

MINUTES
Historic Downtown Advisory Board
Regular Called Meeting, April 25, 2022

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, April 25, 2022, at 6:00 at the Cedar Hill Chamber of Commerce, 300 Houston St, Cedar Hill, TX 75104.

The following members were present: Chelsey Randel, Kenna Prior, Hannah Tyler, Norman Patten, Britainie Nelson, Al Armistead, Matthew Chappel and Christopher Haley. The following City staff members were present: Russell Read, Director of Experience, and Christy Harris, Visitor and Experience CVE Coordinator. The following members were absent with prior notice: None.

I. Call Meeting to Order

- Chairperson Matthew Chapel called the meeting to order at 6:03 pm, declaring it an open meeting, with notice of the meeting duly posted and a quorum present.

II. Citizens' Forum

- No citizens were in attendance.

III. Approve the minutes from the March 28, 2022 Regular Meeting

- Christopher Haley motioned to approve the March 28, 2022, Regular Meeting Minutes. Norman Patten seconded the motion. The motion was unanimously approved.

IV. Complete Streets Update

- Contractor has completed most of the underground conduits.
 - Remaining utility companies can now proceed with their repairs and should last through the end of May 2022.
 - Proceeding utility repairs, contractors will then realign the streets and repair cosmetic issues.
- No update on Complete Streets Phase 2.
- A groundbreaking and Complete Streets informational session with Lakes-Moreno will tentatively occur May 27th.
- Staff member will check to confirm that site plans of Lakes-Moreno align with the plans submitted to the City of Cedar Hill.
 - Staff member will contact Lakes-Moreno to have project manager attend May 2022 regular meeting.

V. Truck Ordinance Update

- The Truck Ordinance has been sent to Public Works and will go to Public Safety next.
 - HDAB members will be posted on its progress

VI. Patton's Barn Update

- Patton still has a lease on part of the property, as does Babe's Chicken.

- Al Armistead presented a presentation about a vision for a “Beer Garden and Public Space for Patton’s Barn property, owned by the City of Cedar Hill.
- HDAB was advised to meet with EDC board regarding vision for Patton’s Barn.

VII. Mural Art Update

- Staff member Michelle Hernandez presented a vision for a 3D metal sculpture for Historic Downtown Cedar Hill, to be displayed in Pioneer Park.
- Tourism staff members attended a Travel Expo in Grapevine, where cities share information with other cities, regarding tourism and citywide initiatives and the “Don’t Mess with Texas” initiative.
 - There is a mural campaign within “Don’t Mess with Texas” to get two or three pieces of artwork this year.

VIII. Trello Review

- Chairperson Matthew Chappel gave Trello tutorial and encouraged board members to submit talking points via Trello and to use it as a tool to track progress on HDAB action items.
- Chairperson Matthew Chappel met with Stacey Graves and Gail Lux of Neighborhood Services/Code regarding building department posting “Certificates of Occupancy” on Historic Downtown property sites. There were several solutions presented to Neighborhood Services/Code.
 - Neighborhood Services/Code recommended builders using CSS, Customer Self Service to retrieve “Certificates of Occupancy” for various construction projects on Historic Downtown properties.
 - Stacey Graves and Gail Lux will attend an HDAB board meeting in either May or June 2022, to further discuss CSS.
- Board Member Christopher Haley discussed Preservation Dallas and factors that they implement regarding demolition of historic homes

IX. Staff Reports

- Staff member Christy Harris will be leaving to attend law school.
 - The April 25, 2022 meeting is her last HDAB meeting.
- Planning Department is working on a master plan on the east side of Uptown Cedar Hill, to define where Uptown Cedar Hill transitions to Historic Downtown.
- Phat Girlz BBQ is closed until further notice.

X. New Business

- No new businesses

XI. Review Action Items:

- Staff member will check to confirm that site plans of Lakes Moreno align with the plans submitted to the City of Cedar Hill
- Staff member will contact Lake-Moreno to have project manager attend May 2022 regular meeting

XII. Adjourn – 7:40

ATTEST:

Christy Harris
CVE Coordinator

Matthew Chappel
Historic Downtown Board Chair



City of Cedar Hill
285 Uptown Blvd., Bldg. 100
Cedar Hill, Texas 75104-3526
972-291-5100
fax 972-291-7250

**NOTICE OF REGULAR CALLED MEETING
HISTORIC DOWNTOWN ADVISORY BOARD**

AGENDA

**Monday, May 23, 2022
Cedar Hill Chamber of Commerce
300 Houston Street
Cedar Hill, Texas 75104
6:00 P.M.**

- I. Call Meeting to Order
- II. Citizens' Forum
- III. Approve the minutes from the April 25, 2022, Regular Meeting
- IV. Presentation of the Customer Self Service System: Presented by Stacey Graves and Gail Lux
- V. Complete Streets Update
- VI. Review of Street Section F3-F4 on Texas Street.
- VII. Texas Street Permit Status
- VIII. Truck Ordinance Update
- IX. Mural Art Update
- X. Staff Reports
- XI. New Business
- XII. Review Action Items
- XIII. Adjourn

I certify that the above notice of meeting was posted in accordance with the Texas Open Meetings Act at Cedar Hill Government Center, 285 Uptown Blvd., Bldg. 100, Cedar Hill, Texas, on the 20th day of May 2022.

Christy Harris / CVE Coordinator

"PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), IS PROHIBITED FROM CARRYING A HANDGUN INTO THE ROOM OR ROOMS IN WHICH ANY MEETING OF THE CITY COUNCIL OR ANY OTHER CITY BOARD OR COMMISSION THAT IS SUBJECT TO CHAPTER 551, TEXAS GOVERNMENT CODE (OPEN MEETINGS ACT) IS MEETING"

This facility is wheelchair accessible. Handicapped parking spaces are available. Requests for sign interpretive services must be made 48 hours ahead of meeting. To make arrangements, call 972-291-5100 ext 1018 or (TDD)1-800- RELAY TX (1-800-735-2989).

“DE CONFORMIDAD CON LA SECCIÓN 30.07, CÓDIGO PENAL (TRASPASO POR EL TITULAR DE LA LICENCIA CON UN ARMA DE MANO ABIERTA LLEVADA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO GUBERNAMENTAL (LEY DE LICENCIA DE ARMAS DE MANO), ESTÁ PROHIBIDO LLEVAR UNA HABITACIÓN EN LA MANO CUALQUIER REUNIÓN DEL CONSEJO DE LA CIUDAD O CUALQUIER OTRA JUNTA O COMISIÓN DE LA CIUDAD QUE ESTÉ SUJETO AL CAPÍTULO 551, CÓDIGO DE GOBIERNO DE TEXAS (LEY DE REUNIONES ABIERTAS)