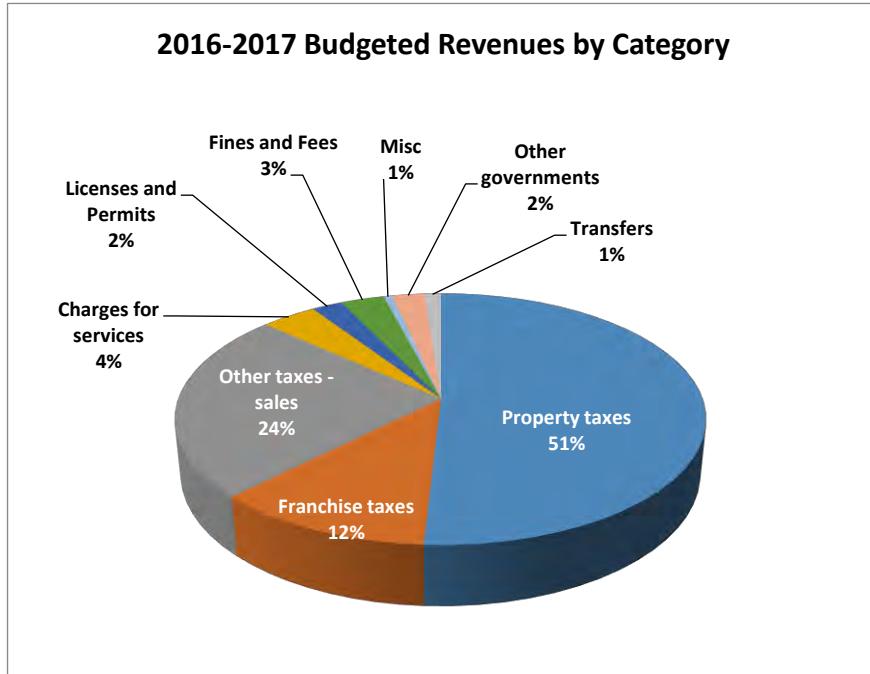


Sales Tax Revenue



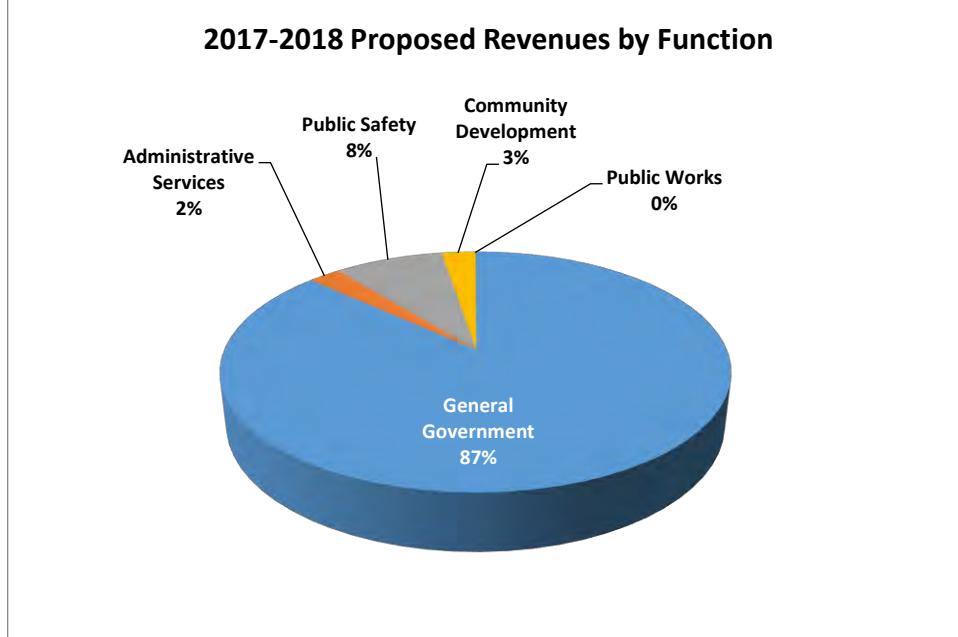
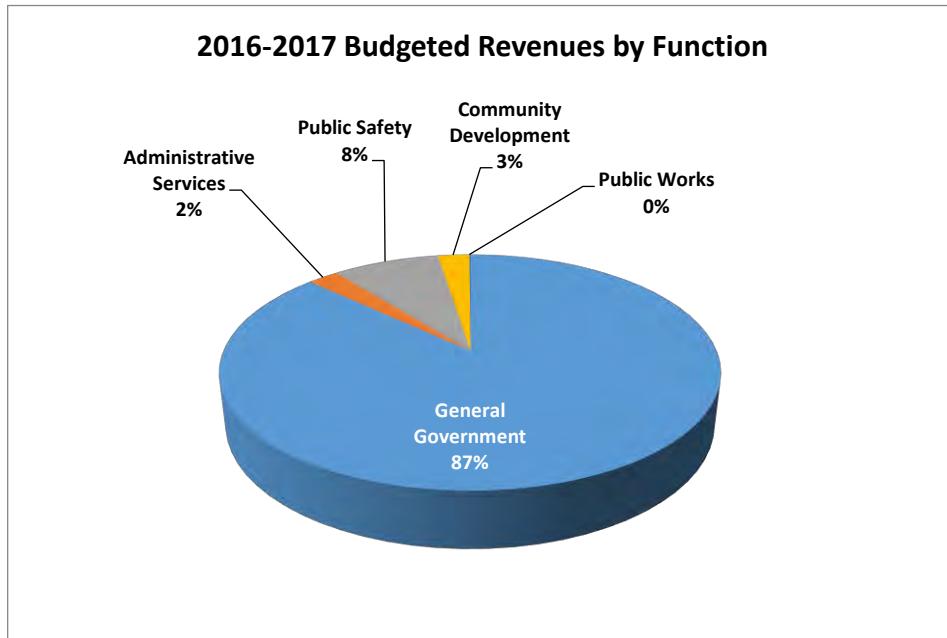
Summary Charts

GENERAL FUND REVENUE COMPARISON BY CATEGORY (FY17 to FY18)



Summary Charts

GENERAL FUND REVENUE COMPARISON BY FUNCTION (FY17 to FY18)



BUDGET FY2017-18

Summary Charts

GENERAL FUND EXPENDITURE SUMMARY

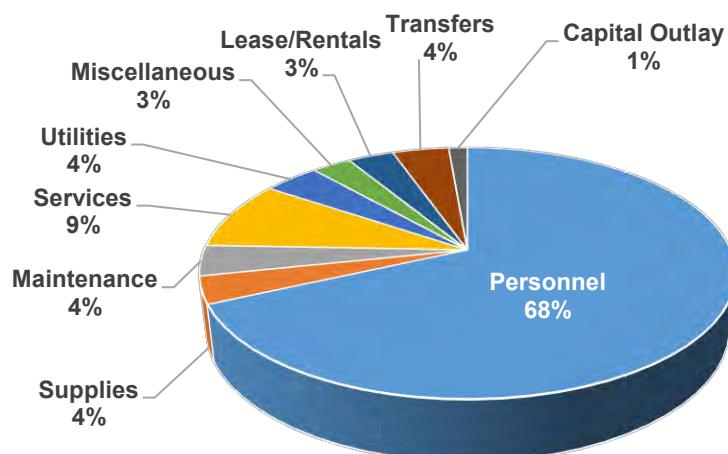
Expenditures: By Function	FY 2017 BUDGET	FY 2017 ESTIMATED	FY 2018 CONTINUATION	FY 2018 PROPOSED	\$ variance	% Change	% of Total
Administrative Services	6,618,860	6,339,650	5,662,937	5,662,937	(955,923)	-14.4%	16.3%
Public Safety	20,693,935	20,771,545	21,445,436	21,790,340	1,096,405	5.3%	62.7%
Community Development	4,813,160	4,742,145	4,978,044	5,110,972	297,812	6.2%	14.7%
Public Works	2,284,445	2,218,648	2,173,147	2,173,147	(111,298)	-4.9%	6.3%
Total	34,410,400	34,071,987	34,259,563	34,737,395	326,995	1.0%	100.0%



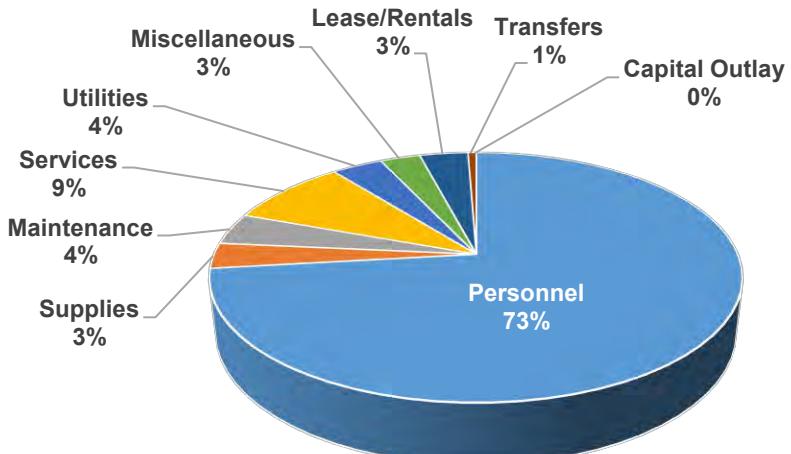
Summary Charts

GENERAL FUND EXPENDITURES COMPARISON BY CATEGORY (FY17 to FY18)

2017 Budget General Fund Expenditures by Category



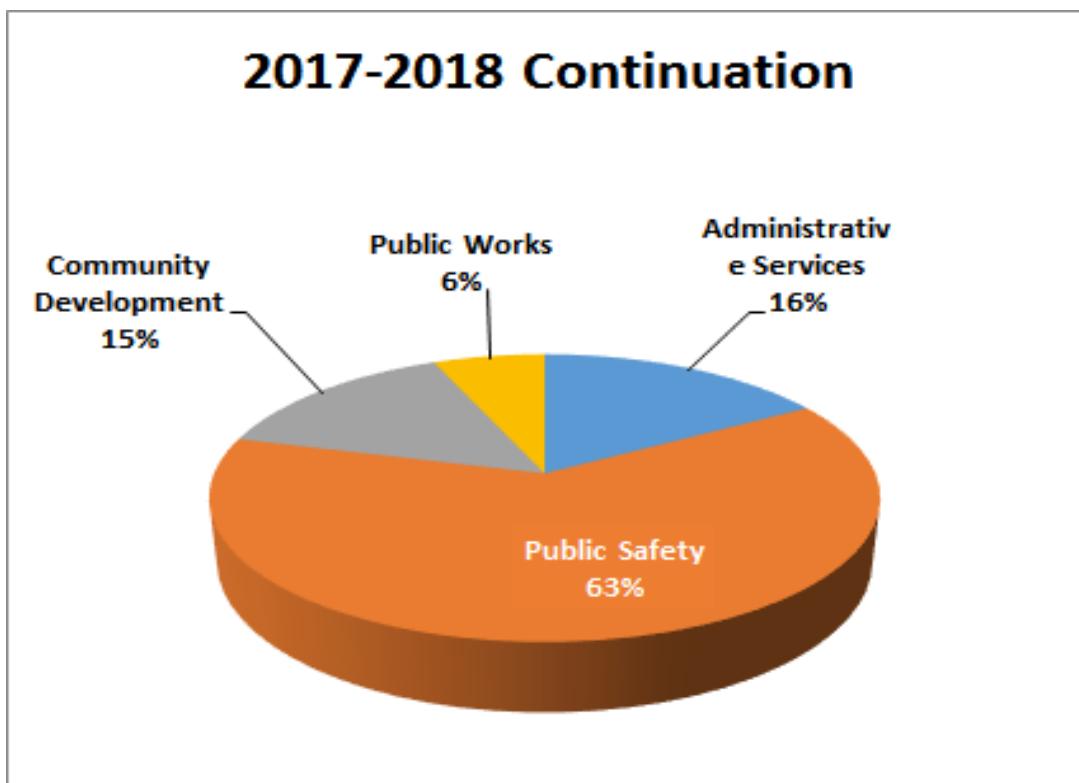
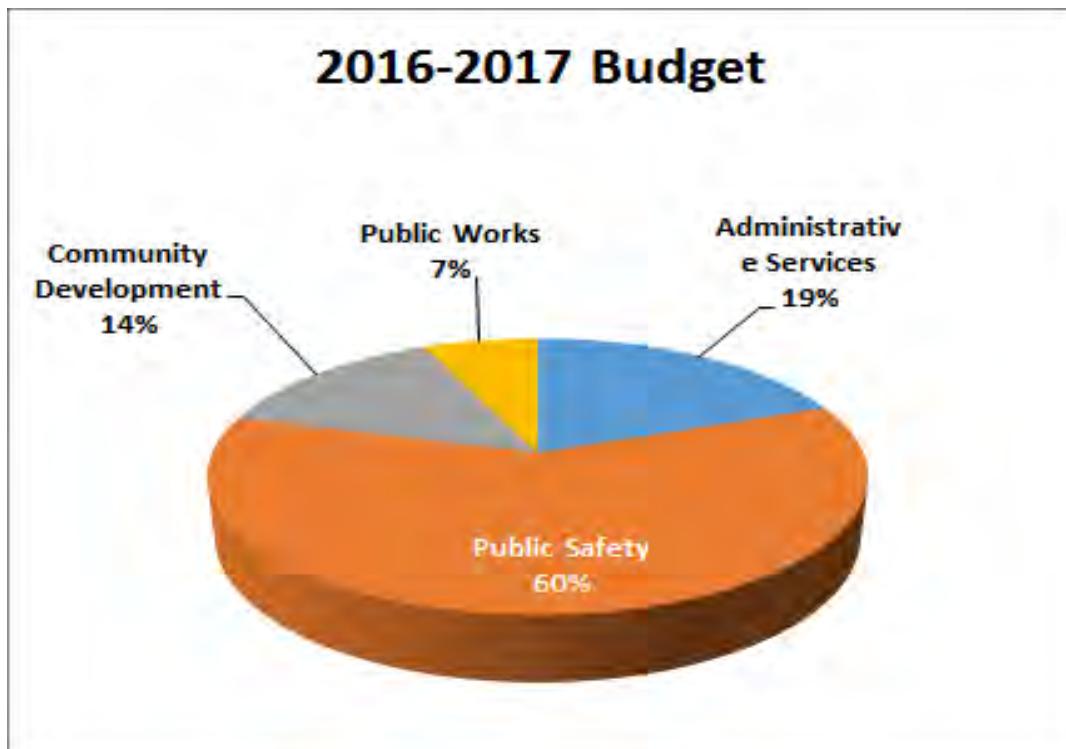
2018 Budget General Fund Expenditures by Category



BUDGET FY2017-18

Summary Charts

GENERAL FUND EXPENDITURE COMPARISONS BY FUNCTION

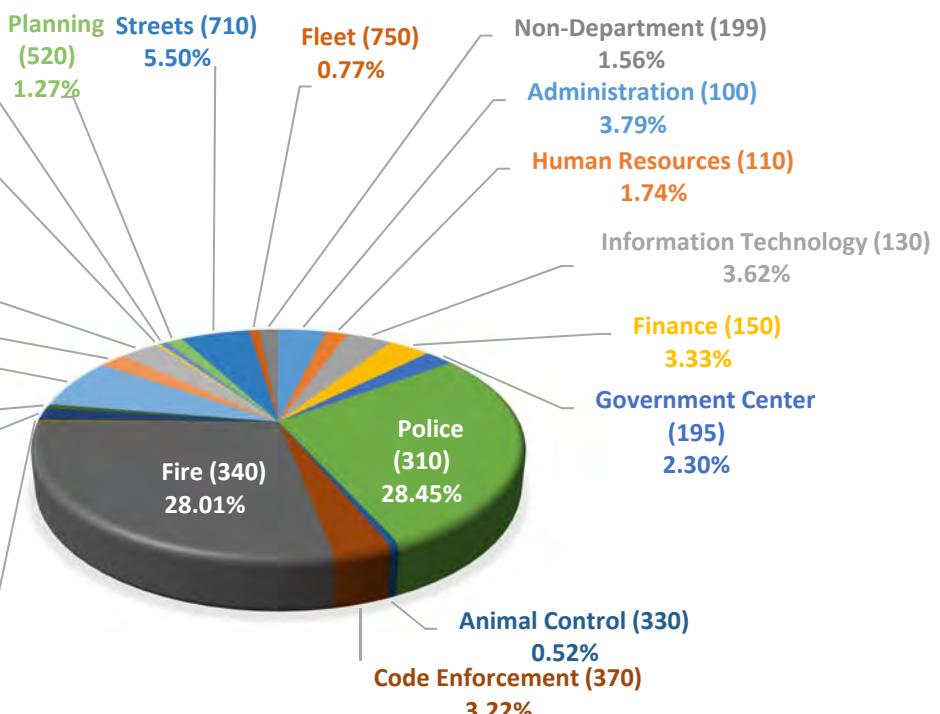
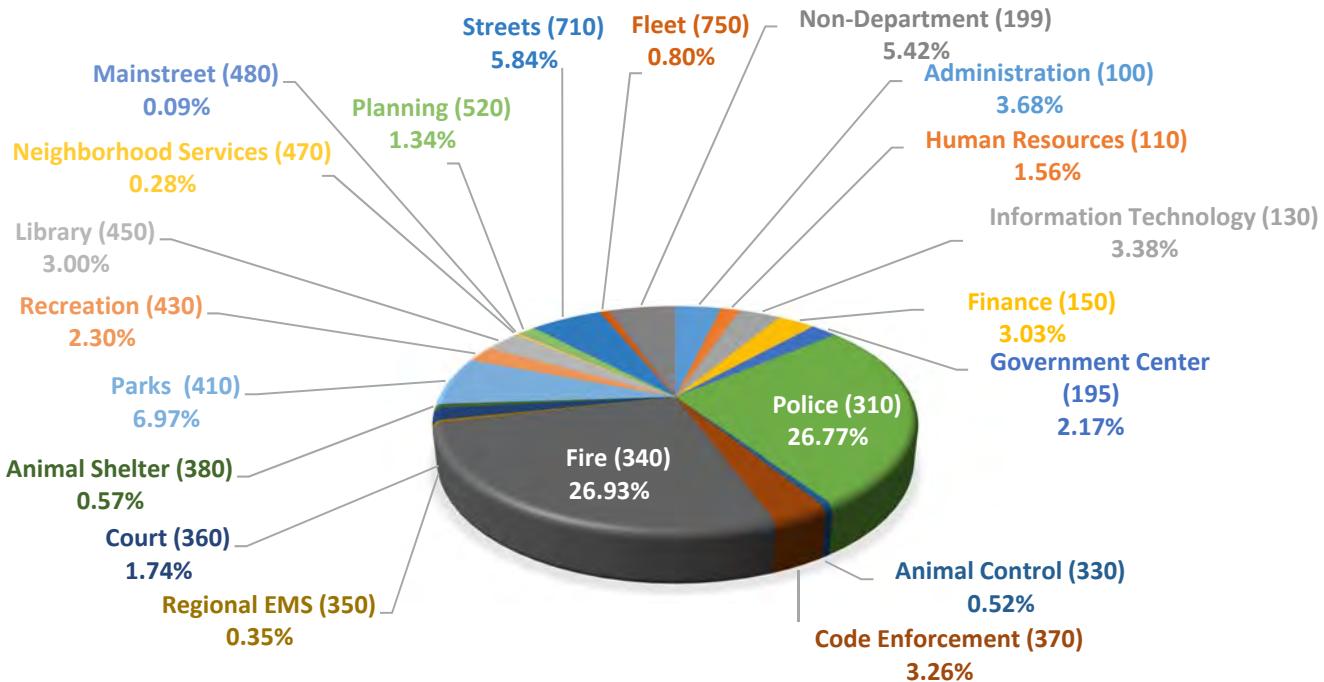


BUDGET FY2017-18

Summary Charts

GENERAL FUND EXPENDITURES COMPARISON BY DEPARTMENT (FY17 to FY18)

FY 16-17 BUDGET BY DEPARTMENT: \$34,410,400



FY 17-18 BUDGET BY DEPARTMENT: \$34,737,395

Budget as Adopted

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BUDGET FY2017-18

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BUDGET FY2017-18

General Fund – Departments

General Fund Fund 0001

- 0001-100 Administration
- 0001-110 Human Resources
- 0001-130 Information Technology
- 0001-150 Finance
- 0001-195 Government Center
- 0001-199 Non-Department
- 0001-310 Police
- 0001-330 Animal Control
- 0001-340 Fire
- 0001-350 Emergency Management
- 0001-360 Municipal Court
- 0001-370 Code Enforcement
- 0001-380 General Fund Animal Shelter
- 0001-410 Parks
- 0001-430 Recreation
- 0001-450 Library
- 0001-470 Neighborhood Services
- 0001-480 Mainstreet
- 0001-520 Planning & Zoning
- 0001-710 Streets & Drainage
- 0001-750 Fleet Maintenance

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DEPARTMENT DESCRIPTION

The Administration Department is responsible for the overall coordination and facilitation of all City services to the citizens of Cedar Hill. The department creates partnerships and maintains communication with citizens and elected officials in all branches of government. The department gives direction, sets administrative policy, and makes legal, budgetary and personnel decisions city-wide.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Oversee Implementation of City Council's Strategic Plan and Premier Statements
- Provide oversight to day to day operations
- Respond to Citizens' questions and service requests
- Manage Official Record Keeping of the City Council and the City of Cedar Hill, according to state law and records policies
- Administer City Elections

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	1,107,923	975,106	1,056,060	998,564	1,107,929	51,869
Supplies	11,155	13,209	22,020	20,600	23,150	1,130
Maintenance	8,964	9,212	16,500	10,085	10,250	(6,250)
Services	74,598	90,449	55,375	49,970	46,625	(8,750)
Utilities	5,278	5,107	4,860	4,575	4,775	(85)
Leases/Rentals	-	-	-	-	-	-
Miscellaneous	139,822	123,296	110,400	118,136	120,000	9,600
Total	1,347,740	1,216,379	1,265,215	1,201,930	1,312,729	47,514

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Budgeted	FY2017-18 Proposed Budget	Budget Variance (#)
City Manager	1.00	1.00	1.00	1.00	0
Deputy City Manager	1.00	1.00	1.00	1.00	0
Assistant City Manager	1.00	1.00	1.00	1.00	0
Communications Manager/ Director	1.00	1.00	1.00	1.00	0
City Secretary	1.00	1.00	1.00	1.00	0
Assistant to the City Manager	1.00	1.00	1.00	1.00	0
Executive Assistant to the City Manager	0.00	0.00	1.00	1.00	0
Executive Assistant	2.00	3.00	2.00	2.00	0
Executive Secretary	1.00	0.00	0.00	0.00	0
Administrative Secretary	0.00	0.00	0.00	0.00	0
Part-Time Administrative Secretary	0.50	0.50	0.50	0.50	0
Total	9.50	9.50	9.50	9.50	0.00

EQUIPMENT & PROGRAM REQUEST

REPLACEMENT EQUIPMENT	ACTUAL COST	LEASE COST	FUNDED
N/A			

PROGRAMS:	RECURRING COST	ONE-TIME COST	PRIORITY COST	COST	FUNDED
N/A					

DEPARTMENT DESCRIPTION

The Human Resources Department is responsible for providing excellent customer service to current and potential employees by facilitating recruitment efforts, employee development programs, employee relations, benefits and compensation administration.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Recruitment Opportunities - Devise strategies to attract, select and retain a diverse pool of highly knowledgeable, talented, and service-driven applicants
- Compensation and Benefits - Establish and maintain a fair and competitive compensation and benefits package
- Performance Development and Management - Formulate the direction that enables the organization to achieve its training, performance, change, and succession planning initiatives
- Employee Incentives and Retention Strategies - Ensure that the workforce has career opportunities, incentives, and a quality of work life balance that encourages employee retention
- Employee Relations and Accountability Standards - Provide expertise, guidance and assistance on employee-related matters

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	295,042	316,233	338,545	353,597	396,942	58,397
Supplies	23,612	23,150	31,900	29,090	31,900	-
Maintenance	9,072	18,494	25,000	25,000	33,500	8,500
Services	37,469	61,138	77,370	71,520	76,120	(1,250)
Utilities	637	515	-	625	625	625
Leases/Rentals	1,528	-	-	-	-	-
Miscellaneous	40,012	40,553	63,370	59,470	64,650	1,280
Total	407,370	460,082	536,185	539,302	603,737	67,552

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY2017-18 Proposed Budget	Budget Variance (#)
Human Resources Director	1	1	1	1	0
Human Resources Generalist II	1	1	1	1	0
Human Resources Generalist I	1	1	1	1	0
Human Resources Assistant	0	0	0	0.8	0.8
Total	3	3	3	3.8	0.8

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
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N/A

Programs	Recurring Cost	One-Time Cost	Priority	Notes	City Manager Proposed	Funded
N/A						

DEPARTMENT DESCRIPTION

The Information Technology Department provides support, guidance and direction for all City information resources.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Systems management - Coordinate and support the design, implementation, operation, training procedures and documentation for all purchased and/or developed information systems
- Network and systems security – Configure and maintain information security infrastructure for internal and external systems
- Systems, equipment, and managed services procurement – Assure procurement efficiency and effectiveness of all information systems and equipment
- General direction and support – Oversee the streamlined technical operation and support of all departments and ensure it aligns with the business objectives of the City

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	410,326	440,261	428,480	444,063	454,038	25,558
Supplies	17,741	37,306	33,950	35,100	36,850	2,900
Maintenance	138,603	203,886	225,500	223,800	210,750	(14,750)
Services	147,941	134,137	167,250	227,042	230,357	63,107
Utilities	27,087	30,347	26,500	30,200	30,200	3,700
Lease/Rentals	117,052	149,945	255,830	232,691	264,036	8,206
Miscellaneous	12,640	22,978	24,285	24,260	27,760	3,475
Total	871,390	1,018,860	1,161,795	1,217,157	1,253,991	92,196

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY2017-18 Proposed Budget	Budget Variance (#)
Information Systems Director	0	1	1	1	0
Information Systems Manager	1	0	0	0	0
Senior Information Systems Analyst	1	1	1	1	0
Information Systems Analyst	1	2	2	2	0
Computer Technician	0.73	0.7	0.7	0.7	0
Part-Time Clerk	0.5	0.5	0.5	0.5	0
Total	4.23	5.2	5.2	5.2	0

EQUIPMENT & PROGRAM REQUEST

Replacement Equipment	Actual Cost	Lease Cost	Funded
Desktop Computers (25)	22,500	5,812	Yes
Storage Appliance	24,000	4,872	Yes
Router	10,000	2,030	Yes
Desktop Computers (25)	22,500	5,812	No
Laptops	4,000	1,033	No

Programs	Recurring Cost	One-Time Cost	Priority	First Year Cost	City Manager Proposed	Funded
Disaster Recovery - Hardware Cost & Services **	24,000	30,000	1	31,175	Yes^	Yes^

** 1X Cost for equipment will be eligible for City Equipment Fund Replacement Fund

First Year Cost: Cost to pay the first year lease for equipment (transferred from the General Fund to the Equipment Fund).

Annual Budget Cost: Recurring cost for the life of the vehicle, in addition to personnel or other operational cost.

^ Included in FY17 Continuation Budget – Funded by the Equipment Replacement Fund

Proposed Program Description

Information Technology Department

Program One (1) Disaster Recovery (1st Year Request)

Program Cost:

- **Hardware:** \$30,175
- **Cloud Services:** \$1,600 Monthly
- **Connectivity** \$2,000 Monthly

Included in City Manager's Budget: Yes ^

Background:

Subsequent to this program request, the first initiative in establishing a disaster recovery plan was to assess where the city's vulnerabilities lay and where should we go to head in the right direction. As a result an outside consultant was hired in 2017 to develop disaster recovery solution recommendations. This program request results from the consultant's recommendations.

Program Description:

The principal objective of the IT Disaster Recovery Plan program is to develop, test and document a well-structured and easily understood plan which will help the City can recover as quickly and effectively as possible from an unforeseen disaster or emergency which interrupts information systems, connectivity and operations.

There are many potential disruptive threats which can occur at any time and affect operations. We have considered a wide range of potential threats and the results of our deliberations are included in this section. Each potential environmental disaster or emergency situation has been examined. The focus here is on the level of disruption which could arise from each type of disaster. Potential disasters have been assessed as follows:

Potential Disaster	Probability Rating	Impact Rating
Flood	3	3
Fire	3	2
Tornado	4	2
Electrical storms	3	
Ice Storm	3	4
Act of terrorism	5	1
Act of sabotage	5	2
Electrical power Failure	2	2
Loss of communications network services	2	2

Program One (1) Disaster Recovery (1st Year Request) cont.

Probability: 1=Very High, 5=Very Low

Impact: 1=Total destruction, 5=Minor annoyance

Program benefits and outcomes:

Disaster Recovery Play (DRP) reduces the impact of adverse events and helps to rapidly restart our critical functions.

- If staff unavailable – who will do the work?
- If a system or records are gone – how do we operate?
- If a specific building cannot be used – where do we go?

Maintaining essential communications and information flow to restart mission-critical municipal functions after crisis-events.

- ▶ Police
- ▶ Fire
- ▶ Water Resources
- ▶ Municipal business
- ▶ Records availability

Parameters:

1. Evaluate current municipal IT Infrastructure
2. Determine critical functions (assign priority to applications and DB's)
3. Gather municipal department requirements
4. Prioritize municipal department applications
5. Create and finalize IT Dept. BC/DR plan
6. Evaluate DR Solutions
7. Acquire funding for DR Solution
8. Implement DR Solution
9. Test DR Solution

This program reflects City Council's Premier Statement:

- ✓ Cedar Hill has an integrated, Safe and Efficient Infrastructure.

DEPARTMENT DESCRIPTION

The Finance Department provides professional and fiscally prudent management of all city assets by managing and recording, safeguarding, organizing, and planning for future financial needs.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Financial Accounting:** Maintain the City's general ledger, perform accounts payable functions, process employee payroll, collect and record revenues and expenditures and coordinate the City's annual audit. Administers financial programs and provide financial training and guidance to all departments.
- **Budgeting and Reporting:** Provide financial reports to the City's operating divisions, the City Council and other stakeholders, assist administration with implementation and monitoring the city's annual operating budget and capital improvement plan budgets.
- **Debt Management:** Coordinate the issuance of debt, prepare information required to obtain insurance and ratings for debt insurance and process maturities payments
- **Investment and Treasury Functions:** Manage City funds, determine appropriate investments according to the City's investment policy and provide quarterly reports to the City Council regarding investment performance. Safeguard all city funds while providing available cash according to the city's operational needs while leveraging opportunities to increase yields.
- **Purchasing and Procurement:** Provide the best method to acquire goods and services for the City with the best value by issuing purchase orders, RFPs/RFQs, conducting City-wide bids and contract administration and participate in Cooperative Purchasing Programs.

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	520,458	631,109	650,965	703,567	835,898	184,933
Supplies	6,926	13,561	7,300	10,020	11,100	3,800
Maintenance	-	-	-	-	-	-
Services	498,735	295,146	286,240	317,682	275,810	(10,430)
Utilities	681	433	450	600	600	150
Leases/Rentals	-	-	-	-	12,900	12,900
Miscellaneous	8,859	18,423	13,250	14,275	18,845	5,595
Capital Outlay	-	-	82,790	-	-	(82,790)
TOTAL Dept. Budget	1,035,659	958,673	1,040,995	1,046,144	1,155,153	114,158

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY2017-18 Proposed Budget	Budget Variance (#)
Finance Director	1	1	1	1	0
Assistant Finance Director	0	0	1	1	0
Finance Business Manager	0	0	0	0	0
Accounting Manager	1	1	1	1	0
Senior Accountant	2	2	2	2	0
Purchasing Agent	0.5	0.5	0.5	0.5	0
Budget Analyst	0.5	0.5	0.5	0.5	0
Accountant	0	0	0	0	0
Payroll Clerk	1	1	1	1	0
Account Clerk	1	1	1	1	0
TOTAL Department Staff	7	7	8	8	0

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
N/A			

Programs	Recurring Cost	One-Time Cost	Priority	Notes	City Manager Proposed	Funded
N/A						

DEPARTMENT DESCRIPTION

The Government Center is charged with the maintenance and aesthetics of all City buildings.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Coordinate Building Services**
- **Coordinate Service Request System**
- **Maintain the Integrity of the Facility**

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	177,511	225,017	232,875	239,302	244,422	11,547
Supplies	24,648	23,143	26,700	28,000	29,500	2,800
Maintenance	103,109	74,984	121,700	114,200	156,700	35,000
Services	86,932	82,541	94,080	88,850	101,050	6,970
Utilities	236,174	252,916	264,225	263,384	256,950	(7,275)
Miscellaneous	9,273	4,958	8,500	6,500	8,900	400
Total	637,647	663,559	748,080	740,236	797,522	49,442

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY2017-18 Proposed Budget	Budget Variance (#)
Facilities Manager	1	1	1	1	0
Maintenance Crew Chief	1	1	1	1	0
Custodian	1	1	1	1	0
Total	3	3	3	3	0

EQUIPMENT & PROGRAMS REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
N/A			

Programs	Recurring Cost	One-Time Cost	Priority	Notes	City Manager Proposed	Funded
N/A						

DEPARTMENT DESCRIPTION

This budget group is used for items that span across several funds and departments related to custodial services, maintenance and shared equipment.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Coordinate Building Services**
- **Coordinate Service Request System**
- **Maintain the Integrity of the Facility**

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017- 18 Proposed Budget	Budget Variance (\$)
Personnel	71,548	74,255	102,705	106,208	103,710	1,005
Supplies	11,913	17,458	13,500	2,740	2,700	(10,800)
Maintenance	68,727	62,187	67,250	67,373	67,700	450
Services	155,717	316,551	127,970	350,930	126,125	(1,845)
Utilities	58,672	1,600	79,500	1,785	36,525	(42,975)
Development Incentives	75,000	75,000	75,000	75,000	75,000	-
Lease/Rentals	2,989	15,675	19,515	19,444	19,444	(71)
Miscellaneous	158,829	72,636	181,150	71,400	108,600	(72,550)
Transfers	769	69,000	1,200,000	900,000	-	(1,200,000)
Total	604,164	704,362	1,866,590	1,594,880	539,804	(1,326,786)

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY2017- 18 Proposed Budget	Budget Variance (#)
Building Maintenance Technician	0	0	1	1	0
Part-Time Custodian	1.5	1.5	1.5	1.5	0
Part-Time Building Technician	0.77	0.5	0	0	0
Total	2.27	2	2.5	2.5	0

EQUIPMENT & PROGRAM REQUESTS

Replacement Vehicles	Actual Cost	Lease Cost	Funded
N/A			

PROGRAMS:	RECURRING COST	ONE-TIME COST	PRIORITY	NOTES	CITY MANAGER PROPOSED	FUNDED
PT Facilities Maintenance Custodian	12,865	12,865	1		-	No

* Includes Equipment, Uniform, Benefits on personnel requests

DEPARTMENT DESCRIPTION

The Cedar Hill Police Department is dedicated to providing the highest quality service that promotes and maintains a safe environment in partnership with the community consistent with our values.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Patrol** - Provide timely response to calls for service and the protection of people and property; Develop problem-solving and crime prevention strategies with citizen and business groups; Provide safe flow of traffic throughout the City, enforce traffic laws and prevent accidents
- **Criminal Investigations** - Investigate reported crimes and alleged offenses; Gather, analyze and share intelligence information; Recover evidence and stolen property; File cases, arrest offenders and assist victims
- **Information and Technical Support** - Maintain and provide accurate police information; Safeguard property and evidence; Provide information and education on police service programs, crime trends, problem solving; Reporting and false alarm prevention to the community
- **Police Administration** - Provide overall direction and leadership for all police services utilizing "best practices" in law enforcement; Establish and review policy; Prepare and implement annual work plan and budget; Coordinate with other city departments and local governmental entities; Maintain accreditation status
- **Professional Standards** - Investigate complaints; Conduct internal affairs investigations; Recruit and train for excellence

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	7,227,011	7,614,611	7,775,285	7,943,374	8,385,427	610,142
Supplies	192,130	170,322	267,985	207,800	267,945	(40)
Maintenance	102,814	78,542	102,455	97,820	102,670	215
Services	934,279	646,575	677,640	653,125	681,125	3,485
Utilities	29,993	26,082	27,025	22,965	23,750	(3,275)
Lease/Rentals	115,315	168,708	203,715	201,868	221,533	17,818
Miscellaneous	138,578	147,982	156,505	163,643	174,783	18,278
Capital	-	-	-	3,000	6,000	6,000
Grant Expenditures	3,949	4,292	-	-	-	-
Total	8,744,069	8,857,114	9,210,610	9,293,595	9,863,233	652,623

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15	FY 16	FY 17	FY2017-18 Proposed Budget	Budget Variance (#)
	Actual	Actual	Actual		
Police Chief	1	1	1	1	0
Assistant Police Chief	2	2	2	2	0
Lieutenant	7	7	7	7	0
Sergeant	7	7	7	7	0
Police Corporal	7	7	7	7	0
Police Officer	38	38	38	41	3
Police Information Supervisor	1	1	1	1	0
Forensics Manager (Grant)	1	1	1	1	0
Crime Victims Assistance Manager	1	1	1	1	0
Crime Analyst	1	1	1	1	0
Executive Assistant	1	1	1	1	0
Civilian Investigator	1	1	1	1	0
Investigative Aide	1	1	1	1	0
Community Service Officers	2	2	3	3	0
Lead PSO	1	1	1	1	0
Administrative Secretary	1	1	1	1	0
Police Records Clerk	2	2	2.5	2.5	0
Alarm Billing Coordinator	1	1	1	1	0
Public Service Officer	4	4	5	5	0
P-T Community Service Officers	1.6	1.4	0	0	0
Property Room Coordinator	1	1	1	1	0
P-T Scanning Clerk	0.5	0.5	0	0	0
Total	83.1	82.9	83.5	86.5	3

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
Patrol Vehicle (3)	132,000	40,585	Yes
Patrol Vehicle (4)	104,000	31,976	Yes
Tough Books (2)	30,000	11,699	Yes

Programs	Recurring Cost	One-Time Cost	Notes	City Manager Proposed	Funded
Patrol Officers (5) *	470,840	-	Potential Cops Grant (Sept 17)	277,653	Yes- Partial (3)
Administrative Secretary *	59,450	-	Option 2 - PT Sec (20 hrs.)		No
Community Service Officer *	65,145	-	Option 2 - PT Officer		No
Public Service Officer *	56,949	-	Option 2 - PT Officer		No
Animal Control Officer *	65,715	-	Option 2 - PT Officer		No

Program One (1): Five Patrol Officers (1st year)

Program Cost: \$ 470,840

Tax Rate Impact: \$0.0138

Option 1 Cost: \$ 282,504

Option 2 Cost: \$ 188,335

Included in City Manager's Budget: Yes – Partial \$277,653

Program Description:

This program requests adding five (5) Police Officers. The last request for new budgeted patrol officers was included in the 2005-2006 budget. In order to maintain our positive relationships and continue our strong community policing philosophy, additional patrol officers are needed. We want to continue our departmental proactive policing initiatives based upon relationship building while maintaining our core functions and providing quality police services. We are in danger of reverting back to a reactive police department that provides less desired quality police services due to our current minimum patrol staffing levels (5 officers and 1 supervisor).

The AMPP Model (Allocation for Police Patrol) was developed by the Texas Police Chief's Association and supported by the Texas Best Practices Recognition Program. Due to increased competition and a reduced qualified applicant pool, the time to recruit/hire quality applicants and release them for full patrol duty usually takes up to 1 year.

- The AMPP Model recommends **40 front line patrol officers**. We currently have 35 actual front line officers (30 functional officers, which include the 4 "working" Corporals). (Table 2)
- The last 8 years sworn staffing averages indicate the need for an additional **5 officers** when comparing actual number of officers to the number of functional officers. (Table 1 and Chart 1)
- **71%** of reports are taken by sworn officers (according to the 2007 Buracker Study, patrol completed an average of **13 reports** per day). Currently, patrol completes an average of **17.42 reports** per day that requires an average of 2 officers per call. (Table 6)
- **51%** (5 year average) of calls required 2 or more officer response. (Table 5)
- Since 2010, we experienced an increase in emergency response times of **23%** (from 5:49 min to 7:16 min). (Table 3)
- Since 2010, we experienced an increase in non-emergency response times of **19%** (from 15:13 min to 18:58 min). (Table 3)
- In 2016, **4,407 citizen initiated calls** for patrol units were held due to no officers available. **391** of those calls were categorized as Priority and Priority 1, taking almost 11 minutes to respond. (Table 4)
- The police department continues to staff numerous city special events, recreation center security, PID security, High Pointe Village Apartment security and several off-duty jobs at our businesses and retail areas.

Program One (1): Five Patrol Officers (1st year) continued

- The new “City Center Plan” and revitalization of the downtown area is where the Police Department is projecting the development of a “6th” patrol district. (Beat Map diagram)

The AMPP model and the 8-year Sworn Staffing averages clearly show the need for a minimum of **5 front-line patrol officers just to maintain our current core functions with the revised performance measurements.**

Option 1:

- 1) Fund three Patrol Officers,
- 2) Fund two Patrol Officers.

The police department will submit a grant application to the 2018 COPS Hiring Program (CHP) offered by the U. S. Department of Justice, Office of Community Oriented Policing Services for four (4) police officer positions. If approved and accepted, the CHP grant will cover 75 percent of the approved entry-level salary and benefits of each newly-hired, full-time, police officer for the three year award period, beginning FY 2018. There is a required 25 percent local cash match, which is estimated to be \$83,000 a year, \$249,000 total. Beginning fiscal year 2021, the City of Cedar Hill will be responsible for 100% of the cost of these positions, which is estimated to be \$332,000 annually. Grant award notifications should be announced in September 2017.

If this program is not funded:

- Response times will continue to increase, jeopardizing the safety of officers and citizens
- Crime Index rate will increase
- Police patrols will continue to be reactive to incidents of crime rather than being proactive on preventing or deterring crime
- Support units such as Traffic, Commercial Motor Vehicle Enforcement, Canine, and Alcohol Enforcement will not be staffed resulting in non-compliance
- Level and quality of current services will be negatively affected as officer availability time decreases; safety perception in retail areas and neighborhoods may decrease
- Customer Service satisfaction levels may decrease
- Patrol overtime will increase to maintain minimum staffing

This program reflects City Council's Premier Statements:

Cedar Hill is Safe.

Finance Department's Comments:

This program includes uniforms, and equipment budgeted in the Police Department. The budgeted costs of uniforms are \$13,500 and equipment is \$37,375.

DEPARTMENT DESCRIPTION

The Animal Control department provides protection for the health, safety, and welfare of people and animals within the city by responding to emergency and non-emergency situations concerning animals and fowl within the city and enforcing related state and local statutes.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Animal Control** - Provide timely response to calls for service and enforce animal codes.

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	118,257	127,246	136,650	139,968	142,742	6,092
Supplies	11,480	8,119	11,555	8,155	9,500	(2,055)
Maintenance	1,766	1,746	2,000	1,400	2,000	-
Services	1,652	2,377	2,540	1,200	2,540	-
Utilities	1,191	1,745	1,455	2,155	2,175	720
Lease/Rentals	755	14,308	19,800	18,057	18,057	(1,743)
Miscellaneous	2,644	2,743	3,800	3,800	3,800	-
Total	137,745	158,284	177,800	174,734	180,815	3,014

DEPARTMENT DESCRIPTION

The Cedar Hill Fire Department provides protection of lives and property and emergency medical services.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Emergency Response Services - Deliver professional and state of the art fire and rescue services.
- Non-Emergency Response Services – Meet requests for non-emergency services in a professional and efficient manner.
- Community Risk Reduction – Improve the “Quality of Life” by identifying and mitigating community hazards.
- Planning - Provide leadership and visionary direction for the Cedar Hill Fire Department.

