

ANIMAL CONTROL

MISSION STATEMENT:

The mission of the Animal Control Division of the Police Department is to provide the highest quality service that promotes and maintains a safe environment in partnership with the community consistent with our values.

CORE FUNCTIONS:

Animal Control - Provide timely response to calls for service and enforce animal codes.

2014-2015 WORK PLAN

CORE FUNCTION: #1 Animal Control

Action:

- Respond to all calls for service in a prompt manner
- Issue citations for code violations
- Impound, release or dispose of animals in a timely manner
- Update Animal Control Ordinances as needed
- Continue Dog Registration Program through AVID microchip system
- Continue to explore merging resources with Desoto and Duncanville under the direction of the Animal Shelter Director

Activity Measurement:

- Achieve on duty average response time to service calls below 20 minutes
- Attend three Neighborhood Watch Group meetings, or City-sponsored functions annually
- Publish and distribute at least three educational articles on common dog violations/hazards to citizens through the City's newsletter, local paper, and the City's web site annually

Meets City Council's Premier Statement:

Cedar Hill is Safe.

SUMMARY - ANIMAL CONTROL

EXPENDITURES	ACTUAL FYE 12	ACTUAL FYE 13	EST. FYE 14	FISCAL YEAR 2014-2015 CONTINUED	GROWTH	PROPOSED
Personnel	\$ 135,208	\$ 130,696	\$ 116,490	\$ 119,330	\$ 172,805	\$ 119,330
Supplies	10,267	6,802	10,400	13,400	14,400	13,400
Maintenance	1,318	5,585	2,000	2,000	2,000	2,000
Services	1,996	2,771	2,440	2,940	2,940	2,940
Utilities	1,643	1,434	1,445	1,370	1,970	1,370
Lease/Rentals	-	-	-	10,075	10,075	10,075
Sundry	2,922	1,726	3,650	3,650	5,650	3,650
TOTAL Dept. Budget	\$ 153,354	\$ 149,014	\$ 136,425	\$ 152,765	\$ 209,840	\$ 152,765

STAFFING	ACTUAL FYE 12	ACTUAL FYE 13	EST. FYE 14	FISCAL YEAR 2014-2015 CONTINUED	GROWTH	PROPOSED
Animal Control Officer	2.00	2.00	2.00	2.00	3.00	2.00
TOTAL Department Staff	2.00	2.00	2.00	2.00	3.00	2.00

REPLACEMENT VEHICLES & EQUIPMENT:	ACTUAL COST	LEASE COST	FUNDED
One-Half Ton Pick-Up Truck (2)	\$ 74,000	\$ 10,075	Partial (1)

PROGRAMS:	PRIORITY	COST	FUNDED
Animal Control Officer	1	\$ 57,075	No

**Proposed Program Description
Animal Control**

Program One (1): Animal Control Officer
--

Program Cost: \$ 57,075

Tax Rate Impact: \$0.0020

Option 1 Cost: \$ 14,350

Included in City Manager's Budget: No

Program Description:

This program requests adding one full-time Animal Control Officer (ACO). The additional ACO will provide the following benefits:

- Expand the hours of service delivery during weekdays (after 5:00 p.m.) and weekends,
- Decrease the number of call-backs and call-back response times,
- Reduce overtime - due to increased shift coverage,
- Allow more time for follow-up investigations and proactive community education on animal-related topics,
- Minimize the need for Patrol Officers to respond to animal calls when an ACO is not available,
- Reduce the number of non-emergency calls held until the next day when an ACO is not available.

Option:

- 1) Add one part-time Animal Control Officer (20 hours per week),
 - a. Move the Animal Control function under the Regional Animal Shelter and cross-train certain Shelter employees as ACOs.

If this program is not funded:

- Increase response times to animal calls, particularly for vicious dogs and animal bites,
- Increase continued reliance on Patrol Officers for back-ups,
- Decrease in enforcement time,
- Decrease in 'follow up' time on existing calls,
- Increase in overtime

This program reflects City Council's Premier Statement:

- Cedar Hill is Safe.

**ANIMAL CONTROL
VEHICLES AND EQUIPMENT**

ITEM	X IF ITEM IS UNRELIABLE	YEAR	MILEAGE	DESCRIPTION OF REPLACEMENT ITEM	COST	ESTIMATED LIFE	CM APPROVED
Ford 1-Ton (4 X 4) #506	X	2005	106,397	Ford 1-Ton (4 X 4)	\$ 39,000	5 Years	Yes
Ford 1-Ton (4 X 2) #309	X	2003	116,669	Ford 1-Ton (4 X 2)	\$ 35,000	5 Years	No