

# ANIMAL CONTROL

## MISSION STATEMENT:

The mission of the Animal Control Division of the Police Department is to provide the highest quality service that promotes and maintains a safe environment in partnership with the community consistent with our values.

## CORE FUNCTIONS:

**Animal Control** - Provide timely response to calls for service and enforce animal codes.

## 2016-2017 WORK PLAN

### CORE FUNCTION: #1 Animal Control

#### Action:

- Respond to all calls for service in a prompt manner
- Issue citations for code violations
- Impound, release or dispose of animals in a timely manner
- Update Animal Control Ordinances as needed
- Continue Dog Registration Program for dangerous animals
- Continue to explore merging resources with Desoto and Duncanville under the direction of the Animal Shelter Director

#### Activity Measurement:

- Achieve average response time to service calls below 20 minutes
- Attend six Neighborhood Watch Group meetings, or City-sponsored functions annually
- Publish and distribute at least three educational articles on common dog violations/hazards to citizens through the City's newsletter, local paper, and the Police social media platforms annually

#### Meets City Council's Premier Statement:

Cedar Hill is Safe.

**SUMMARY - ANIMAL CONTROL**

EXPENDITURES	ACTUAL		BUDGET		EST.		FISCAL YEAR 2016-2017	
	FYE 14	FYE 15	FYE 16	FYE 16	CONTINUED	GROWTH	PROPOSED	
Personnel	\$ 114,599	\$ 118,257	\$ 121,070	\$ 125,232	\$ 136,651	\$ -	\$ 136,651	
Supplies	6,770	11,479	12,555	9,800	11,555	-	11,555	
Maintenance	1,292	1,766	2,000	1,895	2,000	-	2,000	
Services	4,023	1,652	2,975	2,125	2,540	-	2,540	
Utilities	1,293	1,191	1,450	1,170	1,455	-	1,455	
Lease/Rentals	1,575	755	19,120	15,248	19,800	-	19,800	
Miscellaneous	2,233	2,645	3,800	2,400	3,800	-	3,800	
<b>TOTAL Dept. Budget</b>	<b>\$ 131,785</b>	<b>\$ 137,745</b>	<b>\$ 162,970</b>	<b>\$ 157,870</b>	<b>\$ 177,801</b>	<b>\$ -</b>	<b>\$ 177,801</b>	

STAFFING	ACTUAL		BUDGET		EST.		FISCAL YEAR 2016-2017	
	FYE 14	FYE 15	FYE 16	FYE 16	CONTINUED	GROWTH	PROPOSED	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	0.00	2.00	
<b>TOTAL Department Staff</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>	<b>2.00</b>	

REPLACEMENT VEHICLES & EQUIPMENT:	ACTUAL COST	LEASE COST	FUNDED
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N/A

PROGRAMS:	PRIORITY	COST	FUNDED
Animal Control Officer	1	\$ 65,715	No

**Proposed Program Description  
Animal Control**

**Program One (1): Animal Control Officer**

**Program Cost: \$ 65,715**

**Tax Rate Impact: \$0.0021**

**Option 1 Cost: \$ 15,980**

**Included in City Manager's Budget: No**

**Program Description:**

This program requests adding one full-time Animal Control Officer (ACO). The average number of calls over the past five (5) years is 3,851 and the average number of after hour calls is 1,025. The additional ACO will provide the following benefits:

- Expand the hours of service delivery during weekdays (after 5:00 p.m.) and weekends,
- Decrease the number of call-backs and call-back response times,
- Reduce overtime - due to increased shift coverage,
- Allow more time for follow-up investigations and proactive community education on animal-related topics,
- Minimize the need for Patrol Officers to respond to animal calls when an ACO is not available,
- Reduce the number of non-emergency calls held until the next day when an ACO is not available.

**Options:**

- 1) Add one part-time Animal Control Officer (20 hours per week),
- 2) Move the Animal Control function under the Regional Animal Shelter and cross-train certain Shelter employees as ACOs.

**If this program is not funded:**

- Increase response times to animal calls, particularly for vicious dogs and animal bites,
- Increase continued reliance on Patrol Officers for back-ups,
- Decrease in enforcement time,
- Decrease in 'follow up' time on existing calls,
- Increase in overtime

**This program reflects City Council's Premier Statement:**

Cedar Hill is Safe.

**ANIMAL CONTROL  
VEHICLES AND EQUIPMENT**

ITEM	X IF ITEM IS UNRELIABLE	YEAR	MILEAGE	DESCRIPTION OF REPLACEMENT ITEM	COST	ESTIMATED LIFE	CM
Ford 1-150 (4 X 4) #?		2016	982	Ford 1-Ton (4 X 4)			
Ford F-150 (4 X 4) #285		2015	6,607	Ford 1-Ton (4 X 4)			