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017- 18 Proposed Budget	Budget Variance (\$)
Personnel	6,887,217	7,521,824	7,563,980	7,960,937	8,011,097	447,117
Supplies	221,695	217,316	305,665	258,050	268,465	(37,200)
Maintenance	229,279	268,479	252,550	263,700	256,725	4,175
Services	362,271	382,065	390,245	358,991	504,115	113,870
Utilities	76,490	82,853	82,775	79,485	78,132	(4,643)
Leases/Rentals	319,084	330,787	357,865	342,040	344,369	(13,496)
Miscellaneous	186,001	174,245	220,495	220,245	246,735	26,240
Capital	289	1,429	93,485	-	-	(93,485)
Total	8,282,326	8,978,999	9,267,060	9,483,448	9,709,638	442,578

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

STAFFING	ACTUAL FY 15	ACTUAL FY 16	ACTUAL FY 17	FY2017-18 Proposed Budget	Budget Variance (#)
Fire Chief	1	1	1	1	0
Deputy Fire Chief	1	1	1	1	0
Fire Marshal	1	1	1	1	0
Fire Training Officer	0	0	1	1	0
Battalion Fire Chief	3	3	3	3	0
Medical Services Chief	1	1	1	1	0
Fire Captain	12	12	12	12	0
Fire Inspector	1	1	1	1	0
Driver/Engineer	12	12	12	12	0
Firefighter/Paramedic	45	45	45	45	0
Executive Secretary	1	1	1	1	0
Total	78	78	79	79	0

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
Ford Expedition	50,000	9,304	Yes
Thermal Imaging Camera	11,700	2,177	Yes
** Rescue Tools (Funded via Existing Bonds)	49,000	12,658	Yes
** Brush Unit - 3031 (Funded via Existing Bonds)	160,000	41,333	Yes
**LifePak 15 (Funded via Existing Bonds)	135,000	34,875	Yes

** Note these items funded by 2015 Certificate of Obligation

Programs	Recurring Cost	One- Time Cost	Notes	City Manager Proposed	Funded
Vehicle for Regional Fire Training Officer **	14,208	55,000	5 yr. life	55,000	Yes ^

** 1 X Costs for Equipment will be eligible for City Equipment Replacement Fund (Annual Budget Cost is recurring for life of vehicle). First Year Cost to pay the first year lease for equipment (transferred from the General Fund) in addition to personnel or other operational costs.

^ Included in FY17 Continuation Budget – Funded by the Equipment Replacement Fund

Proposed Program Description

Fire Department

Program One (1), Vehicle for Regional Fire Training Officer

Program Cost: \$ 14,208

Tax Rate Impact: \$0.0004

Included in City Manager's Budget: Yes ^

Program Description:

This unit would be a 2018 Ford F150 four door pickup. The vehicle would be equipped with appropriate emergency lighting, reflective striping, and a bed cover. The unit would provide the regional training officer the ability to fulfill job requirements between the three cities, Cedar Hill, Duncanville and Desoto. The vehicle will also be utilized to transport personnel and equipment for training and emergency response.

The expected life of the vehicle is 8 years and is a shared cost with DeSoto and Duncanville. Per finance, the estimated annual cost is \$10,235. This is a shared cost with Desoto (\$3,411) and Duncanville (\$3,411).

If this program is not funded:

- Regional Training officer will not have appropriate transportation or a vehicle to drive for training and emergency response.

This program reflects City Council's Premier Statement:

- Cedar Hill is Safe.

Finance Department's Comments:

This program is eligible for the Equipment Leas Fund. The SUV is budgeted at \$55,000, with a lease cost of \$14,208 for five years.

BUDGET FY2017-18

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DEPARTMENT DESCRIPTION

The Emergency Management Department provides coordination and integration of all activities necessary to strengthen, sustain, and improve the City's ability to mitigate against, prepare for, respond to, and recover from all hazards.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Develop, maintain, and coordinate the City's Emergency Management Plan** - Develop and maintain the plan at the advanced level, coordinate dissemination of the plan, and conduct training and exercises
- Monitor and respond to dangerous weather conditions - Monitor weather conditions to maintain a proper state of readiness
- Respond to and recover from catastrophic incidents - Maintain readiness to mitigate the effects of all hazards within our community/region.

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	-	-	-	-	-	-
Supplies	891	4,355	2,400	2,400	2,400	-
Maintenance	25,582	24,608	27,090	27,090	27,750	660
Services	50,625	50,834	70,210	70,210	53,165	(17,045)
Utilities	2,189	2,090	3,020	1,603	1,500	(1,520)
Leases/Rentals	8,895	4,125	7,180	4,132	5,759	(1,421)
Miscellaneous	10,390	10,515	10,900	10,900	10,900	-
Total	98,572	96,527	120,800	116,335	101,474	(19,326)

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY2017-18 Proposed Budget	Budget Variance (#)
N/A - Fire Department Staffing Used					

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
Warning Siren	25,000	3,114	Yes

Programs	Recurring Cost	One- Time Cost	Priority	Notes	City Manager Proposed	Funded
N/A						

DEPARTMENT DESCRIPTION

The Cedar Hill Municipal Court provides court information, case processing and judicial services for cases and offenses that have taken place in the jurisdiction.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Process Class-C Misdemeanor cases** – Document and maintain case activity
- **Prepare and maintain trial dockets** – Coordinate and schedule individual cases
- **Enforce compliance of court orders** – Issue and serve warrants, summons and subpoenas
- **Promote the highest standards of customer service** - Continuously strive to enhance customer service practices

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017- 18 Proposed Budget	Budget Variance (\$)
Personnel	500,764	534,843	478,200	491,559	504,710	26,510
Supplies	9,700	13,146	22,200	22,600	21,600	(600)
Maintenance	7,274	6,532	9,000	6,250	6,500	(2,500)
Services	64,145	54,231	72,500	53,918	61,900	(10,600)
Utilities	3,678	2,995	3,575	3,575	3,575	-
Leases/Rentals	-	-	-	-	4,119	4,119
Miscellaneous	11,116	9,595	13,850	9,900	10,100	(3,750)
Total	596,677	621,342	599,325	587,802	612,504	13,179

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY2017-18 Proposed Budget	Budget Variance (#)
Municipal Court Administrator	1	1	1	1	0
Senior Marshal	1	0	-0.68	0	0.68
Deputy Marshal	1	1	1	1	0
Juvenile Case Manager	1	1	1	1	0
Court Clerk	2	2	2	2	0
Part-Time Senior Marshal	0	0.5	1.36	0.68	-0.68
Part-Time Bailiff	0.8	0.7	0.7	0.7	0
Part-Time Court Clerk	0	0	0.5	0.5	0
Total	6.8	6.2	6.88	6.88	0

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	First Year Lease Cost	Funded
Vehicle for Marshall	34,000	8,783	4,119	Yes

Programs	Recurring Cost	One-Time Cost	Priority	Notes	City Manager Proposed	Funded
N/A						

DEPARTMENT DESCRIPTION

The Code Enforcement Department enforces adopted codes in order to protect and maintain public health and enhance property value in the City of Cedar Hill.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- **Enforce Property Maintenance Codes** - Encourage voluntary compliance of City codes
- **Impose Building Codes** - Ensure compliance of City building codes
- **Issue Building Permits** - Review building plans for compliance with City codes
- **Promote Community Aesthetics** - Encourage citizens to keep their properties violation free

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	570,297	658,178	697,645	748,979	829,714	132,069
Supplies	12,107	22,976	15,570	12,900	14,160	(1,410)
Maintenance	9,947	6,638	7,700	5,257	82,347	74,647
Services	93,634	116,996	141,905	125,867	147,375	5,470
Utilities	3,264	3,964	3,570	3,770	4,570	1,000
Lease/Rentals	-	3,823	5,075	9,371	19,586	14,511
Miscellaneous	17,900	25,722	13,815	12,695	18,395	4,580
Capital Outlay	-	-	236,270	-	-	(236,270)
Total	707,149	838,297	1,121,550	918,839	1,116,147	(5,403)

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Budgeted	FY2017-18 Proposed Budget	Budget Variance (#)
Building Official	1	1	1	1	0
Neighborhood & Code Services Manager	1	1	1	1	0
Code Enforcement Supervisor	0	0	0	0	0
Assistant Building Official	0	0	1	1	1
Senior Building Inspector	1	1	0	0	-1
Building Inspector	1	1	1	1	0
Senior Code Enforcement Officer	1	1	1	1	0
Code Enforcement Officer	2	3	3	4	1
Permit Technician/Exec. Secretary	0	1	1	1	0
Permit Technician	1	0	0	0	0
Total	8	9	9	10	1

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles & Equipment	Actual Cost	Lease Cost	Funded
Ford Ranger	22,500	5,812	Yes

Programs:	Recurring Cost	One-Time Cost	Notes	Priority	City Manager Proposed	Funded
Zoning Enforcement Officer	63,485	22,500	Includes Vehicle (Equip Fund)	1.00	67,248	Yes

* Includes Equipment, Uniform, Benefits on personnel requests

Code Enforcement Department

Program One (1) Zoning Enforcement Officer

Program Cost: \$67,248

Tax Rate Impact: \$0.0018

Included in City Manager's Budget: Yes

Program Description:

Currently, the department has four Code Enforcement Officers to enforce the public nuisance and zoning violations throughout the City. The department divides the City into three districts. Each district contains approximately 5,000 single-family homes and also includes the commercial/local retail areas as well. The fourth code enforcement officer is assigned to multi-family/lodging complexes within the City.

There is currently a lack of concentrated enforcement as it relates to the Zoning Code and the commercial/local retail districts. This program will fund a Zoning Enforcement Officer to concentrate on the businesses and zoning issues throughout the City. Currently, the Code Enforcement Officers handle any zoning issues within the City. However, their training and expertise is mainly in public nuisance issues in residential districts. Having a dedicated Zoning Enforcement Officer would allow for regular enforcement within the commercial districts.

The Zoning Enforcement Officer would manage the Certificate of Occupancy (CO) process from beginning to end. This would include application process, inspecting the property for zoning issues such as parking lot, signs, etc., coordinating other inspections (building, fire, health) and final issuance of CO. Currently, this process does not have a central location due to so many different departments involved in the process. There are times that a step will be dropped or missed due to so many moving parts along the CO process.

In this CO process, the new Zoning Enforcement Officer would actually do a zoning inspection on all applications. This inspection will include landscape issues, trash and debris, signs, parking lot, etc. This type of inspection would be a new process and would help with the change of CO of existing buildings to bring them up to current zoning code. For example, if a new owner came in to a corner store, the Zoning Officer would ensure that the parking lot was properly striped and that the proper landscaping was in place.

Program One (1) Zoning Enforcement Officer (cont.)

The Zoning Enforcement Officer would handle all property maintenance issues in the commercial district areas and zoning issues in all zoning districts. These types of inspections could include improper removal of required landscape on a commercial property, too many signs on a single property, improper lighting on a building, parking lot issues, or maintenance needed on a building or sign. This officer could also be involved with running an illegal home based business in a residential district.

As the City is growing there are needs for additional ordinances as it pertains to Zoning. For example, the property maintenance of commercial parking lots, lighting in a parking lot, screening and landscape issues are a few. Another recent discovery is the growing number of bed and breakfast and Airbnb's in residential districts. There is a need to understand these issues and develop regulations.

We currently do not have a specialized officer to handle violations of Conditional Use Permits (CUP). These conditions placed on a permit are not inspected by anyone until there is a complaint. The Code Enforcement Officers will respond but are not that involved with the process and will sometimes be unsure on how to resolve these issues. The proposed Zoning Enforcement Officer would be involved in the CUP process and receive specialized zoning training to ensure resolution of these types of issues. For example, if a wedding event center has a condition on their CUP that states that parking is not allowed in the adjacent neighborhood, the Zoning Enforcement Officer would inspect CUP's to ensure compliance.

Some other areas that the Zoning Enforcement Officer would handle are the payday loan regulations, donation bin regulations, home-based businesses and outside storage of a retail district.

The ultimate benefit would be to Cedar Hill citizens and commercial businesses, by increased efficiency in enforcement and enforcement knowledge as it pertains to the Zoning Code.

Finance Department's Comments:

Program requires a vehicle for a cost of \$22,500; the cost for the first year in the lease program is \$5,225.

If this program is not funded:

The Code Enforcement Officers will continue to handle zoning issues on a somewhat reactive basis in the commercial district. They are not equipped with the knowledge and training to effectively enforce the Zoning Code.

This program reflects City Council's Premier Statement:

- Cedar Hill has a Strong and Diverse Economy
 - Going Green Initiative
 - Customer Service Initiative

BUDGET FY2017-18

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DEPARTMENT DESCRIPTION

The Tri-City Animal Shelter's operational expenses are detailed in the Special Revenue Fund 0301 (Animal Shelter) however this budget section shows the City of Cedar Hill's contribution to the Tri-City Animal Shelter.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

To fund the City of Cedar Hill's Annual share of the Tri-City Animal Shelter

EXPENDITURE SUMMARY

**Note Operational Expenditures after FY15 in fund 0301

Expenditures By Category	** FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	473,407					-
Supplies	64,157					-
Maintenance	10,185					-
Services	82,993					-
Utilities	31,958					-
Leases/Rentals	10,500					-
Miscellaneous	10,000					-
Transfers	-	190,000	196,790	196,790	206,630	9,840
Total	683,200	190,000	196,790	196,790	206,630	9,840

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

N/A – SEE FUND 0301

EQUIPMENT & PROGRAM REQUEST

N/A – SEE FUND 0301

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DEPARTMENT DESCRIPTION

The Parks Department is responsible for the maintenance of all City parks and responsible for coordinating programs and activities within the parks that maximize citizens' full enjoyment of Cedar Hill's parks.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Grounds maintenance – Ensure City grounds are safe and aesthetically pleasing, including mowing, weed and ant control, and litter abatement
- Athletic field preparation – Ensure athletic fields are safe and aesthetically pleasing including preparation of ball fields for leagues, tournaments and special events
- Park facility maintenance and irrigation – Ensure park amenities are safe and aesthetically pleasing and ensure irrigation systems maintained and operational.
- Special projects – Provide support for special events and projects
- Administrative – Provide a system of Premier parks and open space areas that are responsive to the needs of the citizens while maximizing conservation of natural and tangible resources

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	1,239,652	1,354,089	1,340,010	1,242,723	1,363,501	23,491
Supplies	155,619	130,869	158,660	133,398	146,550	(12,110)
Maintenance	127,252	132,102	198,900	204,900	165,400	(33,500)
Services	127,017	179,846	282,650	234,440	363,240	80,590
Utilities	318,116	317,409	257,905	285,105	283,495	25,590
Leases/Rental	70,251	102,760	141,410	143,367	165,663	24,253
Miscellaneous	17,848	24,052	20,350	21,650	23,200	2,850
Capital	-	-	-	-	-	-
TOTAL Dept. Budget	2,055,755	2,241,127	2,399,885	2,265,584	2,511,049	111,164

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Budgeted	FY2017- 18 Proposed Budget	Budget Variance (#)
Parks & Recreation Director	1	1	1	1	0
Parks CIP & Facility Superintendent	0	1	1	1	0
Parks Maintenance Superintendent	1	1	1	1	0
Assistant Maintenance Superintendent	1	0	0	0	0
Parks Supervisor	0	1	1	1	0
Executive Assistant/Grant Specialist	0	1	1	1	0
Maintenance Crew Chief*	4	5	5	5	0
Irrigation Technician	1	1	1	1	0
Chemical Application Technician	1	0	0	0	0
Maintenance Worker	6	6	5	5	0
Administrative Secretary	1	0	0.5	0.5	0
Part-Time & Seasonal	11.4	6.8	7.27	5.92	-1.35
Total	27.4	23.8	23.77	22.42	-1.35

EQUIPMENT & PROGRAMS REQUEST

Replacement Vehicles	Lease Cost	Actual Cost	Funded
Zero Turning Radius - Mowers (5)	55,000	14,208	Yes
Finish Mowers (3)	43,500	11,237	Yes
Irrigation Upgrades (Phase 2)	60,000	9,781	Yes
Pond Fountains (2)	60,000	15,500	No
Crew Cab Truck (.5 Ton)	33,000	8,525	No

Programs	Recurring Cost	One-Time Cost	Notes	City Manager Proposed	Funded
Irrigation Maintenance Worker *	55,285	-		-	No
Light for Wooded Creek Greenbelt Pavilion	2,282	14,000	** alternative funding	Yes ^	Yes ^
PT Admin Secretary to FT	38,483	-		-	No
US HWY 67 Additional Mowing and Trash Pick-Up	48,000	-		48,000	Yes

* Includes Equipment, Uniform, Benefits on personnel requests

** Optional Funding Source (Park Donation Fees) - Funded

Program Two (2): Light for Wooded Creek Greenbelt Pavilion (First Year Request)

Program Cost: \$14,000

Tax Rate Impact: \$0.0001

Included in City Manager's Budget: Yes ^

Program Description:

This program, if funded, would fund the installation of one LED fixture for the pavilion at Wooded Creek Greenbelt.

During the 2016 Neighbors Night Out meeting at Wooded Creek, City staff was approached to install a light in the existing pavilion. Staff researched the project and talked with the neighborhood association and found that the neither the department nor the HOA had enough money for this project for FYE 2017.

In talking with the HOA, Parks found that the neighborhood would allow, with proper permits, to use the existing electric meter for the entry sign on Joe Wilson. The HOA would pay for the electric use allowing for the only cost to the City would be for installation of underground wiring and the fixture in the pavilion.

Finance Comments/Options: Cell Donation Funds

If this program is not funded, The Parks Department will not be able to meet the citizen's request for a light at Wooded Creek Greenbelt.

This program reflects City Council's Premier Statements:

- Cedar Hill has Vibrant Parks and Natural Beauty.
- Cedar Hill has Distinctive Character.

Program Five (4): US 67 Mowing Enhancements (First Year Request))

Program Cost: \$ 48,000

Tax Rate Impact: \$0.0015

Included in City Manager's Budget: Yes

Program Description:

This program would allow for up to an additional four (4) annual mowing cycles and monthly trash pickup for the 223 acres of US 67.

Currently the State of Texas mows 67 three (3) times per year. Though the mowing times are not clearly stated by Tx Dot, they roughly follow a schedule of once in May or June, a second cut depending on rainfall in August or September and a final mowing in a date as described by the state as a winter month.

Over 60,000 drivers access US67 near the FM 1382 intersection daily. As the City refines its image the freeway is a constant source of complaints and most of the year does not portray our town in a manor reflective of our values of cleanliness and natural beauty.

By allowing funding for additional trash removal our goal is to reduce complaints.

The Parks Department has continued to enhance the roadways throughout Cedar Hill and would manage these supplemental services as closely as the recent additional mowing of various Cedar Hill streets.

This program reflects City Council's Premier Statements:

- Cedar Hill is Clean.
- Cedar Hill has Vibrant Parks and Natural Beauty.
- Cedar Hill has Distinctive Character.

DEPARTMENT DESCRIPTION

The Recreation Department provides benefit and enjoyment of parks, programs and activities utilizing City resources in an effective, efficient and responsive manner.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Coordinate Athletic/Fitness Programs – Make available youth and adult athletic programs and adult dog friendly outdoor fitness programs
- Provide Senior Citizen Facility and Activities – Plan, organize, coordinate and execute a variety of programs and activities for the senior population of Cedar Hill and the surrounding area including active and passive classes, trips, programs and activities
- Produce Marketing Media - Design and produce a variety of creative media to effectively reach the community and surrounding areas
- Create Special Events and Sponsorships – Provide a diverse mixture of community-oriented special events
- Offer Aquatic Program (Crawford Park) – Operate the City pool and present a variety of aquatic programs and classes
- Create City Sustainability Opportunities – Co-host and support activities and programs promoting an aesthetically pleasing and sustainable community

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	389,834	406,413	396,450	387,175	438,596	42,146
Supplies	44,013	61,643	51,855	66,506	56,880	5,025
Maintenance	10,900	7,127	7,100	9,002	7,500	400
Services	157,624	92,792	155,545	138,420	151,520	(4,025)
Utilities	2,272	3,487	3,230	3,900	4,500	1,270
Leases/Rentals	21,791	21,791	37,500	35,853	36,943	(557)
Miscellaneous	11,622	14,968	19,485	26,725	27,980	8,495
Capital	-	5,011	120,000	-	-	(120,000)
Total	638,056	613,232	791,165	667,580	723,919	(67,246)

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15	FY 16	FY 17	FY2017-18 Proposed Budget	Budget Variance (#)
	Actual	Actual	Actual		
Recreation Superintendent	1	1	1	1	0
Recreation Operations Supervisor	1	1	1	1	0
Senior Center Supervisor	1	1	0	0	0
Senior Center Assistant	0	0	0	0.5	0.5
Project Specialist	1	0	0	0	0
Recreation Coordinator	0	1	1	1	0
Senior Center Coordinator	0	0	1	1	0
Part-Time Bus Driver	0.62	0.62	0.62	0.62	0
Part-Time Senior Center Assistant	0.63	0.63	0.63	0.63	0
Part-Time and Seasonal Lifeguards	5.25	3.2	3.44	3.44	0
Total	10.5	8.45	8.69	9.19	0.5

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Lease Cost	Actual Cost	Funded
Score Board (2 - Phase 2 of 2)	13,200	2,152	Yes
Passenger Bus	67,000	9,944	Yes
SUV	26,000	6,717	No



Programs	Recurring Cost	One-Time Cost	Notes	City Manager Proposed	Funded
FT Senior Center Assistant *	46,996	-	PT Option (20 Hours)	25,000	Yes - Option 2
Senior Center Building Revitalization	-	500,000	** optional funding		No
Therapeutic Recreation Specialist	12,000	-			No
New Instructor Programs (4 New Programs)	8,000	-		2,500	Yes- Partial

* Includes Equipment, Uniform, Benefits on personnel requests

** Optional Funding Source - Capital Funds

Program One (1): Senior Center Assistant

Program Cost: \$46,995

Option 2 Cost: \$25,000 (20 hours per week)

Tax Rate Impact: \$ \$0.0014

Included in City Manager's Budget: Yes – Option 2 PT 20 Hours Per Week

Program Description:

This program, if funded, it will provide a new full time Senior Center Assistant at the Senior Center accommodating active adults aged 50 and older. This position will enhance our excellent premier customer service, allowing us to offer our growing senior community more programs and extend the operational hours of the Senior Center. This position will directly work with the senior center staff allowing the center to extend open hours by 2 hours Monday-Thursday and 5 hours the first Friday of each month for extended Social Dancing Events. The position will assist with coordinating senior recreational activities, including faster registration times, keeping track of inventory, greeting customers, checking in participants, monitoring class attendance, building community outreach and soliciting partnerships. The assistant position will also have administrative duties including answering the phones, taking messages, reconciling monthly p-card expenses, file maintenance, keeping member information current, archiving inactive files, monthly reports, and deposits.

The Senior Center Assistant will be monumental in building relationships and impacting the lives of senior citizens who would not normally leave the house, by helping them to gain emotional, social and physical support.

*From 2012-2017 our attendance increased by 1,247, a 16.57% increase. The following chart shows the program and attendance growth since 2012 of each year October-March (beginning of the fiscal year to mid).

*October-March	Number of Programs Offered	Number of Attendees
2012-2013	14	7,525
2013-2014	19	6,432
2014-2015	17	8,187
2015-2016	24	7,764
2016-2017	24	8,772

Additional Programming Hours: 2 hours Monday-Thursday and 5 hours on Fridays

Impact of Program Improvement: Allow Center to extend open hours to 8am-5pm each week.

If this program is not funded:

- Being short-staffed causes a negative impact to support services of other departments
- It will be difficult to maintain monthly reports
- Will impact the level of premier customer service we are able to provide due to staffing constraints
- Will not have sufficient time to research programs and activities suggested by the Senior Senate

Program Four (4): New Instructor Programs

Program Cost: \$8,000

Tax Rate Impact: \$0.0002

Included in City Manager's Budget: Yes (partial) at \$2,500

Program Description:

This program will provide four new programs for the senior center. These programs will be:

Tai Chi- 2 hours/week - This gentle form of exercise can help maintain strength, flexibility, and balance, and could be the perfect activity for the rest of your life.

Breathing Exercises - 2 hours/week - The way you breathe affects your whole body. Full, deep breathing is a good way to reduce tension, feel relaxed, and reduce stress.

Quilting- 2 hours/week - The use of bright colours is 'uplifting', the activity distracted from the stress of work, and quilting offered challenges such as maths and geometry. It also increased confidence and had an important social side.

Pottery-2 hours/week – creative expression can benefit your brain and mental health to make you a happier, healthier person.

Exploring creativity and what people do in their everyday lives, which they deem creative, may be an important avenue for well-being promoters.

If this program is not funded:

The programs will not be offered.

This program reflects City Council's Premier Statements:

- Cedar Hill has Distinctive Character.
- Cedar Hill is Safe.
- Cedar Hill is Clean.
- Cedar Hill has Vibrant Parks and Natural Beauty.

BUDGET FY2017-18

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DEPARTMENT DESCRIPTION

The Zula B. Wylie Public Library provides a community place that acts as the Door to Discovery connecting our culturally rich and diverse community to resources and services which promote lifelong learning, personal growth and development, and awareness of the arts.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Create Young Readers – offer programs, materials and services that prepare children for school and maintain reading skills
- Enhance Student and Community Success – provide resources and services that assist students of all levels to succeed
- Promote Lifelong Learning – offer programs and access to materials and resources to help adults be informed and educated about local, national and world affairs
- Celebrate Cedar Hill History and Cultural Diversity – offer programs and materials that promote appreciation and understanding of Cedar Hill's history and cultural diversity
- Provide a Community Place – offer programs, access to materials and services to engage citizens of all ages in group activities and individual pursuits
- Advance and Support Awareness of the Arts – offer programs and access to materials that spark imagination, creativity, and innovation

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	617,156	661,477	748,000	731,399	796,126	48,126
Supplies	144,309	153,917	140,060	140,560	140,560	500
Maintenance	19,549	40,744	34,000	34,000	34,000	-
Services	56,764	68,455	65,925	136,434	73,950	8,025
Utilities	27,662	30,191	32,980	22,953	27,980	(5,000)
Lease/Rentals	70	-	-	-	-	-
Miscellaneous	15,665	19,640	12,380	4,651	12,180	(200)
Capital Outlay	-	-	-	3,865	-	-
Total	881,175	974,424	1,033,345	1,073,862	1,084,796	51,451

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY2017- 18 Proposed Budget	Budget Variance (#)
Library Director	1	1	1	1	0
Library Adult Services Manager	0	0	1	1	0
Adult Services Coordinator	1	1	0	0	0
Children's Services Coordinator	1	1	1	1	0
Librarian	1	1	1	1	0
Electronic Resources Coordinator	1	1	1	1	0
Library Operations Coordinator	0	1	1	1	0
Special Events Coordinator	0	1	1	1	0
Administrative Secretary	1	1	1	1	0
Visual and Social Media Coordinator	0.63	0	0	0	0
Part-Time Technical Services Assistant	0	0	0.7	0.7	0
Part-Time Librarian	0	0.63	0.63	0.63	0
Part-Time Library Assistant	0.7	0.7	0.58	0.58	0
Part-Time Library Service Representative	3.13	3.13	3	3	0
Part-Time Page	0.37	0.37	0	0	0
PT Customer Technology Specialist	0	0	0	0.5	0.5
Total	10.83	12.83	12.91	13.41	0.5

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Lease Cost	Actual Cost	Funded
N/A			

Programs	Recurring Cost	One-Time Cost	Priority	Notes	City Manager Proposed	Funded
Customer Technology Specialist	39,533	-	1	PT Option (20 Hours)	32,428	Yes- Option 2
PT Program Assistant (20 hrs. per week)	15,940	-	2		-	No
FT Library Technician	36,062	-	3	PT Option (20 Hours)	-	No

* Includes Equipment, Uniform, Benefits on personnel requests

Proposed Program Description Library

Program One (1): Customer Technology Specialist (1st year request)

Program Cost: \$39,533

Tax Rate Impact: \$0.0012

Option 1 Cost: \$12,391 (20 hours per week)

Option 2 Cost: \$32,428

Included in City Manager's Budget: Yes (Option 2)

Program Description:

With the current explosion in digital technology in not only the marketplace but also work and home, there is an urgent need for instruction with electronic devices. The Technology Specialist position is designed to fulfill the needs and demands for more individualized assistance for our computer customers. One of our core services is focusing on our customers and their needs. Since 2009, we have increased the number of our computers and laptops from twenty-four to thirty-seven and more citizens are bringing their own electronic devices and needing instruction on operations. The services vary from opening emails to printing resumes to scanning, from sending job applications to faxing. We have an average of 50,000 computer sessions and over 5,000 computers assists a year. More than half of our customers are using technology. This position will allow existing staff to perform more in depth research and reader's advisory with other citizens, conduct more community engaging programs and provide more outreach opportunities.

Options:

In the event a full-time position is not feasible, the following options would be acceptable:

- Option 1 – Create a part-time Technology Specialist position.
- Option 2 – Library Technician part-time.

If this program is not funded:

Zula B. Wylie Public Library will continue with existing staff and struggle to maintain "Premier" Customer Service to internal and external customers. Motivation to create new programs will be stifled.

This program reflects City Council's Premier Statements:

- Cedar Hill has Distinctive Character
- Cedar Hill has a Strong and Diverse Economy

This program reflects City Council's Values:

- People and Relationships
- Servant Leadership

DEPARTMENT DESCRIPTION

Neighborhood Services improves and maintains neighborhood vitality through enhanced communication, facilitation and education.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Communication – Serve as a liaison between the City and neighborhood organizations, Public Improvement Districts (PID) and Crime Watch groups; Relay issues and concerns to the appropriate City department(s) in a timely manner; Communicate City services and opportunities to neighborhood organizations
- Facilitation – Foster the development and support the activities of neighborhood organizations by providing assistance and guidance in creation of PIDs and new organizations
- Education – Communicate with neighborhood organizations regarding City services and opportunities; Develop and implement resident education programs that achieve positive neighborhood outcomes and build long-term stability in the community

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	47,343	60,352	63,125	65,981	67,848	4,723
Supplies	10,514	6,466	7,100	6,000	7,000	(100)
Maintenance	-	2,034	1,950	2,450	2,450	500
Services	9,973	13,024	18,600	15,200	44,800	26,200
Utilities	509	125	-	-	-	-
Miscellaneous	2,981	9,244	5,725	5,900	8,800	3,075
Total	71,320	91,245	96,500	95,531	130,898	34,398

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Budgeted	FY2017-18 Proposed Budget	Budget Variance (#)
Neighborhood Services Coordinator	0	1	1	1	1
Total	0	1	1	1	1

EQUIPMENT & PROGRAM REQUESTS

Programs	Recurring Cost	One-Time Cost	Priority	Notes	City Manager Proposed	Funded
Neighborhood Rehabilitation Program(s)	50,000	-	1		-	No

BUDGET FY2017-18

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DEPARTMENT DESCRIPTION

Main Street works to preserve and enhance the unique character and community of Historic Downtown through design, economic development, promotion and facilitation.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Design - Enhance the aesthetic appeal of Historic Downtown Cedar Hill
- Promotion - Increase public awareness of downtown business districts
- Economic Development - Encourage growth, retention, and recruitment of business
- Facilitation - Support the interests and development activities of downtown businesses, residents and supporters; Serve as liaison to Main Street Development and Preservation Board and the Cedar Hill Museum of History
- Facilitation – Foster the development and support the activities of neighborhood organizations by providing assistance and guidance in creation of PIDs and new organizations

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	-	-	-	-	173,688	173,688
Supplies	2,767	527	8,575	4,960	10,175	1,600
Services	12,967	4,420	17,450	13,360	17,425	(25)
Utilities	51	-	-	-	-	-
Miscellaneous	3,539	2,903	6,400	15,770	17,250	10,850
Total	19,324	7,850	32,425	34,090	218,538	186,113

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY2017- 18 Proposed Budget	Budget Variance (#)
Director of Visitor and Customer Experience	0	0	1	1	0
Tourism Assistant	0	0	0.5	0.5	0
Total	0	0	1.5	1.5	0

EQUIPMENT AND PROGRAM REQUEST

Replacement Vehicles	Lease Cost	Actual Cost	Funded
N/A			

Programs	Recurring Cost	One- Time Cost	Notes	City Manager Proposed	Funded
N/A					

DEPARTMENT DESCRIPTION

The Planning Department facilitates the physical growth and development of the City in a sustainable manner that reflects its unique and vibrant character.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Manage Comprehensive Long Range Planning – Develop, maintain and supplement *The Comprehensive Plan* in a manner that effectively guides development
- Develop Implementation and Enforcement Strategies – Analyze, prepare and maintain land development ordinances, policies and
- Facilitate Development Review and Approval – Guide land development proposals through the process. Review and evaluate proposals with respect to adopted City plans, policies and ordinances.

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	278,121	323,289	366,690	463,770	383,721	17,031
Supplies	2,632	746	2,850	2,912	2,850	-
Maintenance	3,395	2,027	2,000	2,400	2,500	500
Services	22,405	44,144	79,650	47,575	42,150	(37,500)
Utilities	622	852	600	600	600	-
Leases/Rentals	-	-	-	-	-	-
Miscellaneous	13,437	11,057	8,050	9,480	9,950	1,900
Total	320,612	382,115	459,840	526,737	441,771	(18,069)

PERSONNEL SUMMARY (full equivalent positions – includes vacant positions)

Position by Title	FY 15		FY 16		FY2017-18 Proposed Budget	Budget Variance (#)
	Actual	Actual	Budgeted			
Director of Planning	1	1	1	1	0	
Assistant Director of Planning	0	0	1	0	-1	
Senior Planner	1	1	0	1	1	
Planner	0	0	1	1	0	
Executive Secretary	1	1	1	1	0	
Total	3	3	4	4	0	

EQUIPMENT AND PROGRAM REQUESTS

Replacement Vehicles	Lease Cost	Actual Cost	Funded
N/A			

Programs	Recurring Cost	One-Time Cost	Notes	City Manager Proposed	Funded
Comprehensive Plan Update	-	300,000	2 year Program, \$150,000 Year 1 Only	0.00	No

BUDGET FY2017-18

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DEPARTMENT DESCRIPTION

Streets and Drainage maintains high-quality public transportation and drainage infrastructure to enhance safety and provide effective traffic circulation.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Street repairs and maintenance - Provide quality maintenance for streets, sidewalks and alleys
- Drainage channels - Clean and maintain creeks and channels
- Signs, signals and markings - Install and maintain traffic signs, signals and markings

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	781,943	846,648	890,115	881,059	923,125	33,010
Supplies	34,990	31,758	53,500	35,500	48,500	(5,000)
Maintenance	262,380	198,945	232,200	219,518	235,500	3,300
Services	60,328	61,420	183,440	165,061	104,980	(78,460)
Utilities	535,327	592,380	576,775	582,300	507,300	(69,475)
Lease/Rentals	23,760	36,346	63,430	64,636	74,755	11,325
Miscellaneous	11,240	7,356	11,010	9,760	11,260	250
Total	1,709,968	1,774,853	2,010,470	1,957,834	1,905,420	(105,050)

PERSONNEL SUMMARY (FULL-TIME EQUIVALENT POSITIONS – INCLUDES VACANT POSITIONS)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Budgeted	FY2017-18 Proposed Budget	Budget Variance (#)
Street Maintenance Supervisor	1	1	1	1	0
Signs and Signals Supervisor	0	0	0	0	0
Signs & Signals Coordinator	1	1	1	1	0
Crew Chief (Maintenance)	3	3	3	3	0
Crew Chief (Drainage)	1	1	1	1	0
Street Maintenance Worker	7.25	7.4	7.4	7.4	0
Signs & Signals Maintenance Worker	1	1	1	1	0
Total	14.25	14.4	14.4	14.4	0

EQUIPMENT & PROGRAMS REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
Truck (1-Ton - with Service Body-2)	44,000	8,187	Yes
Sign Plotter	25,000	4,076	Yes
Truck (1-Ton - with Service Body-2)	44,000	8,187	No

Programs	Recurring Cost	One-Time Cost	Notes	City Manager Proposed	Funded
Signs and Signals Crew (2 Positions) *	117,207	44,000	2 Positions and Vehicle - Y1 cost, \$124,350	0.00	No
Motor Grader **	-	210,000	Y1 cost, \$22,160	0.00	No

* Includes Equipment, Uniform, Benefits on personnel requests

** 1X Costs for Equipment will be eligible for City Equipment Replacement Fund (Annual Budget Cost is recurring for life of vehicle)

First Year Cost: Cost to pay the first year lease for equipment (transferred from the General Fund to the Equipment Fund) in addition to personnel or other operational costs.

DEPARTMENT DESCRIPTION

Fleet Maintenance Division provides safe and dependable vehicles and equipment to all internal clients in the most time and cost-efficient manner.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Fleet services and repairs: Perform maintenance services and repairs to approximately 500 pieces of light, medium and heavy duty vehicles and construction equipment
- Manage computerized vehicle and equipment inventory records: Manage and maintain accurate vehicle and equipment records for all current and newly acquired fleet vehicles and equipment
- Manage computerized service and repair records: Manage and maintain accurate service and repair records for all City owned vehicles and equipment
- Manage computerized parts inventory records: Manage and maintain accurate parts inventory for all City owned vehicles and equipment
- Manage computerized fuel records and inventory: Manage and maintain data base to ensure accurate fuel records; monitor and maintain adequate diesel and unleaded fuel levels for all City vehicles and equipment

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	173,100	189,783	200,585	194,499	200,012	(573)
Supplies	13,746	12,571	14,280	15,980	11,780	(2,500)
Maintenance	21,265	16,127	17,100	15,840	16,900	(200)
Services	5,196	5,824	5,750	6,113	6,310	560
Utilities	9,253	6,631	12,400	5,920	6,825	(5,575)
Leases/ Rentals	22,851	23,774	20,360	20,362	21,499	1,139
Miscellaneous	2,781	2,177	3,500	2,100	4,400	900
Capital Outlay	-	-	-	-	-	-
Total	248,192	256,887	273,975	260,814	267,726	(6,249)

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15	FY 16	FY 17	FY2017-18 Proposed Budget	Budget Variance (#)
	Actual	Actual	Budgeted		
Fleet Superintendent	1	1	1	1	0
Senior Mechanic	1	1	1	1	0
Mechanic	1	1	1	1	0
Total	3	3	3	3	0

EQUIPMENT AND PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
Brake Machine	10,000	2,030	Yes

Programs	Recurring Cost	One-Time Cost	Notes	City Manager Proposed	Funded
N/A					

BUDGET FY2017-18

Debt Service Fund

Debt Service

- 0030

Debt Service Fund



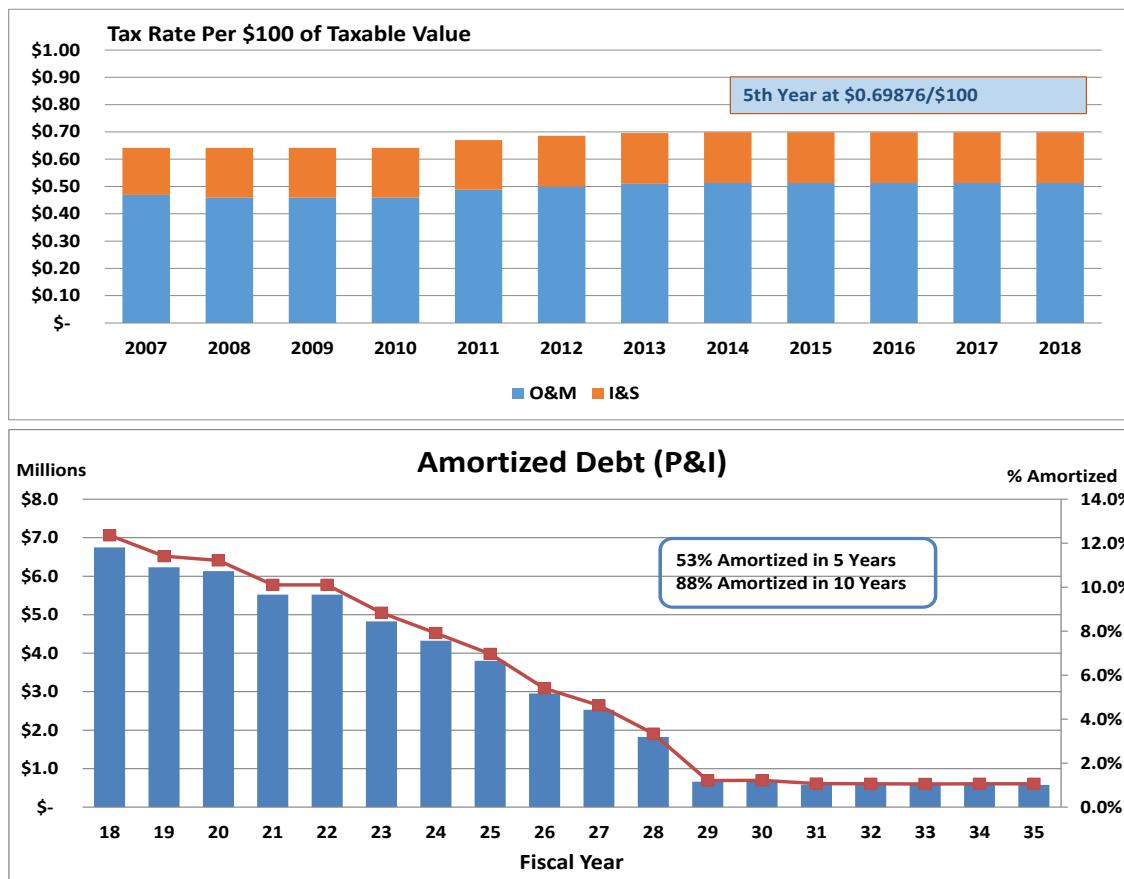
DEBT SERVICE FUND

Fund 0030

The purpose of this fund is to record property taxes levied and collected for the purpose of paying annual principal and interest payments on debt obligations with a legally binding pledge to repay with a commitment of an annual tax levy against property values certified by the Dallas and Ellis County Appraisal Districts. In addition to the property tax levy there are transfers in from other funds and entities for the payment of self-supporting debt obligations. These transfers are from the Animal Shelter, CDC and EDC.

