

ANIMAL CONTROL

MISSION STATEMENT:

The mission of the Animal Control Division of the Police Department is to provide the highest quality service that promotes and maintains a safe environment in partnership with the community consistent with our values.

CORE FUNCTIONS:

Animal Control - Provide timely response to calls for service and enforce animal codes.

2014-2015 WORK PLAN

CORE FUNCTION: #1 Animal Control

Action:

- Respond to all calls for service in a prompt manner
- Issue citations for code violations
- Impound, release or dispose of animals in a timely manner
- Update Animal Control Ordinances as needed
- Continue Dog Registration Program through AVID microchip system
- Continue to explore merging resources with Desoto and Duncanville under the direction of the Animal Shelter Director

Activity Measurement:

- Achieve on duty average response time to service calls below 20 minutes
- Attend three Neighborhood Watch Group meetings, or City-sponsored functions annually
- Publish and distribute at least three educational articles on common dog violations/hazards to citizens through the City's newsletter, local paper, and the City's web site annually

Meets City Council's Premier Statement:

Cedar Hill is Safe.

SUMMARY - ANIMAL CONTROL

EXPENDITURES	ACTUAL		ACTUAL		EST.	FISCAL YEAR 2014-2015		
	FYE 12	FYE 13	FYE 14	CONTINUED		GROWTH	PROPOSED	
Personnel	\$ 135,208	\$ 130,696	\$ 116,490	\$ 119,330	\$ 172,805	\$ 119,330		
Supplies	10,267	6,802	10,400	13,400	14,400	13,400		
Maintenance	1,318	5,585	2,000	2,000	2,000	2,000		
Services	1,996	2,771	2,440	2,940	2,940	2,940		
Utilities	1,643	1,434	1,445	1,370	1,970	1,370		
Lease/Rentals	-	-	-	10,075	10,075	10,075		
Sundry	2,922	1,726	3,650	3,650	5,650	3,650		
TOTAL Dept. Budget	\$ 153,354	\$ 149,014	\$ 136,425	\$ 152,765	\$ 209,840	\$ 152,765		

STAFFING	ACTUAL		ACTUAL		EST.	FISCAL YEAR 2014-2015		
	FYE 12	FYE 13	FYE 14	CONTINUED		GROWTH	PROPOSED	
Animal Control Officer	2.00	2.00	2.00	2.00	2.00	3.00	2.00	
TOTAL Department Staff	2.00	2.00	2.00	2.00	2.00	3.00	2.00	

REPLACEMENT VEHICLES & EQUIPMENT:	ACTUAL COST		LEASE COST	FUNDED
One-Half Ton Pick-Up Truck (2)	\$ 74,000	\$ 10,075	Partial (1)	

PROGRAMS:	PRIORITY	COST	FUNDED
Animal Control Officer	1	\$ 57,075	No

Proposed Program Description

Animal Control

Program One (1): Animal Control Officer

Program Cost: \$ 57,075

Tax Rate Impact: \$0.0020

Option 1 Cost: \$ 14,350

Included in City Manager's Budget: No

Program Description:

This program requests adding one full-time Animal Control Officer (ACO). The additional ACO will provide the following benefits:

- Expand the hours of service delivery during weekdays (after 5:00 p.m.) and weekends,
- Decrease the number of call-backs and call-back response times,
- Reduce overtime - due to increased shift coverage,
- Allow more time for follow-up investigations and proactive community education on animal-related topics,
- Minimize the need for Patrol Officers to respond to animal calls when an ACO is not available,
- Reduce the number of non-emergency calls held until the next day when an ACO is not available.

Option:

- 1) Add one part-time Animal Control Officer (20 hours per week),
 - a. Move the Animal Control function under the Regional Animal Shelter and cross-train certain Shelter employees as ACOs.

If this program is not funded:

- Increase response times to animal calls, particularly for vicious dogs and animal bites,
- Increase continued reliance on Patrol Officers for back-ups,
- Decrease in enforcement time,
- Decrease in 'follow up' time on existing calls,
- Increase in overtime

This program reflects City Council's Premier Statement:

- Cedar Hill is Safe.

**ANIMAL CONTROL
VEHICLES AND EQUIPMENT**

ITEM	X IF ITEM IS UNRELIABLE	YEAR	MILEAGE	DESCRIPTION OF REPLACEMENT ITEM	ESTIMATED COST	CM	APPROVED
						LIFE	
Ford 1-Ton (4 X 4) #506	X	2005	106,397	Ford 1-Ton (4 X 4)	\$ 39,000	5 Years	Yes
Ford 1-Ton (4 X 2) #309	X	2003	116,669	Ford 1-Ton (4 X 2)	\$ 35,000	5 Years	No