BUDGET FY 2017-2018 PROPOSED

Unaudited

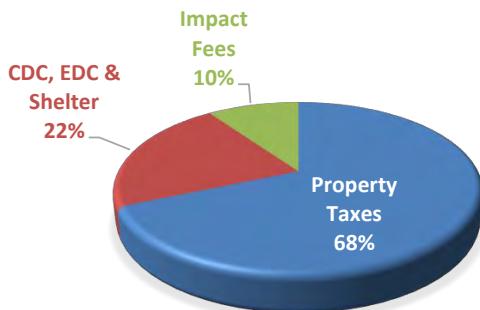




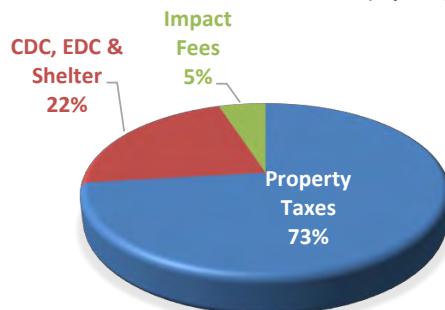
DEBT SERVICE FUND
(Revenues, Expenditures and Change in Fund Balance)
(Fund 0030)

	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 1,356,029	\$ 1,247,844	\$ 1,447,330	\$ 1,447,330	\$ 1,409,959
REVENUES					
Property taxes	\$ 5,296,606	\$ 5,542,406	\$ 6,118,415	\$ 6,004,400	\$ 6,445,850
Interest income	14,973	11,854	22,000	16,125	20,000
Charges to other gov'ts	2,016,115	2,018,375	1,913,105	1,913,105	1,908,020
Transfers In	855,000	18,714,949	872,085	882,098	441,025
TOTAL OPERATING REVENUES	\$ 8,182,694	\$ 26,287,584	\$ 8,925,605	\$ 8,815,728	\$ 8,814,895
TOTAL FUNDS AVAILABLE	\$ 9,538,723	\$ 27,535,428	\$ 10,372,935	\$ 10,263,058	\$ 10,224,854
EXPENDITURES					
Principal Payments	\$ 5,641,240	\$ 6,102,000	\$ 6,345,450	\$ 6,345,448	\$ 6,443,500
Interest Payments	2,627,155	2,671,121	2,314,605	2,475,151	2,305,600
Paying Agent Fees	22,110	20,460	20,000	7,500	10,000
Escrow Agent Fees	-	17,112,097	-	-	-
Other Expense	375	182,420	5,000	25,000	18,500
TOTAL OPERATING EXPENDITURES	\$ 8,290,879	\$ 26,088,098	\$ 8,685,055	\$ 8,853,099	\$ 8,777,600
TOTAL EXPENDITURES, CAPITAL AND TRANSFERS	\$ 8,290,879	\$ 26,088,098	\$ 8,685,055	\$ 8,853,099	\$ 8,777,600
Excess (deficiency) of revenues over (under) expenditures	\$ (108,185)	\$ 199,486	\$ 240,550	\$ (37,372)	\$ 37,295
ENDING FUND BALANCE	\$ 1,247,844	\$ 1,447,330	\$ 1,687,880	\$ 1,409,959	\$ 1,447,254
Unreserved, designated for unbudgeted items	\$ 4,212	\$ 128,293	\$ 385,122	\$ 81,994	\$ 130,614
Unreserved, undesignated @15% of exp.	\$ 1,243,632	\$ 1,319,037	\$ 1,302,758	\$ 1,327,965	\$ 1,316,640
	\$ 1,247,844	\$ 1,447,330	\$ 1,687,880	\$ 1,409,959	\$ 1,447,254

2017 BUDGETED SOURCES: \$8,925,605



2017 BUDGETED SOURCES: \$8,814,895



Debt Service Requirements Summary

As of October 01, 2017

<u>Issue</u>	<u>Original Issue</u>	<u>Outstanding</u>	<u>Due in 1-Year (Tax Supported)</u>		
			<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<u>General Obligation</u>					
2008 G.O. Bonds	\$ 7,500,000	\$ 350,000	\$ 350,000	\$ 7,000	\$ 357,000
2009 G.O. Refunding Bonds*	5,145,000	865,000	333,517	8,389	341,906
2011 G.O. Refunding Bonds	14,630,000	9,555,000	1,080,000	334,256	1,414,256
2012 G.O. Refunding Bonds	9,040,000	6,045,000	865,000	155,250	1,020,250
2013 G.O. Refunding Bonds*	6,040,000	5,915,000	15,000	155,213	170,213
2014 G.O. Refunding+	3,140,000	1,305,000	650,000	15,786	665,786
2015 GO Refunding	16,790,000	14,300,000	1,755,000	586,600	2,341,600
2015 GO Improvement Bonds	7,265,000	6,730,000	275,000	306,600	581,600
2016 GO Refunding	18,660,000	18,415,000	835,000	604,975	1,439,975
2016 GO Improvements	1,330,000	1,220,000	110,000	50,950	160,950
<i>Sub-Total</i>	<u>\$ 89,540,000</u>	<u>\$ 64,700,000</u>	<u>\$ 6,268,517</u>	<u>\$ 2,225,019</u>	<u>\$ 8,493,536</u>
<u>Certificates of Obligation</u>					
2013 Certificates of Obligation	\$ 2,065,000	\$ 1,580,000	\$ 125,000	\$ 49,150	\$ 174,150
2014 Certificates of Obligation	\$ 6,235,000	5,840,000	-	-	-
2015 Certificates of Obligation	1,730,000	1,550,000	50,000	31,450	81,450
<i>Sub-Total</i>	<u>\$ 3,795,000</u>	<u>\$ 8,970,000</u>	<u>\$ 175,000</u>	<u>\$ 80,600</u>	<u>\$ 255,600</u>
Total Town-Wide Debt	<u>\$ 93,335,000</u>	<u>\$ 73,670,000</u>	<u>\$ 6,443,517</u>	<u>\$ 2,305,619</u>	<u>\$ 8,749,136</u>

RECONCILIATION OF AMOUNT TO BE PAID FOR BY PROPERTY TAXES:	Bonds Outstanding	Prin Due	Int Due	Total
		2017-2018	2017-2018	
Property Tax Supported	\$ 73,670,000	\$ 7,740,000	\$ 2,756,813	\$ 10,496,813
Less: Water and Sewer Fund Supported	(13,014,688)	(1,296,483)	(451,194)	(1,747,677)
Less: EDC -4A Sales Tax Supported	(8,490,000)	(775,000)	(391,426)	(1,166,426)
Less: CDC - 4B Sales Tax Supported	(6,395,000)	(495,000)	(246,588)	(741,588)
Less: Animal Shelter - Other Entities	(815,000)	(60,000)	(31,950)	(91,950)
Less: Street Impact Fees - contribution	-	-	-	(324,075)
Net Amount to be raised by tax levy:	\$ 44,955,312	\$ 5,113,517	\$ 1,635,655	\$ 6,425,097

BUDGET FY2017-18

General Governmental Capital Funds

General Governmental Capital Funds

- 1000 Building Capital Maintenance
- 2000 Bond Funds
- 2500 Street Impact Fees Fund
- 2600 Street Construction Fund
- 2601 Restricted Streets Fund
- 2700 Drainage Capital Fund
- 2701 Drainage Detention Fund
- 3000 Park Development Fee Fund

Building Capital Maintenance Fund

Fund 1000

This is a General Governmental Fund and classified as a non-major special revenue fund. The fund was established in FY 2004 with intentional transfers from the General Fund for the purpose of creating a fund for emergency and unforeseen repairs to City buildings such as HVAC systems and roofs.





**Building Capital Maintenance Fund
Revenue, Expenses and Changes in Fund Balance
Fund 1000**

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 192,866	\$ 193,496	\$ 194,231	\$ 193,496	\$ 195,106	\$	196,706
REVENUES							
Interest income	629	736	800	1,610	1,600	-	800
	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 629	\$ 736	\$ 800	\$ 1,610	\$ 1,600	\$ -	\$ 800
TOTAL FUNDS AVAILABLE	\$ 193,496	\$ 194,231	\$ 195,031	\$ 195,106	\$ 196,706	\$ -	\$ 197,506
EXPENDITURES							
Miscellaneous	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	-
Excess (deficiency) of revenues over (under) expenditures	629	736	800	1,610	1,600	-	800
ENDING FUND BALANCE	\$ 193,496	\$ 194,231	\$ 195,031	\$ 195,106	\$ 196,706	\$ -	\$ 197,506

2004 GO Bond

Proposition #4
(Fund 2015)

This is a non-major general capital project fund establish with bond proceeds. The purpose of the funds was for Downtown Streetscape.





2004 General Obligation Bond Fund
Proposition 4
(Fund 2015)

2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
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BEGINNING FUND BALANCE	\$ 17,387	\$ 17,444	\$ 5,336	\$ 5,336	\$ (0)	\$ -	\$ (0)
REVENUES							
Interest income	57	58	-	185	-	-	-
	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 57	\$ 58	\$ -	\$ 185	\$ -	\$ -	\$ -
 TOTAL FUNDS AVAILABLE							
	\$ 17,444	\$ 17,502	\$ 5,336	\$ 5,521	\$ (0)	\$ -	\$ (0)
 EXPENDITURES							
Downtown Streetscape	-	12,166	-	5,521	-	-	-
Other expense	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	12,166	-	5,521	-	-	-
Excess (deficiency) of revenues over (under) expenditures	57	(12,108)	-	(5,336)	-	-	-
 ENDING FUND BALANCE	 \$ 17,444	 \$ 5,336	 \$ 5,336	 \$ (0)	 \$ (0)	 \$ -	 \$ (0)

2006 Certificates of Obligation Fund (Fund 2019)

This is a non-major general capital project fund establish with bond proceeds. The purpose of the funds is for street improvements and infrastructure associated with the Central Business District. The Economic Development Corporation is paying the annual debt service on this obligation.





2006 Certificates of Obligation

(Fund 2019)

	2014-2015	2015-2016	BUDGET 2016 2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 2,407,514	\$ 2,389,524	\$ 1,859,315	\$ 1,859,315	\$ 1,873,089	\$ -	\$ 1,873,089
REVENUES							
Interest income	11,549	11,797	-	13,774	10,000	-	10,000
	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 11,549	\$ 11,797	\$ -	\$ 13,774	\$ 10,000	\$ -	\$ 10,000
TOTAL FUNDS AVAILABLE	\$ 2,419,063	\$ 2,401,321	\$ 1,859,315	\$ 1,873,089	\$ 1,883,089	\$ -	\$ 1,883,089
EXPENDITURES							
Street Improvements	29,538	542,006	191,335	-	1,000,000	-	1,000,000
Other expense	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	29,538	542,006	191,335	-	1,000,000	-	1,000,000
Excess (deficiency) of revenues over (under) expenditures	(17,990)	(530,209)	(191,335)	13,774	(990,000)	-	(990,000)
ENDING FUND BALANCE	\$ 2,389,524	\$ 1,859,315	\$ 1,667,980	\$ 1,873,089	\$ 883,089	\$ -	\$ 883,089

2005 GO Bond Fund

Proposition #1
(Fund 2017)

This is a non-major general capital project fund establish with bond proceeds. The purpose of the funds was municipal center building project.





2005 General Obligation Bond Fund
Proposition 1
(Fund 2017)

2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
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BEGINNING FUND BALANCE	\$ 92,058	\$ 92,357	\$ 25,792	\$ 25,792	\$ 22,107	\$ -	\$ 22,107
REVENUES							
Interest income	300	338	-	185	190	-	190
	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 300	\$ 338	\$ -	\$ 185	\$ 190	\$ -	\$ 190
 TOTAL FUNDS AVAILABLE							
	\$ 92,357	\$ 92,695	\$ 25,792	\$ 25,977	\$ 22,297	\$ -	\$ 22,297
 EXPENDITURES							
Government Center	-	66,903	-	3,870	22,297	-	22,297
Other expense	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	66,903	-	3,870	22,297	-	22,297
Excess (deficiency) of revenues over (under) expenditures	300	(66,566)	-	(3,685)	(22,107)	-	(22,107)
 ENDING FUND BALANCE	 \$ 92,357	 \$ 25,792	 \$ 25,792	 \$ 22,107	 \$ (0)	 \$ -	 \$ (0)

2007 Certificates of Obligation (Fund 2023)

This is a non-major general capital project fund established with bond proceeds. The purpose of the funds is for Street Improvements.





2007 Certificates of Obligation

(Fund 2023)

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 129,356	\$ 129,780	\$ 127,146	\$ 127,146	\$ 127,851	\$ -	\$ 127,851
REVENUES							
Interest income	423	505	-	705	500	-	500
	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 423	\$ 505	\$ -	\$ 705	\$ 500	\$ -	\$ 500
TOTAL FUNDS AVAILABLE	\$ 129,780	\$ 130,284	\$ 127,146	\$ 127,851	\$ 128,351	\$ -	\$ 128,351
EXPENDITURES							
Street Improvements	-	-	-	-	128,000	-	128,000
Other expense	-	3,138	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	3,138	-	-	128,000	-	128,000
Excess (deficiency) of revenues over (under) expenditures	423	(2,634)	-	705	(127,500)	-	(127,500)
ENDING FUND BALANCE	\$ 129,780	\$ 127,146	\$ 127,146	\$ 127,851	\$ 351	\$ -	\$ 351

2008 Certificates of Obligation

(Fund 2026)

This is a non-major general capital project fund established with bond proceeds. The purpose of the funds is for Street Improvements. The ARRA Traffic Management Grant was run through this fund.





2008 Certificates of Obligation

(Fund 2026)

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 20,944	\$ 21,012	\$ 21,095	\$ 21,095	\$ 21,195	\$ -	\$ 21,195
REVENUES							
Interest income	68	83	-	99	-	-	-
ARRA Traffic Grant	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 68	\$ 83	\$ -	\$ 99	\$ -	\$ -	\$ -
TOTAL FUNDS AVAILABLE	\$ 21,012	\$ 21,095	\$ 21,095	\$ 21,195	\$ 21,195	\$ -	\$ 21,195
EXPENDITURES							
Traffic Management	-	-	-	-	-	-	-
Other expense	-	-	20,000	-	21,195	-	21,195
TOTAL OPERATING EXPENDITURES	-	-	20,000	-	21,195	-	21,195
Excess (deficiency) of revenues over (under) expenditures	68	83	(20,000)	99	(21,195)	-	(21,195)
ENDING FUND BALANCE	\$ 21,012	\$ 21,095	\$ 1,095	\$ 21,195	\$ (0)	\$ -	\$ (0)

2008 General Obligation Bond Fund

Proposition 5
(Fund 2027)

This is a non-major general capital project fund established with bond proceeds. The purpose of the funds is for Street Improvements. The fund includes Mansfield Road, Pleasant Run and Lakeridge.



PROPOSED BUDGET **FY 2017-2018**



2008 General Obligation Bond Fund

**Proposition 5
(Fund 2027)**

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 4,861,220	\$ 6,231,170	\$ 6,316,326	\$ 6,316,326	\$ 928,000	\$ -	\$ 928,000
REVENUES							
Interest income	24,980	30,374	18,500	30,285	3,000	-	3,000
TxDot/Dallas County	1,480,006	72,925	-	43,680	-	-	-
TOTAL OPERATING REVENUES	\$ 1,504,986	\$ 103,298	\$ 18,500	\$ 73,966	\$ 3,000	\$ -	\$ 3,000
TOTAL FUNDS AVAILABLE	\$ 6,366,206	\$ 6,334,469	\$ 6,334,826	\$ 6,390,292	\$ 931,000	\$ -	\$ 931,000
EXPENDITURES							
Street Improvements	135,035	18,142	-	5,462,292	925,000	-	925,000
Other expense	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	135,035	18,142	-	5,462,292	925,000	-	925,000
Excess (deficiency) of revenues over (under) expenditures	1,369,950	85,156	18,500	(5,388,327)	(922,000)	-	(922,000)
ENDING FUND BALANCE	\$ 6,231,170	\$ 6,316,326	\$ 6,334,826	\$ 928,000	\$ 6,000	\$ -	\$ 6,000

2013 Certificates of Obligation

(Fund 2029)

This is a non-major general capital project fund established with bond proceeds. The purpose of the funds is for Street Improvements including street overlay and concrete repairs.



PROPOSED BUDGET FY 2017-2018



2013 Certificates of Obligation

(Fund 2029)

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 670,815	\$ 124,908	\$ 52,335	\$ 52,335	\$ 35,682	\$ -	\$ 35,682
REVENUES							
Interest income	3,070	1,261	675	222	-	-	-
Bond proceeds	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 3,070	\$ 1,261	\$ 675	\$ 222	\$ -	\$ -	\$ -
TOTAL FUNDS AVAILABLE	\$ 673,884	\$ 126,169	\$ 53,010	\$ 52,557	\$ 35,682	\$ -	\$ 35,682
EXPENDITURES							
Street Improvements	548,976	73,834	-	16,875	35,682	-	35,682
Other expense	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	548,976	73,834	-	16,875	35,682	-	35,682
Excess (deficiency) of revenues over (under) expenditures	(545,906)	(72,573)	675	(16,653)	(35,682)	-	(35,682)
ENDING FUND BALANCE	\$ 124,908	\$ 52,335	\$ 53,010	\$ 35,682	\$ 0	\$ -	\$ 0

2015 General Oblig and Cert of Oblig Bond Fund

(Fund 2031)

This is a non-major general capital project fund established with bond proceeds. The purpose of the funds is for Street Improvements including street overlay and concrete repairs and Mansfield Road.



PROPOSED BUDGET FY 2017-2018



2015 GO and CO Bond Fund

(Fund 2031)

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ -	\$ 8,010,000	\$ 1,932,934	\$ 1,932,934	\$ 1,298,167	\$ -	\$ 1,298,167
REVENUES							
Interest income	-	21,801	-	3,992	-	-	-
TxDot/Dallas County	-	4,377,641	-	975,000	-	-	-
Interfund transfers in	1,718	134,156	-	16,875	-	-	-
Bond proceeds	8,103,658	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 8,105,376	\$ 4,533,598	\$ -	\$ 995,867	\$ -	\$ -	\$ -
TOTAL FUNDS AVAILABLE	\$ 8,105,376	\$ 12,543,598	\$ 1,932,934	\$ 2,928,802	\$ 1,298,167	\$ -	\$ 1,298,167
EXPENDITURES							
Street Improvements	95,376	10,610,664	9,799,495	1,630,635	1,290,000	-	1,290,000
Other expense	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	95,376	10,610,664	9,799,495	1,630,635	1,290,000	-	1,290,000
Excess (deficiency) of revenues over (under) expenditures	8,010,000	(6,077,066)	(9,799,495)	(634,767)	(1,290,000)	-	(1,290,000)
ENDING FUND BALANCE	\$ 8,010,000	\$ 1,932,934	\$ (7,866,561)	\$ 1,298,167	\$ 8,167	\$ -	\$ 8,167

2016 GO Refunding and Improvement Bonds

(Fund 2032)

This is a non-major general capital project fund established with bond proceeds for street improvements. The purpose of the funds is for Street Improvements including street overlay and concrete repairs.



PROPOSED BUDGET FY 2017-2018



2016 General Oblig Refunding and Improvement Bonds

(Fund 2032)

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ -	\$ -	\$ 1,501,150	\$ 1,501,150	\$ 1,214,261	\$ -	\$ 1,214,261
REVENUES							
Interest income	-	1,150	-	13,112	3,000	-	3,000
Bond proceeds	-	1,516,305	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ -	\$ 1,517,455	\$ 1,501,150	\$ 13,112	\$ 3,000	\$ -	\$ 3,000
TOTAL FUNDS AVAILABLE	\$ -	\$ 1,517,455	\$ 1,501,150	\$ 1,514,261	\$ 1,217,261	\$ -	\$ 1,217,261
EXPENDITURES							
Street Improvements	-	16,305	-	300,000	1,200,000	-	1,200,000
Other expense	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	16,305	-	300,000	1,200,000	-	1,200,000
Excess (deficiency) of revenues over (under) expenditures	-	1,501,150	-	(286,888)	(1,197,000)	-	(1,197,000)
ENDING FUND BALANCE	\$ -	\$ 1,501,150	\$ 1,501,150	\$ 1,214,261	\$ 17,261	\$ -	\$ 17,261

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Street Impact Fees

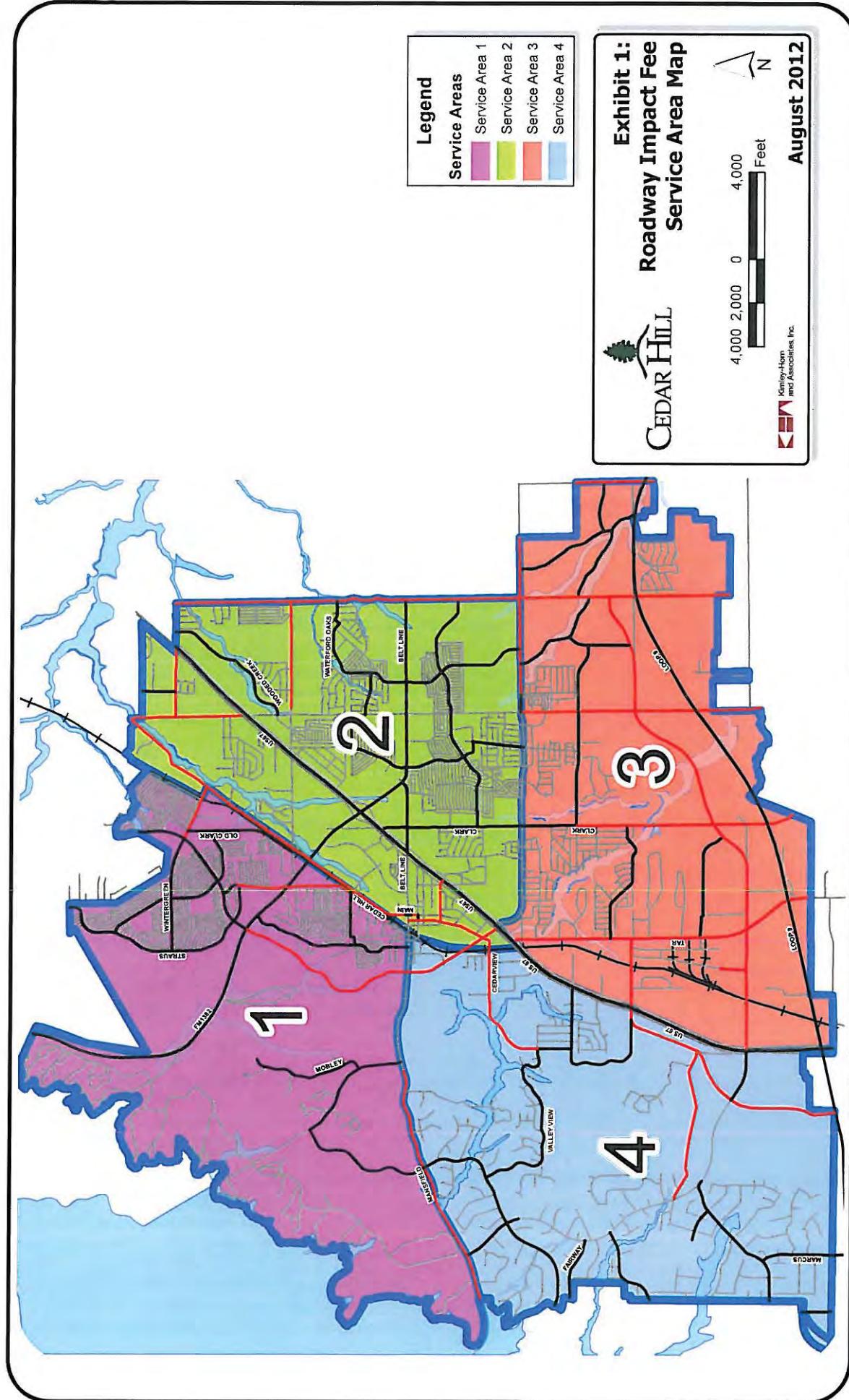
(Funds 2511 - 2514)

This is a major governmental fund. Impact Fees are authorized by Chapter 395 of the Texas Local Government Code. The most recent local authorization and setting of the City's Impact Fees was established by Ordinance 2012-478. Impact Fees are reviewed every 5 years by a council appoint Advisory Committee. Historically the City has utilized Impact Fees to offset debt service costs on impact fee eligible capital projects. The city has restricted these fees for 5 years through 2022.



PROPOSED BUDGET

FY 2017-2018





Street Impact Fees
Revenue, Expenses and Changes in Fund Balance
Summary of Funds (2511 - 2514)

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 5,373,893	\$ 5,347,719	\$ 4,174,577	\$ 4,174,577	\$ 3,740,661	\$ -	\$ 3,740,661
REVENUES							
Interest income	23,934	23,605	-	33,501	32,975	-	32,975
Street Impact Fees	804,892	220,820	-	302,859	-	-	-
Transfer from another fund	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 828,826	\$ 244,425	\$ -	\$ 336,360	\$ 32,975	\$ -	\$ 32,975
TOTAL FUNDS AVAILABLE	\$ 6,202,719	\$ 5,592,144	\$ 4,174,577	\$ 4,510,936	\$ 3,773,636	\$ -	\$ 3,773,636
EXPENDITURES							
Transfer to Debt Service Fund	855,000	1,417,567	770,275	770,275	349,075	-	349,075
Street Impact Fee Study	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	855,000	1,417,567	770,275	770,275	349,075	-	349,075
Excess (deficiency) of revenues over (under) expenditures	(26,174)	(1,173,142)	(770,275)	(433,915)	(316,100)	-	(316,100)
ENDING FUND BALANCE	\$ 5,347,719	\$ 4,174,577	\$ 3,404,302	\$ 3,740,661	\$ 3,424,561	\$ -	\$ 3,424,561

Street Construction Fund

Fund 2600

This is a non-major capital project fund. The fund was established designating funds for street maintenance and construction. Transfers are made from the General Fund of the City. The funds are restricted other than when transferred to the General Fund per policy established by City Council.



PROPOSED BUDGET FY 2017-2018



Street Construction Fund
Revenue, Expenses and Changes in Fund Balance
Fund 2600

2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
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BEGINNING FUND BALANCE	\$ 1,577,648	\$ 1,173,231	\$ 1,179,826	\$ 1,179,826	\$ 1,988,726	\$ 1,988,726
REVENUES						
Interest income	7,584	6,594	-	8,900	9,200	- 9,200
Transfer in from the General Fund	-	-	700,000	800,000	-	-
TOTAL OPERATING REVENUES	\$ 7,584	\$ 6,594	\$ 700,000	\$ 808,900	\$ 9,200	\$ 9,200
<hr/>						
TOTAL FUNDS AVAILABLE	\$ 1,585,231	\$ 1,179,826	\$ 1,879,826	\$ 1,988,726	\$ 1,997,926	- \$ 1,997,926
<hr/>						
EXPENDITURES						
Transfer to the General Fund	412,000	-	-	-	-	-
PID Project	-	-	-	-	- 300,000	300,000
TOTAL OPERATING EXPENDITURES	412,000	-	-	-	- 300,000	300,000
<hr/>						
Excess (deficiency) of revenues over (under) expenditures	(404,416)	6,594	700,000	808,900	9,200	(300,000) (290,800)
<hr/>						
ENDING FUND BALANCE	\$ 1,173,231	\$ 1,179,826	\$ 1,879,826	\$ 1,988,726	\$ 1,997,926	\$ (300,000) \$ 1,697,926
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Restricted Streets Fund

Fund 2601

This is a non-major capital project fund . The Funds are restricted for street construction and maintenance. This fund is the City's old street prorata fund.



PROPOSED BUDGET

2017-2018



Restricted Streets Fund
Revenue, Expenses and Changes in Fund Balance
Fund 2601

2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
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BEGINNING FUND BALANCE	\$ 362,557	\$ 363,741	\$ 365,174	\$ 365,174	\$ 368,154	\$ 368,154
REVENUES						
Interest income	1,183	1,433	-	2,981	3,110	-
Transfer in from the General Fund	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 1,183	\$ 1,433	\$ -	\$ 2,981	\$ 3,110	\$ -
<hr/>						
TOTAL FUNDS AVAILABLE	\$ 363,741	\$ 365,174	\$ 365,174	\$ 368,154	\$ 371,264	\$ -
<hr/>						
EXPENDITURES						
Transfer to the General Fund	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-
<hr/>						
Excess (deficiency) of revenues over (under) expenditures	1,183	1,433	-	2,981	3,110	-
ENDING FUND BALANCE	\$ 363,741	\$ 365,174	\$ 365,174	\$ 368,154	\$ 371,264	\$ -
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Drainage Capital Fund

Fund 2700

This is a non-major capital project fund. The fund was established designating funds for drainage maintenance and constructions. Transfers are made from the General Fund of the City per council policy. The funds are restricted for drainage and retention infrastructure.





Drainage Capital Fund
Revenue, Expenses and Changes in Fund Balance
Fund 2700

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 545,926	\$ 547,707	\$ 549,866	\$ 549,866	\$ 554,396		\$ 554,396
REVENUES							
Interest income	1,782	2,158	-	4,531	4,800	-	4,800
Transfer in from the General Fund	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 1,782	\$ 2,158	\$ -	\$ 4,531	\$ 4,800	\$ -	\$ 4,800
TOTAL FUNDS AVAILABLE	\$ 547,707	\$ 549,866	\$ 549,866	\$ 554,396	\$ 559,196	\$ -	\$ 559,196
EXPENDITURES							
Transfer to the General Fund	-	-	-	-	-	-	-
Comp Plan Studies	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	-
Excess (deficiency) of revenues over (under) expenditures	1,782	2,158	-	4,531	4,800	-	4,800
ENDING FUND BALANCE	<u>\$ 547,707</u>	<u>\$ 549,866</u>	<u>\$ 549,866</u>	<u>\$ 554,396</u>	<u>\$ 559,196</u>	<u>\$ -</u>	<u>\$ 559,196</u>

Drainage Detention Fund

Fund 2701

This is a non-major capital project fund. The fund was established from developer contributions for maintenance and upkeep of the Uptown Regional Detention Facility. The funds are restricted.





Drainage Detention Fund
Revenue, Expenses and Changes in Fund Balance
Fund 2701

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 89,615	\$ 89,907	\$ 90,261	\$ 90,261	\$ 91,001	\$ -	\$ 91,001
REVENUES							
Interest income	292	354	-	740	750	-	750
Developer Contributions	-	-	-	-	-	-	-
Transfer in from the General Fund	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 292	\$ 354	\$ -	\$ 740	\$ 750	\$ -	\$ 750
<hr/>							
TOTAL FUNDS AVAILABLE	\$ 89,907	\$ 90,261	\$ 90,261	\$ 91,001	\$ 91,751	\$ -	\$ 91,751
<hr/>							
EXPENDITURES							
Transfer to the General Fund	-	-	-	-	-	-	-
Comp Plan Studies	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	-
<hr/>							
Excess (deficiency) of revenues over (under) exp	292	354	-	740	750	-	750
ENDING FUND BALANCE	\$ 89,907	\$ 90,261	\$ 90,261	\$ 91,001	\$ 91,751	\$ -	\$ 91,751

Park Development Fee Fund

(Fund 3000)
(All Cells)

This is a non-major special revenue fund. The funds include donations and park development fees. Park Development Fees are dedicated at the time of development or platting.



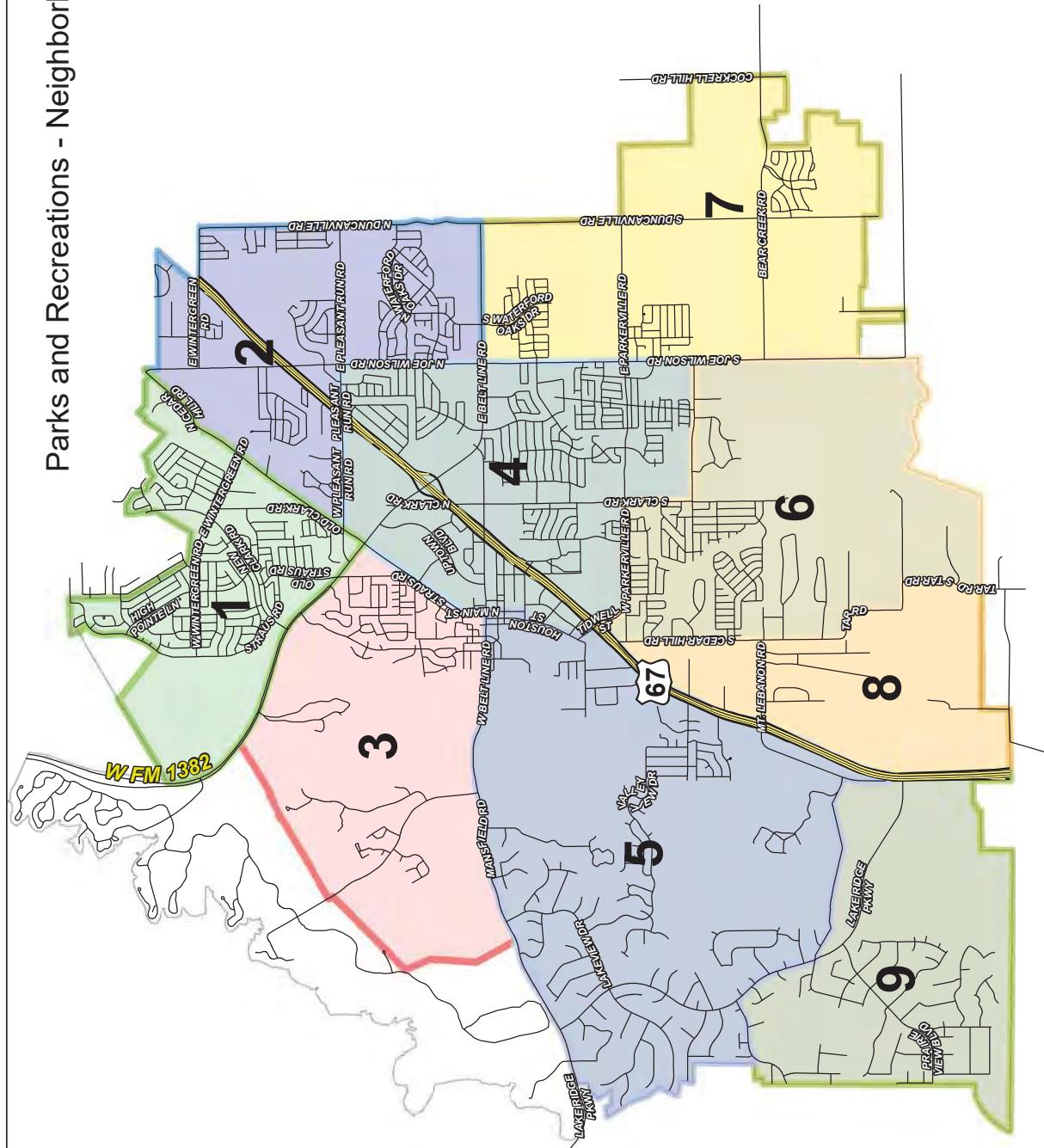


Park Development Fee Fund
Revenue, Expenses and Changes in Fund Balance
Fund 3000
(All Cells)

2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
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BEGINNING FUND BALANCE	\$ 550,190	\$ 518,417	\$ 497,999	\$ 497,999	\$ 378,692	\$ -	\$ 378,692
REVENUES							
Interest income	1,791	2,002	-	2,595	2,865	-	2,865
Fees	-	-	-	12,500	-	-	-
TOTAL OPERATING REVENUES	\$ 1,791	\$ 2,002	\$ -	\$ 15,095	\$ 2,865	\$ -	\$ 2,865
TOTAL FUNDS AVAILABLE							
	\$ 551,981	\$ 520,419	\$ 497,999	\$ 513,094	\$ 381,557	\$ -	\$ 381,557
EXPENDITURES							
Playground Improvements	33,564	22,419	132,000	116,402	-	-	-
Buildings and other Improvements	-	-	18,000	18,000	14,000	-	14,000
TOTAL OPERATING EXPENDITURES	33,564	22,419	150,000	134,402	14,000	-	14,000
Excess (deficiency) of revenues over (under) expenditures	(31,773)	(20,418)	(150,000)	(119,307)	(11,135)	-	(11,135)
ENDING FUND BALANCE	\$ 518,417	\$ 497,999	\$ 347,999	\$ 378,692	\$ 367,557	\$ -	\$ 367,557

Parks and Recreations - Neighborhood Areas



ITY OF CEDAR HILL

Y2018 CIP WORKSHOP ****Updated as of JULY 11, 2017****

TREETS, FACILITY, PARKS AND DRAINAGE CIP PLAN

CITY OF CEDAR HILL

FY2018 CIP WORKSHOP *Updated as of JULY 11, 2017*****

STREETS, FACILITY, PARKS AND DRAINAGE CIP PLAN

PROJECT NAME	ACTIVITY	FROM	TO	APRIL 2016 EXPEND.				ACTIVE- REMAINING BALANCE						FUTURE YEAR PROJECTS	TOTAL CIP NEEDS IDENTIFIED
				CURRENT BUDGET	PROPOSED REVISIONS	CURRENT BUDGET	TO DATE Mar2016		FYE 17	FYE18	FYE19	FYE20	FYE 21		
62 Bear Creek Rd. - Phase I	Four Lane Divided	Joe Wilson	S. Clark Rd. Extension											11,203,000	\$ 11,203,000
63 Bear Creek Rd. Realignment	Four Lane Divided	Future Street	Duncanville Rd.											2,394,000	\$ 2,394,000
64 Road "A" -2	Four Lane Divided	Belt Line Rd.	Hwy 67											15,000,000	\$ 15,000,000
65 Cedarview Dr. Extension	Four Lane Divided	(n Valley View Dr.	Plateau St.											460,000	\$ 460,000
66 Cedarview Dr. (2)	Four Lane Divided	Plateau St.	BNSF RR											1,690,000	\$ 1,690,000
67 Mt. Lebanon Rd. (2)	Four Lane Divided	US67 SBFR	Lake Ridge Pkwy											5,460,000	\$ 5,460,000
68 Mt. Lebanon Rd. (3)	Four Lane Divided	(n Lake Ridge Pkwy	S. City Limits											3,807,000	\$ 3,807,000
69 Lakeview Extension	Four Lane Divided	Belt Line Rd.	Mansfield											6,300,000	\$ 6,300,000
70 Mt. Lebanon Collector	Four Lane Divided	Kingswood	Mt. Lebanon											5,250,000	\$ 5,250,000
71 Waterford Oaks Extension	Two - Four Lane Div	Shadywood	Parkerville Rd											2,940,000	\$ 2,940,000
72 Parkerville/ Duncanville Rd. Collector	Two - Four Lane Div	Parkerville Rd.	Duncanville Rd.											4,830,000	\$ 4,830,000
73 Little Creek Extension	Two - Four Lane Div	Joe Wilson Rd.	Parkerville/ Duncanville Rd. Collector											3,150,000	\$ 3,150,000
74 Bear Creek/ Duncanville Rd. Collector	Two - Four Lane Div	Duncanville Rd.	Bear Creek											4,830,000	\$ 4,830,000
75 Parkerville/ E Stone Hill Collector	Two - Four Lane Div	Parkerville Rd.	E Stone Hill											4,725,000	\$ 4,725,000
76 High Meadows Rd. Extension	Two - Four Lane Div	Lake Ridge Pkwy	Loop 9 Alt 1											3,360,000	\$ 3,360,000
77 Weaver St. Extension	Two - Four Lane Div	Weaver St.	Duncanville Rd.											2,625,000	\$ 2,625,000
78 Wooded Creek Dr. Extension	Two - Four Lane Div	Milstone Dr.	Wintergreen Rd.											3,990,000	\$ 3,990,000
79 Rocky Acres Extension	Two - Four Lane Div	Rocky Acres	Loop 9 Alt 1											1,890,000	\$ 1,890,000
80 Cedar Hill Rd. Extension	Two - Four Lane Div	Tar Rd. (S. Cedar Hill Rd.)	City Limits											3,255,000	\$ 3,255,000
81 Edgefield Extension	Two - Four Lane Div	Edgefield	Lake Ridge Pkwy Extension											1,260,000	\$ 1,260,000
82 Bear Creek Rd. Phase II	Two - Four Lane Div	S. Clark Rd.	Lake Ridge Pkwy Extension											5,460,000	\$ 5,460,000
83 Future Road	Two - Four Lane Div	Bear Creek Realignment	Parkerville/ Duncanville Rd. Collector											2,940,000	\$ 2,940,000
84 Traffic Signals														250,000	\$ 250,000
85 Sustainable Watershed Management														300,000	\$ 300,000
86 Lakeridge Parkway Interchange	Design/ROW particip													2,850,000	\$ 2,850,000
87 Lakeridge Parkway Interchange	TxDot Funding													(2,800,000)	\$ (2,800,000)
88 Duncanville Road Rehab (Belt Line to Wintergreen)														1,250,000	\$ 1,250,000
89 Straus Road (FM 1382 to Main) Including a new railroad crossing														10,000,000	\$ 10,000,000
90 ADA Ramps & Sidewalks														200,000	\$ 200,000
91 Roadway Improvements - Old Straus Road (Fm 1382 to New Clark Rd)														4,000,000	\$ 4,000,000
92 Roadway Improvements - Old Clark Road (Pleasant Run to Wintergreen)														8,000,000	\$ 8,000,000
93 Roadway Improvements - Joe Wilson (Parkerville to Bear Creek)														11,000,000	\$ 11,000,000
94 Roadway Improvements - Joe Wilson (Parkerville to Bear Creek) County6th Call for MCIP														(1,000,000)	\$ (1,000,000)
95 Roadway Improvements - Duncanville Road (Belt Line to Wintergreen) Upgrade to standards														11,000,000	\$ 11,000,000
96 Intersection Improvements (Joe Wilson & Hwy 67 - Add a right turn lane)														350,000	\$ 350,000
97 Intersection Improvements - Tidwell & Hwy 67 interchange														3,500,000	\$ 3,500,000
98 Intersection Improvements - Lake Ridge Interchange @ Hwy 67														35,000,000	\$ 35,000,000
SUBTOTAL STREETS				36,926,037	221,767	37,147,804	38,311,532	(1,113,190)	1,600,000	2,320,000	450,000	2,000,000	200,000	357,602,555	\$ 364,172,555
DRAINAGE															
1 Misc. drainage (minor project troubleshooting)				300,000	(50,000)	250,000	26,997	559,196							\$ -
2 Floodplain Studies														500,000	\$ 500,000
3 Drainage along Henderson														5,000,000	\$ 5,000,000
4 Drainage along Daniel Ln.														5,000,000	\$ 5,000,000
5 Drainage along N Roberts & Straus Rd.														5,000,000	\$ 5,000,000
6 Drainage at intersection of Texas & Hardy									150,000	1,350,000					\$ 1,500,000
7 Juniper Ridge									100,000						
SUBTOTAL DRAINAGE				300,000	(50,000)	250,000	26,997	659,196	0	150,000	1,350,000	0	0	15,500,000	\$ 17,000,000
FACILITIES AND EQUIPMENT:															
CURRENT APPROVED PLAN:															
1 Library Expansion (<i>authorized not issued</i>)	Improvements									300,000				20,000,000	\$ 20,300,000
2 Muni Center Available										22,107					\$ -
Service Center Improvements - Parking Lot &															
3 Drainage Improvements	Master plan and improvements			175,000	175,000	18,100	156,900							2,000,000	\$ 2,000,000
4 Service Center Imp's - (Spec. Projects fund)				(175,000)	(175,000)		(175,000)								\$ -
5 Relocate Fire Station #2														3,570,000	\$ 3,570,000
6 Generators	Varous Locations													1,212,000	\$ 1,212,000
7 Street Sign Illumination Ph1				150,000	150,000	0	150,000								\$ -
8 Street Sign Illumination Ph1 (Other Funds)				(150,000)	(150,000)	0	(150,000)								\$ -

CITY OF CEDAR HILL

FY2018 CIP WORKSHOP ***Updated as of JULY 11, 2017***

STREETS, FACILITY, PARKS AND DRAINAGE CIP PLAN

PROJECT NAME	ACTIVITY	FROM	TO	APRIL 2016 EXPEND. ACTIVE-										FUTURE	TOTAL CIP	
				CURRENT BUDGET	PROPOSED REVISIONS	CURRENT BUDGET	TO DATE Mar2016	REMAINING BALANCE								
9 Hotel/Conference Center									5,000,000							\$ 5,000,000
10 Hotel/Conference Center (Self-funded)									(5,000,000)							\$ (5,000,000)
SUBTOTAL FAC&EQ				0	0	0	18,100	4,007	0	300,000	0	0	0	26,782,000		\$ 27,082,000
DOWNTOWN / CITY CENTER CAPITAL PROJECTS																
1 City Center Park				100,000		100,000	62,500	37,500	1,240,000						15,000,000	\$ 16,240,000
2 City Center Park - (CDC funds/Other)				(100,000)		(100,000)	(62,500)	(37,500)	(1,000,000)							\$ (1,000,000)
3 City Center Park - (County Participation - MCIP)									(240,000)							\$ (240,000)
4 Road "A" North	Two Lane Arterial	F.M. 1382	Beltline Rd	150,000		150,000	26,488	117,171							14,750,000	\$ 14,750,000
5 Road "A" North (County Participation - MCIP)						0	0								(1,000,000)	\$ (1,000,000)
6 Downtown Drainage Projects				350,000		350,000	63,146	286,854							5,000,000	\$ 5,000,000
7 Downtown Infrastructure*									2,000,000							\$ 4,000,000
8 Downtown Drainage Project (special proj fund)				(350,000)												\$ -
9 Regional Detention, Phase I (Downtown)										500,000					2,000,000	\$ 2,500,000
10 Regional Detention, Phase II (South of Parkerville Rd)											2,000,000					\$ 2,000,000
11 City Center Streets & ROW												33,550,000				\$ 33,550,000
SUBTOTAL CITYCTR				500,000	0	500,000	89,634	404,025	0	0	2,000,000	500,000	2,000,000	71,300,000		75,800,000
*City Council added this line item in the Street CIP Workshop.																
LANDSCAPING, PARKS, OTHER																
1 FM 1382 Hike and Bike trail				450,000		450,000	314,941	135,059								
2 1382 Hike and Bike (County - from Safety lane)				(450,000)		(450,000)	(450,000)	(450,000)								\$ -
3 Recurring Park Reinvestment Fund									300,000							\$ 600,000
4 Swimming Pool Rehab												3,500,000				\$ 3,500,000
5 Park Rehab												5,000,000				\$ 5,000,000
6 Trails												1,500,000				\$ 1,500,000
7 FM 1382 Ph. II Hike / Bike trail				2,586,384			2,586,384									
8 FM 1382 Ph. II (CDC/DaCo)				(2,586,384)			(2,586,384)									
9 FM 1382 Ph III Hike / Bike trail				4,600,709		144,918		4,600,709								
10 FM 1382 Ph III (TxDot, CDC, DaCo)				(4,455,791)		(144,918)		(4,600,709)								
11 Bear Creek Park				698,000			698,000									
12 Bear Creek Park (CDC/HOA Funds)				(698,000)			(698,000)									
13 Highlands Park				644,700			644,700									
14 Highlands Park (CDC & Park Dedication Fees)				(644,700)			(644,700)									
SUBTOTAL LANDSCAPING, PARKS ETC				0	(450,000)	(450,000)	0	(450,000)	0	300,000	0	300,000	0	10,000,000	0	
TOTAL PROJECTS:				37,726,037	(278,233)	37,447,804	38,446,263	(495,962)	1,600,000	3,070,000	3,800,000	2,800,000	2,200,000	481,184,555	484,054,555	

BUDGET FY2017-18

Special Revenue Funds

Special Revenue Funds

Special Purpose

- 0004 PEG Fund
- 0060 Police Pension Reserve Fund
- 0301 Animal Shelter Fund
- 0302 Hotel Occupancy Tax Fund
- 0303 Animal Shelter Donation Fund
- 0305 Police Seizure Fund
- 0306 Police Forfeiture Fund
- 0307 CDBG Fund
- 0308 CDC Fund
- 0309 EDC Fund
- 0310 Joe Pool Lake Fund
- 0312 Library Donation Fund
- 0313 High Point PID Fund
- 0314 Waterford Oaks PID Fund
- 0317 Landscape Beautification Fund
- 0318 Traffic Safety Fund
- 0320 Police Federal Seizure Fund
- 0322 CCPD Fund
- 0325 Winding Hollow PID
- 0327 TIF Fund

Unrestricted

- 0326 EDI Fund

BUDGET FY2017-18

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Peg Fund (0004)

This is a governmental fund type and reported in the City's financial statements as a non-major special revenue fund. The City has to formally request that cable and video companies doing business in the city to collect and remit "peg" fees as defined below.

Public-access television is a form of non-commercial mass media where ordinary people can create content television programming which is cablecast through cable TV specialty channels. Public-access television was created in the United States between 1969 and 1971 by the Federal Communications Commission (FCC). Public-access Television is often grouped with public, educational, and government access television channels, by the acronym PEG. Peg Channels are typically only available on cable television systems.

TEX UT. CODE ANN. § 66.009 : Texas Statutes - Section 66.009: PUBLIC, EDUCATIONAL, AND GOVERNMENTAL ACCESS CHANNELS

Cable and Video Companies doing business in a municipality and holding a state-issued certificate of franchise authority shall provide the municipality with capacity in its communications network to allow public, educational, and governmental (PEG) access channels for noncommercial programming.



BUDGET FY2017-18



PEG Funds
(Revenues, Expenditures and Change in Fund Balance)
0004

	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 268,916	\$ 355,521	\$ 425,425	\$ 425,425	\$ 506,365		\$ 506,365
REVENUES							
Interest Earnings	-	1,401	1,400	3,440	2,400	-	2,400
Peg Fees	109,892	78,992	115,000	83,000	85,000	-	85,000
Miscellaneous	-	-	-	-	-	-	-
	109,892	80,393	116,400	86,440	87,400	-	87,400
EXPENDITURES							
Special Services	23,287	10,489	25,000	5,500	150,000	-	150,000
Miscellaneous	-	-	-	-	-	-	-
	23,287	10,489	25,000	5,500	150,000	-	150,000
Excess (deficiency) of revenues over (under) expenditures	86,605	69,904	91,400	80,940	(62,600)	-	(62,600)
ENDING FUND BALANCE	\$ 355,521	\$ 425,425	\$ 516,825	\$ 506,365	\$ 443,765	-	\$ 443,765

Police Pension Reserve Fund (Fiduciary Fund)

Fund 0060

This is non-contributory defined benefit pension plan covering reserve officers for the City of Cedar Hill. The City makes contributions from time to time to maintain the plans' funding status at desired levels. An actuarial study is completed every two years. As of June 1, 2017 there were 6 annunitants in the plan.



PROPOSED BUDGET 2017-2018

BUDGET FY2017-18



Police Pension Reserve Fund
(Revenues, Expenditures and Change in Fund Balance)
Fund 0060

	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 113,617	\$ 124,017	\$ 124,017	\$ 111,204	\$ -	\$ 111,204
REVENUES						
Interest	\$ 8,182	\$ 4,500	\$ 2,800	\$ 3,300	\$ -	\$ 3,300
Contributions	19,000	20,000	361	19,000	-	19,000
Transfer in	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 27,182	\$ 24,500	\$ 3,161	\$ 22,300	-	22,300
TOTAL FUNDS AVAILABLE	\$ 140,799	\$ 148,517	\$ 127,178	\$ 133,504	\$ -	\$ 133,504
EXPENDITURES						
Pension payments	\$ 14,400	\$ 16,000	\$ 13,974	\$ 10,368	\$ -	\$ 10,368
Administrative costs	2,383	2,200	2,000	2,200	-	2,200
TOTAL OPERATING EXPENDITURES	\$ 16,783	\$ 18,200	\$ 15,974	\$ 12,568	\$ -	\$ 12,568
Excess (deficiency) of revenues over (under) expenditures	\$ 10,400	\$ 6,300	\$ (12,813)	\$ 9,732	\$ -	\$ 9,732
ENDING FUND BALANCE	\$ 124,017	\$ 130,317	\$ 111,204	\$ 120,936	\$ -	\$ 120,936



ANIMAL SHELTER FUND

(Fund 301)

This is a public safety operating fund to account for the operation of the Tri-City Animal Shelter. The cost of operations is shared by Duncanville, Desoto and Cedar Hill.



BUDGET

FY 2017-2018

(Proposed)

BUDGET FY2017-18



ANIMAL SHELTER FUND
Revenue, Expenses and Changes in Fund Balance
Fund 301

	ACTUAL 2015-2016	BUDGET 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018	\$ Var to Budget	% Var to Budget
BEGINNING FUND BALANCE	\$ (663)	\$ 123,575	\$ 132,930	-	\$ 132,930		
REVENUES							
Interest earnings	749	800	925	-	925	125	15.6%
Charges for services	113,458	105,600	121,300	-	121,300	15,700	14.9%
Donations and miscellaneous	118,237	65,000	85,000	-	85,000	20,000	30.8%
Other governments	570,000	692,176	727,108	-	727,108	34,932	5.0%
Transfers in from other funds	139,651	-	-	-	-	-	0.0%
TOTAL OPERATING REVENUES	\$ 942,095	\$ 863,576	\$ 934,333	-	\$ 934,333	\$ 70,757	8.2%
TOTAL FUNDS AVAILABLE	\$ 941,432	\$ 987,151	\$ 1,067,263	-	\$ 1,067,263	XXX	XXX
EXPENDITURES							
Personnel	504,544	533,730	595,548	-	595,548	61,818	11.6%
Supplies	79,026	65,800	78,875	-	78,875	13,075	19.9%
Maintenance	15,502	12,325	15,550	-	15,550	3,225	26.2%
Services	111,732	71,650	114,060	-	114,060	42,410	59.2%
Utilities	47,574	40,100	34,700	-	34,700	(5,400)	-13.5%
Leases/Rentals	17,508	17,730	20,103	-	20,103	2,373	13.4%
Miscellaneous	5,187	8,300	9,875	-	9,875	1,575	19.0%
TOTAL OPERATING EXPENDITURES	\$ 781,072	\$ 749,635	\$ 868,711	-	\$ 868,711	\$ 119,076	15.9%
Capital Outlay	36,784	-	-	-	-	-	-
Transfers to Debt Service Fund	-	101,815	91,950	-	91,950	91,950	0.0%
TOTAL CAPITAL AND TRANSFERS	\$ 36,784	\$ 101,815	\$ 91,950	-	\$ 91,950	\$ 91,950	0.0%
TOTAL EXPENDITURES, CAPITAL AND TRANSFERS	\$ 817,856	\$ 851,450	\$ 960,661	-	\$ 960,661	\$ 211,026	25.8%
Excess (deficiency) of revenues over (under) expenditures	\$ 124,238	\$ 12,126	\$ (26,328)	-	\$ (26,328)		
ENDING FUND BALANCE	\$ 123,575	\$ 135,701	\$ 106,602	-	\$ 106,602		
Unreserved, undesignated					\$ 106,602		
Donated amounts restricted to specific purchases					\$ -		
Total Fund Balance					\$ 106,602		12.27%

DEPARTMENT DESCRIPTION

The mission of the Tri-City Animal Shelter and Adoption Center is to provide exemplary care for impounded and surrendered animals and facilitate owner recovery, adoption and public education.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Receive and provide exemplary care for stray, lost and unwanted animals - Accept animals from citizens and Animal Control Officers of Cedar Hill, Desoto and Duncanville and maintain them in a sanitary environment
- Reunite lost pets with their owners - Use appropriate channels and information to locate pet owners
- Adopt and Rescue available animals - Place unwanted and unclaimed animals for adoption and transfer to rescue groups or other animal shelters when possible
- Promote responsible pet care and ownership - Provide information to the public on pet issues

EXPENDITURE SUMMARY

**Note Expenditures in General Fund FY15 and Prior

Expenditures By Category	** FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel		504,544	533,730	510,685	595,548	61,818
Supplies		79,026	65,800	75,550	78,875	13,075
Maintenance		15,502	12,325	25,050	15,550	3,225
Services		111,732	71,650	116,150	114,060	42,410
Utilities		47,574	40,100	35,650	34,700	(5,400)
Leases/Rentals		17,508	17,730	20,302	20,103	2,373
Miscellaneous		5,187	8,300	9,500	9,875	1,575
Total Operating	-	781,072	749,635	792,887	868,711	119,076

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15	FY 16	FY 17	FY2017-18 Proposed Budget	Budget Variance (#)
	Actual	Actual	Budgeted		
Shelter Manager	1	1	1	1	0
Assistant Shelter Manager	1	1	1	1	0
Volunteer and Marketing Coordinator	1	1	1	1	0
Foster Coordinator	0	0	0	1	1
Shelter Attendant	4	4	4	4	0
Part-Time Attendant	3.53	3.33	3.33	3.30	-0.03
Total	10.53	10.33	10.33	11.30	0.97

EQUIPMENT & PROGRAM REQUEST

REPLACEMENT VEHICLES	ACTUAL COST	LEASE COST	FUNDED
N/A			

PROGRAMS:	Recurring COST	One-Time COST	PRIORITY	City Manager Proposed	FUNDED
FT Foster Coordinator	57,040	0.00	1	57,040	Yes

Proposed Program Description Tri-City Animal Shelter – Fund 0301

Program One (1): Full Time Rescue/Foster Coordinator Position

Program Cost: \$57,040

Funded: Yes

Program Description:

The Tri-City Animal Shelter and Adoption Center has grown by leaps and bounds in the past 6 years, in every way, except staffing. We have added new programs, new duties, and unfortunately more animals.

The number of animals coming into our shelter has increased by 50% in the past 2 years alone, with no signs of slowing down. This is in part due to more ACOs in the field and more public awareness of the shelter.

Since moving into the “new” shelter, we have added many duties such as vaccinations for all animals upon intake, microchipping all animals that leave the shelter, heartworm testing on all dogs over 6 months, and data entry of every intake and every outcome in the shelter database.

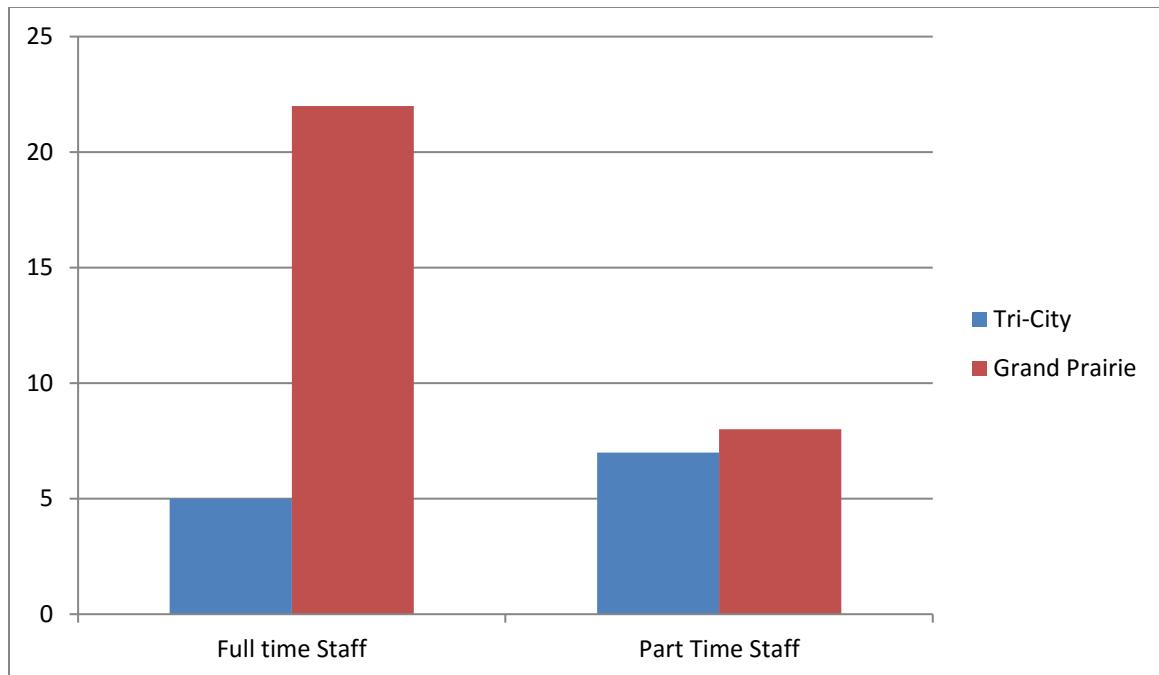
- Current staff time is now split between animal care, customer care, and contacting current placement partners & fosters, at times, this can result in less than premiere customer service all the way around.

We have already increased our outreach to Placement Partners and Foster homes to help provide positive outcomes for those 2000+ more animals coming in the door every year; however, without a dedicated staff member to these programs, they will fail to grow and keep up with the ever increasing number of animals coming in.

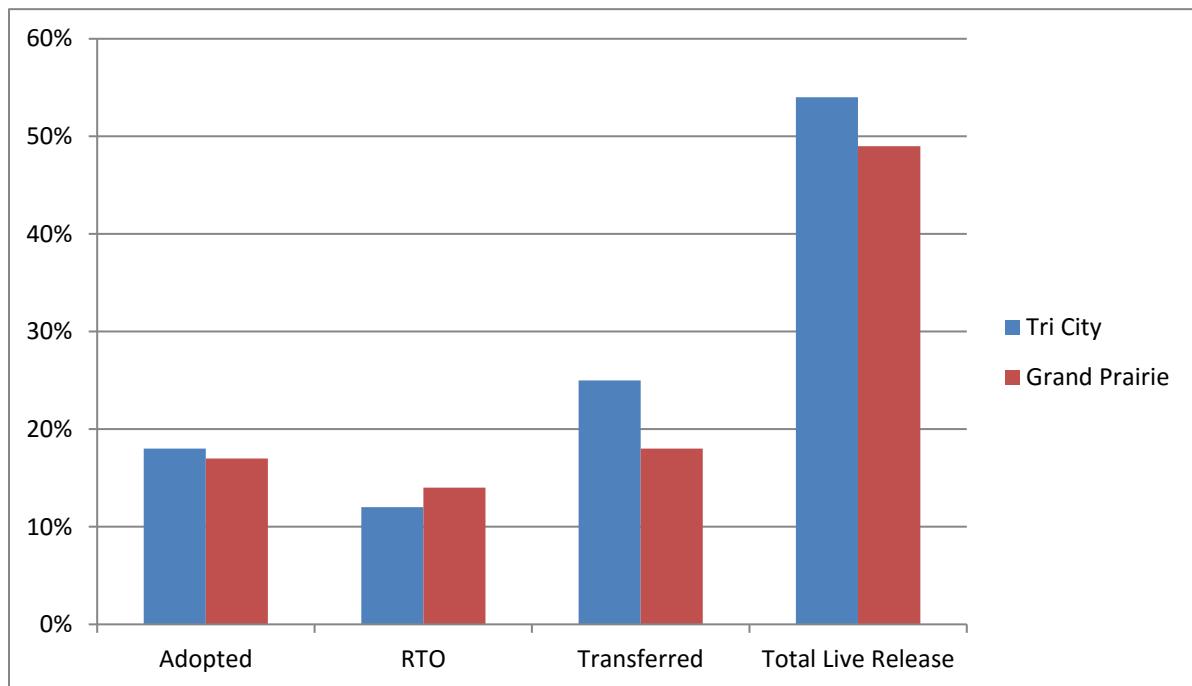
While our focus is to Find Furever Families for the animals that come in to our shelter, this cannot always happen. Therefore we rely on quality placement partners and rescues to help provide other options.

Grand Prairie's staffing level is used as a comparison as they are the closest in size to the Tri-City Animal Shelter in regards to population served and animals handled in the metroplex. (please see tables on the subsequent pages)

Proposed Program Description Tri-City Animal Shelter – Fund 0301



This graph shows the percentage of desired outcomes based on intake numbers. It clearly demonstrates that with additional staff, we would be able to raise our percentage of placement even further.



Proposed Program Description Tri-City Animal Shelter – Fund 0301

Adding this position would:

- ✓ Increase the live release rate.
- ✓ Provide dedicated staff time to focus on recruiting and retaining quality placement options and foster families for the animals in our care.
- ✓ Maintain a consistent person for follow-ups with Placement Partners, Fosters, and Adopters. It is almost always preferable to talk with someone you have built a relationship with!
- ✓ Make staff more readily available to potential adopters to insure a good placement is made.
- ✓ Allow staff to spend more time with releasers to provide resources and information that may enable them to retain their pet.
- ✓ Give staff the ability to spend quality time with the animals in our care to prevent kennel stress and acquire a better understanding of the animals behavior that will help in providing better placement with adopters.
- ✓ Furnish our foster families with training in proper animal care and how to become Adoption Ambassadors to reach a wider pool of potential adopters.
- ✓ Reduce overtime.

If this program is not funded:

- ✓ Increase in overtime.
- ✓ Decrease in live release rate.
- ✓ Increase in potential of negative public perception of the animal shelter.
- ✓ Decrease in premier customer service.
- ✓ Increase in stress on staff creating burnout and compassion fatigue which can lead to high turnover.

This program reflects City **Council's Premier Statements**:

Cedar Hill has Excellent, Safe and Efficient Infrastructure.

Cedar Hill is Safe.

Cedar Hill is clean.

Cedar Hill has Distinctive Character.

This program addresses all of our Core Functions:

- 1) Receive and provide exemplary care for stray, lost and unwanted animals - Accept animals from citizens and Animal Control Officers of Cedar Hill, Desoto and Duncanville and maintain them in a sanitary environment
- 2) Reunite lost pets with their owners - Use appropriate channels and information to locate pet owners
- 3) Adopt and Rescue available animals - Place unwanted and unclaimed animals for adoption and transfer to rescue groups or other animal shelters when possible
- 4) Promote responsible pet care and ownership - Provide information to the public on pet issues

BUDGET FY2017-18

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HOTEL OCCUPANCY TAX FUND

(Fund 302)

This fund is supported by a Hotel-Motel Occupancy Tax of 7% based on occupancy of rooms at 3 business locations. The fund supports tourism and special events. The tax is remitted and collected monthly based on the prior month's occupancy rate. The City utilizes a 3rd party service for collection and monitoring.



BUDGET PROPOSAL

FY 2017-2018

(Unaudited)

BUDGET FY2017-18



HOTEL OCCUPANCY TAX FUND Revenue, Expenses and Changes in Fund Balance Fund 302

	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018	\$ Var to Budget	% Var to Budget
BEGINNING FUND BALANCE	\$ 836,895	\$ 807,189	\$ 807,189	\$ 781,656		\$ 781,656	xxx	xxx
REVENUES								
Interest earnings	3,160	2,500	3,000	3,800	-	3,800	1,300	52.0%
Charges for services	223,330	240,000	228,000	225,000	-	225,000	(15,000)	-6.3%
Miscellaneous income	-	-	-	20,000	-	20,000	20,000	0.0%
Other financing sources	-	-	-				-	
TOTAL OPERATING REVENUES	226,490	242,500	231,000	248,800	-	248,800	6,300	0.0%
TOTAL FUNDS AVAILABLE	\$ 1,063,385	\$ 1,049,689	\$ 1,038,189	\$ 1,030,456	\$ -	\$ 1,030,456		
EXPENDITURES								
Personnel	106,055	110,165	109,860	119,235	-	119,235	9,070	8.2%
Supplies	63,496	131,445	103,765	134,415	-	134,415	2,970	2.3%
Services	48,066	46,050	23,700	62,050	-	62,050	16,000	34.7%
Other Services-Chamber	16,927	15,000	12,000	12,000	-	12,000	(3,000)	-20.0%
Miscellaneous	6,652	23,590	7,208	11,440	-	11,440	(12,150)	-51.5%
Capital	15,000	15,000	-	15,000	-	15,000	-	0.0%
TOTAL OPERATING EXPENDITURES	256,196	341,250	256,533	354,140	-	354,140	12,890	3.8%
TOTAL EXPENDITURES, CAPITAL AND TRANSFERS	256,196	341,250	256,533	354,140	-	354,140	12,890	3.8%
Excess (deficiency) of revenues over (under) expenditures	(29,706)	(98,750)	(25,533)	(105,340)	-	(105,340)	n/a	n/a
ENDING FUND BALANCE	\$ 807,189	\$ 708,439	\$ 781,656	\$ 676,316	\$ -	\$ 676,316	n/a	n/a
25% Fund Balance	\$ 64,049		\$ 64,133	\$ 88,535	\$ -	\$ 88,535		

DEPARTMENT DESCRIPTION

The Tourism Division stimulates an increase in visitors to the City of Cedar Hill for leisure travel, meetings, sports, recreation and social events and activities by promoting the quality of life and natural resources of the City.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Promotion – Plan, develop and implement programs, projects and experiences to promote the City as a general leisure, tourist, meeting and sports market destination, both regionally and statewide.
- Facilitation – Establish and maintain productive working relationships with leaders from the local hospitality industry, regional and state tourism agencies.
- Education – Inform local businesses about the economic benefits of tourism and coordinate ways they can participate in local tourism opportunities to generate additional revenue.

EXPENDITURE SUMMARY

Expenditures By Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY2017-18 Proposed Budget	Budget Variance (\$)
Personnel	91,410	106,055	110,165	119,235	9,070
Supplies	43,511	63,496	131,445	134,415	2,970
Maintenance					-
Services	13,788	48,066	46,050	62,050	16,000
Utilities	21,536	16,927	15,000	12,000	(3,000)
Leases/Rentals	6,897	6,652	23,590	11,440	(12,150)
Miscellaneous	-	15,000	15,000	15,000	-
Total Operating	177,141	256,196	341,250	354,140	12,890

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

Position by Title	FY 15 Actual	FY 16 Actual	FY 17 Actual	FY2017-18 Proposed Budget	Budget Variance (#)
Tourism Marketing/ Mainstreet Manager	1	1	1	1	0
Part Time Tourism Assistant	0	0	0.5	0.5	0
Total	1	1	1.5	1.5	0

EQUIPMENT AND PROGRAM REQUEST

Replacement Vehicles	Lease Cost	Actual Cost	Funded
N/A			

Programs	Recurring Cost	One-Time Cost	Notes	City Manager Proposed	Funded
N/A					

ANIMAL SHELTER DONATION FUND

(Fund 303)

This is a special revenue fund used to track donations made to the animal shelter. The funds are to be used for the purpose of which the donation is made.



PROPOSED BUDGET

FY 2017-2018

(Unaudited)



ANIMAL SHELTER DONATION FUND
Revenue, Expenses and Changes in Fund Balance
Fund 303

	ACTUALS		BUDGET		ESTIMATED	PROPOSED
	2013-2014	2014-2015	2015-2016	2016-2017	2016-2017	2016-2018
BEGINNING FUND BALANCE	\$ 29,458	\$ 26,033	\$ 87,331	\$ (52,066)	\$ (52,066)	\$ -
REVENUES						
Interest earnings	288	303	258	-	-	-
Donations	27,751	87,452	-	-	-	-
Transfer in	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 28,039	\$ 87,755	\$ 258	\$ -	\$ -	\$ -
 TOTAL FUNDS AVAILABLE	 \$ 57,498	\$ 113,788	\$ 87,588	\$ (52,066)	\$ (52,066)	\$ -
 EXPENDITURES						
Expendable Supplies	5,786	2,875	-	-	-	-
Special Services	12,608	15,531	-	-	-	-
Shelter Equipment	-	6,173	-	-	-	-
Shelter Expansion	13,071	-	-	-	(52,066)	-
Transfer to Another Fund	-	1,878	139,654	-	-	-
TOTAL OPERATING EXPENDITURES	31,465	26,457	139,654	\$ -	(52,066)	\$ -
 Excess (deficiency) of revenues over (under) expenditures	 (3,425.22)	61,297.28	(139,396.92)	\$ -	52,066	\$ -
 ENDING FUND BALANCE	 \$ 26,033	\$ 87,331	\$ (52,066)	\$ (52,066)	\$ -	\$ -

POLICE SEIZURES FUND

(Fund 305)

This is a Special Revenue Fund to account for fines and forfeitures of property resulting from criminal cases within the boundaries of the City that have been adjudicated by the State of Texas in District Court; Requires Annual Reporting to the State. When the funds are adjudicated and a court order is received the property (cash or other assets) is transferred to the Police Forfeiture Fund net of fees.



PROPOSED BUDGET

FY 2017-2018

(Unaudited)

POLICE SEIZURE FUND
Revenue, Expenses and Changes in Fund Balance
Fund 305



	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 5	\$ 119	\$ 119	\$ 0	\$ 0	\$ 0
REVENUES						
Interest earnings	114	-	(0)	-	-	-
Seizures	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 114	\$ -	\$ (0)	\$ -	\$ -	\$ -
TOTAL FUNDS AVAILABLE	\$ 119	\$ 119	\$ 119	\$ 0	\$ 0	\$ 0
EXPENDITURES						
Miscellaneous	-	-	119	-	-	-
TOTAL OPERATING EXPENDITURES	\$ -	\$ -	\$ 119	\$ -	\$ -	\$ -
Excess (deficiency) of revenues over (under) expenditures	\$ 114	\$ -	\$ (119)	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 119	\$ 119	\$ 0	\$ 0	\$ 0	\$ 0

POLICE FORFEITURE FUND

(Fund 306)

This is a Special Revenue Fund to account for assets that were seized or confiscated by the State, Federal Government or local authorities and by court order been forfeited to the City through the court; once assets are forfeited to the City they are utilized for public safety and crime prevention operations.



PROPOSED BUDGET

FY 2017-2018

(Unaudited)



POLICE FEDERAL SEIZURE FUND
Revenue, Expenses and Changes in Fund Balance
Fund 0320

	<i>ACTUAL 2014-2015</i>	<i>ACTUAL 2015-2016</i>	<i>BUDGET 2016-2017</i>	<i>ESTIMATED 2016-2017</i>	<i>CONTINUATION 2017-2018</i>	<i>PROPOSED 2017-2018</i>
BEGINNING FUND BALANCE	\$ 10,477	\$ -	\$ -	\$ -	\$ 29,263	\$ 29,263
REVENUES						
Interest earnings	22	-	50	34	50	50
Police Forfeiture/Seizures	-	-	-	34,025	-	-
TOTAL OPERATING REVENUES	\$ 22	\$ -	\$ 50	\$ 34,059	\$ 50	\$ 50
TOTAL FUNDS AVAILABLE	\$ 10,500	\$ -	\$ 50	\$ 34,059	\$ 29,313	\$ 29,313
EXPENDITURES						
Miscellaneous	10,500	-	11,900	4,797	9,400	9,400
TOTAL OPERATING EXPENDITURES	\$ 10,500	\$ -	\$ 11,900	\$ 4,797	\$ 9,400	\$ 9,400
Excess (deficiency) of revenues over (under) expenditures	\$ (10,477)	\$ -	\$ (11,850)	\$ 29,263	\$ (9,350)	\$ (9,350)
ENDING FUND BALANCE	\$ -	\$ -	\$ (11,850)	\$ 29,263	\$ 19,913	\$ 19,913

CDBG (Fund 307)

This is a Special Revenue Fund to account Community Development Block Grant Funds (CDBG); the City of Cedar Hill's eligibility for the grant funds is through Dallas County. Dallas County administers the CDBG program and makes awards every two years to qualifying projects within eligible cities.



PROPOSED BUDGET FY 2017-2018

(Unaudited)

Project: The 2017 Project is to complete ADA sidewalk improvements along Weaver Street



CDBG Fund
Revenue, Expenses and Changes in Fund Balance
Fund 307

	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ (8,082)	\$ (13,914)	\$ -	\$ -	\$ -	\$ -
REVENUES						
CDBG Grant Funds	88,750	8,263	209,274	209,274	100,000	100,000
Interfund Transfer In	-	13,913	-	-	-	-
TOTAL OPERATING REVENUES	\$ 88,750	\$ 22,176	\$ 209,274	\$ 209,274	\$ 100,000	\$ 100,000
TOTAL FUNDS AVAILABLE	\$ 80,668	\$ 8,262	\$ 209,274	\$ 209,274	\$ 100,000	\$ 100,000
EXPENDITURES						
CDBG Projects	94,582	8,262	209,275	209,274	100,000	100,000
TOTAL OPERATING EXPENDITURES	\$ 94,582	\$ 8,262	\$ 209,275	\$ 209,274	\$ 100,000	\$ 100,000
Excess (deficiency) of revenues over (under) expenditures	\$ (5,831)	\$ 13,914	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ (13,914)	\$ -	\$ -	\$ -	\$ -	\$ -

Community Development Corporation

(Fund 308)

The Cedar Hill Community Development Corporation is tasked with bringing much needed recreational, facility development and tourism opportunities to the City of Cedar Hill. The mission of the CDC is to plan the growth and development of the Cedar Hill Park & Recreation system by administering the City's quarter-cent sales tax and apply it towards capital projects benefiting town parks and related projects. On January 15, 1994, the voters of the City approved the imposition of an additional sales and use tax of one-half of one percent (1/2 of 1%) for economic development and an additional one-half of one percent (1/2 of 1%) for community development. Collection for each additional tax went into effect on July 1, 1994.

BUDGET FY 2017-2018 *(Proposed)*



Board of Directors

Don Ripple
Ruth Ann Bechdol
Remelle Edwards
Will Collins
Dwight Pinnix
Warren Goss
Melissa Medina
Gayle Sims
Joseph Graves
Steven Cook

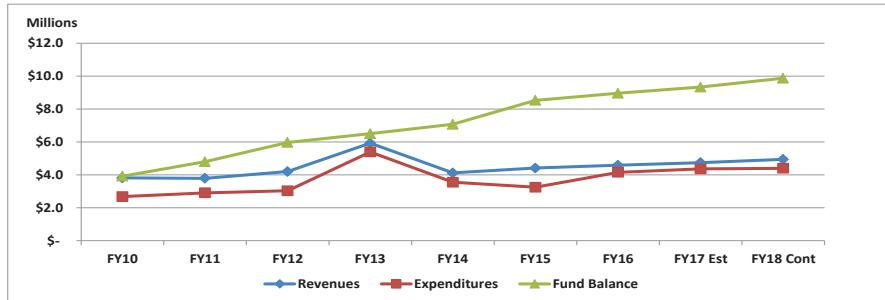
Highlights: Proposed Budget

- Sales Tax Budgeted at 4.9% increase
- Valley Ridge and Recreation Center Fees - Flat
- Personnel Costs: Adjusted 3% on wages and benefits at 10%
- Operations: Adjusted for trends as needed
- Debt: Scheduled Prin and Interest Payments on Outstanding Bonds: \$741,588
- New Debt: Programmed at \$3.5M with interest payment in 2018 = \$122,500
- **Current and Proposed Debt: \$864,088**
- \$551,050 of capital related items in continuation budget:
 - Alan E. Sims Rec Center - Fitness Equipment Replacement \$76,050
 - CDC Administration - Master Plan \$25,000
 - CDC Administration - Land Acquistion \$200,000
 - CDC Administration - FM 1382 Trail Design/Administrative \$250,000
 - **Continuation Capital: \$551,050**
- CDC Board Proposed Capital Projects from June 1 meeting:

<u>Valley Ridge Projects</u>	
► Removable Football Goals	\$32,000
► New/Replacement Equipment	\$25,000
► Building Updates	\$45,000
► Playground Shade Structures (SC & FB)	\$60,000
► Entrance Sign (Set Aside)	\$65,000
Total Valley Ridge:	\$227,000

<u>Alan E. Sims Recreation Center Projects</u>	
► Entryway Enhancements	\$65,000
► Phase 2 Main Fitness Floor Overlay	\$72,000
► Interior Painting	\$22,000
► Interior LED Lighting Conversion	\$18,000
► Parking Lot LED Lighting Coverision	\$25,000
Total AESRC:	\$202,000

- The Balance of \$565,000 in current year resources are available for the South Clark Trail Grant Match with NCTCOG as needed.
- Fund Balance exceeds 25% reserve requirement:



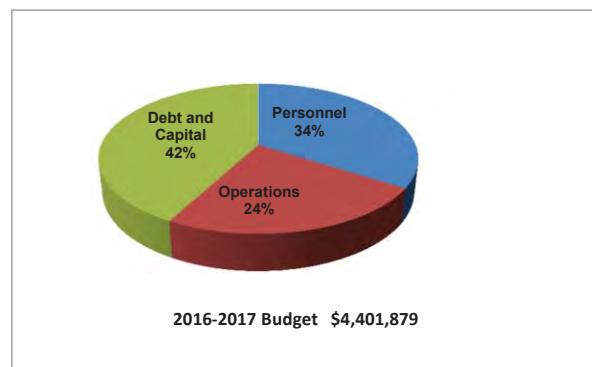
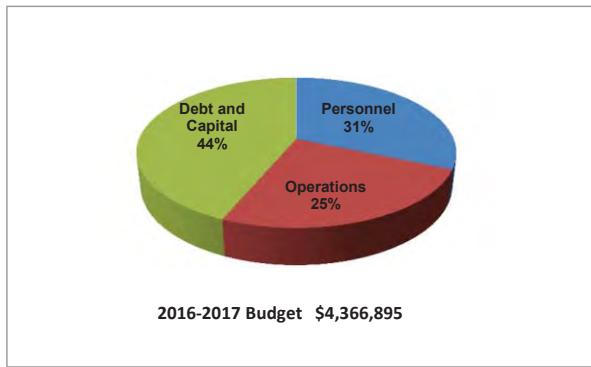


COMMUNITY DEVELOPMENT CORPORATION

Revenue, Expenses and Changes in Fund Balance

Fund 308

	Actual 2014-2015	Actual 2015 2016	Budget 2016-2017	FYE Est 2016-2017	2017-2018		△ over Budget	
					Continuation	Proposed	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 7,364,613	\$ 8,531,959	\$ 8,961,519	\$ 8,961,519	\$ 9,338,609	\$ 9,338,609		
REVENUES								
Sales tax	3,555,210	3,814,948	3,964,360	3,974,100	4,169,881	4,169,881	205,521	5.2%
Interest income	25,320	30,880	30,000	42,600	45,000	45,000	15,000	50.0%
Charges for services	662,214	697,564	705,500	709,613	710,350	710,350	4,850	0.7%
Intergovernmental	153,452	0	-	-	-	-		0.0%
Miscellaneous	21,426	44,677	40,800	17,672	17,800	17,800	(23,000)	-56.4%
TOTAL OPERATING REVENUES	\$ 4,417,621	\$ 4,588,069	\$ 4,740,660	\$ 4,743,985	\$ 4,943,031	\$ 4,943,031	202,371	4.3%
EXPENDITURES								
Personnel	\$ 1,225,259	\$ 1,237,332	\$ 1,433,085	\$ 1,372,091	\$ 1,493,312	\$ 1,493,312	60,227	4.2%
Supplies	145,994	124,640	154,390	153,329	148,290	148,290	(6,100)	-4.0%
Maintenance	173,300	209,455	240,755	234,330	202,700	202,700	(38,055)	-15.8%
Services	199,608	219,086	290,525	278,458	278,610	278,610	(11,915)	-4.1%
Utilities	321,823	324,616	327,450	349,286	331,575	331,575	4,125	1.3%
Leases/Rentals	58,474	46,858	46,845	51,846	51,714	51,714	4,869	10.4%
Miscellaneous	30,089	21,823	27,500	22,285	26,140	26,140	(1,360)	-4.9%
Total Operating Expenditures	\$ 2,154,547	\$ 2,183,811	\$ 2,520,550	\$ 2,461,625	\$ 2,532,341	\$ 2,532,341	11,791	0.47%
Capital Outlays	351,290	1,226,008	3,618,585	1,159,880	980,050	980,050	(2,638,535)	-72.9%
Debt	744,438	748,690	745,390	745,390	865,488	865,488	120,098	16.1%
Total Capital and Debt Expenditures	\$ 1,095,728	\$ 1,974,698	\$ 4,363,975	\$ 1,905,270	\$ 1,845,538	\$ 1,845,538	(2,518,438)	-57.7%
TOTAL EXPENDITURES	\$ 3,250,275	\$ 4,158,509	\$ 6,884,525	\$ 4,366,895	\$ 4,377,879	\$ 4,377,879	(2,506,647)	-36.4%
Excess (deficiency) of revenues over (under) expenditures	\$ 1,167,346	\$ 429,560	\$ (2,143,865)	\$ 377,090	\$ 565,153	\$ 565,153		
ENDING FUND BALANCE	\$ 8,531,959	\$ 8,961,519	\$ 6,817,654	\$ 9,338,609	\$ 9,903,762	\$ 9,903,762		



BUDGET FY2017-18



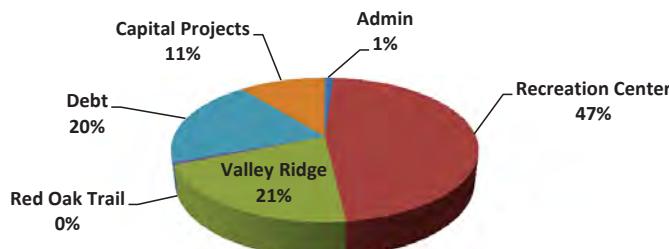
COMMUNITY DEVELOPMENT CORPORATION

Revenue, Expenses and Changes in Fund Balance

Fund 308

	Actual 2015-2016	Budget 2016-2017	FYE Est 2016-2017	2017-2018		△ over Budget	
				Continuation	Proposed	\$ Var	% Var
BEGINNING FUND BALANCE	\$ 8,531,959	\$ 8,961,519	\$ 8,961,519	\$ 9,338,609	\$ 9,338,609		
REVENUES							
Sales tax	3,814,948	3,964,360	3,974,100	4,169,881	4,169,881	205,521	5.2%
Interest income	30,880	30,000	42,600	45,000	45,000	15,000	50.0%
Charges for services	697,564	705,500	709,613	710,350	710,350	4,850	0.7%
Miscellaneous	44,677	40,800	17,672	17,800	17,800	(23,000)	-56.4%
TOTAL OPERATING REVENUES	\$ 4,588,069	\$ 4,740,660	\$ 4,743,985	\$ 4,943,031	\$ 4,943,031	\$ 202,371	4.3%
EXPENDITURES							
Administration	\$ 35,909	\$ 37,750	\$ 48,953	\$ 47,850	\$ 47,850	\$ 10,100	26.8%
Recreation Center	1,639,388	1,792,450	1,728,358	1,782,940	2,060,990	268,540	15.0%
Valley Ridge	646,113	665,850	666,314	677,051	904,051	238,201	35.8%
Red Oak Trail	10,170	24,500	18,000	24,500	24,500	-	0.0%
Debt	748,690	745,390	745,390	865,488	865,488	120,098	16.1%
Capital Projects	1,078,238	3,618,585	1,159,880	980,050	475,000	(3,143,585)	-86.9%
Total Operating Expenditures	\$ 4,158,509	\$ 6,884,525	\$ 4,366,895	\$ 4,377,879	\$ 4,377,879	\$ (2,506,647)	-36.4%
Excess (deficiency) of revenues over (under) expenditures	\$ 429,560	\$ (2,143,865)	\$ 377,090	\$ 565,153	\$ 565,153		
ENDING FUND BALANCE	\$ 8,961,519	\$ 6,817,654	\$ 9,338,609	\$ 9,903,762	\$ 9,903,762		

2017-2018 Allocation of Expenditures by Function



Summary by Function

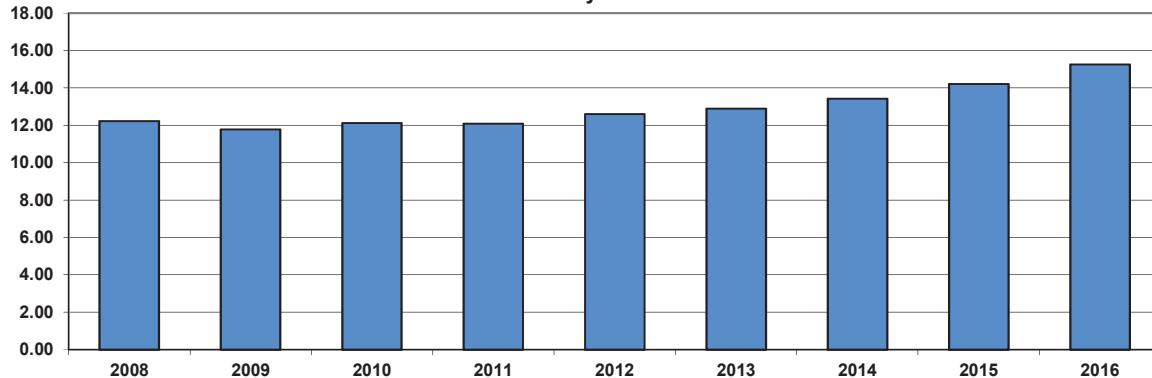
Community Development Corporation

Sales Tax by Fiscal Year

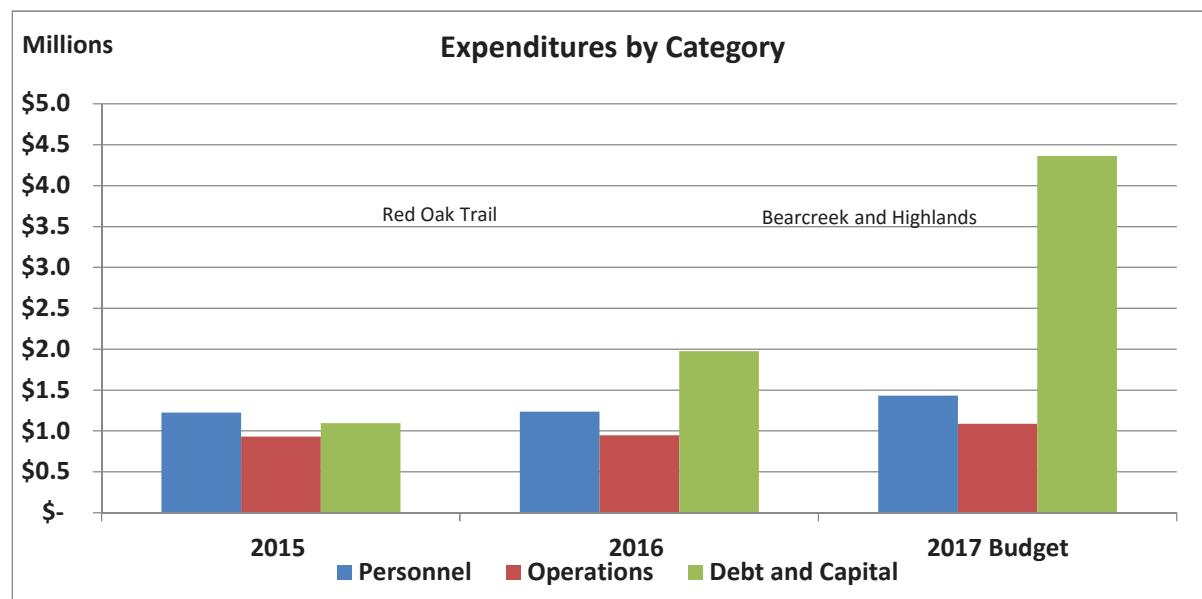
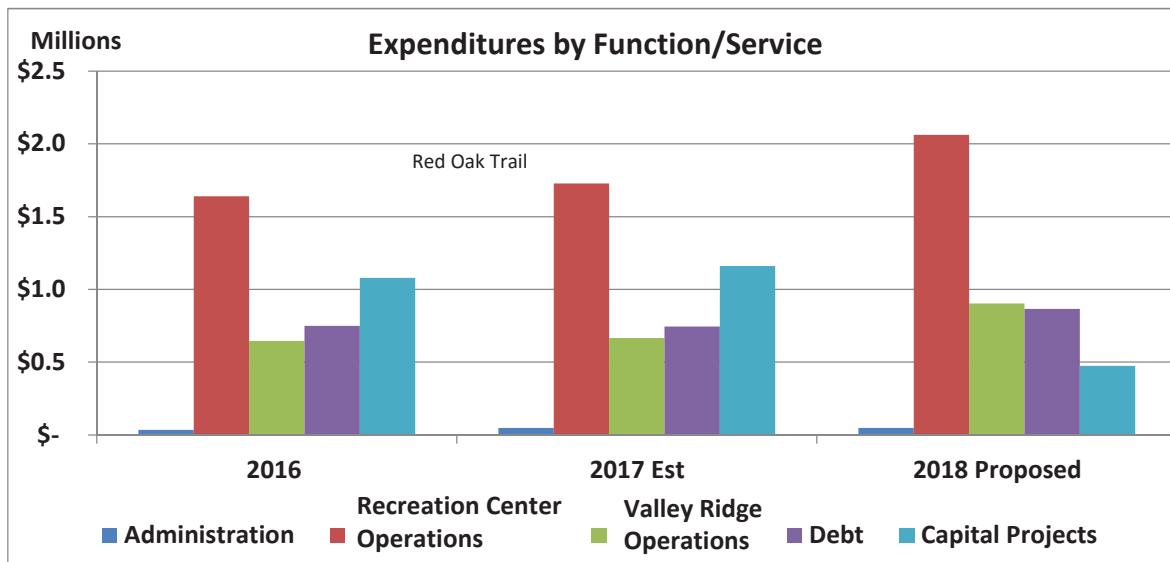
Fiscal Year	Total Sales Tax Received	1¢ City	3/8 of 1¢ EDC	1/2¢ CDC	1/8 of 1¢ CCD	Total Distributed	% Chg
2008	12,224,819	6,112,410	3,056,205	3,056,205	-	12,224,819	5.2%
2009	11,772,591	5,886,296	2,943,148	2,943,148	-	11,772,591	-3.7%
2010	12,123,569	6,061,784	3,030,892	3,030,892	-	12,123,569	3.0%
2011	12,091,229	6,045,614	3,022,807	3,022,807	-	12,091,229	-0.3%
2012	12,598,457	6,299,228	3,149,614	3,149,614	-	12,598,457	4.2%
2013	12,896,112	6,786,900	2,545,088	3,393,450	170,674	12,896,112	2.4%
2014	13,428,345	6,755,253	2,533,220	3,377,627	762,245	13,428,345	4.1%
2015	14,201,864	7,110,420	2,666,407	3,555,210	869,827	14,201,864	5.8%
2016	15,246,533	7,629,897	2,861,211	3,814,948	940,477	15,246,533	7.4%
2017	14,902,874	7,948,199	2,980,575	3,974,100	997,637	15,900,510	4.3%
2018	15,637,055	8,339,763	3,127,411	4,169,881	1,046,533	16,683,589	4.9%
% Increase	4.9%	4.9%	4.9%	4.9%	4.9%	4.9%	

Millions

Sales Tax History-Fiscal Year



Community Development Corporation



Department	Division	Title	PAY GRADE	Budget	Budget	Budget	Actual	Proposed	Diff PY (#)
				FY14	FY15	FY16	FY17	FY18	
Valley Ridge Park (Department #415)	CDC	Parks Maintenance Crew Chief	615	1	1	1	1	1	0
Valley Ridge Park (Department #415)	CDC	Parks Maintenance Worker	612	4	4	4	4	4	0
Valley Ridge Park (Department #415)	CDC	Part-Time and Seasonal Laborers	N/A	2.79	2.79	2.79	2.79	2.79	0
Valley Ridge Park (Department #415)	CDC	Subtotal		7.79	7.79	7.79	7.79	7.79	0
Recreation Center (Department #435)	CDC	Recreation Center Manager	618	1	1	1	1	1	0
Recreation Center (Department #435)	CDC	Health and Wellness Coordinator	615	1	1	1	1	1	0
Recreation Center (Department #435)	CDC	Membership Services Coordinator	615	2	2	1	1	1	0
Recreation Center (Department #435)	CDC	Event Coordinator	615	1	1	1	1	1	0
Recreation Center (Department #435)	CDC	Special Events/Marketing Coordinator	615	1	1	1	0	0	0
Recreation Center (Department #435)	CDC	Marketing Coordinator	615	0	0	0	1	1	0
Recreation Center (Department #435)	CDC	Building Maintenance Crew Chief	614	0	0	0	1	1	0
Recreation Center (Department #435)	CDC	Building Maintenance Technician	613	1	1	1	0	0	0
Recreation Center (Department #435)	CDC	Recreation Specialist	613	0	0	1	1	1	0
Recreation Center (Department #435)	CDC	Administrative Secretary	612	1	1	1	1	1	0
Recreation Center (Department #435)	CDC	Health & Wellness Services Lead	611	1	1	1	1	1	0
Recreation Center (Department #435)	CDC	Building & Custodial Attendant	611	2	2	2	2	2	0
Recreation Center (Department #435)	CDC	Member Services Lead	611	2	2	2	2	2	0
Recreation Center (Department #435)	CDC	Seasonal Camp Site Supervisor	93	0.46	0	0	0	0	0
Recreation Center (Department #435)	CDC	Lead Camp Counselor	93	0	0.42	0.42	0.42	0.42	0
Recreation Center (Department #435)	CDC	Seasonal Summer Camp Counselor	92	2.76	0.42	0.38	0.38	0.38	0
Recreation Center (Department #435)	CDC	Part-Time Recreation Assistant	92	2.5	2.5	3	3	0	-3
Recreation Center (Department #435)	CDC	Part-Time Attendant (Childcare, Gym, Front Desk, Fitness)	92	6	6	5.5	5.5	8.5	3
Recreation Center (Department #435)	CDC	Part-Time Building & Custodial Attendant	91	1.5	1.5	1.5	1.5	1.5	0
Recreation Center (Department #435)	CDC	Subtotal		26.22	23.84	23.8	23.8	23.8	0

DEBT SCHEDULE
Alan E. Sims Recreation Center

REFUNDED:

GO Bds 2002 - TAX (original mty 2022)

COs 2003 - EDC (original mty 2013)

COs 2003A - CDC (original mty 2028)

**\$14,630,000 General Obligation Refunding Bonds,
Series 2011**

Fiscal Year	CDC Supported (Recreation Center)		
	Principal	Interest	Total
2015	455,000	288,738	743,738
2016	475,000	272,288	747,288
2017	485,000	258,988	743,988
2018	495,000	246,588	741,588
2019	515,000	229,988	744,988
2020	535,000	207,863	742,863
2021	550,000	195,819	745,819
2022	570,000	177,097	747,097
2023	560,000	151,894	711,894
2024	580,000	130,519	710,519
2025	605,000	104,519	709,519
2026	630,000	76,400	706,400
2027	660,000	46,906	706,906
2028	695,000	15,203	710,203
Total	6,395,000	1,582,794	7,977,794

OUTSTANDING BONDS

Existing and Current Debt

ECONOMIC DEVELOPMENT CORPORATION

(Fund 309)

The Cedar Hill Economic Development Corporation (EDC) is tasked with bringing much needed commercial, industrial opportunities to the City of Cedar Hill. On January 15, 1994, the voters of the City approved the imposition of an additional sales and use tax of one-half of one percent (1/2 of 1%) for economic development. Collection effect on July 1, 1994. A portion of the EDC's sales tax (1/8 of 1%) was reallocated to the City's Crime Control District effective July 1, 2013. The first reduction was in September 2013.

Fiscal Year 2017-2018 Budget Proposal

(Unaudited)



Board of Directors

Michael Lemmon, President
Shawn Quildon, Vice President
William (Bill) Strock, Voting Member
Duane Dankesreiter, Voting Member
Johnny Wallace, Voting Member
Jan Blake, Ex-Officio
Andrew LeGrand, Ex-Officio
Lee R. Taylor, Ex-Officio
Jeff Powers, Ex-Officio
James Mauldin, Ex-Officio
Randall Chase, Ex-Officio



BUDGET NOTES

ECONOMIC DEVELOPMENT CORPORATION

- Sales Tax Budgeted at 5% over 2017 Budget
- Salaries and Bens budgeted consistent city-wide; 3% plus 10% increase in Ben Cost
- Debt Costs budgeted per scheduled amortization
- Incentives - Budgeted to cover outstanding incentives plus additional amount of \$7,000,000 as place holder for business incentives
- Advertising budget consistent with State Law maximum
- No changes in administrative charges
- No changes in audit fees
- No changes in lease cost paid to City
- Addition of lease/rental payment for copier machine
- Summary: 7% decrease in operational costs
- Summary: 17% increase in incentives, capital and debt category

BUDGET FY2017-18



ECONOMIC DEVELOPMENT CORPORATION

Revenue, Expenses and Changes in Fund Balance

Fund 309

	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	PROPOSED 2017-2018	\$ Var to Budget	% Var to Budget
BEGINNING FUND BALANCE	\$ 6,394,483	\$ 5,767,053	\$ 6,374,991	\$ 7,005,425	\$ 7,005,425		
REVENUES							
Sales tax	\$ 2,861,212	\$ 2,975,741	\$ 2,980,575	\$ 3,127,411	\$ 3,127,411	\$ 151,670	5.1%
Interest income	23,943	28,000	46,315	43,000	43,000	\$ 15,000	53.6%
Charges for services	2,080	-	-	-	-	\$ -	0.0%
Miscellaneous	570	500	655	500	500	\$ -	0.0%
Intergovernmental	-	-	-	-	-	\$ -	0.0%
Sale of assets	-	-	749,575	-	-	\$ -	0.0%
Total operating revenues	\$ 2,887,805	\$ 3,004,241	\$ 3,777,120	\$ 3,170,911	\$ 3,170,911	\$ 166,670	5.5%
TOTAL FUNDS AVAILABLE	\$ 9,282,288	\$ 8,771,294	\$ 10,152,110	\$ 10,176,336	\$ 10,176,336	\$ 1,405,042	16.0%
Operating Expenditures							
Personnel	\$ 412,270	\$ 428,550	\$ 350,406	\$ 456,724	\$ 456,724	\$ 28,174	6.6%
Supplies	2,675	9,200	9,200	10,600	10,600	1,400	15.2%
Maintenance	12,211	71,400	71,400	70,500	70,500	(900)	-1.3%
Services	422,262	723,715	721,370	601,730	601,730	(121,985)	-16.9%
Utilities	8,280	20,750	6,203	9,275	9,275	(11,475)	-55.3%
Leases/Rentals	26,490	28,940	28,939	28,990	28,990	50	0.2%
Miscellaneous	52,796	65,550	70,854	74,804	74,804	9,254	14.1%
Total operating expenditures	\$ 936,984	\$ 1,348,105	\$ 1,258,372	\$ 1,252,623	\$ 1,252,623	\$ (95,482)	-7.1%
Incentives, Capital and Transfers							
Incentives	\$ 660,310	\$ 5,783,565	\$ 717,799	\$ 7,000,000	\$ 7,000,000	\$ 1,216,435	21.0%
Capital Outlay	138,464	-	-	-	-	-	0.0%
Debt	1,171,540	1,170,515	1,170,515	1,167,826	1,167,826	(2,689)	-0.2%
Total incentives, capital and transfers	\$ 1,970,314	\$ 6,954,080	\$ 1,888,314	\$ 8,167,826	\$ 8,167,826	\$ 1,213,746	17.5%
Total Expenditures	\$ 2,907,297	\$ 8,302,185	\$ 3,146,686	\$ 9,420,449	\$ 9,420,449	\$ 1,118,264	13.5%
Excess (deficiency) of revenues over (under) expenditures	\$ (19,493)	\$ (5,297,944)	\$ 630,434	\$ (6,249,538)	\$ (6,249,538)	n/a	n/a
ENDING FUND BALANCE	\$ 6,374,991	\$ 469,109	\$ 7,005,425	\$ 755,887	\$ 755,887	n/a	n/a
15% Financial Policy Designation	\$ 433,171	\$ 450,636	\$ 454,132	\$ 475,637	\$ 475,637		
Undesignated, Unreserved	\$ 5,941,820	\$ 18,473	\$ 6,551,293	\$ 280,250	\$ 280,250		
Total Fund Balance:	\$ 6,374,991	\$ 469,109	\$ 7,005,425	\$ 755,887	\$ 755,887		

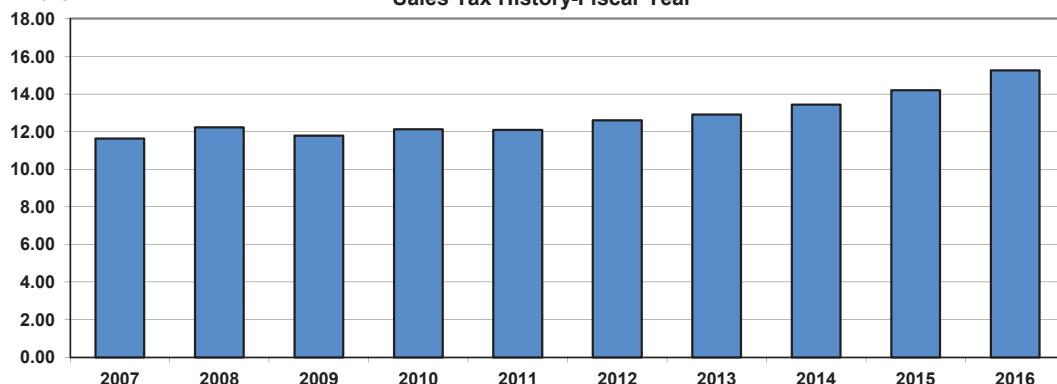
ECONOMIC DEVELOPMENT CORPORATION

Sales Tax by Fiscal Year

Fiscal Year	Total Sales Tax Received	1¢ City	3/8 of 1¢ EDC	1/2¢ CDC	1/8 of 1¢ CCD	Total Distributed	% Chg
2002	6,041,470	3,020,735	1,510,368	1,510,368	-	6,041,470	
2003	6,958,443	3,479,222	1,739,611	1,739,611	-	6,958,443	15.2%
2004	8,659,557	4,329,778	2,164,889	2,164,889	-	8,659,557	24.4%
2005	10,124,321	5,062,161	2,531,080	2,531,080	-	10,124,321	16.9%
2006	11,380,995	5,690,498	2,845,249	2,845,249	-	11,380,995	12.4%
2007	11,619,921	5,809,960	2,904,980	2,904,980	-	11,619,921	2.1%
2008	12,224,819	6,112,410	3,056,205	3,056,205	-	12,224,819	5.2%
2009	11,772,591	5,886,296	2,943,148	2,943,148	-	11,772,591	-3.7%
2010	12,123,569	6,061,784	3,030,892	3,030,892	-	12,123,569	3.0%
2011	12,091,229	6,045,614	3,022,807	3,022,807	-	12,091,229	-0.3%
2012	12,598,457	6,299,228	3,149,614	3,149,614	-	12,598,457	4.2%
2013	12,896,112	6,786,900	2,545,088	3,393,450	170,674	12,896,112	2.4%
2014	13,428,345	6,755,253	2,533,220	3,377,627	762,245	13,428,345	4.1%
2015	14,201,864	7,110,420	2,666,407	3,555,210	869,827	14,201,864	5.8%
2016	15,246,533	7,629,897	2,861,211	3,814,948	940,477	15,246,533	7.4%
2017	14,902,874	7,948,199	2,980,575	3,974,100	997,637	15,900,510	4.3%
2018	15,637,055	8,339,763	3,127,411	4,169,881	1,046,533	16,683,589	4.9%
		4.9%	4.9%	4.9%	4.9%	4.9%	4.9%

Millions

Sales Tax History-Fiscal Year



ECONOMIC DEVELOPMENT CORPORATION

Fiscal Year	EDC Supported \$12,890,000 Certificates of Obligation, Series 2006				
	Rate	Principal	Interest	Total	
	2015	4.000%	685,000	484,033	1,169,033 Pd.
2016	4.250%	715,000	455,139	1,170,139	Pd.
2017	4.250%	745,000	424,114	1,169,114	8.1%
2018	4.350%	775,000	391,426	1,166,426	8.4%
2019	4.350%	810,000	356,953	1,166,953	8.8%
2020	4.300%	845,000	321,168	1,166,168	9.1%
2021	5.000%	890,000	280,750	1,170,750	9.6% 44.0%
2022	5.000%	935,000	235,125	1,170,125	10.1%
2023	5.000%	980,000	187,250	1,167,250	10.6%
2024	5.000%	1,030,000	137,000	1,167,000	11.2%
2025	5.000%	1,085,000	84,125	1,169,125	11.7%
2026	5.000%	1,140,000	28,500	1,168,500	12.3% 56.0%
Total		9,235,000	2,446,410	11,681,410	

Debt Outstanding: 2006 CO Series

Principal	9,235,000	Amortizing on avg 8.5% per year
Interest	2,446,410	
	<u>11,681,410</u>	

ECONOMIC DEVELOPMENT CORPORATION

CITY OF CEDAR HILL
 ECONOMIC DEVELOPMENT CORPORATION
 INCENTIVE STATUS REPORT
 YTD 2017

	CASH INCENTIVE OFFERED (Per Contract)	INCENTIVE PAID CY	INCENTIVES PAID	TOTAL AMOUNTS	AMOUNT	STATUS
	2017	PRIOR YEARS	PAID	UNPAID		
IDX DALLAS (5/13/13):						
- Initial Facility Incentive	1,000,000		1,000,000	1,000,000	0	
- Rehabilitation & Repurposing Incentive	100,000		100,000	100,000	0	
- Annual Employment Incentive (\$1K/emp til Sep2018)	102,000		102,000	102,000	0	
- Annual Employment Incentive (\$1K/emp til Sep2018) - 2015	152,000		152,000	152,000	0	
- Annual Employment Incentive (\$1K/emp til Sep2018)- 2016	152,000		152,000	152,000	0	
- Annual Employment Incentive (\$1K/emp til Sep2018)-2017	201,000	201,000	201,000	0	0	
- Annual Employment Incentive (\$1K/emp til Sep2018)-2018			0	0	393,000	
maximum of \$1,000,000	393,000					
Total Incentives	2,100,000	201,000	1,506,000	1,707,000	393,000	ACTIVE FY2017
DALLAS AERONAUTICAL SERVICES (1/8/13):						
- Facility Construction Incentive - 2014	144,084		144,258	144,258	(174)	
- Annual Employment Incentive #1 (\$1.5K/emp for 5 yrs.)	37,500		42,000	42,000	(4,500)	
- Annual Employment Incentive #2 (\$1.5K/emp for 5 yrs.) -2015	37,500		47,000	47,000	(9,500)	
- Annual Employment Incentive #3 (\$1.5K/emp for 5 yrs.) - 2016	37,500		0	37,500		
- Annual Employment Incentive #4 (\$1.5K/emp for 5 yrs.) - 2017	37,500		0	37,500		
2019 - Annual Employment Incentive #5 (\$1.5K/emp for 5 yrs.) - 2018	37,500		0	37,500		
Total Incentives	331,584	0	233,258	233,258	98,326	ACTIVE FY2017
JCPENNEY CORPORATION, INC (1/17/14):						
- Initial Five Year Lease Incentive -2014	100,000		100,000	100,000	0	
- Annual Employment Incentive #1 (\$100K for 5 yrs.)	100,000		0	100,000		
- Annual Employment Incentive #2 (\$100K for 5 yrs.) -2015	100,000		0	100,000		
- Annual Employment Incentive #3 (\$100K for 5 yrs.) - 2016	100,000		0	100,000		
- Annual Employment Incentive #4 (\$100K for 5 yrs.) - 2017	100,000		0	100,000		
- Annual Employment Incentive #5 (\$100K for 5 yrs.) - 2018	100,000		0	100,000		
Total Incentives	600,000	0	100,000	100,000	500,000	ACTIVE FY2017
WESTAR SATELLITE SERVICES, LP (9/18/13):						
- Equipment Installation Incentive	200,000		200,000	200,000	0	
- Annual Employment Incentive #1 (\$8K/employee)			0	0		
- Annual Employment Incentive #2 (\$8K/employee) -2014			0	0		
- Annual Employment Incentive #3 (\$10K/employee) - 2015			0	0		
- Annual Employment Incentive #4 (\$12K/employee) -2016			0	0		
maximum of \$120,000 for 4 years	120,000	0	200,000	200,000	120,000	ACTIVE FY2017
** One Time Incentive Adjustment - FY2016 (PP)	64,978	0	64,978	64,978	0	
Subtotal	3,416,562	201,000	2,104,236	2,305,236	1,111,326	
Multi-year Incentives-total all years:						
KIMCO DEVELOPERS (3/1/1999) to date			1,867,101	1,867,101	(1,867,101)	CLOSED 01-15-2017
FY17 - Current Year			42,800	42,800		
Estimated Future - Ending 1/2017	2,311,922		0	2,311,922		
Subtotal-multi-year	2,311,922	0	1,909,900	1,909,900	444,821	
Total-All Years	\$5,728,484	\$201,000	\$4,014,136	\$4,215,136	\$1,556,147	

TB Check

Joe Pool Lake Fund

Fund 0310

This fund is a Major Governmental Fund of the City and prior to December 21, 2016 the City's financial policies restricted and committed the funds to the full liquidation of the Joe Pool Lake Contract Liability as defined below.

On April 26, 1975, the City, along with the Cities of Grand Prairie, Duncanville and the Midlothian Water District, entered into a contract with the Trinity River Authority of Texas (TRA) to purchase rights to water conservation storage space in the Lakeview Reservoir (Joe Pool Lake) (the Reservoir). The City's share is 43.21% of the total contract. Payments to the Authority for water purchases under the contract are to commence when water is diverted from the Reservoir but no later than ten years from the date of completion of the project. The Reservoir was completed on January 6, 1986, and the first payment to the Trinity River Authority was due on January 8, 1996, at which time interest began accruing. The City's portion of the original contractual liability, as amended, amounted to \$26,284,063 and bore interest at 5.683%. The accrued liability on the contractual obligation at fiscal year ended on September 30, 2016 was \$82,683,592. The City had been setting aside funds to pay off the liability by 2046. The funds accrued (set aside as of September 30, 2016 was \$58,689,221. Subsequent to September 30, 2016 and more particularly on December 21, 2016 the City wired funds to TRA in the amount of \$40,543,911 in satisfaction of its contractual obligation relating to Joe Pool Lake. The following paragraph explains the provisions of the liquidation.

S612, the Water Infrastructure Improvements for the Nation (WIIN) Act (the "Act") was signed into law on December 16, 2016. The Act reduced the obligation of the Trinity River Authority of Texas ("TRA") to the United States related to water supply storage space in the Joe Pool Lake (Reservoir). On September 30, 2016 the long-term contractual liability of the City of Cedar Hill to TRA associated with the City's water rights in Joe Pool Lake was \$82,683,592. On December 21, 2016 the City wired funds to TRA in the amount of \$40,543,911 in full satisfaction of its contractual obligation relating to Joe Pool Lake consistent with the provisions of the Act.



PROPOSED BUDGET

FY 2017-2018

Unaudited

BUDGET FY2017-18

Joe Pool Lake

(Revenues, Expenditures and Change in Fund Balance)

310



BEGINNING FUND BALANCE

	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	PROPOSED 2017-2018
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REVENUES

Interest Earnings	2,367,349	1,316,235	2,172,230	179,174	340,000
Interfund Transfer in - Water and Sewer	1,800,000	1,800,000	1,800,000	450,000	-
Interfund Transfer in - General Fund	50,000	50,000	50,000	12,500	-
Miscellaneous	-	-	-	-	-
	4,217,349	3,166,235	4,022,230	641,674	340,000

TOTAL FUNDS AVAILABLE

	55,522,985	58,689,220	62,711,450	59,330,894	19,116,608
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EXPENDITURES

Joe Pool Lake Water Rights Debt Payment	-	-	-	40,543,911	-
Special Services	-	-	-	10,375	7,500
Administrative Fees	-	-	-	-	-
	\$ -	\$ -	\$ -	\$ 40,554,286	\$ 7,500

Excess (deficiency) of revenues over (under) expenditures

	\$ 4,217,349	\$ 3,166,235	\$ 4,022,230	\$ (39,912,611)	\$ 332,500
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ENDING FUND BALANCE

	\$ 55,522,985	\$ 58,689,220	\$ 62,711,450	\$ 18,776,608	\$ 19,109,108
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Committed per financial policies

\$ 55,522,985	\$ 58,689,220	n/a	\$ 18,776,608	\$ 19,109,108
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Unreserved, undesignated

\$ -	\$ -	n/a	-	-
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\$ 55,522,985	\$ 58,689,220	\$ 18,776,608	\$ 19,109,108
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2015

2016

2017

LIBRARY DONATION FUND

(FUND 0312)

This is a Non-Major Special Revenue Fund established to tract donations and grants made to the Cedar Hill Public Library. The donations and grants made to the Library are typically specific in nature and are to be spent for Library programming, equipment or materials. These funds are restricted for purposes funding public Library programs.



PROPOSED BUDGET

FY 2017-2018



Library Fund
(Revenues, Expenditures and Change in Fund Balance)
Fund 0312

	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 135,239	\$ 121,489	\$ 123,147	\$ 123,147		105,578	\$ - 105,578
REVENUES							
Interest Income	417	494	-	571	575	-	575
Donations	-	9,000	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Miscellaneous	14,957	48,203	-	16,207	8,000	-	8,000
	15,374	57,697	-	16,778	8,575	-	8,575
TOTAL FUNDS AVAILABLE	150,613	179,186	123,147	139,925	114,153	-	114,153
EXPENDITURES							
Computer Supplies	-	-	-	-	-	-	-
Subscription Services	-	-	-	-	-	-	-
Special Services	25,214	31,634	-	30,482	30,000	-	30,000
Library History Collection	-	-	-	-	-	-	-
Miscellaneous	3,910	9,972	-	3,865	10,000	-	10,000
Transfer to Another Fund	-	14,434	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	\$ 29,124	\$ 56,040	\$ 34,347	\$ 40,000	\$ -	\$ 40,000	
Excess (deficiency) of revenues over (under) expenditures	\$ (13,749)	\$ 1,657	\$ -	\$ (17,568)	\$ (31,425)	\$ -	\$ (31,425)
ENDING FUND BALANCE	\$ 121,489	\$ 123,147	\$ 123,147	\$ 105,578	\$ 74,153	\$ -	\$ 74,153

High Point PID

(Fund 0313)

Public Improvement Districts ("PIDs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them. The source of funding for the PID is an assessment of \$0.10 per every \$100 of taxable value. The rate is set annually with the City's adoption process.



PROPOSED BUDGET FY 2017-2018

Unaudited



Highpoint Public Improvement District
(Revenues, Expenditures and Change in Fund Balance)
Fund 0313

	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 58,863	\$ 52,901	\$ 51,405	\$ 51,405	\$ 115,823		\$ 115,823
REVENUES							
Property Tax	\$ 319,159	\$ 342,697	\$ 361,720	\$ 379,259	\$ 402,830	\$ -	\$ 402,830
Interest	-	551	1,000	976	1,000	-	1,000
Other	29,117	23,193	20,000	24,256	20,000	-	20,000
TOTAL OPERATING REVENUES	\$ 348,276	\$ 366,440	\$ 382,720	\$ 404,491	\$ 423,830	\$ -	\$ 423,830
TOTAL FUNDS AVAILABLE	\$ 407,139	\$ 419,342	\$ 434,125	\$ 455,895	\$ 539,653	\$ -	\$ 539,653
EXPENDITURES							
PROPOSED BUDGET	\$ 1,458	\$ 419	\$ 300	\$ 300	\$ 300	\$ -	\$ 300
Maintenance	165,249	158,874	164,030	165,087	151,080	-	151,080
Services	84,865	87,980	105,470	93,765	106,950	-	106,950
Insurances	1,395	558	1,000	1,000	1,000	-	1,000
Utilities	40,301	46,096	39,500	39,500	39,500	-	39,500
Leases/Rentals	420	425	420	420	-	-	-
Miscellaneous	14,215	23,935	-	-	2,000	-	2,000
Capital	46,335	49,650	72,000	40,000	123,000	-	123,000
TOTAL OPERATING EXPENDITURES	\$ 354,237	\$ 367,937	\$ 382,720	\$ 340,072	\$ 423,830	\$ -	\$ 423,830
Excess (deficiency) of revenues over (under) expenditures	\$ (5,961)	\$ (1,497)	\$ -	\$ 64,419	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 52,901	\$ 51,405	\$ 51,405	\$ 115,823	\$ 115,823	\$ -	\$ 115,823

Waterford Oaks PID

(Fund 0314)

Public Improvement Districts ("PIDs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them. The source of funding for the PID is an assessment of \$0.10 per every \$100 of taxable value. The rate is set annually with the City's adoption



BUDGET
FY 2017-2018



Waterford Oaks PID
(Revenues, Expenditures and Change in Fund Balance)
Fund 0314

	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 159,212	\$ 159,212	\$ 195,841	\$ 154,632	\$ 154,632	\$ 154,632
REVENUES						
Property Tax	\$ 115,606	\$ 117,600	\$ 130,000	\$ 130,000	\$ -	\$ 130,000
Interest	1,007	900	1,130	2,300	-	2,300
Other	31,677	3,300	2,340	2,340	-	2,340
TOTAL OPERATING REVENUES	\$ 148,290	\$ 121,800	\$ 133,470	\$ 134,640	\$ -	\$ 134,640
TOTAL FUNDS AVAILABLE	\$ 307,502	\$ 281,012	\$ 329,311	\$ 289,272	\$ 154,632	\$ 289,272
EXPENDITURES						
Supplies	\$ -	\$ 1,000	\$ 50	\$ 1,000	\$ -	\$ 1,000
Maintenance	33,153	35,000	27,300	35,000	1,500	33,500
Services	27,678	25,000	25,086	26,150	(1,050)	27,200
Insurances	167	-	125	150	-	150
Utilities	8,691	9,800	9,700	10,000	-	10,000
Leases/Rentals	-	-	-	-	-	-
Miscellaneous	8,850	20,000	20,000	25,000	(5,000)	30,000
Capital	106,381	30,000	10,000	30,000	-	30,000
TOTAL OPERATING EXPENDITURES	\$ 184,919	\$ 120,800	\$ 92,261	\$ 127,300	\$ (4,550)	\$ 131,850
Excess (deficiency) of revenues over (under) expenditures	\$ (36,629)	\$ 1,000	\$ 41,209	\$ 7,340	\$ 4,550	\$ 2,790
ENDING FUND BALANCE	\$ 195,841	\$ 158,212	\$ 154,632	\$ 147,292	\$ 150,082	\$ 157,422

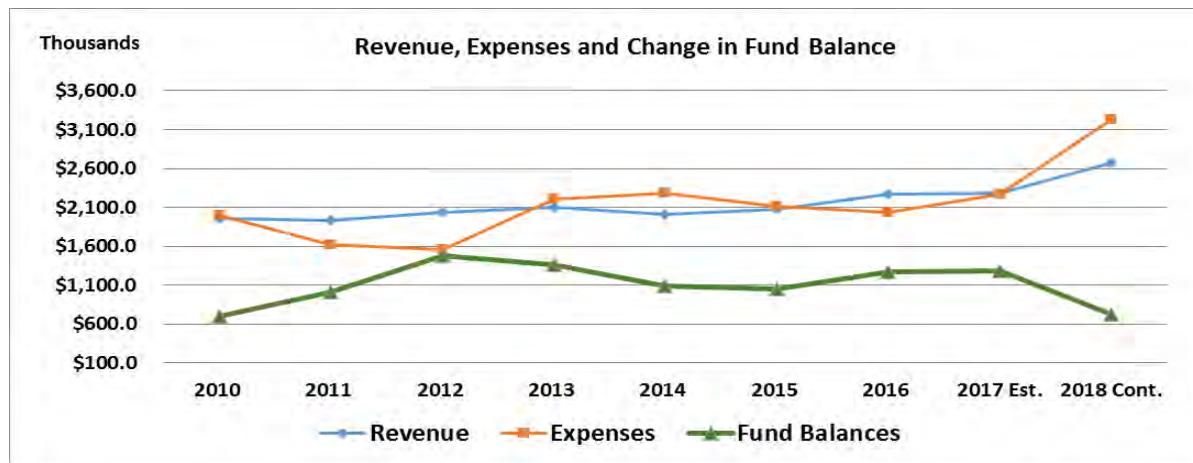
Landscape and Beautification Fund

(Fund 0317)

This is a non-major special revenue fund established to record solid waste collection revenues and expenditures. This fund also provides for landscaping and contract mowing. The City contracts with Waste Management of Dallas for curbside solid waste pickup. The contract was renewed for three years on December 16, 2016. Residential rates were effective May 01, 2017 while commercial rates were effective January 01, 2017. Contract services are paid through this fund. A portion of residential billed services is retained in this fund to support landscape and beautification projects.



PROPOSED BUDGET FY 2017-2018





Landscape and Beautification Fund
(Revenues, Expenditures and Change in Fund Balance)
(Fund 0317)

	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018	% Chg over Budget
BEGINNING FUND BALANCE	\$ 1,092,406	\$ 1,050,998	\$ 1,277,954	\$ 1,277,954	\$ 1,287,914		\$ 1,287,914	xxx
REVENUES								
Sanitation Billing Fees	1,991,582	2,125,000	2,330,000	2,113,000	2,599,000	-	2,599,000	12%
Late Fee-Trash	38,314	44,478	44,000	44,015	45,000	-	45,000	2%
Tree Mitigation Fees	41,550	78,600	-	95,325	20,000	-	20,000	0%
Interest Income	5,415	4,885	4,000	8,320	8,500	-	8,500	113%
Miscellaneous	428	14,008	1,000	25,650	1,000	-	1,000	0%
	2,077,289	2,266,971	2,379,000	2,286,310	2,673,500	-	2,673,500	12%
TOTAL FUNDS AVAILABLE	3,169,694	3,317,969	3,656,954	3,564,264	3,961,414	-	3,961,414	
EXPENDITURES								
Personnel Costs	-	-	-	-	-	-	-	0.0%
Waste Services	2,016,939	1,828,501	2,000,000	1,862,500	2,069,400	-	2,069,400	3.5%
Other Services	-	10,000	-	5,350	-	-	-	0.0%
Landscape/Beautification	1,527	62,359	755,000	283,500	910,000	-	910,000	20.5%
Capital	-	5,000	100,000	25,000	100,000	-	100,000	0.0%
Transfers Out	100,230	134,156	100,000	100,000	150,000	-	150,000	50.0%
TOTAL OPERATING EXPENDITURES	\$ 2,118,696	\$ 2,040,016	\$ 2,955,000	\$ 2,276,350	\$ 3,229,400	\$ -	\$ 3,229,400	9.3%
Excess (deficiency) of revenues over (under) expenditures	\$ (41,407)	\$ 226,955	\$ (576,000)	\$ 9,960	\$ (555,900)	\$ -	\$ (555,900)	n/a
ENDING FUND BALANCE	\$ 1,050,998	\$ 1,277,954	\$ 701,954	\$ 1,287,914	\$ 732,014	\$ -	\$ 732,014	n/a

23%

Traffic Safety Fund

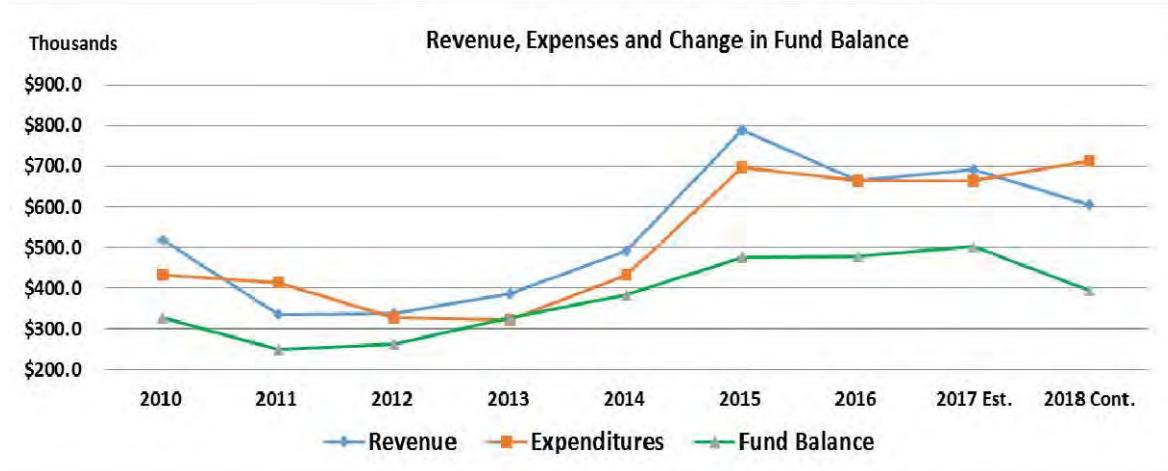
(Fund 0318)

This is a Non-Major Special Revenue Fund established by Ordinance 2006-306 and authorized by the State of Texas Transportation Code, Title 7, Chapter 707. The fund is formally called the "Photographic Traffic Signal Enforcement Program" but the most common name is the "Red Light Camera Fund". The state statute requires 50% of the revenue collected from red light camera violations less amounts authorized for deductions by the City are to be sent to the state comptroller annually. The revenues retained by the City have restricted uses relating to traffic enforcement, traffic safety and intersection safety improvements.



PROPOSED BUDGET FY 2017-2018

Unaudited



BUDGET FY2017-18



TRAFFIC SAFETY FUND

(Revenues, Expenditures and Change in Fund Balance)

0318

	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 384,190	\$ 476,046	\$ 478,196	\$ 478,196	\$ 503,188	\$	\$ 503,188
REVENUES							
Interest	1,509	2,595	2,500	4,225	4,050	-	4,050
Red Light Camera Penalties ¹	786,035	662,815	650,000	686,000	600,000	-	600,000
TOTAL OPERATING REVENUES	\$ 787,543	\$ 665,410	\$ 652,500	\$ 690,225	\$ 604,050	-	\$ 604,050
TOTAL FUNDS AVAILABLE	\$ 1,171,733	\$ 1,141,456	\$ 1,130,696	\$ 1,168,421	\$ 1,107,238	-	\$ 1,107,238
EXPENDITURES							
Personnel Costs	64,328	70,266	72,835	53,800	57,500	-	57,500
Services and Supplies	381,824	409,453	405,000	451,933	452,550	-	452,550
State Portion of Fees	151,079	-	155,000	-	-	-	-
Miscellaneous	37,699	83,529	33,500	17,500	37,900	-	37,900
Capital/Transfers.	60,759	100,012	100,000	142,000	165,000	-	165,000
TOTAL OPERATING EXPENDITURES	\$ 695,688	\$ 663,260	\$ 766,335	\$ 665,233	\$ 712,950	-	\$ 712,950
TOTAL EXPENDITURES, CAPITAL AND TRANSFERS	\$ 695,688	\$ 663,260	\$ 766,335	\$ 665,233	\$ 712,950	-	\$ 712,950
Excess (deficiency) of revenues over (under) expenditures	\$ 91,856	\$ 2,150	\$ (113,835)	\$ 24,992	\$ (108,900)	-	\$ (108,900)
ENDING FUND BALANCE	\$ 476,046	\$ 478,196	\$ 364,361	\$ 503,188	\$ 394,288	-	\$ 394,288
Unreserved, designated for unbudgeted items	\$ 302,124	\$ 312,380	\$ 172,777	\$ 336,879	\$ 257,300	-	\$ 257,300
Unreserved, undesignated @25% of exp.	\$ 173,922	\$ 165,815	\$ 191,584	\$ 166,308	\$ 136,988	-	\$ 136,988
	\$ 476,046	\$ 478,196	\$ 364,361	\$ 503,188	\$ 394,288	-	\$ 394,288

¹ 50% of "red-light" penalties go to the State after eligible expenses are deducted.

POLICE FEDERAL SEIZURE FUND

(Fund 320)

This is a Special Revenue Fund to account for Federal Seized Funds established by the Crime Control Act of 1984 to receive proceeds of forfeiture. The City receives funds for participating in joint law enforcement operations in cooperation with Federal agents. This fund is to be used enhance public safety and security. This is accomplished by removing the proceeds if crime and other assets relied upon by criminals to perpetuate their criminal activity against our community. These funds are restricted for public safety use only.



PROPOSED BUDGET

FY 2017-2018

(Unaudited)

BUDGET FY2017-18



POLICE FEDERAL SEIZURE FUND
Revenue, Expenses and Changes in Fund Balance
Fund 0320

	<i>ACTUAL 2014-2015</i>	<i>ACTUAL 2015-2016</i>	<i>BUDGET 2016-2017</i>	<i>ESTIMATED 2016-2017</i>	<i>CONTINUATION 2017-2018</i>	<i>PROPOSED 2017-2018</i>
BEGINNING FUND BALANCE	\$ 10,477	\$ -	\$ -	\$ -	\$ 29,263	\$ 29,263
REVENUES						
Interest earnings	22	-	50	34	50	50
Police Forfeiture/Seizures	-	-	-	34,025	-	-
TOTAL OPERATING REVENUES	\$ 22	\$ -	\$ 50	\$ 34,059	\$ 50	\$ 50
TOTAL FUNDS AVAILABLE	\$ 10,500	\$ -	\$ 50	\$ 34,059	\$ 29,313	\$ 29,313
EXPENDITURES						
Miscellaneous	10,500	-	11,900	4,797	9,400	9,400
TOTAL OPERATING EXPENDITURES	\$ 10,500	\$ -	\$ 11,900	\$ 4,797	\$ 9,400	\$ 9,400
Excess (deficiency) of revenues over (under) expenditures	\$ (10,477)	\$ -	\$ (11,850)	\$ 29,263	\$ (9,350)	\$ (9,350)
ENDING FUND BALANCE	\$ -	\$ -	\$ (11,850)	\$ 29,263	\$ 19,913	\$ 19,913

**Crime Control and Prevention District
(CHCCPD)**

0322

This is a Non-Major Special Revenue Fund supported by a 1/8% sales tax collected in a Crime Control Prevention District. The sales tax is collected for the purpose of crime control and prevention. The tax was approved by the voters in a general election held on November 06, 2012. Collections became effective July 1, 2013. The sales tax is restricted only to the operations of the CCPD as stipulated in the Local Government Code, Section 363.151.



**PROPOSED BUDGET
FY 2017-2018**

BUDGET FY2017-18

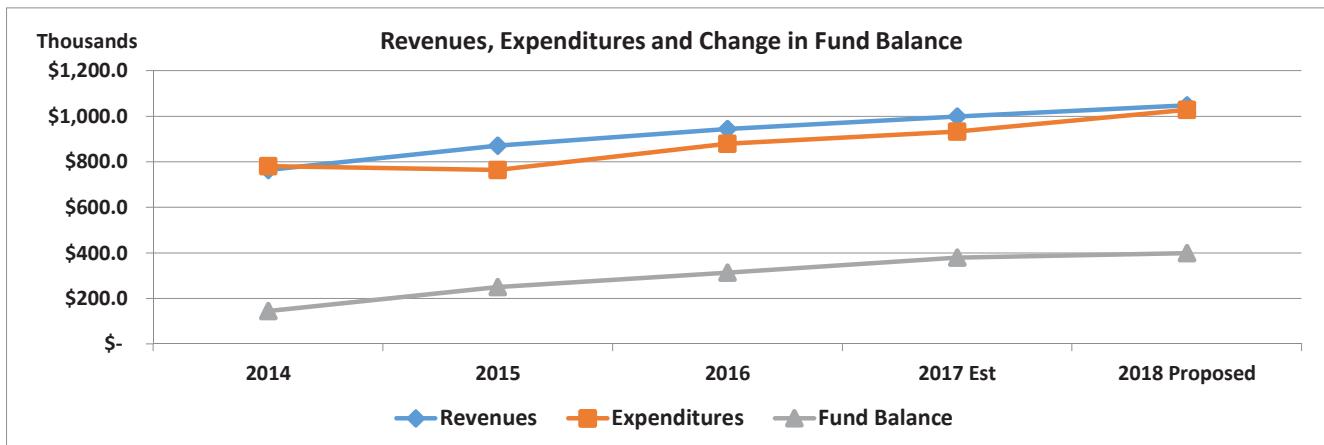


CRIME CONTROL DISTRICT SALES TAX FUND
(Revenues, Expenditures and Change in Fund Balance)
Fund 0322

	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018	\$ Change	% Variance
BEGINNING FUND BALANCE	\$ 144,020	\$ 250,172	\$ 313,921	\$ 313,921	\$ 379,980		\$ 379,980	xxx	xxx
REVENUES									
Sales Tax	\$ 869,827	\$ 940,477	\$ 974,828	\$ 997,500	\$ 1,046,400		- \$ 1,046,400	\$ 71,572	7.3%
Interest	-	671	1,500	1,219	1,500		-	1,500	- 0.0%
Miscellaneous Income/Donations	1,100	2,500	2,500	-	-		-	(2,500)	-100.0%
TOTAL OPERATING REVENUES	\$ 870,927	\$ 943,648	\$ 978,828	\$ 998,719	\$ 1,047,900		- \$ 1,047,900	\$ 69,072	7.1%
 TOTAL FUNDS AVAILABLE	 \$ 1,014,948	 \$ 1,193,820	 \$ 1,292,749	 \$ 1,312,640	 \$ 1,427,880		 - \$ 1,427,880		
 EXPENDITURES	 								
Personnel	\$ 436,182	\$ 612,126	\$ 598,720	\$ 563,044	\$ 626,400		- \$ 626,400	\$ 27,680	4.6%
Supplies	7,281	5,206	14,365	9,325	13,265		-	13,265	(1,100) -7.7%
Maintenance	12,450	4,170	15,415	8,390	12,965		-	12,965	(2,450) -15.9%
Services	225,299	170,353	242,250	242,410	263,710		-	263,710	21,460 8.9%
Insurances	48,711	51,387	54,875	56,600	56,600		-	56,600	1,725 3.1%
Other services	2,617	3,407	7,135	8,135	7,735		-	7,735	600 8.4%
Utilities	19,508	22,619	28,300	24,555	24,775		-	24,775	(3,525) -12.5%
Miscellaneous	12,726	10,632	21,475	20,200	23,430		-	23,430	1,955 9.1%
TOTAL OPERATING EXPENDITURES	\$ 764,775	\$ 879,900	\$ 982,535	\$ 932,659	\$ 1,028,880		- \$ 1,028,880	\$ 46,345	4.7%
 Excess (deficiency) of revenues over (under) expenditures	 \$ 106,152	 \$ 63,748	 \$ (3,707)	 \$ 66,060	 \$ 19,020		 - \$ 19,020		
 ENDING FUND BALANCE	 \$ 250,172	 \$ 313,921	 \$ 310,213	 \$ 379,980	 \$ 399,000		 - \$ 399,000		
 Unreserved, designated for unbudgeted items	 58,978	 93,946	 64,579	 146,816	 141,780		 - 141,780	 n/a	 n/a
Unreserved, undesignated @25% of exp.	191,194	219,975	245,634	233,165	257,220		- 257,220	n/a	n/a
	\$ 250,172	\$ 313,921	\$ 310,213	\$ 379,980	\$ 399,000		- \$ 399,000	n/a	n/a



	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	PROPOSED 2017-2018
Beginning Fund Balances	\$ 160,484	\$ 144,020	\$ 250,172	\$ 313,921	\$ 313,921	\$ 379,980	\$ 379,980
Revenues	764,328	870,927	943,648	978,828	998,719	1,047,900	1,047,900
Expenditures	780,792	764,775	879,900	982,535	932,659	1,028,880	1,028,880
Gain (loss)	(16,464)	106,152	63,748	(3,707)	66,060	19,020	19,020
Ending Fund Balances	\$ 144,020	\$ 250,172	\$ 313,921	\$ 310,213	\$ 379,980	\$ 399,000	\$ 399,000
% Of Expenditures	18.4%	32.7%	35.7%	31.6%	40.7%	38.8%	38.8%

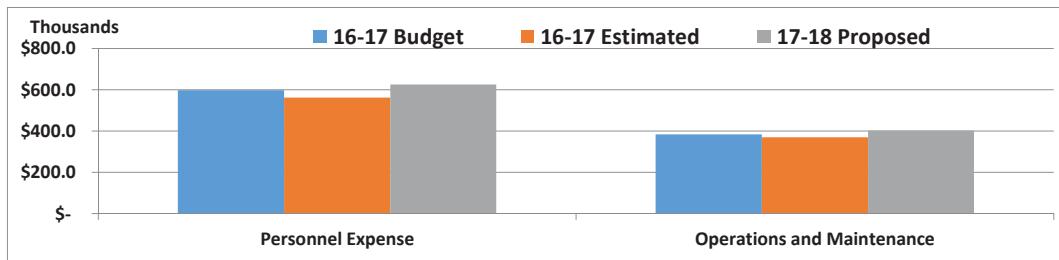


Crime Control and Prevention District (CHCCPD)



CRIME CONTROL DISTRICT BUDGET BY CATEGORY

Account Number				FY 2016-2017		2017-2018			\$ Chg from 2016	% Chg from 2016
	2013-2014	2014-2015	2015-2016	Budget	FYE Estimated	Continuation	Growth	Proposed		
Personnel	468,894	436,182	612,126	598,720	563,044	626,400	-	626,400	27,680	4.6%
Supplies	5,669	7,281	5,206	14,365	9,325	13,265	-	13,265	(1,100)	-7.7%
Maintenance	11,852	12,450	4,170	15,415	8,390	12,965	-	12,965	(2,450)	-15.9%
Public Safety Services	208,539	225,299	170,353	242,250	242,410	263,710	-	263,710	21,460	8.9%
Insurance	48,387	48,711	51,387	54,875	56,600	56,600	-	56,600	1,725	3.1%
Other Services	1,746	2,617	3,407	7,135	8,135	7,735	-	7,735	600	8.4%
Utilities	20,652	19,508	22,619	28,300	24,555	24,775	-	24,775	(3,525)	-12.5%
Miscellaneous	15,054	12,726	10,632	21,475	20,200	23,430	-	23,430	1,955	9.1%
Totals	780,792	764,775	879,900	982,535	932,659	1,028,880	-	1,028,880	46,345	4.72%
Personnel Expense	468,894	436,182	612,126	598,720	563,044	626,400	-	626,400	27,680	4.6%
Operations and Maintenance	311,898	328,593	267,773	383,815	369,615	402,480	-	402,480	18,665	4.9%
	780,792	764,775	879,900	982,535	932,659	1,028,880	-	1,028,880	46,345	4.7%



STAFFING POLICE CCPD	Pay Grade	12-13	13-14	14-15	15-16	16-17	17-18
Police Sergeant	830	1	1	1	1	1	1
Police Corporal	825	1	1	1	1	1	1
Police Officer	820	3	3	3	3	4	4
Total:		5	5	5	5	6	6

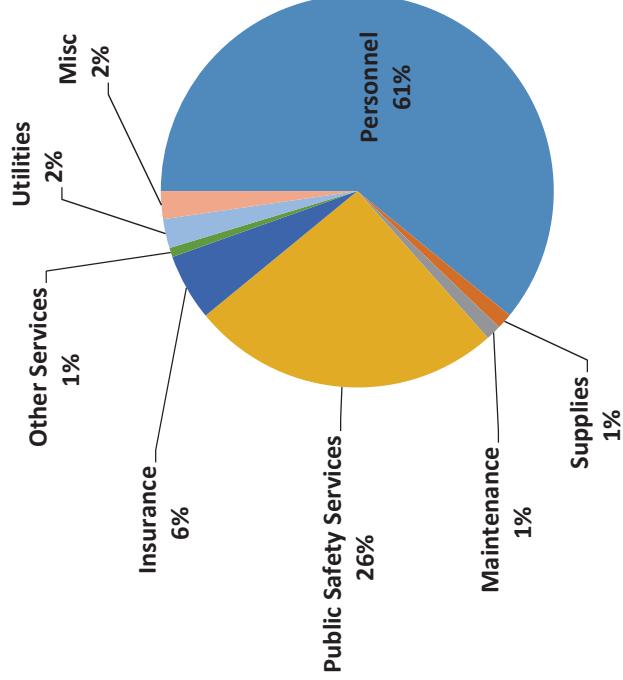
BY DEPARTMENT / DIVISION and POSITION

STAFFING SCHEDULE (Total Full-Time and Part-Time Positions)

Department	Division	Title	PAY GRADE	Budget	Budget	Budget	Actual	Proposed	Diff PY (#)
				FY14	FY15	FY16	FY17	FY18	
Police CCPD (Department #320)	Public Safety	Police Sergeant	830	1	1	1	1	1	0
Police CCPD (Department #320)	Public Safety	Police Corporal	825	1	1	1	1	1	0
Police CCPD (Department #320)	Public Safety	Police Officer	820	3	3	4	4	4	0
Police CCPD (Department #320)		Total		5	5	6	6	6	0

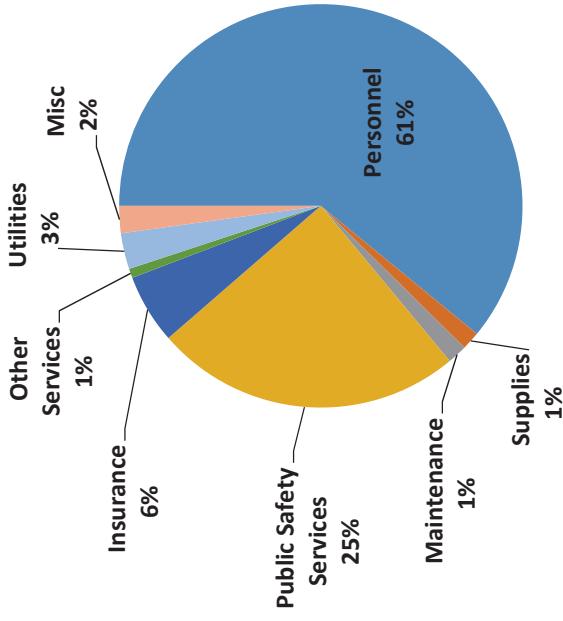
BUDGET FY2017-18

2017-2018 Proposed Budget



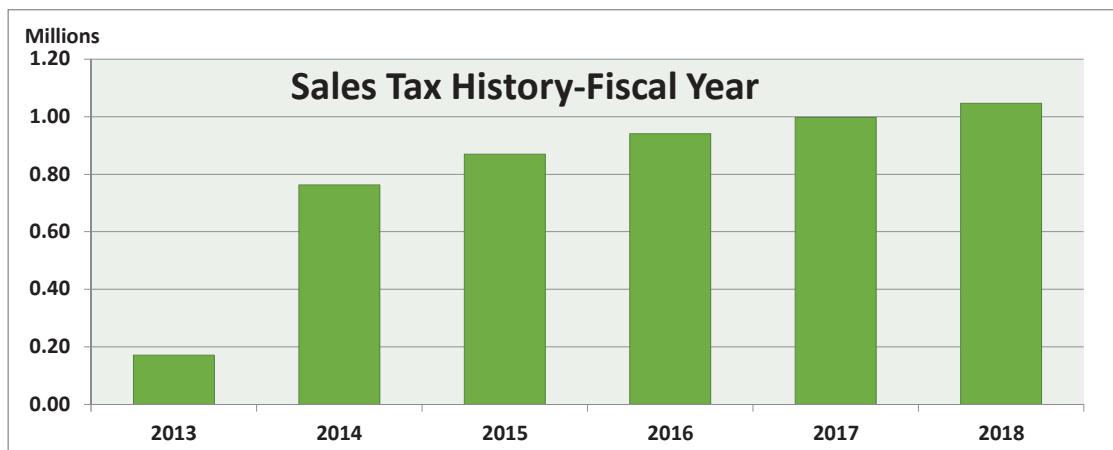
Crime Control and Prevention District (CHCCPD)

2016-2017 Budget



Sales Tax by Fiscal Year

Fiscal Year	Total Sales Tax Received	1¢ City	3/8 of 1¢ EDC	1/2¢ CDC	1/8 of 1¢ CCD	Total Distributed	% Chg
2002	6,041,470	3,020,735	1,510,368	1,510,368	-	6,041,470	
2003	6,958,443	3,479,222	1,739,611	1,739,611	-	6,958,443	15.2%
2004	8,659,557	4,329,778	2,164,889	2,164,889	-	8,659,557	24.4%
2005	10,124,321	5,062,161	2,531,080	2,531,080	-	10,124,321	16.9%
2006	11,380,995	5,690,498	2,845,249	2,845,249	-	11,380,995	12.4%
2007	11,619,921	5,809,960	2,904,980	2,904,980	-	11,619,921	2.1%
2008	12,224,819	6,112,410	3,056,205	3,056,205	-	12,224,819	5.2%
2009	11,772,591	5,886,296	2,943,148	2,943,148	-	11,772,591	-3.7%
2010	12,123,569	6,061,784	3,030,892	3,030,892	-	12,123,569	3.0%
2011	12,091,229	6,045,614	3,022,807	3,022,807	-	12,091,229	-0.3%
2012	12,598,457	6,299,228	3,149,614	3,149,614	-	12,598,457	4.2%
2013	12,896,112	6,786,900	2,545,088	3,393,450	170,674	12,896,112	2.4%
2014	13,428,345	6,755,253	2,533,220	3,377,627	762,245	13,428,345	4.1%
2015	14,201,864	7,110,420	2,666,407	3,555,210	869,827	14,201,864	5.8%
2016	15,246,533	7,629,897	2,861,211	3,814,948	940,477	15,246,533	7.4%
2017	14,902,874	7,948,199	2,980,575	3,974,100	997,637	15,900,510	4.3%
2018	15,637,055	8,339,763	3,127,411	4,169,881	1,046,533	16,683,589	4.9%
	4.9%	4.9%	4.9%	4.9%	4.9%	4.9%	



Crime Control and Prevention District (CHCCPD)

Winding Hollow PID

(Fund 0325)

Public Improvement Districts ("PIDs") provide a development tool that allocates costs according to the benefits received. A PID can provide a means to fund supplemental services and improvements to meet community needs which could not otherwise be constructed or provided and be paid by those who most benefit from them.



BUDGET FY 2017-2018

Unaudited

Winding Hollow PID
(Revenues, Expenditures and Change in Fund Balance)
Fund 0325



BEGINNING FUND BALANCE

	ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2016-2017	ESTIMATED 2016-2017	PROPOSED 2017-2018
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REVENUES

Property Taxes	\$ -	\$ -	\$ 24,000	\$ 34,485	\$ 36,595
Investment Income	-	-	-	135	150
Miscellaneous	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ -	\$ -	\$ 24,000	\$ 34,620	\$ 36,745

BUDGET	\$ -	\$ -	\$ 24,000	\$ 34,620	\$ 70,396
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EXPENDITURES

Supplies	-	-	170	-	100
Maintenance	-	-	-	-	1,500
Services	-	-	-	-	-
Insurances	-	-	-	-	-
Other services	-	-	300	968	1,000
Utilities	-	-	800	-	900
Miscellaneous	-	-	-	-	150
TOTAL OPERATING EXPENDITURES	\$ -	\$ -	\$ 1,270	\$ 968	\$ 3,650

Capital Outlay	-	-	22,730	-	19,500
Transfers Out	-	-	-	-	-
TOTAL OPERATING TRANSFERS	\$ -	\$ -	\$ 22,730	\$ -	\$ 19,500

TOTAL EXPENDITURES, CAPITAL AND TRANSFERS	\$ -	\$ -	\$ 24,000	\$ 968	\$ 23,150
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Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ -	\$ 33,651	\$ 13,595
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ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ 33,651	\$ 47,246
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Economic Development Incentive Fund (EDIF) Fund 0326

This is a Special Revenue Fund. The Fund was established with a one-time appropriation from the General Fund in FY 2016-2017 for the purposes as allowed under Chapter 380 of the Texas Local Government Code. THE EDIF funds will be utilized under policy initiatives as establish by City Council.



PROPOSED BUDGET FY 2017-2018



**Economic Development Incentive Fund
0326**

	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
REVENUES					
Interest income	-	-	250	-	250
Transfer in from the General Fund	500,000	100,000	-	-	-
TOTAL OPERATING REVENUES	\$ 500,000	\$ 100,000	\$ 250	\$ -	\$ 250
 TOTAL FUNDS AVAILABLE	 \$ 500,000	 \$ 100,000	 \$ 100,250	 \$ -	 \$ 100,250
 EXPENDITURES	 -	 -	 -	 -	 -
Economic Development Incentives	-	-	-	-	-
 TOTAL OPERATING EXPENDITURES	 -	 -	 -	 -	 -
 Excess (deficiency) of revenues over (under) expenditures	 500,000	 100,000	 250	 -	 250
 ENDING FUND BALANCE	 \$ 500,000	 \$ 100,000	 \$ 100,250	 \$ -	 \$ 100,250

TIF (Tax Increment Financing) FUND

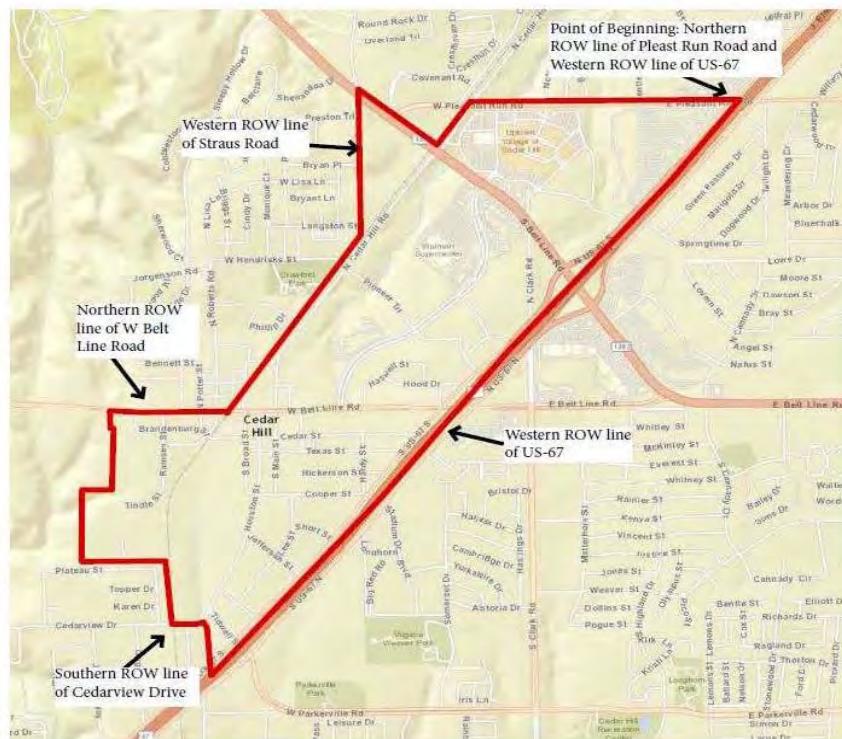
Fund (0327)

A tax increment fund for the Zone (the "TIF Fund") was established December 13, 2016.

The TIF Fund shall consist of (i) the percentage of the tax increment, as defined by Section 311.012(a), Texas Tax Code, that each taxing unit which levies real property taxes in the Zone, other than the City, has elected to dedicate to the TIF Fund under an agreement with the City authorized by Section 311.013(f), Texas Tax Code, plus (ii) seventy-five (75%) of the City's portion of the tax increment, as defined by section 311.012(a), Texas Tax Code, subject to any binding agreement executed at any time by the City that pledges a portion of such tax increment or an amount of other legally available funds whose calculation is based on receipt of any portion of such tax increment.

BUDGET FY 2017-2018 PROPOSED

Unaudited





TIF FUND
(Revenues, Expenditures and Change in Fund Balance)

	ACTUAL 2014-2015	ACTUAL 2015-2016	2016-2017		2017-2018
			BUDGET	FYE ESTIMATED	PROPOSED BUDGET
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES					
Property tax	\$ -	\$ -	\$ -	\$ -	\$ 92,000
Interest income	\$ -	\$ -	\$ -	\$ -	\$ -
Charges to other gov'ts	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 92,000
TOTAL FUNDS AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ 92,000
EXPENDITURES					
TIF Administrative Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Other TIF Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES, CAPITAL AND TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -
Excess (deficiency) of revenues over (under) expenditures	\$ -	\$ -	\$ -	\$ -	\$ 92,000
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 92,000
Unreserved, designated for unbudgeted items	\$ -	\$ -	\$ -	\$ -	\$ 92,000
Unreserved, undesignated @15% of exp.	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ 92,000

BUDGET FY2017-18

Water and Sewer Funds

Water and Sewer Funds

Operations

- 0100 Water & Sewer Operations Fund

Departments

- 190 Utility Services
- 700 Public Works Administration
- 760 Water & Sewer Operations
- 799 Non Departmental/Debt Service

Capital

- 5000 Water Capital Recovery Fund
- 5001 Sewer Capital Recovery Fund
- 5002 Water & Sewer Special Projects
- 5003 Prorata Fund
- 5500 Water & Sewer Bond Funds

Water and Sewer Fund

(Fund 0100)

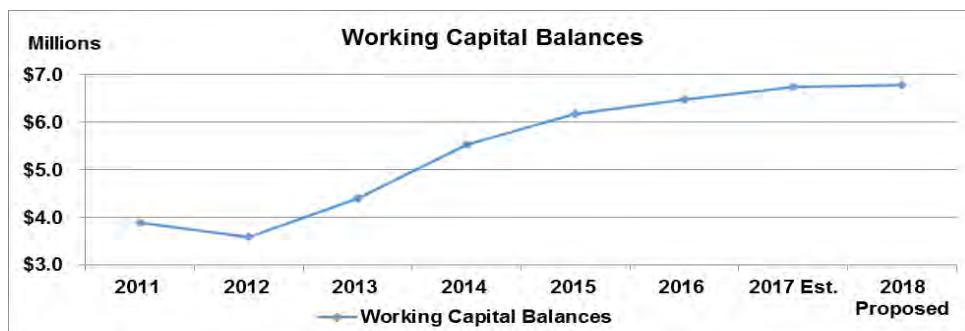
This fund is a business-enterprise fund accounting for the City's water and sewer utilities including water distribution, sewer plan operations and treatment, water billing and meter reading. The system is self-supporting with rates and charges determined by an annual rate analysis to determine the adequacy of revenue to support operations, capital improvements and debt commitments.



Budget Work Book FY 2017-2018

Unaudited

Sewer Water	Customer Count					
	2017	2016	2015	2014	2013	2012
	14,945	14,879	14,798	14,342	14,035	13,858
	16,291	16,262	16,125	15,522	15,382	15,257
	-----Fathom-----	-----Eden-----				
	2/28/2017	9/30/2016	9/30/2015	9/30/2014	9/30/2013	9/30/2012
	0.2%	0.8%	3.9%	0.9%	0.8%	



BUDGET FY2017-18

WATER AND SEWER FUND OVERVIEW

The Utility Fund is an Enterprise Type Fund in which utility rates charged to customers are used to finance water and wastewater operations. As an Enterprise Fund, it accounts for operations that are financed and operated in a manner similar to private business enterprise. For this fund, three components make the equivalent of Fund Balance: working capital (current assets net of current liabilities), impact fees on hand, capital bond proceeds on hand and other restricted funds such as the Water and Sewer Fund Special Projects Fund or better known as the Grand Prairie Funds. Working Capital is addressed later in this summary. Rates are established to target an ending working capital balance equivalent to 90 - 120 days or 25% of operating expenses.

There are two major cost components associated with the Utility Fund, maintenance of the water and wastewater distribution system as well as wholesale water and wastewater treatment. The City has contracted with the Trinity River Authority (TRA) to wastewater treatment and Dallas Water Utilities (DWU) for water supply. The City does not operate a water or sewer treatment facility. The City's costs for these contractual obligations, other maintenance costs and annual debt requirements are supported by rates and charges of the City's Utility System as adopted by Ordinance. The ultimate goal and objective is for the Water and Sewer Fund's revenues to equal and/or exceeds its operating expenditures.

Revenues

Total Utility Fund revenues for FY 2017 were budgeted at \$19,318,500 with water sales making up 59% or \$11,490,500 and sewer sales making up 39% or \$7,828,000. FY 2016-2017 revenue from rates and charges of the system are estimated to be \$18,063,140. Both water and sewer revenue are under budgeted estimates due to several factors: (1) the FY 2016-2017 Revenues were overestimated; (2) and, coupled with a weather pattern that impacted water and sewer sales; (3) and, city consumers continue to more consumption and conservation aware. The following table is the City's FY 2017-2018 budget of revenues with no increase in rates and charges. The FY 2017-2018 Budget is \$18,264,600 or 8.3% less than the FY 2016-2017 budgeted as shown below:

Major Sources of Revenue:	FY17 Budget	FY17 Estimated	FY18 Proposed	\$ Chg from FY 2017 Budget	% Chg from FY 2017 Budget
Water Revenue	11,490,500	9,850,000	10,000,000	(1,490,500)	-13.0%
Sewer Revenue	7,828,000	7,309,527	7,500,000	(328,000)	-4.2%
Other	600,000	903,613	764,600	164,600	27.4%
Total	19,918,500	18,063,140	18,264,600	(1,653,900)	-8.3%

Expenditures

Total Utility Fund expenditures for FY 2016-2017 were budgeted at \$20,755,915 with cost of water and sewer services being 47% of the budget and other expenditures including operations, debt and transfers being 53% of budget. These same cost categories for FY 2017-2018 have shifted to 52% for cost of water and sewer services to 48% for other operational costs. The major cost shift in categories is the direct result of the Joe Pool Lake Liability pay off and the resulting curtailment of the annual transfer to the Joe Pool Lake Fund. The FY 2018 Budget is impacted not only with the Joe Pool Lake savings but savings in electrical costs due to a reduction in the City's contract for electric power and interest cost savings from prior year bonded debt refinancing (refunding) savings. The City continues to be proactive in monitoring the cost of water and sewer services through TRA and DWU and is sensitive to the upward pressure of these costs on the rates of the City's Utility. The City is aware that both of these service providers have operational and capital models reflecting rate increases to their customer cities. The following table reflects the City's Utility Budget for FY 2018 which shows a \$2.5 million or 12% reduction over FY 2017 for reasons as stated above:

BUDGET FY2017-18

Major Cost Categories:	FY17 Budget	FY17 Estimated	FY17 18 Proposed	\$ Chg from FY 2017 Budget	% Chg from FY 2017 Budget
Wholesale Water	3,442,000	3,551,600	3,724,600	282,600	8.2%
Sewer Treatment	6,217,250	5,296,400	5,716,300	(500,950)	-8.1%
Operations	5,328,685	5,025,933	5,526,202	197,517	3.7%
Debt/Capital	2,777,980	2,259,816	2,047,677	(730,303)	-26.3%
Transfers	2,990,000	1,665,300	1,220,000	(1,770,000)	-59.2%
Total	20,755,915	17,799,049	18,234,779	(2,521,136)	-12.1%

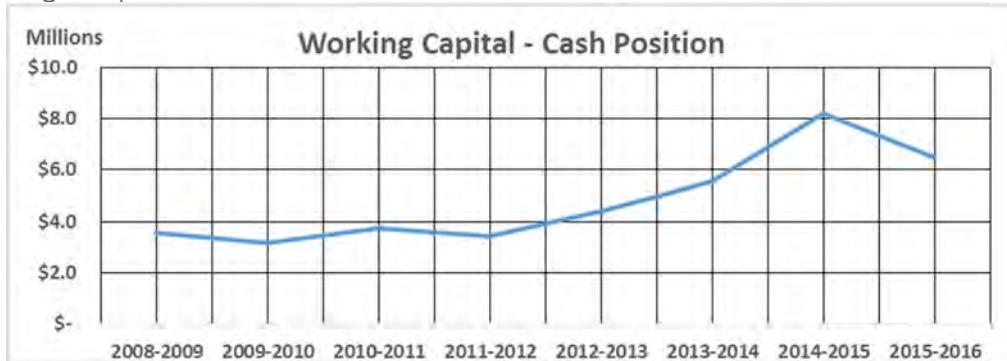
Working Capital Analysis – (Fund Balance)

The Following working capital analysis is prepared to provide a picture of the “cash position” of the Utility Fund (Water and Sewer Fund) at a point in time. Assets restricted for specific use and non-current liabilities are excluded. A stated goal of the City is to maintain operating Working Capital Balances at sufficient levels independent of any restricted or committed assets. The Utility is healthy and performing like it should without utilizing other restricted assets as demonstrated in the analysis below:

CATEGORY	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual
Current Operating Assets:					
Cash and Investments (operating)	2,166,911	2,429,070	4,826,785	5,647,893	5,067,866
Accounts Receivable (net)	2,359,084	3,313,756	2,489,045	3,680,630	2,809,919
Other receivables	11,408	-	-	-	1,310
Prepaid Items	25,366	215	55,095	1,075	30,210
Total Current Assets (Operations)	\$ 4,562,769	\$ 5,743,041	\$ 7,370,925	\$ 9,329,598	\$ 7,909,305
Current Operating Liabilities					
Accounts Payable	579,452	599,768	1,068,482	478,576	611,789
Customer Deposits	391,422	455,896	443,271	440,226	542,149
Accrued Interest	35,190	131,676	122,444	85,848	136,149
Accrued Expenses	141,151	132,345	196,484	140,470	140,316
Total Current Liabilities (Operations)	\$ 1,147,215	\$ 1,319,685	\$ 1,830,681	\$ 1,145,120	\$ 1,430,403
Ending Working Capital	\$ 3,415,554	\$ 4,423,356	\$ 5,540,244	\$ 8,184,478	\$ 6,478,902
Working Capital as a % of Expenditures	20.9%	26.8%	33.1%	45.3%	34.1%
Equivalent Operating Days	76	98	121	165	125

BUDGET FY2017-18

The following line graph depicts the impact of increasing customer rates effective in October 2012 which helped in building working capital balances as well as covering operational cost increases with a growing utility.



As seen above, the downward turn of the line graph indicates in FY 2016 a drawdown of reserves for one-time capital costs coupled with a decrease in expected water and sewer sales. Even though there was a drawdown of working capital the Water and Sewer Fund remained healthy and strong with 34% working capital balance at the end of Fiscal Year 2016.

In the above matrix the ending working capital balance of \$6,478,902 from FYE 2016 represents the beginning balance in the Estimated Fiscal Year 2016-2017 column of the Water and Sewer Fund Budget Summary as follows:

CATEGORY	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed	FY 19 Planning	FY 20 Planning	FY 21 Planning
Beginning Working Capital Balance							
Operations	8,024,072	6,478,902	6,478,902	6,748,467	6,778,288	6,294,118	5,384,706
Other funds	-	-	-	-	-	-	-
Total Available for Working Capital	\$ 8,024,072	\$ 6,478,902	\$ 6,478,902	\$ 6,748,467	\$ 6,778,288	\$ 6,294,118	\$ 5,384,706
Revenues							
Water sales	9,284,626	11,490,500	9,850,000	10,000,000	10,250,000	10,506,250	10,768,906
Sewer sales	7,402,756	7,828,000	7,309,527	7,500,000	7,687,500	7,879,688	8,076,680
Other fees and charges	743,076.56	600,000.00	903,613	764,600	783,067	819,623	856,999
Total Revenues	\$ 17,430,458	\$ 19,918,500	\$ 18,063,140	\$ 18,264,600	\$ 18,720,567	\$ 19,205,561	\$ 19,702,585
Expenditures							
Operational	5,037,642	5,328,685	5,025,933	5,526,202	5,718,454	5,880,797	6,008,360
Water purchased	3,443,307	3,442,000	3,551,600	3,724,600	3,910,900	4,145,500	4,435,700
Sewer treatment	6,097,183	6,217,250	5,296,400	5,716,300	6,287,800	6,916,600	7,608,300
Principal/Interest on debt	1,451,571	1,761,530	1,745,510	1,868,677	1,847,983	1,722,588	1,979,500
Transfers out	2,850,104	2,990,000	1,665,300	1,220,000	1,229,600	1,239,488	1,249,673
Capital paid from cash	95,820	1,016,450	508,832	179,000	210,000	210,000	210,000
Total Expenditures	\$ 18,975,628	\$ 20,755,915	\$ 17,793,575	\$ 18,234,779	\$ 19,204,737	\$ 20,114,973	\$ 21,491,532
Net Increase (Decrease) - Operations	\$ (1,545,170)	\$ (837,415)	\$ 269,565	\$ 29,821	\$ (484,170)	\$ (909,412)	\$ (1,788,947)
Ending Working Capital	\$ 6,478,902	\$ 5,641,487	\$ 6,748,467	\$ 6,778,288	\$ 6,294,118	\$ 5,384,706	\$ 3,595,758
Working Capital as a % of Expenditures	34.1%	27.2%	37.9%	37.5%	32.8%	26.8%	16.7%
Equivalent Operating Days	125	99	138	137	120	98	61

As you can see in the above matrix (Summary Budget) the City is meeting its Working Capital Balances (Fund Balance) policy initiative of a 25% of operating expenditures. In fact, this policy initiative has been solid since FYE 2013. The FYE 2017 estimated actual Working Capital Balance is \$6.7M or 37.5% of expenditures which is very healthy. If the Joe Pool Lake transfer had continued for FY 2017 the result would have been an ending Working Balance of 28% rather than the estimated 38%. The Summary Budget Statement above demonstrates that the City's rate structure will continue to provide stability into Fiscal Year 2018-2019 but indicates some drawdown of reserve balances.

BUDGET FY2017-18

As with the impact of the 2012 rate increase there is a delay in revenue realized to make an immediate impact. A rate increase will most likely be unavoidable in FY 2018-2019 so as to allow the Water and Sewer Fund to cover its operational costs so that only working capital reserves above the 25% can be utilized for one-time costs and not on-going operational costs.

In Summary:

The City's Utility Fund capital and operating budget provides a framework to deliver on its mission "to provide safe, reliable, competitively priced utility services in an environmentally responsible manner to enhance the quality of life in our community. During the budget process the need to re-evaluate the rate structure was discussed at the staff level and a rate professional was brought in to analyze the City's existing rate structure and operational costs. After further evaluation of the City's Utility working capital balances and the strength of the fund it is recommended that at this time a rate increase be deferred until further examination of the fund in the spring of 2018.

The Water and Sewer Fund Statement is attached which will be included in the Proposed Budget Document.

WATER & SEWER FUND (0100)



WATER & SEWER (Revenues, Expenditures and Change in Fund Balance) Fund 0100

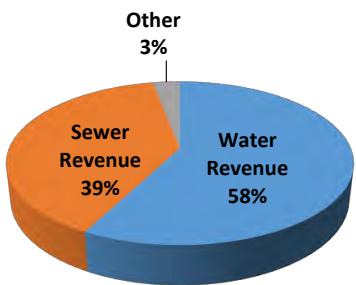
	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	2017-2018 CONTINUATION	2017-2018 GROWTH	2017-2018 PROPOSED
BEGINNING FUND BALANCE	\$ 5,541,060	\$ 6,186,299	\$ 6,478,903	\$ 6,478,903	\$ 6,742,995		\$ 6,742,995
REVENUES							
Water Sales	\$ 9,980,721	\$ 9,284,626	\$ 11,490,500	\$ 9,850,000	\$ 10,000,000	\$ -	\$ 10,000,000
Sewer Sales	8,029,185	7,402,756	7,828,000	7,309,527	7,500,000	\$ -	7,500,000
Charges for Services	650,206	698,938	559,000	693,700	695,000	\$ -	695,000
Miscellaneous Income	44,966	44,139	41,000	209,913	69,600	\$ -	69,600
TOTAL OPERATING REVENUES	\$ 18,705,078	\$ 17,430,458	\$ 19,918,500	\$ 18,063,140	\$ 18,264,600	\$ 0	\$ 18,264,600
TOTAL FUNDS AVAILABLE	\$ 24,246,139	\$ 23,616,757	\$ 26,397,403	\$ 24,542,043	\$ 25,007,595	\$ -	\$ 25,007,595
EXPENDITURES							
Information Technology	\$ 165,997	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Billing	1,790,107	1,893,098	2,029,850	1,829,470	2,058,975	73,495	2,132,470
Public Works Administration	897,643	1,131,865	1,280,695	1,204,029	1,354,955	\$ -	1,354,955
Water & Sewer Operations	10,179,394	11,542,988	11,667,090	10,826,862	11,464,782	\$ -	11,464,782
Debt Service/Transfers	5,012,701	4,311,857	4,761,830	3,429,856	3,103,572	\$ -	3,103,572
Capital outlay	13,997	95,820	1,016,450	508,832	179,000	\$ -	179,000
TOTAL OPERATING EXPENDITURES	\$ 18,059,840	\$ 18,975,628	\$ 20,755,915	\$ 17,799,049	\$ 18,161,284	\$ 73,495	\$ 18,234,779
Excess (deficiency) of revenues over (under) expenditures	\$ 645,238	\$ (1,545,170)	\$ (837,415)	\$ 264,091	\$ 103,316	\$ (73,495)	\$ 29,821
Reconcile to CAFR			\$ 1,837,775				
ENDING FUND BALANCE	\$ 6,186,299	\$ 6,478,903	\$ 5,641,488	\$ 6,742,995	\$ 6,846,311	\$ (73,495)	\$ 6,772,816
Unreserved, undesignated @25% of exp.	34.25%	34.14%	27.18%	37.88%	37.70%		37.14%
Working Capital Days	125	125	99	138	138		136

WATER & SEWER FUND (0100)

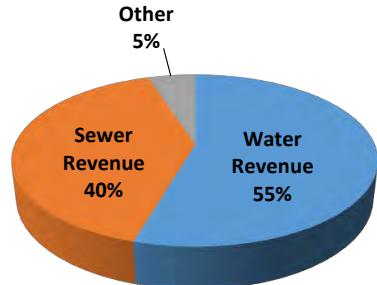
WATER AND SEWER FUND REVENUE SUMMARY SCHEDULE

REVENUE SUMMARY	FY15	FY16	FY17 Budget	FY17 Estimated	FY18 Proposed	\$ Chg from FY 2017 Budget	% Chg from FY 2017 Budget
Water Revenue	9,980,721	9,284,626	11,490,500	9,850,000	10,000,000	(1,490,500)	-13.0%
Sewer Revenue	8,029,185	7,402,756	7,828,000	7,309,527	7,500,000	(328,000)	-4.2%
Other	695,173	743,077	600,000	903,613	764,600	164,600	27.4%
Total	18,705,078	17,430,458	19,918,500	18,063,140	18,264,600	(1,653,900)	-8.3%

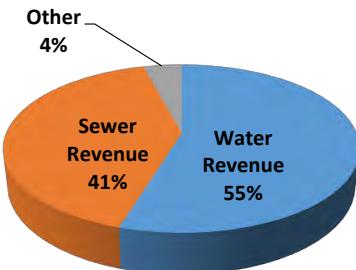
FY17 Budget \$19,918,500



FY17 Estimate \$18,063,140



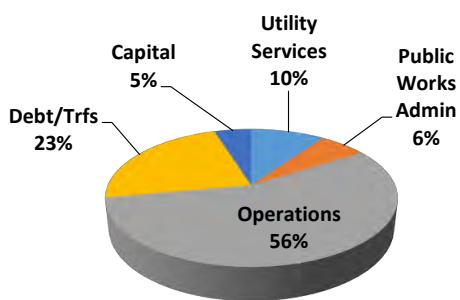
FY18 Proposed
\$18,264,600



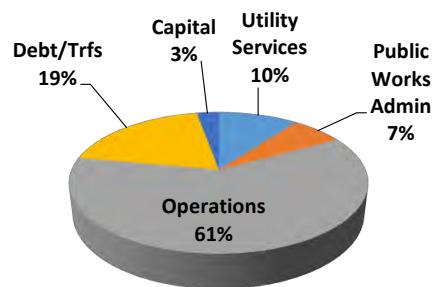
WATER & SEWER FUND (0100)
WATER AND SEWER FUND SUMMARY FUNCTION

Summary-Expenses	FY15	FY16	FY17 Budget	FY17 Estimated	FY18 Proposed	\$ Chg from FY 2017 Budget	% Chg from FY 2017 Budget
Utility Services	1,790,107	1,893,098	2,029,850	1,829,470	2,132,470	102,620	5.1%
Public Works Admin	1,063,640	1,131,865	1,280,695	1,204,029	1,354,955	74,260	5.8%
Operations	10,179,394	11,542,988	11,667,090	10,826,862	11,464,782	(202,308)	-1.7%
Debt/Trfs	5,012,701	4,311,857	4,761,830	3,429,856	3,103,572	(1,658,258)	-34.8%
Capital	13,997	95,820	1,016,450	508,832	179,000	(837,450)	-82.4%
Total	18,059,840	18,975,628	20,755,915	17,799,049	18,234,779	(2,521,136)	-12.1%

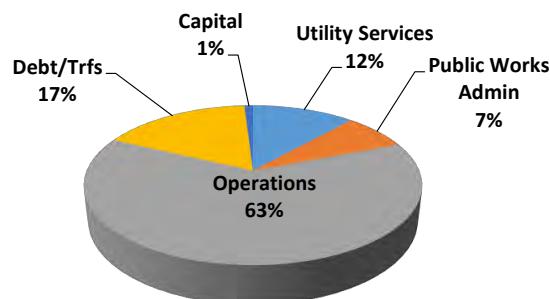
FY17 Budget \$20,755,915



FY17 Estimate \$17,799,049



FY18 Proposed \$18,234,779

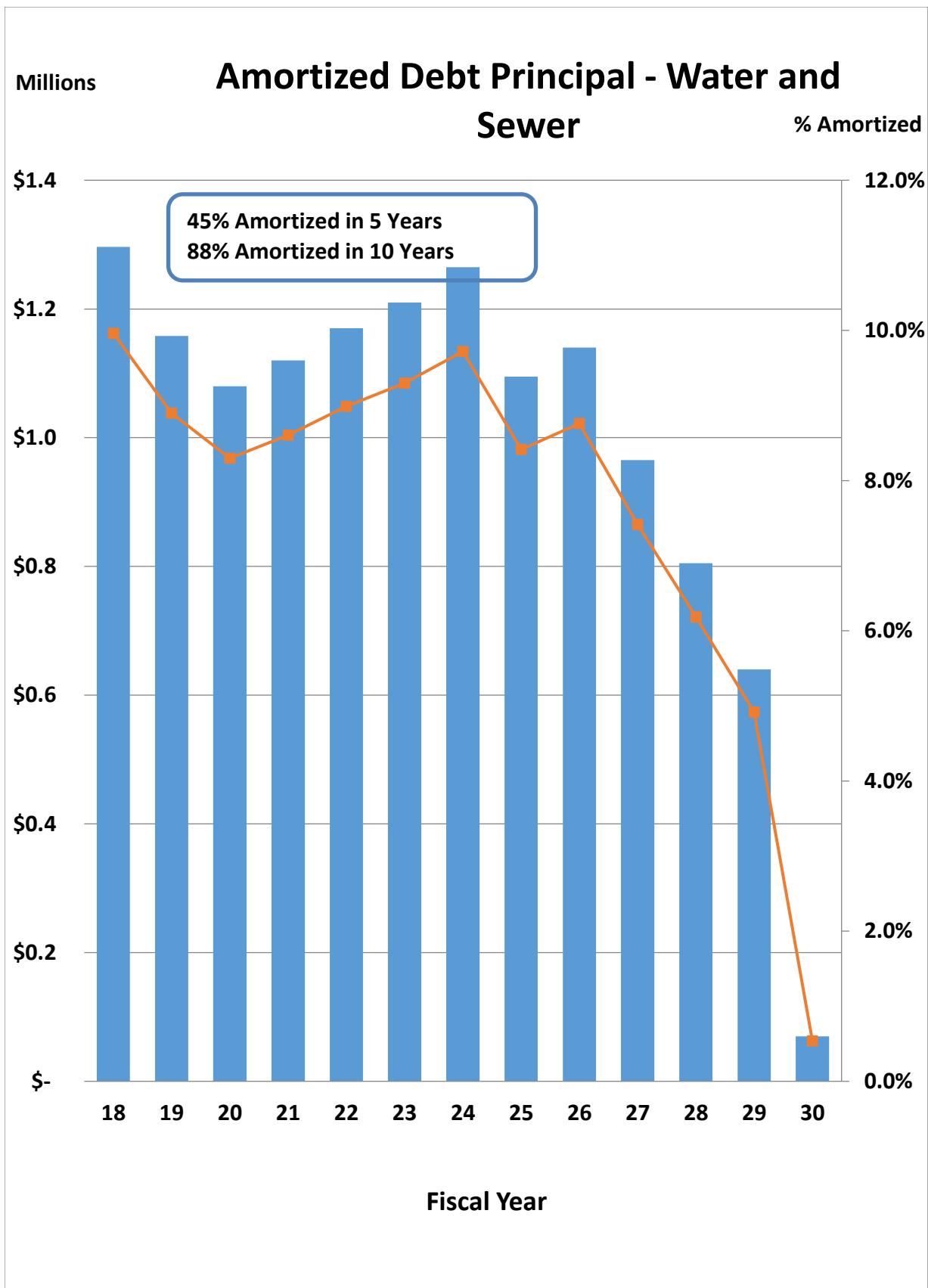


WATER & SEWER FUND (0100)

Water and Sewer Fund - Debt Outstanding

<u>Series</u>	<u>Bond Type</u>	<u>Purpose</u>	Balance as of 09- 30-2017	% of Total Debt O/S	Maturity Date
<u>Certificates of Obligation (Self-Supporting)</u>					
2014	Combination Tax and Rev	Cert of Obligation	AMI Meter Project	5,840,000	44.9%
2015	Combination Tax and Rev	Cert of Obligation	Water and Sewer Lines	720,000	5.5%
Sub-total:			6,560,000		
<u>General Obligation Bonds (Self-Supporting)</u>					
2009	General Obligation Refunding	Water and Sewer Lines	399,688	3.1%	08/15/19
2013	General Obligation Refunding	Water and Sewer Lines	1,275,000	9.8%	08/15/24
2015	General Obligation Refunding	Water and Sewer Lines	1,515,000	11.6%	08/15/26
2016	General Obligation Refunding	Water and Sewer Lines	3,265,000	25.1%	08/15/28
Sub-total:			6,454,688		
Total Business-Type Bonded Debt Outstanding:			13,014,688	100.0%	

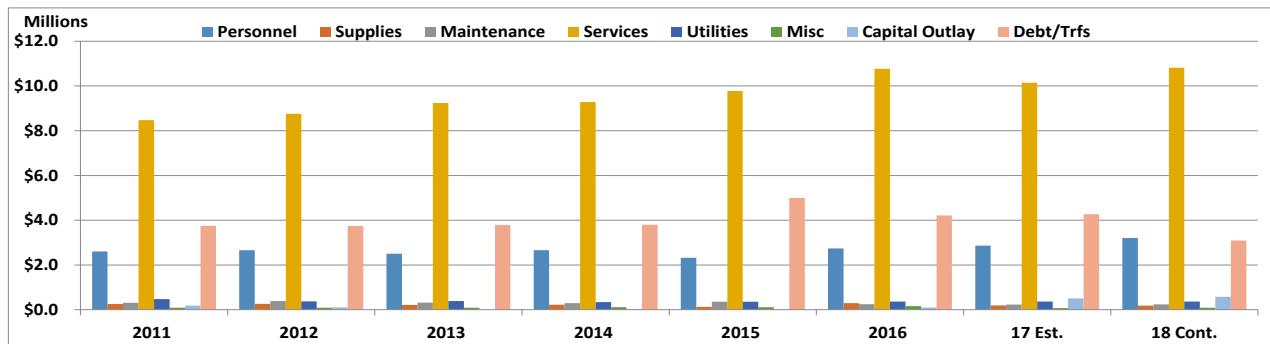
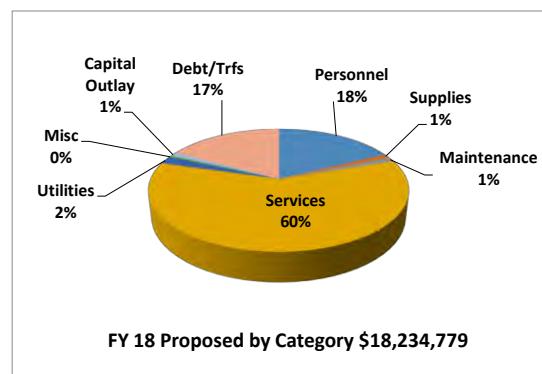
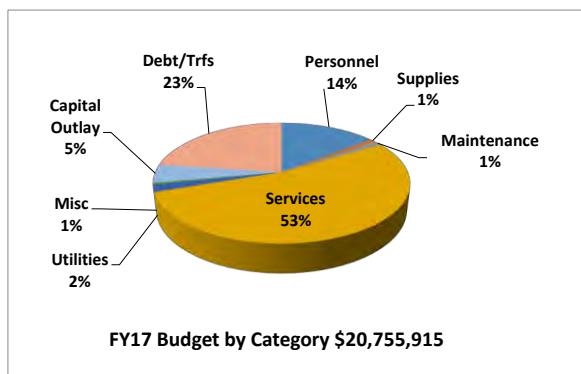
WATER & SEWER FUND (0100)



WATER & SEWER FUND (0100)

WATER & SEWER FUND EXPENDITURES BY CATEGORY

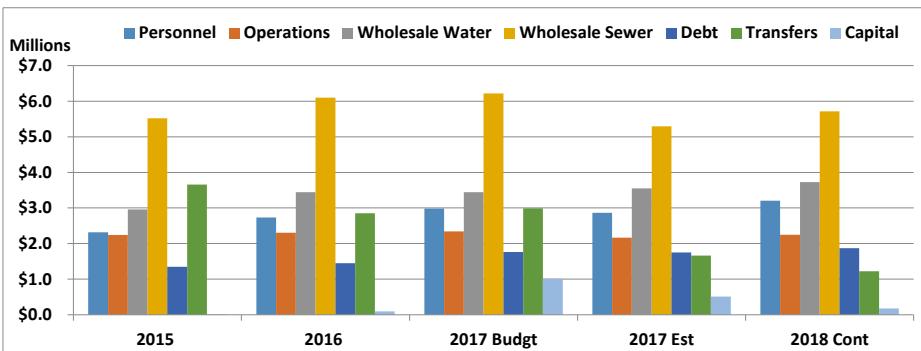
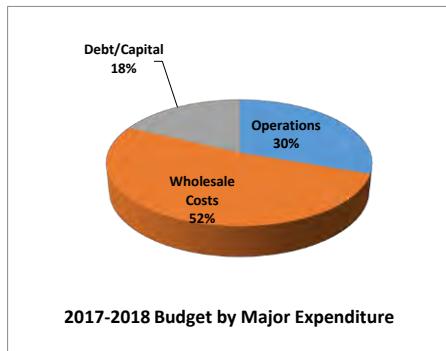
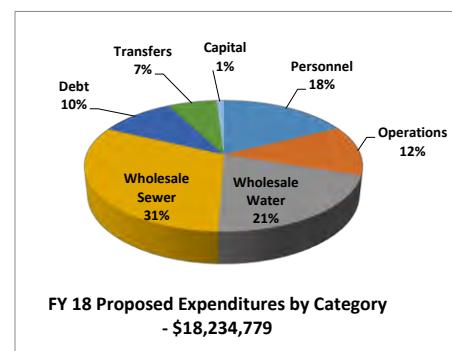
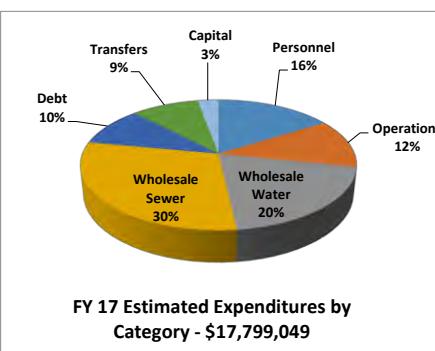
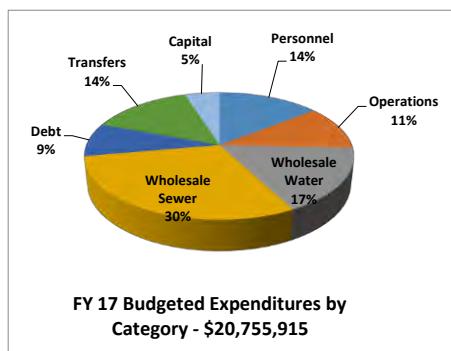
Category Descriptions	Actual 2013-2014	Actual 2014-2015	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Continuation 2017-2018	Growth	Proposed 2017-2018	\$ Variance	% Variance
Personnel	2,657,186	2,316,629	2,734,936	2,986,110	2,861,628	3,202,417	73,495	3,275,912	289,802	9.7%
Supplies	217,852	122,733	294,367	169,075	185,868	182,000	-	182,000	12,925	7.6%
Maintenance	288,544	352,421	247,013	253,470	229,365	235,150	-	235,150	(18,320)	-7.2%
Services	9,287,951	9,777,958	10,772,618	11,074,045	10,149,330	10,813,745	-	10,813,745	(260,300)	-2.4%
Utilities	335,515	351,839	360,464	408,475	359,765	362,225	-	362,225	(46,250)	-11.3%
Misc	109,422	111,562	158,552	86,460	74,405	83,175	-	83,175	(3,285)	-3.8%
Capital Outlay	34,259	13,997	95,820	1,016,450	508,832	179,000	-	179,000	(837,450)	-82.4%
Debt/Trfs	3,795,695	5,012,701	4,311,857	4,761,830	3,429,856	3,103,572	-	3,103,572	(1,658,258)	-34.8%
Total	16,728,437	18,061,855	18,977,644	20,755,915	17,799,049	18,161,284	73,495	18,234,779	(2,521,136)	-12.1%



WATER & SEWER FUND (0100)

WATER & SEWER FUND EXPENDITURES BY CATEGORY AND SERVICES

Category Descriptions	Actual 2014-2015	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Continuation 2017-2018	Growth 2017-2018	Proposed 2017-2018	\$ Var to Budget	\$Var to FYE Est	% Var to Budget	% Var to FYE Est
	2015	2016	2017 Budgt	2017 Est	2018 Cont						
Personnel	2,316,629	2,734,936	2,986,110	2,861,628	3,202,417	73,495	3,275,912	289,802	414,284	9.71%	14.5%
Operations	2,240,704	2,302,706	2,342,575	2,164,305	2,250,290	-	2,250,290	(92,285)	85,985	-3.94%	4.0%
Wholesale Water	2,961,312	3,443,307	3,442,000	3,551,600	3,724,600	-	3,724,600	282,600	173,000	8.21%	4.9%
Wholesale Sewer	5,521,570	6,097,183	6,217,250	5,296,400	5,716,300	-	5,716,300	(500,950)	419,900	-8.06%	7.9%
Debt	1,349,570	1,451,571	1,761,530	1,750,984	1,868,677	-	1,868,677	107,147	117,693	6.08%	6.7%
Transfers	3,656,058	2,850,104	2,990,000	1,665,300	1,220,000	-	1,220,000	(1,770,000)	(445,300)	-59.20%	-26.7%
Capital	13,997	95,820	1,016,450	508,832	179,000	-	179,000	(837,450)	(329,832)	-82.39%	-64.8%
Total	18,059,840	18,975,628	20,755,915	17,799,049	18,161,284	73,495	18,234,779	(2,521,136)	435,730	-12.15%	2.4%



WATER & SEWER FUND (0100)

BY DEPARTMENT / DIVISION and POSITION

(Total Full-Time and Part-Time Positions)

FTE Equivalent

STAFFING SCHEDULE

DEPARTMENT	DIVISION	TITLE	FY15 BUDGET	FY16 BUDGET	FY 17 ACTUAL	Proposed FY18	Diff PY (#)
190 - Utility Services	Water & Sewer	Utilities Manager	0	0	1	1	1
190 - Utility Services	Water & Sewer	Customer Service Manager	1	1	0	0	0
190 - Utility Services	Water & Sewer	Operations Analyst	0	0	0	0	1
190 - Utility Services	Water & Sewer	Customer Service Specialist	1	1	1	1	1
190 - Utility Services	Water & Sewer	Senior Customer Service Representative	1	1	1	2	2
190 - Utility Services	Water & Sewer	Senior Utility Billing Representative	1	1	1	0	0
190 - Utility Services	Water & Sewer	Senior Utility Billing Field Technician	1	1	1	1	1
190 - Utility Services	Water & Sewer	Lead Customer Service Representative	1	0	0	0	0
190 - Utility Services	Water & Sewer	Receptionist	1	0	0	0	0
190 - Utility Services	Water & Sewer	Utility Services Field Technician	3	2	1	2	2
190 - Utility Services	Water & Sewer	Customer Service Representatives	4	5	4	3	3
190 - Utility Services	Water & Sewer	Part-Time Meter Readers	1.5	0	0	0	0
190 - Utility Services	Water & Sewer	Part-Time Customer Service Representative	0.5	0.5	0	0	0
190 - Utility Services	Water & Sewer	Subtotal	16	12.5	10	10	11

WATER & SEWER FUND (0100)

BY DEPARTMENT / DIVISION and POSITION

(Total Full-Time and Part-Time Positions)

FTE Equivalent

STAFFING SCHEDULE

DEPARTMENT	DIVISION	TITLE	FY15 BUDGET	FY16 BUDGET	FY 17 ACTUAL	Proposed FY18	Diff PY (#)
700 - Public Works Administration	Water & Sewer	Public Works Director	1	1	1	1	1
700 - Public Works Administration	Water & Sewer	City Engineer	1	1	1	1	1
700 - Public Works Administration	Water & Sewer	Civil Engineer	1	1	1	1	1
700 - Public Works Administration	Water & Sewer	Civil Engineer in Training (EIT)	1	1	0	0	0
700 - Public Works Administration	Water & Sewer	Environmental Project Coordinator	1	1	1	0	0
700 - Public Works Administration	Water & Sewer	Environmental Manager	0	0	0	1	1
700 - Public Works Administration	Water & Sewer	GIS Coordinator	1	1	1	1	1
700 - Public Works Administration	Water & Sewer	Executive Assistant/Emergency Management Specialist	0	0	1	0	0
700 - Public Works Administration	Water & Sewer	Construction Inspector	2	2	2	1	1
700 - Public Works Administration	Water & Sewer	Environmental Construction Inspector	0	0	0	1	1
700 - Public Works Administration	Water & Sewer	Executive Assistant	0	1	0	1	1
700 - Public Works Administration	Water & Sewer	GIS Technician	1	1	1	1	1
700 - Public Works Administration	Water & Sewer	Executive Secretary	1	0	0	0	0
700 - Public Works Administration	Water & Sewer	Administrative Secretary	1	1	2	2	2
700 - Public Works Administration	Water & Sewer	Administrative Clerk	1	1	0	0	0
700 - Public Works Administration	Water & Sewer	Subtotal	12	12	11	11	11
760- Waste & Wastewater Operations	Water & Sewer	Public Works Operations Manager	1	1	1	1	1
760- Waste & Wastewater Operations	Water & Sewer	Utilities Supervisor	1	1	1	1	1
760- Waste & Wastewater Operations	Water & Sewer	Utilities Maintenance Crew Chief	4	4	4	4	4
760- Waste & Wastewater Operations	Water & Sewer	Utilities Technician	2	2	2	2	2
760- Waste & Wastewater Operations	Water & Sewer	Mechanic	1	1	1	1	1
760- Waste & Wastewater Operations	Water & Sewer	Utilities Maintenance Worker	7	7	7	7	7
760- Waste & Wastewater Operations	Water & Sewer	Seasonal Part-Time Utilities Laborer	0.65	0.65	0	0	0
760- Waste & Wastewater Operations	Water & Sewer	Subtotal	16.65	16.65	16	16	16
TOTAL ALL WATER & SEWER			44.65	41.15	37	37	38

DEPARTMENT DESCRIPTION

The Cedar Hill Utility Services Department is responsible for delivering responsive, accurate and high-quality utility support services, including customer contact and support (telephone, walk-in and field operations); meter installations, programming and maintenance, payment processing/cashiering for water, sewer, solid waste, recycling and ambulance subscription services, and Government Center welcome/reception services.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Customer Services – Resources to interact with customers on the subjects of starting and stopping utility services, responding to customer questions or concerns regarding billing issues, interacting with the City's billing contractor to optimize billing services, providing utility related research and analysis and processing utility payments for walk-in customers.
- Field Services – Resources to provide services related to maintaining and repairing water meters, setting and programming new meters, performing disconnect and reconnect services, reading meters when required and assisting customers in the field with questions on any infrastructure and billing related issues.
- Visitor/Reception Center – Resources to serve as first point of contact for Government Center visitors, respond to customer inquiries and concerns and provide a dedicated spokesperson for consistently communicating City messaging.

EXPENDITURE SUMMARY

Expenditures by Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed	Budget Variance (\$)
Personnel	660,111	683,193	684,160	667,970	846,920	162,760
Supplies	23,513	144,104	58,700	33,750	45,950	(12,750)
Maintenance	5,755	2,641	3,000	3,500	4,500	1,500
Services	1,089,511	1,048,565	1,266,600	1,108,100	1,218,500	(48,100)
Utilities	4,148	4,360	3,765	4,250	4,400	635
Lease/Rentals	1,838	-	-	-	-	-
Miscellaneous	5,231	10,235	13,625	11,900	12,200	(1,425)
Capital	12,601	20,016	50,000	39,280	-	(50,000)
TOTAL Dept. Budget	1,802,709	1,913,114	2,079,850	1,868,750	2,132,470	52,620

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
N/A			

Programs	Recurring Cost	One-Time Cost	Notes	City Manager Proposed	Funded
Operations Analyst	73,495			73,495	Yes

* Includes Equipment, Uniform, Benefits on personnel requests

WATER & SEWER FUND (0100)

Program One (1): Operations Analyst

Program Cost: \$73,495

Included in City Manager's Budget: Yes

Program Description:

This program provides funds for one permanent operations analyst position in the Utility Services Department. Since the October 2014 implementation of the AMI project and the completion of meter/MTU installations in early 2016, significant quantities of data have become available to City staff, including comprehensive operational, technical and financial performance data. The list of newly available data is extensive and falls into the following major categories, customer resource consumption and bill management, customer behavior and trends, financial management, conservation and compliance, infrastructure performance and reliability, field operation and asset management. Additionally, Fathom is now pushing weekly web page utilization metrics to the City containing data on user information, page visits, pages per session, session durations and browser/OS information for web visitors. Further, in 2016 responsibility for contract administration for the trash and recycling collection contract was transferred to the Utility Services Department. Waste content, diversion, and collection performance data is currently provided to the City on a monthly, quarterly and annual basis. Staff is working with the collection contractor to obtain additional information on customer behavior and trends with the focus on continuing to improve service levels. Finally, a new Interactive Voice Response (IVR) software package has been acquired and is in operation. This system provides considerably more data than the previous system including call-specific detail, CSR performance, average and trend data on call handling and hold times, first contact resolution, call abandonment occurrences, and other contact related information.

Analysis and study of this data will facilitate development of operational performance metrics, key performance indicators (KPI's) and other measures of effectiveness necessary to improve service, productivity and efficiency in ways that are visible and sustainable. Additionally, timely, comprehensive analysis of these large quantities of data would enable data driven decision making, improved resource allocation and other efficiencies resulting in visible and measurable improvements in staff (City and contractor) efficiency, productivity and levels of customer service.

The regular workload of the current staff is such that the large quantities of data now available do not receive adequate review and analysis, and therefore have not become operationally useful. This data is expected to be available

WATER & SEWER FUND (0100)

continuously into the future as long as the systems are operational and, therefore a temporary or contract employee, or a consultant would not be an adequate or appropriate solution to this need.

Reporting and measuring is the essence of performance improvement and would be the foundation of a comprehensive data analysis program. Examples of potential reports currently desired and supported by data now available include, but are not limited to the following:

Customer Behavior Management & Customer Service

1. For customers who appear at the customer service window in Cedar Hill: Customer count, addresses (with a map), nature of visit (pay bill, start/stop account), if payment (type of payment (card, check, money order, cash) (see attachment 1)
2. List of account numbers and map of addresses for customers who missed their due date each cycle (2X/month)
3. List of account numbers and map of addresses for customers who were disconnected each cycle (2X/month)
4. Quarterly list and map of customers who were disconnected twice or more in a 6 month period
5. Monthly lists of account numbers of customers who have not paid in two consecutive months (either no-pay at all or tendered (card or check) but NSF)
6. Monthly list of account numbers and map of addresses for customers who started service in the last 30 days and who stopped service in the last 30 days
7. Monthly list of account numbers and map of addresses for customers who've registered on the Fathom porta
8. Monthly list of account numbers and map of addresses for customers who've registered on the Fathom phone app
9. Monthly list of account numbers and map of addresses for customers who've received an consumption threshold alert through either the U2You portal or the app

WATER & SEWER FUND (0100)

10. Monthly list of account numbers and map of addresses of customers who've consumed 50% more water than last month
11. Monthly list of account numbers and map of addresses of customers who's consumption patterns indicate lawn irrigation patterns in excess of 2X/week
12. Average water consumption (residential or commercial) for a geographic area (City, neighborhood, geo-fence, etc.)
13. Customer portal and app utilization statistics (currently available, but not being reviewed and analyzed)

Financial

1. Monthly House Count Reports (for trash contract invoicing - currently available, but technical issues makes it temporarily (indefinite time) unavailable)
2. Monthly Arrearage Reports (currently available)
3. Cash control reports
 - a. Over and short by Til each day
 - b. Total daily transactions by Til, type and amount (i.e., Til 1: 300 credit card transactions totaling \$40,000, etc.)
4. Weekly list of batches created and date processed
5. Monthly reports on non-revenue water and lost revenue tracking

WATER & SEWER FUND (0100)

Field Operations

1. Daily printout of service orders assigned and completed by type and name of technician
2. Average time to close a service order by technician
3. Monthly number and list of locations for emergency call-outs
4. Route tracking for each technician to:
 - a. Calculate the most efficient routing for the days assigned service orders prior to daily dispatch
 - b. Monitor and track technician's workday
 - c. Identify and address service order accomplishment issues that surface by type and trend
5. Ability to map all meters based on physical characteristics (i.e., all 2" meters (or whatever size), all meter locations with metal lids; all meters located in concrete, all Neptune meters, etc.)
6. Quarterly report listing address, type of account, meter size, meter ID, MTU number, meter manufacturer, meter installation date and number/type of service orders for that address over the last 12 months
7. Monthly list of service orders by type (i.e., 800 disconnect SO's, 350 billing SO's, 175 field investigations etc.)
8. Quarterly or semiannual report on the asset maintenance history by address necessary to implement a true asset management system

If the program is not funded: City staff will be unable to benefit from the large quantities of data that have recently become available as a result of the City's significant investment in leading edge technology and software.

This program reflects City Council's Premier Statement(s):

Cedar Hill has Excellent, Safe and Efficient Infrastructure

Cedar Hill is Clean

Cedar Hill has a Strong and Diverse Economy

DEPARTMENT DESCRIPTION

Public Works Administration, Engineering and Environmental are all functions of this department. Together they plan, design, build and maintain the public infrastructure in a manner that is consistent with Professional Engineering Principles and to preserve and enhance the resources of our built and natural environment.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Administer departmental operations - Provide engineering, environmental and technical staff support for Public Works functions including Operations (Fleet Maintenance, Water and Sewer and Streets and Drainage Divisions)
- Review development plans and plats and perform construction inspection- Review plans to assure conformance to City design standards, ordinances and accepted engineering practices and provide inspection services to assure compliance with plans and specifications
- Manage Capital Projects - Coordinate and manage the design and construction of water, sewer, drainage and streets Capital Improvement Projects (CIP) and provide inspection services to assure compliance with plans and specifications
- Provide citizen assistance - Inform citizens and offer advice pertaining to traffic, drainage and various related issues

EXPENDITURE SUMMARY

Expenditures by Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed	Budget Variance (\$)
Personnel	768,273	898,163	1,155,290	1,032,181	1,222,935	67,645
Supplies	13,841	18,625	17,025	22,268	17,000	(25)
Maintenance	12,078	9,591	12,970	10,115	10,150	(2,820)
Services	52,522	76,777	44,325	95,660	55,345	11,020
Utilities	4,545	3,193	6,300	4,205	4,300	(2,000)
Lease/Rentals	-	-	-	-	-	-
Miscellaneous	46,384	125,517	44,785	39,600	45,225	440
Capital	-	24,515	-	6,897	59,000	59,000
TOTAL Dept. Budget	897,643	1,156,380	1,280,695	1,210,926	1,413,955	133,260

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
N/A			

Programs	Recurring Cost	One-Time Cost	Notes	City Manager Proposed	Funded
N/A					

DEPARTMENT DESCRIPTION

The Water and Sewer Department provides superior customer service through a well-maintained water distribution and wastewater collection infrastructure for Cedar Hill citizens and businesses.

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

- Maintain water distribution system - Ensure that water mains, valves and fire hydrants function properly and that adequate water pressure is consistently maintained
- Maintain wastewater collection system - Minimize service interruptions - due to blockages
- Maintain water pump stations - Ensure that pump stations function properly
- Respond to customer requests - Resolve all water and sewer complaints

EXPENDITURE SUMMARY

Expenditures by Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed	Budget Variance (\$)
Personnel	888,244	1,153,581	1,146,660	1,161,477	1,206,057	59,397
Supplies	80,068	131,638	93,350	129,850	119,050	25,700
Maintenance	262,415	234,781	237,500	215,750	220,500	(17,000)
Services	8,588,216	9,647,277	9,763,120	8,945,570	9,539,900	(223,220)
Utilities	343,146	352,911	398,410	351,310	353,525	(44,885)
Lease/Rentals	1,941	6,481	6,700	3,755	5,000	(1,700)
Miscellaneous	15,364	16,320	21,350	19,150	20,750	(600)
Capital	1,395	51,289	966,450	462,655	120,000	(846,450)
TOTAL Dept. Budget	10,180,790	11,594,277	12,633,540	11,289,517	11,584,782	(1,048,758)

EQUIPMENT & PROGRAM REQUEST

Replacement Vehicles	Actual Cost	Lease Cost	Funded
N/A			

Programs	Recurring Cost	One-Time Cost	Notes	City Manager Proposed	Funded
N/A					

DEPARTMENT DESCRIPTION

This budget group is used for water and sewer debt service, transfers and other non-departmental expenditures (referring to activities that are not assigned to a particular department within the Water and Sewer Fund).

DEPARTMENT/DIVISION CORE FUNCTIONS

The core functions of the department align to the City's Premier Statements

To fund the water and sewer debt service funds, transfers and non-departmental.

EXPENDITURE SUMMARY

Expenditures by Category	FY 15 Actual	FY 16 Actual	FY 17 Budget	FY 17 Estimate	FY2017-18 Proposed	Budget Variance (\$)
Personnel	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Services	7,073	10,181	10,300	13,572	14,895	4,595
Utilities						-
Lease/Rentals						-
Debt Service	1,349,570	1,451,571	1,761,530	1,750,984	1,868,677	107,147
Transfers	3,656,058	2,850,104	2,990,000	1,665,300	1,220,000	(1,770,000)
TOTAL Dept. Budget	5,012,701	4,311,857	4,761,830	3,429,856	3,103,572	(1,658,258)

PERSONNEL SUMMARY (full-time equivalent positions – includes vacant positions)

N/A

EQUIPMENT & PROGRAM REQUEST

N/A

Water Impact Fees

(Fund 5000)

Water Impact Fees are reporting in the Financial Statement of the Water and Sewer Fund. Senate Bill 336, passed by the Texas Legislature in 1987, authorized cities to use impact fees as a source of funding. Chapter 395 of the Local Government Code provides guidance on calculating and establishing impact fees (capital recovery fees). They are defined as a charge imposed against new development to pay for the off-site construction or expansion of infrastructure facilities that are necessitated by and benefit the new development. The most recent local authorization and setting of the City's Impact Fees was established by Ordinance 2012-478. Impact Fees are reviewed every 5 years by a council appoint Advisory Committee.



PROPOSED BUDGET FY 2017-2018



Water Impact Fees
Revenue, Expenses and Changes in Fund Balance
Fund 5000

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 612,327	\$ 763,577	\$ 121,870	\$ 121,870	\$ 307,387		\$ 307,387
REVENUES							
Interest income	2,188	1,823	-	1,283	1,300	-	1,300
Water Impact Fees	156,018	154,683	-	184,235	-	-	-
TOTAL OPERATING REVENUES	\$ 158,206	\$ 156,506	\$ -	\$ 185,518	\$ 1,300	\$ -	\$ 1,300
 TOTAL FUNDS AVAILABLE	 \$ 770,533	 \$ 920,083	 \$ 121,870	 \$ 307,387	 \$ 308,687	 \$ -	 \$ 308,687
 EXPENDITURES	 	 	 	 	 	 	
Transfer to Another Fund	-	761,240	-	-	-	-	-
Eligible Water Impact Fee Projects	6,956	36,974	-	-	-	-	-
Water Impact Fee Study	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	6,956	798,214	-	-	-	-	-
 Excess (deficiency) of revenues over (under) expenditures	 151,250	 (641,708)	 -	 185,518	 1,300	 -	 1,300
 ENDING FUND BALANCE	 \$ 763,577	 \$ 121,870	 \$ 121,870	 \$ 307,387	 \$ 308,687	 \$ -	 \$ 308,687

561

Sewer Impact Fees

(Fund 5001)

Sewer Impact Fees are reported in the Financial Statement of the Water and Sewer Fund. Senate Bill 336, passed by the Texas Legislature in 1987, authorized cities to use impact fees as a source of funding. Chapter 395 of the Local Government Code provides guidance on calculating and establishing impact fees (capital recovery fees). They are defined as a charge imposed against new development to pay for the off-site construction or expansion of infrastructure facilities that are necessitated by and benefit the new development. The most recent local authorization and setting of the City's Impact Fees was established by Ordinance 2012-478. Impact Fees are reviewed every 5 years by a council appoint Advisory Committee.



PROPOSED BUDGET FY 2017-2018



Sewer Impact Fees
Revenue, Expenses and Changes in Fund Balance
Fund 5001

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 963,708	\$ 1,023,785	\$ 192,267	\$ 192,267	\$ 253,581	\$	253,581
REVENUES							
Interest income	4,028	3,705	-	1,376	1,400	-	1,400
Sewer Impact Fees	56,050	60,610	-	59,937	-	-	-
TOTAL OPERATING REVENUES	\$ 60,077	\$ 64,315	\$ -	\$ 61,313	\$ 1,400	\$ -	\$ 1,400
TOTAL FUNDS AVAILABLE	\$ 1,023,785	\$ 1,088,101	\$ 192,267	\$ 253,581	\$ 254,981	\$ -	\$ 254,981
EXPENDITURES							
Transfer to Another Fund	-	895,833	-	-	-	-	-
Eligible Sewer Impact Fee Projects	-	-	-	-	-	-	-
Sewer Impact Fee Study	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	895,833	-	-	-	-	-
Excess (deficiency) of revenues over (under) expenditures	60,077	(831,518)	-	61,313	1,400	-	1,400
ENDING FUND BALANCE	\$ 1,023,785	\$ 192,267	\$ 192,267	\$ 253,581	\$ 254,981	\$ -	\$ 254,981

Water and Sewer Special Projects Fund

Fund 5002

This is an unrestricted fund established with funds from the Water and Sewer Fund from a settlement with Grand Prairie for water loss.





Water and Sewer Special Projects Fund
(Revenue, Expenses and Changes in Fund Balance)
Fund 5002

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
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BEGINNING FUND BALANCE	\$ 3,014,034	\$ 2,491,540	\$ 2,372,943	\$ 2,372,943	\$ 2,193,560		\$ 2,193,560
REVENUES							
Interest income	9,058	10,890	-	16,183	16,500	-	16,500
Other sources-GP Settlement	-	-	-	-	-	-	-
Transfers in	993	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 10,051	\$ 10,890	\$ -	\$ 16,183	\$ 16,500	\$ -	\$ 16,500
TOTAL FUNDS AVAILABLE							
	\$ 3,024,085	\$ 2,502,430	\$ 2,372,943	\$ 2,389,125	\$ 2,210,060	\$ -	\$ 2,210,060
EXPENDITURES							
Special Services	-	-	-	-	-	-	-
Projects	532,545	129,488	-	195,565	-	-	-
TOTAL OPERATING EXPENDITURES	532,545	129,488	-	195,565	-	-	-
Excess (deficiency) of revenues over (under) expenditures	(522,494)	(118,598)	-	(179,382)	16,500	-	16,500
ENDING FUND BALANCE	\$ 2,491,540	\$ 2,372,943	\$ 2,372,943	\$ 2,193,560	\$ 2,210,060	\$ -	\$ 2,210,060

Prorata Fund

(Fund 5003)

This is the Water and Sewer Prorata Fee Fund. The fees are codified in Section 18-38 of the City's Code of Ordinances; when a property owner is benefited by water or sewer services made available where the lot or tract benefits by the value enhanced value due to the extension.



PROPOSED BUDGET FY 2017-2018



Prorata Fees
Revenue, Expenses and Changes in Fund Balance
Fund 5003

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 24,849	\$ 636	\$ 3,385	\$ 3,385	\$ 8,731	\$ -	\$ 8,731
REVENUES							
Interest income	64	10	-	27	-	-	-
Prorata Fees	3,578	2,739	-	5,319	-	-	-
TOTAL OPERATING REVENUES	\$ 3,642	\$ 2,749	\$ -	\$ 5,346	\$ -	\$ -	\$ -
TOTAL FUNDS AVAILABLE	\$ 28,491	\$ 3,385	\$ 3,385	\$ 8,731	\$ 8,731	\$ -	\$ 8,731
EXPENDITURES							
Transfer to Another Fund	-	-	-	-	-	-	-
Prorata Expenses	27,855	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	27,855	-	-	-	-	-	-
Excess (deficiency) of revenues over (under) expenditures	(24,213)	2,749	-	5,346	-	-	-
ENDING FUND BALANCE	\$ 636	\$ 3,385	\$ 3,385	\$ 8,731	\$ 8,731	\$ -	\$ 8,731

2007 Water and Sewer Revenue Bond Fund

(Fund 5504)

This fund was established for the purpose of providing capital funds for water and sewer system improvements. The original issue was 3 million dollars.



PROPOSED BUDGET FY 2017-2018

COMPLETED PROJECTS:

VIDEOCAMERA & MONITORING SYSTEM
SANITARY SEWER LIFT STATION UPGRADES
MEADOWCREST PUMPING IMPROVEMENTS
PLEASANT RUN WATER LINE
LAKERIDGE LIFT STATION & FORCE MAIN (2011-2013)
OLD Town West/Railroad (Spring 2013 and 2014 workshops)
Lake Ridge Park 8"/Valley Ridge
HWY 67 Elevated Tank Repainting

TOTAL COMPLETED PROJECTS

ACTIVE PROJECTS:

LAKERIDGE PKWY GROUND STORAGE & WATER LINE
SCADA
I&I-FY2013 Capital Budget
US 67 Water Line (robinson to Cooper)
Misc WaterLine Resize/Substandard Replacement(spring 2013 and 2014 adjustments)
Mansfield Rd 12" water line



2007 Water and Sewer Revenue Bonds
Revenue, Expenses and Changes in Fund Balance
Fund 5504

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$1,633,089	\$1,010,585	\$ 209,226	\$ 209,226	\$ 16,207		\$ 16,207
REVENUES							
Interest income	9,212	5,085	-	545	-	-	-
Bond Proceeds	-	-	-	-	-	-	-
Other sources	45,693	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 54,905	\$ 5,085	\$ -	\$ 545	\$ -	\$ -	\$ -
TOTAL FUNDS AVAILABLE	\$1,687,994	\$1,015,670	\$ 209,226	\$ 209,771	\$ 16,207	\$ -	\$ 16,207
EXPENDITURES							
Transfer to Another Fund	131,966	-	-	-	-	-	-
Water and Sewer Projects	545,443	806,444	-	193,564	-	-	-
Misc	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	677,409	806,444	-	193,564	-	-	-
Excess (deficiency) of revenues over (under) expenditures	(622,504)	(801,359)	-	(193,019)	-	-	-
ENDING FUND BALANCE	\$1,010,585	\$ 209,226	\$ 209,226	\$ 16,207	\$ 16,207	\$ -	\$ 16,207

2008 Water and Sewer Revenue Bond Fund

(Fund 5505)

This fund was established for the purpose of providing capital funds for water and sewer system improvements. The original issue was 3 million dollars.



PROPOSED BUDGET FY 2017-2018

ACTIVE PROJECTS:

MISC WATER LINE RESIZING -
MISCELLANEOUS LING RESIZING-FY2013
AUTOMATIC METER READING SYSTEM
MANSFIELD 12" WATER MAIN



2008 Water and Sewer Revenue Bonds
Revenue, Expenses and Changes in Fund Balance
Fund 5505

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 255,255	\$ 261,966	\$ 171,094	\$ 171,094	\$ 172,029		\$ 172,029
REVENUES							
Interest income	6,711	4,129	-	935	500	-	500
Bond Proceeds	-	-	-	-	-	-	-
Other sources	-	-	-	-	420,000	-	420,000
TOTAL OPERATING REVENUES	\$ 6,711	\$ 4,129	\$ -	\$ 935	\$ 420,500	\$ -	\$ 420,500
TOTAL FUNDS AVAILABLE	\$ 261,966	\$ 266,094	\$ 171,094	\$ 172,029	\$ 592,529	\$ -	\$ 592,529
EXPENDITURES							
Water and Sewer Projects	-	95,000	-	-	572,000	-	572,000
Misc	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	-	95,000	-	-	572,000	-	572,000
Excess (deficiency) of revenues over (under) expenditures	6,711	(90,871)	-	935	(151,500)	-	(151,500)
ENDING FUND BALANCE	\$ 261,966	\$ 171,094	\$ 171,094	\$ 172,029	\$ 20,529	\$ -	\$ 20,529

2014 AMI-Water Meter Project

(Fund 5506)

This fund was established with proceeds of 2014 Certificates of Obligation for the purposes of updating and replacing the City's Water Meters with radio frequency read meters and installing of management software for meter reading, billing and collection.



PROPOSED BUDGET FY 2017-2018

ACTIVE PROJECTS:

AUTOMATIC METER READING SYSTEM

AMI Amendments (2015)

Meters (Additional)



2014 AMI - Water Meter Project Fund
(Fund 5506)

	2013-2014	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ -	\$ 2,856,936	\$ 403,741	\$ 133,792	\$ 133,792	\$ 131,697	\$ -	\$ 131,697
REVENUES								
Interest income	(1,756)	137	2,412	-	700	500	-	500
Bond Proceeds	6,235,000	6,372	-	-	-	-	-	-
Bond Premiums	373,421	-	-	-	-	-	-	-
Grant funds	299,000	-	-	-	-	-	-	-
TOTAL OPERATING REVENUES	\$ 6,905,665	\$ 6,509	\$ 2,412	\$ -	\$ 700	\$ 500	\$ -	\$ 500
TOTAL FUNDS AVAILABLE	\$ 6,905,665	\$ 2,863,446	\$ 406,153	\$ 133,792	\$ 134,492	\$ 132,197	\$ -	\$ 132,197
EXPENDITURES								
AMI Project	4,048,729	2,459,705	272,361	-	2,795	-	-	-
Transfer to another fund						130,000	-	130,000
TOTAL OPERATING EXPENDITURES	4,048,729	2,459,705	272,361	-	2,795	130,000	-	130,000
Excess (deficiency) of revenues over (under) expenditures	2,856,936	(2,453,195)	(269,949)	-	(2,095)	(129,500)	-	(129,500)
ENDING FUND BALANCE	\$ 2,856,936	\$ 403,741	\$ 133,792	\$ 133,792	\$ 131,697	\$ 2,197	\$ -	\$ 2,197

2015 Certificates of Obligation Fund

Water and Sewer (Fund 5507)

This fund was established for the purpose of providing capital funds for water and sewer system improvements. The original issue was \$1.5M and the Water and Sewer portion was \$845,000.



PROPOSED BUDGET FY 2017-2018

ACTIVE PROJECTS:

Mansfield Road
Little Creek LS
Parkerville Water Line and Tank



**2014 Certificates of Obligation - Water and Sewer
Revenue, Expenses and Changes in Fund Balance
Fund 5507**

	2014-2015	2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ -	\$ 845,000	\$ 706,007	\$ 706,007	\$ 601,206	\$ -	\$ 601,206
REVENUES							
Interest income	-	2,090	-	3,918	-	-	-
Bond Proceeds	845,000	-	-	-	-	-	-
Transfer in from another fund	-	1,657,073	-	25,300	-	-	-
TOTAL OPERATING REVENUES	\$ 845,000	\$ 1,659,163	\$ -	\$ 29,218	\$ -	\$ -	\$ -
TOTAL FUNDS AVAILABLE	\$ 845,000	\$ 2,504,163	\$ 706,007	\$ 735,225	\$ 601,206	\$ -	\$ 601,206
EXPENDITURES							
Mansfield Road	-	1,798,156	-	59,624	-	-	-
Little Creek LS	-	-	-	55,790	-	-	-
Parkerville Tank and Water Line	-	-	-	18,605	-	-	-
TOTAL OPERATING EXPENDITURES	-	1,798,156	-	134,019	-	-	-
Excess (deficiency) of revenues over (under) expenditures	845,000	(138,993)	-	(104,801)	-	-	-
ENDING FUND BALANCE	\$ 845,000	\$ 706,007	\$ 706,007	\$ 601,206	\$ 601,206	\$ -	\$ 601,206

CITY OF CEDAR HILL

FY2018 CIP WORKSHOP **(UPDATED AS OF JULY 11, 2017)**

WATER AND WASTEWATER CIP

PROJECTS PRESENTED IN YEAR THE PROJECT STARTS

	PROJECT NAME	GRADE	CURRENT BUDGET	PROPOSED REVISIONS	PROPOSED BUDGET	EXPEND. TO DATE	ACTIVE-REMAINING BALANCE*	FYE 17	FYE18	FYE19	FYE20	FYE21	FUTURE YEAR PROJECTS	TOTAL									
								(Oct 1, 2016) BOND SALES	(Oct 1, 2017)	(Oct 1, 2018)	(Oct 1, 2019)	(Oct 1, 2020)											
WATER PROJECTS:																							
CURRENT/PROPOSED PLAN:																							
1	12-inch water line along Mansfield Road	1	1,900,000		1,900,000	1,857,609	42,391							\$ -									
2	12-inch water line along Mansfield Rd (funds on hand, impact fees up to \$2.4m see table 3.3#14)		(700,000)		(700,000)	-	-							\$ -									
3	Substandard Water Line Replacement Program	3	302,199		302,199	-	302,199			400,000		400,000	400,000	\$ 1,200,000									
4	16/20-inch water line along Mount Lebanon Road (For Tank Site related to LR Storage Tank)	1								-	50,000	1,500,000		\$ 1,550,000									
5	8/12-inch water lines parallel to Texas Plume Road, new water line through Lorch Park	1					-		100,000	1,500,000	-			\$ 1,600,000									
6	Lakeridge Pkwy Ground Storage Tank Site Acquisition /Partial Design	1	104,736		104,736	104,736	-		100,000	300,000				3,500,000 \$ 3,900,000									
7	Lake Ridge Parkway Ground Storage Tank Construction (Related to items 4-6)	1									200,000			2,500,000 \$ 2,700,000									
8	Water System Controls Upgrade (SCADA)	3	280,000		280,000	264,830	143,620		100,000					\$ 100,000									
9	Automatic Meter Reading System		-	-	-	-	131,627							\$ -									
10	16-inch Texas Plume water line									900,000				\$ 900,000									
11	16-inch water line along Duncanville to Parkerville Road													1,000,000 \$ 1,000,000									
12	16/20-inch water line west of US 67 along Valley View Drive													1,170,160 \$ 1,170,160									
13	16-inch waterline along Wintergreen and Duncanville Road													1,881,530 \$ 1,881,530									
14	12-inch water lines and PRV near Cedar Hill State Park													2,041,300 \$ 2,041,300									
15	12/16-inch water line along Belt Line Road and Duncanville Road													3,742,730 \$ 3,742,730									
16	12-inch water line in southwest portion of the City													1,367,860 \$ 1,367,860									
17	Meadowcrest 6.0 MG Ground Storage Tank													5,727,000 \$ 5,727,000									
18	20-inch water line along Cedar Hill Road													2,637,050 \$ 2,637,050									
19	20-inch water line east of US 67 at Lake Ridge Drive													1,273,610 \$ 1,273,610									
20	16-inch water line along Clark Road													1,263,290 \$ 1,263,290									
21	12-inch water line along Wooded Creek Drive													1,380,480 \$ 1,380,480									
22	12/16-inch water line along Clark Road south of Parkerville and along Rocky Acres Road													2,565,740 \$ 2,565,740									
23	12-inch water line east of Weaver Street and south of Shadywood													627,740 \$ 627,740									
24	16-inch water line along Joe Wilson Road													1,269,330 \$ 1,269,330									
25	12-inch water line along Little Creek Road													1,171,740 \$ 1,171,740									
26	12-inch water line along Bear Creek Road													1,941,500 \$ 1,941,500									
27	12-inch water line along FM 1382													2,135,690 \$ 2,135,690									
28	20/24-inch water line along Belt Line Road between Broad Street and Joe Wilson Road													2,726,840 \$ 2,726,840									
29	12-inch water line parallel to Sunset Ridge													506,970 \$ 506,970									
30	24-inch water line along Parkerville between US 67 and the Parkerville EST													2,345,070 \$ 2,345,070									
31	1.5 MG Valley View Elevated Storage Tank													4,236,050 \$ 4,236,050									
32	12-inch water line along southern City Limits east of US 67													2,632,220 \$ 2,632,220									
33	Midlothian supply line, ground storage tank, and pump station													8,617,830 \$ 8,617,830									
34	Flameleaf Pump Station Expansion													552,000 \$ 552,000									
35	12-inch water lines on the eastern boundary of the City													2,545,890 \$ 2,545,890									
36	12-inch water line along the southeastern border of the City Limits													2,507,300 \$ 2,507,300									
37	Hwy 67 Elevated Storage Tank (EST) - Tank repair & painting (Maintenance Item and Illumination)	3	\$20,000	(\$6,000)	\$14,000	\$14,000	\$0						\$1,300,000	\$ 1,300,000									
38	New Master Plan	3		\$3,700	\$3,700	\$3,700	\$0					\$200,000		\$ 200,000									
39	Parkerville EST waterline replacement	3	\$55,790		\$55,790	\$55,790.00	\$0							\$ -									
40	Parkerville EST Repair & Painting (Maintenance Item, exterior & interior)	3			\$0	\$0	\$0					\$800,000		\$ 800,000									
41	Flameleaf Pump Station Generators	3			\$0	\$0	\$0			\$1,000,000				\$ 1,000,000									
42	Kingswood Ground Storage Tank Rehab (Maintenance Item, painting & cooling system reconfigure)									\$375,000				\$ 375,000									
43	Parkerville EST Drain Improvements									\$50,000	\$150,000			\$ 200,000									
	SEWER:													\$ -									
	CURRENT PROPOSED PLAN:													\$ -									
48	Miscellaneous I & I Rehabilitation (\$28,556 prorata)	3	1,371,950	150,000	1,521,950	1,263,853	200,000		250,000		250,000			\$ 500,000									
49	Little Creek Lift Station rehabilitation	3	366,000	-	366,000	18,605	347,395							\$ -									

CITY OF CEDAR HILL

FY2018 CIP WORKSHOP **(UPDATED AS OF JULY 11, 2017)**

WATER AND WASTEWATER CIP

PROJECTS PRESENTED IN YEAR THE PROJECT STARTS

	PROJECT NAME	GRADE	CURRENT BUDGET	PROPOSED REVISIONS	PROPOSED BUDGET	EXPEND. TO DATE	ACTIVE-REMAINING BALANCE*	FYE 17 (Oct 1, 2016) BOND SALES	FYE18 (Oct 1, 2017)	FYE19 (Oct 1, 2018)	FYE20 (Oct 1, 2019)	FYE21 (Oct 1, 2020)	FUTURE YEAR PROJECTS	TOTAL
51	8/10-inch gravity line and decommission of Mt. Lebanon Lift Station (Lorch Park)	1	50,000	-			-		50,000	450,000				\$ 500,000
52	8-inch gravity connecting existing gravity lines in TCS-2													200,000 \$ 200,000
53	12/15/18-inch gravity line in Basin TM-3													2,000,000 \$ 2,000,000
54	Hollings Lift Station Expansion part A													379,500 \$ 379,500
55	10-inch gravity line and 12/10/8-inch gravity lines in TCS-4 Basin													1,800,000 \$ 1,800,000
56	10/18/21-inch gravity line in RO-1 (Master Plan #6) Vinyard Development (Impact fees to pay for difference of pipe size)													1,800,000 \$ 2,200,000
57	Lake Ridge Lift Station I Expansion													844,700 \$ 844,700
58	Mansfield Road sewer line improvements (Baggett Branch Force Main & Lake Ridge Force Main E)	1	900,000		900,000	6,956	893,044							565,880 \$ 565,880
59	Baggett Branch impact fees-Mansfield Road Improvements	1	(874,410)		(874,410)	-	(874,410)							\$ -
60	8/10/12-inch gravity lines in RO-2													2,003,660 \$ 2,003,660
61	10/12-inch gravity line and decommission High Meadows Lift Station													1,038,080 \$ 1,038,080
62	10/12-inch gravity lines in TM-1													883,140 \$ 883,140
63	24-inch gravity line between RO-3 and RO-2													1,027,710 \$ 1,027,710
64	10/12/15-inch gravity lines in TM-4 and decommission the Windsor Park Lift Station													1,340,260 \$ 1,340,260
65	10/12/18-inch gravity lines and Springfield Lift Station decommission													2,018,700 \$ 2,018,700
66	10/15-inch gravity lines and decommission the Highlands Lift Station													980,220 \$ 980,220
67	12-inch gravity line and decommission the American Lift Station RO-7 (Master Plan #16) In partnership with EDC													895,490 \$ 1,895,490
68	10-inch gravity line in the TCN-1 Basin													707,360 \$ 707,360
69	8/10/12-inch gravity lines in TCS-3 and decommission the Lake Ridge II Lift Station													875,120 \$ 875,120
70	TRA Lift Station #7 Expansion													2,070,000 \$ 2,070,000
71	Hollings Lift Station Expansion Part B													970,200 \$ 970,200
72	24-inch gravity line between RO-5 and RO-3													983,580 \$ 983,580
73	12-inch gravity line and decommission the existing lift station on Little Creek													1,101,010 \$ 1,101,010
74	Beltline Road Lift Station Expansion and 15-inch gravity line													980,030 \$ 980,030
75	10/12/15-inch gravity lines in RO-2 Basin													2,341,130 \$ 2,341,130
76	8-inch gravity lines and new lift station in RO-8													2,242,460 \$ 2,242,460
77	10-inch gravity line and 0.5 MGD Lift Station in TCN-3													1,409,720 \$ 1,409,720
78	10/12-inch gravity line and new 0.25 MGD Lift Station in RO-2													1,581,190 \$ 1,581,190
79	10-inch gravity lines in TCN-1													951,950 \$ 951,950
80	8-inch gravity line and Sleepy Hollow II Lift Station Decommission													252,710 \$ 252,710
81	FM 1382 Lift Station Expansion													448,500 \$ 448,500
82	10-inch gravity line in TCS-5													658,250 \$ 658,250
83	Lake Ridge Lift Station I Expansion													1,327,940 \$ 1,327,940
84	Baggett Branch Lift Station Upgrade													500,000 \$ 500,000
85	Sanitary Sewer Line Infill	1							50,000	250,000		300,000		\$ 600,000
	= Impact Fee Eligible													
	Total Ongoing & Proposed Projects		\$ 3,776,265	\$ 147,700	\$ 3,873,965	\$ 3,590,078	\$ 1,185,866	\$ -	\$ 2,475,000	\$ 3,550,000	\$ 3,300,000	\$ 3,100,000	\$ 103,445,410	\$ 115,870,410

BUDGET FY2017-18

Internal Service Funds

Internal Service Funds

- 0040 Equipment Fund
- 0092 Self-Insurance Fund

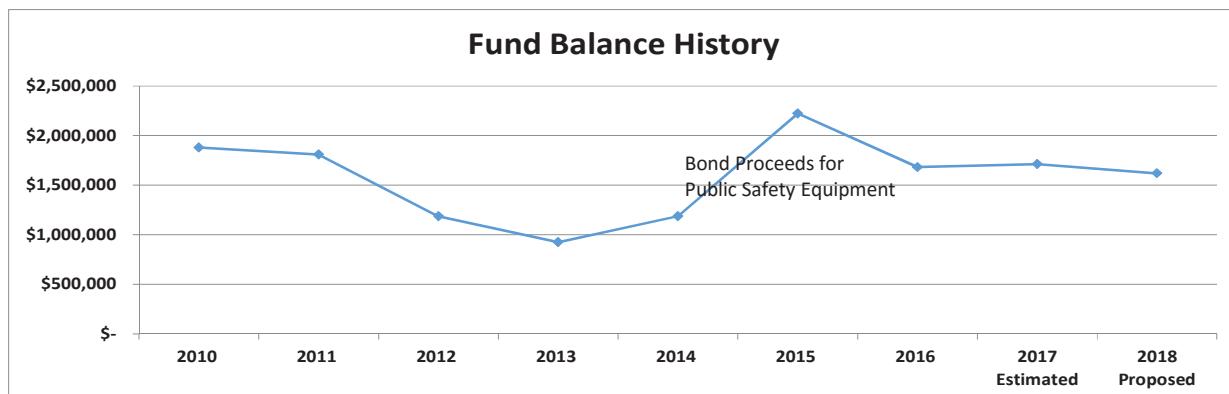
Equipment Replacement Fund

(Fund 0040)

This is an Internal Service Fund and serves all governmental funds of the City. The Fund is established to fund capital items of \$5,000 or greater in value. The equipment is purchased through this fund and each fund budgets a contribution (lease) back to the Equipment Fund on an amortized schedule based on the useful life of the equipment being purchased. The City Manager makes an annual recommendation to the City Council on what equipment is to be replaced. Funds are appropriated by City Council at the Department level as an equipment lease amount.



PROPOSED BUDGET FY 2017-2018





Equipment Lease Fund
(Revenues, Expenditures and Change in Fund Balance)
0040

	ACTUAL 2014-2015	ACTUAL 2015-2016	BUDGET 2016-2017	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ 1,186,248	\$ 2,222,635	\$ 1,682,629	\$ 1,682,629	1,711,830		\$ 1,711,830
REVENUES							
Interest Income	4,694	6,790	8,500	12,000	10,500	-	10,500
Lease Revenue	662,789	806,029	928,980	894,500	1,025,229	-	1,025,229
Gain/Loss on sale of fixed assets	86,420	60,289	125,000	75,000	55,000	-	55,000
Other	-	-	-	1,000	-	-	-
Transfer in	980,000	14,434	-	-	-	-	-
	1,733,903	887,542	1,062,480	982,500	1,090,729	-	1,090,729
TOTAL FUNDS AVAILABLE	2,920,151	3,110,177	2,745,109	2,665,129	2,802,559	-	2,802,559
EXPENDITURES							
Minor Apparatus	20,307	5,973	-	-	-	-	-
Motor Vehicles	402,011	1,305,443	636,000	622,150	613,500	-	613,500
Safety Equipment	134,776	3,180	105,500	88,025	220,700	-	220,700
Office Equipment	100,358	93,998	55,500	21,540	30,000	-	30,000
Miscellaneous	40,064	18,954	62,500	221,585	263,200	-	263,200
TOTAL OPERATING EXPENDITURES	\$ 697,516	\$ 1,427,548	\$ 859,500	\$ 953,299	\$ 1,127,400	-	\$ 1,127,400
Excess (deficiency) of revenues over (under) expenditures	\$ 1,036,387	\$ (540,006)	\$ 202,980	\$ 29,201	\$ (36,671)	-	\$ (36,671)
ENDING FUND BALANCE	\$ 2,222,635	\$ 1,682,629	\$ 1,885,609	\$ 1,711,830	\$ 1,675,159	-	\$ 1,675,159
Unreserved, designated for unbudgeted items	\$ 2,222,635	\$ 1,682,629	\$ 1,885,609	\$ 1,711,830	\$ 1,675,159	\$	- \$ 1,675,159
Unreserved, undesignated @25% of exp.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- \$ -
	\$ 2,222,635	\$ 1,682,629	\$ 1,885,609	\$ 1,711,830	\$ 1,675,159	-	\$ 1,675,159
	2015	2016	Budget	2017 Estimated	2018 Proposed		

CITY OF CEDAR HILL
EQUIPMENT REPLACEMENT FUND
FY 2018 PROPOSED BUDGET

	EQUIPMENT REQUESTED FOR REPLACEMENT:		EQUIPMENT PROPOSED FOR REPLACEMENT:		EQUIPMENT NOT RECOMMENDED FOR REPLACEMENT:	
	COST	ANNUAL LEASE	COST	ANNUAL LEASE	COST	ANNUAL LEASE
Code Department:	\$ 22,500	\$ 5,812	\$ 22,500	\$ 5,812	\$ -	\$ -
Ford Ranger	22,500	5,812	22,500	5,812		
Emergency Management:	\$ 25,000	\$ 3,114	\$ 25,000	\$ 3,114	\$ -	\$ -
Warning Siren	25,000	3,114	25,000	3,114		
Fire Department:	\$ 405,700	\$ 100,347	\$ 405,700	\$ 100,347	\$ -	\$ -
Ford Expedition (340-3589)	50,000	9,304	50,000	9,304		
Thermal Imaging Camera	11,700	2,177	11,700	2,177		
** Rescue Tools <i>(Funded via Existing Bonds)</i>	49,000	12,658	49,000	12,658	0	0
** Brush Unit - 3031 <i>(Funded via Existing Bonds)</i>	160,000	41,333	160,000	41,333	0	0
**LifePak 15 <i>(Funded via Existing Bonds)</i>	135,000	34,875	135,000	34,875	0	0
Fleet Department:	\$ 10,000	\$ 2,030	\$ 10,000	\$ 2,030	\$ -	\$ -
Brake Machine	10,000	2,030	10,000	2,030		
Warning Siren	25,000	3,040	25,000	3,040		
Information Systems :	\$ 83,000	\$ 19,559	\$ 56,500	\$ 12,714	\$ 26,500	\$ 6,845
Computers (25 @ \$900 ea.) (City-wide usage)	22,500	5,812	22,500	5,812		
Storage Appliance	24,000	4,872	24,000	4,872		
Router	10,000	2,030	10,000	2,030		
Computers (25 @ \$900 ea.)	22,500	5,812			22,500	5,812
Laptops (10)	4,000	1,033			4,000	1,033
Municipal Court:	\$ 34,000	\$ 8,783	\$ 34,000	\$ 8,783	\$ -	\$ -
Vehicle	34,000	8,783	34,000	8,783		
Parks Department:	\$ 251,500	\$ 59,251	\$ 158,500	\$ 35,226	\$ 93,000	\$ 24,025
ZTR - Mowers (5)	55,000	14,208	55,000	14,208		
Finish Mowers (3)	43,500	11,237	43,500	11,237		
Irrigation Upgrades (Phase 2)	60,000	9,781	60,000	9,781		
Crew Cab Truck (1/2 Ton-6412)	33,000	8,525			33,000	8,525
Pond Fountains (2)	60,000	15,500			60,000	15,500

CITY OF CEDAR HILL
EQUIPMENT REPLACEMENT FUND
FY 2018 PROPOSED BUDGET

	EQUIPMENT REQUESTED FOR REPLACEMENT:		EQUIPMENT PROPOSED FOR REPLACEMENT:		EQUIPMENT NOT RECOMMENDED FOR REPLACEMENT:	
	COST	ANNUAL LEASE	COST	ANNUAL LEASE	COST	ANNUAL LEASE
Police Department:	\$ 266,000	\$ 84,260	\$ 266,000	\$ 84,260	\$ -	\$ -
Patrol Vehicles (3 @ \$44K ea.)	132,000	40,585	132,000	40,585		
Patrol Vehicles (4 @ \$26K ea.)	104,000	31,976	104,000	31,976		
Toughbooks (6 @ \$5K ea.)	30,000	11,699	30,000	11,699		
Recreation Department:	\$ 106,200	\$ 18,813	\$ 80,200	\$ 12,096	\$ 26,000	\$ 6,717
Score Boards (2) Phase 2 of 2	13,200	2,152	13,200	2,152		
Passenger Bus	67,000	9,944	67,000	9,944		
SUV	26,000	6,717			26,000	6,717
Streets Department:	\$ 113,000	\$ 20,450	\$ 69,000	\$ 12,263	\$ 44,000	\$ 8,187
One-Ton Crew Trucks (with Service Body)	44,000	8,187	44,000	8,187		
Sign Plotter	25,000	4,076	25,000	4,076		
One-Ton Crew Truck (with Service Body)	44,000	8,187			44,000	8,187
Total Equipment Requested	\$ 1,316,900	\$ 322,419				
Total Equipment Proposed			\$ 1,127,400	\$ 276,645		
Total Equipment Not Recommended for EQ Fund					\$ 189,500	\$ 45,774

** Note these items funded by 2015 Certificate of Obligation

Note Items may be funded by other sources but are not currently recommended for FY18 Equipment Fund

**Self-Insurance Fund
(Internal Service Fund)**
Fund 0092

This is an Internal Service Fund which is a fund-type designed to account for goods or services provided by one city department for another. Charges are billed to departments to recover costs that are incurred (premiums etc.) Therefore, the City has established a self-insurance plan for city employees and their covered dependents for medical benefits. A commercial insurance company re-insures the city for individual claims in excess of \$50,000. The City will maintain a minimum reserve of \$500,000 to cover unexpected costs relating to health insurance claims.



**PROPOSED BUDGET
2017-2018**

BUDGET FY2017-18



Self-Insurance Fund (Internal Service Fund)

Fund 0092

	ESTIMATED 2016-2017	CONTINUATION 2017-2018	GROWTH 2017-2018	PROPOSED 2017-2018
BEGINNING FUND BALANCE	\$ -	\$ 62,815	\$ -	\$ 62,815
REVENUES				
Interest	\$ -	\$ 1,350	\$ -	\$ 1,350
Employee contributions	-	565,000	-	565,000
City contributions	-	3,171,005	-	3,171,005
Other contributions	-	53,000	-	53,000
Miscellaneous income	62,815	25,000	-	25,000
Transfer in	-	-	-	-
TOTAL OPERATING REVENUES	\$ 62,815	\$ 3,815,355	\$ -	\$ 3,815,355
TOTAL FUNDS AVAILABLE	\$ 62,815	\$ 3,878,170	\$ -	\$ 3,878,170
EXPENDITURES				
Benefit Administration	\$ -	\$ 138,000	\$ -	\$ 138,000
Benefit Stop Loss	-	679,160	-	679,160
Benefit Claim Payments	-	1,492,200	-	1,492,200
OPEB Claim Payments	-	-	-	-
Other Contractual Services	-	15,360	-	15,360
Miscellaneous	-	-	-	-
TOTAL OPERATING EXPENDITURES	\$ -	\$ 2,324,720	\$ -	\$ 2,324,720
Excess (deficiency) of revenues over (under) expenditures	\$ 62,815	\$ 1,490,635	\$ -	\$ 1,490,635
ENDING FUND BALANCE	\$ 62,815	\$ 1,553,450	\$ -	\$ 1,553,450

BUDGET FY2017-18

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ORDINANCE NO. 2017-627

AN ORDINANCE OF THE CITY OF CEDAR HILL LEVYING A TAX RATE FOR AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT FOR 2017-2018 FISCAL YEAR; PROVIDING FOR REVENUES FOR THE PAYMENT OF CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR A SEVERANCE CLAUSE; AND PROVIDING FOR EFFECTIVE DATE.

WHEREAS, in accordance with the provisions of the laws of the State of Texas, the City Council has conducted a public hearing for the purpose of considering the Budgets for the City of Cedar Hill, Texas; and

WHEREAS, the City Council has by ordinances adopted the budgets for the 2017-2018 fiscal year;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cedar Hill, Texas:

Section 1. That there be and is hereby levied for the fiscal year beginning October 1, 2017, and ending September 30, 2018, for the use and support of the municipal government of the City of Cedar Hill, Texas upon all property, real, personal, and mixed within the corporate limits of the City of Cedar Hill, Texas, on January 1, 2017, and not exempt by the constitution of the State of Texas and valid State laws, a tax of \$0.69876 per one hundred (\$100) dollars valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

1. For the maintenance and support of the general government (General Fund), \$0.51270 on each one hundred (\$100) dollars valuation of property; and,
2. For the Interest and Sinking Fund \$0.18606 on each one hundred (\$100) dollars valuation of property.

Section 2: **THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.69 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$37.60

Section 3.

It being deemed by the City Council that this ORDINANCE shall go into immediate effect and force after its passage, approval and publication according to law.

Section 4.

In the event that any other ordinance of the City of Cedar Hill, Texas, heretofore enacted is found to conflict with the provisions of this ordinance, this ordinance shall prevail.

Section 5.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

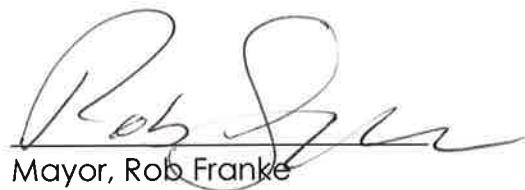
PASSED, APPROVED AND ADOPTED this the 12th day of September, 2017, at a regular meeting of the City Council of the City of Cedar Hill, Texas, there being a quorum present, record vote taken, and approved by the Mayor on the date above set.

Ayes: 7

Nays: 0

Absent: 0

Present and not voting: 0



Rob Franke
Mayor, Rob Franke

ATTEST:



Belinda Berg
Belinda Berg, City Secretary

APPROVED AS TO FORM:



Ron G. MacFarlane, Jr., City Attorney

ORDINANCE NO. 2017-625

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CEDAR HILL, TEXAS, ADOPTING AND APPROVING AN OPERATING AND CAPITAL BUDGET FOR THE CITY OF CEDAR HILL, TEXAS; MAKING APPROPRIATIONS THEREFORE FOR THE FISCAL YEAR OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, heretofore a budget for the Fiscal Year October 1, 2017 through September 30, 2018, has been prepared by the City Manager of the City of Cedar Hill, Texas; and

WHEREAS, said budget has been presented by the City Manager, along with his budget message, in accordance with Article VI, Section 17 of the City Charter and pursuant to Chapter 102 of the State of Texas Local Government Code of the State of Texas; and,

WHEREAS, the City Council finds that all legal requirements of notice and hearings have been met; and,

WHEREAS, the City Council finds that the budget, as filed and amended, safeguards the financial condition of the City and the comparative expenditures expressed therein provide core services for the community.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cedar Hill, Texas that:

Section 1.

The City Council hereby adopts and approves the budget as filed and amended for the Fiscal Year beginning October 1, 2017, through September 30, 2018, and hereby appropriates the amounts as specified below at the fund level:

FUND	BUDGET
General Fund	\$ 34,737,395
Debt Service Fund	8,777,600
General Capital Project Funds	4,806,492
Street Construction Fund	300,000
Park Development Fees	14,000
Street Impact Fees	349,075
Landscape and Beautification Fund	3,229,400
Hotel Occupancy Fund	354,140
Crime Control and Prevention District	1,028,880
Joe Pool Lake Fund	7,500
Animal Shelter Fund	960,661
Community Development Corporation Fund	4,377,879
Economic Development Corporation Fund	9,420,449
PEG Fee Fund	150,000
Library Donation Fund	40,000
Traffic Safety Fund	712,950
Police Pension Fund	12,568
Police Seizure & Forfeiture	40,500
Police Federal Seizure	9,400
CDBG Fund	100,000
Water and Sewer Fund	18,234,779
Water and Sewer Capital Project Funds	1,268,500
Public Improvement Districts No's. 1 - 3	574,280
Equipment Replacement Fund	1,127,400
Self-Insurance Fund	2,324,720
Total	\$ 92,958,567

Section 2.

The City Council does hereby designate funds of the general operating fund of the City for Fiscal Year 2017-2018 to be segregated into an economic development incentive fund for expressed purposes as identified in the Local Government Code of the State of Texas.

Section 3.

The City Council does hereby designate funds of the general operating fund of the City for Fiscal Year 2017-2018 to be segregated into a capital fund for specific expressed purposes of street construction and rehabilitation and said funds to be subject to the City's Fiscal Management Policies as established by Resolution R11-377.

Section 4.

The City Manager is hereby authorized to make intra-departmental and inter-departmental fund transfers within a fund during the fiscal year as becomes necessary in order to avoid the over-expenditure of a particular object code or department.

Section 5.

A true and correct copy of the Official Budget is hereby directed to be filed in the office of the City Secretary, and said Official Budget is made a part of this Ordinance by reference as though fully copied herein verbatim.

Section 6.

It being deemed by the City Council that this Ordinance shall go into immediate effect and force after its passage, approval and publication is according to law.

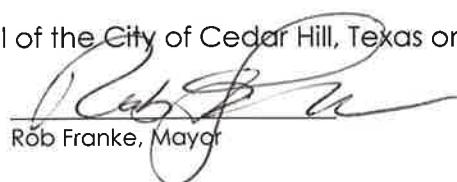
Section 7.

In the event that any other ordinance of the City of Cedar Hill, Texas, heretofore enacted is found to conflict with the provisions of this ordinance, this ordinance shall prevail.

Section 8.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

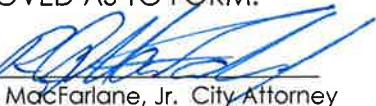
PASSED, APPROVED AND ADOPTED by the City Council of the City of Cedar Hill, Texas on the 12th day of September, 2017.



Rob Franke, Mayor

ATTEST: 
Belinda Berg, City Secretary

APPROVED AS TO FORM:


Ron G. MacFarlane, Jr. City Attorney

ORDINANCE NO. 2017-626

AN ORDINANCE ADOPTING A 2017-2018 CAPITAL BUDGET; AUTHORIZING EXPENDITURES AS SPECIFICALLY DESIGNATED IN SUCH BUDGET; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERANCE CLAUSE; AND PROVIDING FOR IMMEDIATE EFFECT.

WHEREAS, the City Council of the City of Cedar Hill, Texas, has found and determined that it is necessary to adopt a capital budget for the City of Cedar Hill; and

WHEREAS, the City Council of the City of Cedar Hill, Texas, has determined that it is in the best interests of the citizens of the City of Cedar Hill that such provisions and budgets be adopted; and

WHEREAS, the City Council determines that it will adopt a budget for the full amount of the projects, knowing that funding may come from other sources beyond city funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cedar Hill, Texas, that:

Section 1. An Official Capital Budget for the City of Cedar Hill, Texas is hereby adopted as follows:

PROJECT LIST:	BUDGET
GENERAL CAPITAL PROJECTS	
Street - Asphalt Overlay and Concrete Repairs	\$ 1,000,000
Traffic Signalization - New Clark & Wintergreen	350,000
US Highway 67 Corridor - Improvements	250,000
Street Lights - Major Arterials (City-wide)	320,000
Grant Matching - Safe Routes to Schools (20%-City)	400,000
Drainage Repairs - Intersection of Texas and Hardy	150,000
Library Expansion - property acquisition	300,000
Parks and Trails - infrastructure upkeep - recurring	300,000
Hotel Conference Center - Self Funded Project (100%)	5,000,000
FM 1382 Ph I and Ph II Hike and Bike Trail - (CDC Supported)	10,869,429
Subtotal - General Capital New Projects	\$ 18,939,429
WATER AND SEWER PROJECTS:	
Water Line Replacement and Rehabilitation	\$ 400,000
Sewer line Rehabilitation	250,000
Sewer Gravity Line - Removing Mt. Lebanon Lift Station	50,000
Sewer line infill	50,000
Water lines - Texas Plume Road / through Lorch Park	100,000
Ground Storage Tank - Land Acquisition /Part Design	100,000
Water System Controls (SCADA)	100,000
Flameleaf Pump Station Generators	1,000,000
Ground Storage Tank - Kingswood Rehab	375,000
Parkerville EST - design	50,000
Subtotal Water & Sewer	\$ 2,475,000
TOTAL FY 2017-2018 PROJECTS	\$ 21,414,429

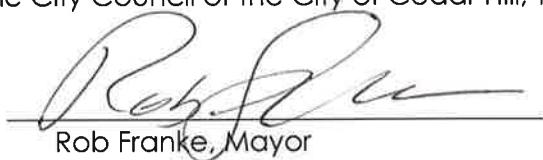
Section 2. It being deemed by the City Council that this Ordinance shall go into immediate effect and force after its passage, approval and publication, according to law.

Section 3. That the amounts shown are meant to be total project costs which spans multiple fiscal years. As such, the revised total budget is inclusive of any spending in the present or prior periods, as well as to be spent in FY 2017-2018.

Section 4. In the event that any other ordinance of the City of Cedar Hill, Texas, heretofore enacted is found to conflict with the provisions of this ordinance, this ordinance shall prevail.

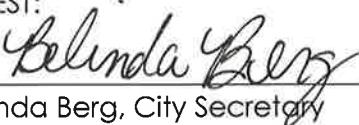
Section 5. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Cedar Hill, Texas, on this the 12th day of September, 2017.



Rob Franke, Mayor

ATTEST:



Belinda Berg
Belinda Berg, City Secretary

APPROVED AS TO FORM:



Ron G. McFarlane, Jr., City Attorney

GLOSSARY

Accrue - To increase or accumulate as a result of growth

Accrual Basis of Accounting: A method of accounting where revenues are recorded when the service is given and the expenses are recognized when the benefit is received, regardless of the timing of related cash flows.

Account Number - An expenditure category such as salaries, supplies or vehicles

Ad Valorem Tax: A tax levied on the assessed value of real estate and personal property. This tax is also known as a property tax.

Adopted Budget: The proposed budget as initially formally approved by the City Council

Amended Budget: The adopted budget as formally adjusted by the City Council (revised budget).

Amortization: The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

Appraised Value - An estimate of value for the purpose of taxation (Note: Property Values are established by the Dallas and Ellis County Appraisal Districts.)

Appropriation (Budget) Ordinance- The official authorization made by the City Council which gives legal authority for City officials City to incur obligations and expend resources. The City's appropriation level is set at the fund level.

Assessed Valuation - A value that is established for real or personal property to be used as a basis for levying property taxes (Note: Property values are established by the Dallas and Ellis County Appraisal Districts.)

Assets: Resources owned or held by the City that have monetary value

Assigned Fund Balance: Represents resources set aside ("earmarked") by the City for a particular purpose.

Balanced Budget – A budget adopted by the City Council and authorized by ordinance where the proposed expenditures are equal to or less than the proposed revenues plus fund balances.

Bond - A written promise to pay a specific sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects such as buildings, streets and bridges.

Bonded Debt - That portion of indebtedness represented by outstanding bonds

Budget - A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services

Budget Calendar - The schedule of key dates or milestones which the City departments follow in the preparation, adoption and administration of the Budget

GLOSSARY

Budget Document - The instrument used by City staff to formulate a comprehensive financial program for the City Council

Budget Ordinance (see Appropriation Ordinance) -

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved Budget for the purpose of keeping expenditures within the limits of available appropriations and revenues

Capital Expenditures - Resources used for the acquisition of construction and/or large purchases

Capital Improvement Project - An expenditure plan that provides long-lasting physical improvements to the City. Expenditures are incurred over a fixed period of several years.

Capital Outlay Expenditure- Expenditure category that result in the acquisition of or addition to fixed assets or an expenditure to extend the useful life of a fixed asset. (see fixed asset)

CDC - Community Development Corporation

Cell - A planning term used to define 36 specific areas in the Parks Master Plan. Cells are areas where neighborhood park facilities must be placed. Cells vary in size, depending on projected housing density, population and topography.

Certificate of Obligation - A debt instrument that may or may not involve an election; Following a published notice of intent to issue C.O. debt, voters may petition the City Council to conduct an election. If no election is called, the City Council may issue C.O. debt.

Certified Appraisal Roll – The final property appraisals roll, as calculated by Dallas and Ellis County Appraisal Districts. The certified roll is required to be prepared by the districts by July 25th of each year.

CHISD - Cedar Hill Independent School District

Current Taxes - Taxes that are levied and due within one year

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule

Debt Service Funds - Funds used to account for the accumulation of resources, for the payment of principal and interest on debt instruments issued by the City

Deferred (Unearned) Revenue- Cash received from customers in advance of services received. Recorded as a liability under general accepted accounting principles. Used primarily for operations of the Alan E. Simms Recreation Center where annual memberships are recorded as deferred (unearned) revenue.

Delinquent Taxes - Taxes that remain unpaid after the tax due date. A penalty for non-payment of taxes is attached to the assessment.

Department - A subdivision of the City government organization responsible for specific services. All departments are singular units grouped by category under one of four divisions. An example would be the Parks Department under the Community Services Division.

GLOSSARY

Depreciation - The loss of value, as a result of time and/or usage

EEOC - Equal Employment Opportunity Commission

Effective Tax Rate (ETR): The ETR is defined by State Law as the tax rate that will raise the same amount of property tax revenue as the previous year, based on properties taxed in both years for a levying entity.

EMS - Emergency Medical Services

EMT - Emergency Medical Technician

Encumbrance - The commitment of appropriated funds to purchase an item or service; To encumber funds means to set aside or commit monies for future expenditures. (Note: an encumbrance is not an expenditure.)

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. An example of an Enterprise Fund is the Water and Sewer Fund.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the City Council.

Executive Summary - The opening section of the Budget which provides the City Council and the public with a general summary of the most important aspects of the Budget, changes from the current and previous fiscal years and the views and recommendations of the City Manager

Expenditure - Outflow of funds paid for an asset or goods and services. This term applies to all funds.

Financial Depository - The banking institution where the City deposits its funds

Fiscal Policy - The City's policies with respect to taxes, spending and debt management as they relate to government services, programs and capital investment; reflects a set of principles for the planning and programming of government budgets

Fiscal Year (FY) – A period of 12 consecutive months designated as the beginning and ending period for recording financial transactions. Cedar Hill has specified October 1st to September 30th as its fiscal year. The budget year is synonymous with the FY.

FY2017/18 – The fiscal year beginning October 1, 2017 – September 30, 2018

Fixed Assets - Assets of long-term character intended to be held or used, such as land, buildings, machinery, furniture and other equipment

Franchise Fee (Taxes) - A fee (tax) levied by the City Council on businesses (usually a public utility) that use City property or right-of-way. This fee is usually charged as a percentage of gross receipts.

Full Funding - This term designates full-year payment for personnel or other budgeted items.

Full-Time Equivalent (FTE) – Describes a position for an employee working a 40 hr. work week for 52 weeks a year (or 2,080 annual hours). The FTE for firefighters is 2,912 annual hours. *1 FTE = 2,080 annual hours or 1FTE firefighter = 2,912 annual hours*

GLOSSARY

Fund – A set of self-balancing accounts that has the recordings of all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Fund, Enterprise Fund, Trust and Agency Funds, Internal Service Fund and Special Assessment Fund.

Fund Balance - The excess of assets over liabilities, also known as working capital in enterprise funds. Negative fund balances are referred to as a deficit.

Full-Accrual Accounting Basis - Accounting method where revenues are recorded when earned and expenses are recorded at the time liabilities are incurred

GAAP (Generally Accepted Accounting Principles): Conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements.

General Fund - The largest fund within the City. The General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges and other types of revenue. This fund usually includes most of the basic operating services such as fire and police protection, finance, data processing, parks and recreation, libraries, public works and general administration.

General Obligation Bonds - Bonds that finance a variety of public projects such as streets, building, and improvements. The repayment of these bonds is usually made from the General Fund and these bonds are backed by the full faith and credit of the issuing government.

GIS - Geographic Information System is a computerized database system utilizing maps, aerial photos and blueprints that are scanned into the system. The database allow more precise pinpointing of water mains, sewer lines, etc.

Grants - Contributions from another government to be used or expended for a specific purpose, activity or facility

I and I - Inflow and Infiltration is ground water that enters the City's wastewater system. I and I occur at cracks and bad joints in the sewer lines and manholes. Another source of I and I is missing clean outs on service lines. A large amount of I and I leads to Sanitary Sewer Overflows (SSOs).

I and S - Interest and Sinking is the portion of the tax rate that is dedicated to the payment of outstanding debt.

Impact Fees – A fee charged to new development to help defray the cost of expanding or building infrastructure to support the new development.

Inter-Fund Transfers - Amounts transferred from one City fund to another City fund for purposes such as reimbursement of expenditures, general administrative services, debt service or payments-in-lieu of taxes.

Internal Service Funds - A fund that is used to account for the purchases of equipment that costs in excess of \$1,000 per unit. The equipment is leased to the City's operating department which is equal to the City's yield on investments.

ISTEA - Intermodal Surface Transportation Enhancement Act that provides matching federal funding for street, road and bridge projects

GLOSSARY

ITB - Invitation to Bid is extended by the City to vendors for the purchase of goods and/or services over \$25,000. State law requires that the bid be awarded to the most responsible vendor producing the lowest price.

LAN - Local Area Network is a computer software program that connects several computers in one building.

Lease/Rental Expenditures – Expenditure category for use of equipment/facility or land owned by another party for a specified term such as equipment rentals, annual software user fees, and departmental payments to the Equipment Replacement Fund for items purchased via that fund on a lease back arrangement.

Levy - To impose taxes, a special assessments or service charges for the support of city activities

Liability- Debt or other legal obligations arising out of transactions or contractual obligations in the past they must be liquidated, paid, renewed, or refunded at some future date.

Line-Item Budget - A budget that lists each expenditure category (salary, materials, telephone service travel, etc.) separately, along with the dollar amount budgeted for each specified category

Long-Term Debt - Debt with a maturity of more than once a year after the date of issuance

Maintenance Expenditures – Expenditure category that includes the upkeep, servicing and care of vehicles, machinery, computers, water systems, software, radios and other items.

Mgd - Millions of gallons of water per day

M.I.C.U. - Mobile Intensive Care Unit

Miscellaneous Expenditures – Expenditure category that includes publications and dues, training, uniforms, meetings and luncheons, travel/mileage and other expenditures that are not captured in another expenditure category.

Modified Accrual Basis of Accounting - Accounting method where revenues are recognized when they are available and expenditures are recognized at the time they are paid

Municipal - Pertaining to a city or its government

M&O – Acronym for "maintenance and operations." For operational budgets, M&O is the recurring costs associated with operational activity. M&O as used in tax rate discussions, is the portion of the tax rate that is applied to the General Fund.

MUTCD - Manual on Uniform Traffic Control Devices

NCTCOG - North Central Texas Council of Governments

Non-Departmental- Referring to activities, revenues and expenditures that are not assigned to a particular Department.

NYSCA - National Youth Sports Coaching Association

O & M (Operations and maintenance) – Expenditures for routine supplies and maintenance which are necessary for the daily operation of a department or division.

Operating Budget - The portion of the Budget which pertains to daily operations that provide basic governmental services. The operating Budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

GLOSSARY

Ordinance – a formal legislative enactment of the City Council

Per capita: A common measurement of the proportion of some statistic to individual resident determined by dividing the statistic by the current population.

Personnel Expenditures – Expenditure category that includes salaries, wages, and related fringe benefits including (taxes, health benefits, other benefits)

Position (see Full-Time Equivalent)-

Proposed Budget- The financial plan initially developed by departments and the City Manager which is then presented to the City Council for approval.

Property Tax - Ad-valorem taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Proprietary Funds - Funds that must conform to existing conditions and/or restrictions

PSO - Public Safety Officer is a civilian City employee who helps with administrative duties at the Police Department.

Reserve - An account used to indicate that a portion of a fund balance is restricted for a specific purpose and is, therefore, not available for general appropriations

Revenue - Funds that the government receives as income. Revenue includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Revenue Bonds - Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

RFP - Request for Proposal (s) from vendors. This procurement method differs from a bid procedure in that it is typically used to procure professional services. This method allows for negotiation of price and a term before a contract for goods and/or services is signed.

ROFC - Rate of Flow Controller is the rate of water the City of Dallas (the City's potable water supplier) will deliver in one day. The City's current ROFC setting is 8.4 mgd. When the City's ground storage is full, the valve closes until the tank is four feet below the top, and then the valve will reopen. When more water is needed, the City may request an increase to the ROFC from the City of Dallas.

Restricted - Represents resources subject to externally enforceable constraints.

Retained Earnings- The accumulated earnings of an Enterprise fund or Internal Service Fund which have been retained in the fund and which are not reserved for any specified purpose.

SCADA - Supervisory Control and Data Acquisition is a water and sewer monitoring device that alerts the main computer via radio frequency that monitors the water level in the water tanks and reports any problem with the sewer lift stations located within the City

Services Expenditures – Expenditure category used for mostly contractual or outsourced activity such as professional services from attorneys, engineers, accountants, printing services, insurance firms, subscription services, IT Network Charges, third party providers and other consultants.

GLOSSARY

Special Revenue Funds - Funds that account for proceeds of specific revenue sources that are restricted to expenditures for specific purposes

Supplies Expenditures – Expenditure category that includes expendable materials needed for operations such as office supplies, items to run programs, computer supplies, postage, minor equipment, fuel and oils, chemicals, etc.

Tax Levy - The total revenues to be raised by ad-valorem taxes for expenditures as authorized by the City Council

Tax Base- The total value of all real and personal property in the City as of January 1st of each year, as certified by the Dallas and Ellis County Appraisal Districts. The tax base represents the net taxable value after exemptions.

Tax Ordinance - The official enactment by the City Council to establish legal authority for city officials to levy property taxes

Tax Rate - The amount to multiply by the tax levy to determine the revenue to be collected. The amount of tax levied for each \$100 of valuation. The tax rate is comprised of two components: the debt service rate (I&S), and the maintenance and operations (M&O) rate.

Tax Roll (see tax base) -

TMPRA - Texas Municipal Parks and Recreation Association

TNRCC - Texas Natural Resource Conservation Commission

TRA - Trinity River Authority

Transfers Expenditure Category (see Inter-Fund Transfers)-

TRAPS - Texas Recreation and Parks Society

Unencumbered Balance - Available funds for future purchases

Utilities Expenditures – Expenditure category that includes services for electricity, telephone, cable, internet, cell phones, water, gas, etc.

Unassigned Fund Balance: The difference between total fund balance and non-spendable, restricted, committed and assigned components.

WAN - Wide Area Network is a computer software program that connects computers between buildings.

Water and Sewer Fund - A fund established to account for operations of the water and sewer system. It is operated similarly to private business enterprises, focusing on cost recovery.

Water/Wastewater Ordinance - The official enactment by the City Council to establish the legal authority for City officials to adjust the water rate and wastewater services

Working Capital (see retained earnings) – The current assets less the current liabilities of a fund. Working capital does not include long-term assets or liabilities. For budgetary purposes, working capital, rather than retained earnings, is generally used to reflect the available resources of enterprise funds.

ZTR - A lawn mower that is able to turn in zero degrees