



City of Cedar Hill  
285 Uptown Blvd., Bldg. 100  
Cedar Hill, Texas 75104-3526  
972-291-5100  
fax 972-291-7250

**NOTICE OF REGULAR CALLED MEETING  
HISTORIC DOWNTOWN ADVISORY BOARD**

**AGENDA**

**Monday, April 26, 2021  
Ash and Ember Brewing  
226 Texas St, Cedar Hill, TX 75104  
6:00 P.M.**

- I. Call Meeting to Order
- II. Citizens' Forum
- III. Approve the Minutes of the March 29, 2021 Regular Meeting
- IV. Update regarding the Pre-Construction Open House meeting to inform property owners, businesses, and residents in the Downtown area of the upcoming streetscape and roadway reconstruction project for Phase 1. Please see the memo attached.
- V. Update on Food Truck Plan
- VI. Update on Noise Level for Trains
- VII. Complete Streets: Wayfinding and Furniture Update
- VIII. Staff Reports
- IX. Review Action Items
- X. Adjourn

I certify that the above notice of meeting was posted in accordance with the Texas Open Meetings Act at Cedar Hill Government Center, 285 Uptown Blvd., Bldg. 100, Cedar Hill, Texas, on the 23rd day of April 2021.

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Christy Harris / CVE Coordinator

**"PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY."**

**"CONFORME A LA SECCIÓN 30.07, DEL CÓDIGO PENAL (ENTRADA SIN AUTORIZACIÓN POR TITULAR DE LICENCIA CON UNA PISTOLA VISIBLE), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411 DEL CÓDIGO DE GOBIERNO (LEY DE LICENCIAS DE PISTOLAS), NO PUEDE ENTRAR EN ESTA PROPIEDAD CON UNA PISTOLA VISIBLE."**

This facility is wheelchair accessible. Handicapped parking spaces are available. Requests for sign interpretive services must be made 48 hours ahead of meeting. To make arrangements, call 972-291-5100 ext 1018 or (TDD)1-800- RELAY TX (1-800-735-2989).

**MINUTES**  
**Historic Downtown Advisory Board**  
**Regular Scheduled Meeting March 29, 2021**

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*The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, March 29, 2021 at 6:00 pm via teleconference using Zoom and in the Administration Conference Room of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.*

*The following members were present: Al Armistead, Britainie Nelson, Chelsey Randel, Kenna Prior, Norman Patten, Hannah Tyler, and Matthew Chappel. The following City staff members were present: Russell Read, Director of Customer and Visitor Experience, Michelle Hernandez, Destination Marketing Manager, and Christy Harris, CVE Coordinator. Members absent with prior notice: Randy Moon and Christopher Haley*

**I. Call Meeting to Order**

Chairperson Hannah Tyler called the meeting to order at 6:02 pm, declaring it an open meeting with notice of the meeting duly posted and a quorum present.

**II. Citizens' Forum**

No citizens were in attendance.

**III. Approve the Minutes of the March 1, 2021 Regular Meeting**

A motion was made by Norman Patten to approve the minutes from March 1, 2021. Kenna Prior seconded the motion. The motion was approved unanimously.

**IV. Discuss Street Furniture**

- Staff presented street furniture designs, which will be manufactured through local businesses in Cedar Hill.
- A motion was made by Al Armistead to recommend a design to move forward. Norman Patton seconded the motion. The motion was approved unanimously.
- Kenna Prior presented Cedar Tree design options to the board.
- The board agreed to adjust the Cedar Tree designs presented and submit them to Johnson Manufacturing.
- Russell will submit the design changes to Johnson Manufacturing for a new design.

**V. Discuss Noise Level in Downtown**

- The current decibel allowance at curb line in Cedar Hill is 65.
- Russell will discuss the railroad sound ordinance with Tom Johnson and present the outcome to the board at the next meeting.
- A board field trip study will be conducted in May, to chart the ambient noise of different property sites in Cedar Hill.
- From the findings of the ambient noise study, the board will put together a recommendation and present it to Planning Department.

**VI. Staff Reports**

- Staff presented the idea of a Downtown Coordinator for the Visitor Center, with hopes to be hired by October 1<sup>st</sup>.
- Next meeting HDAB meeting will be held at Ash and Ember Brewery.
- HDAB member applications are due in April.

**VII. Review Action Items**

- Russell will submit the design changes to Johnson Manufacturing for a new design.
- Russell will discuss the railroad sound ordinance with Tom Johnson and present the outcome to the board at the next meeting.

**VIII. Adjourn**

Hannah Tyler adjourned the meeting at 7:10 PM

ATTEST:

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Christy Harris  
CVE Coordinator

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Hannah Tyler  
Historic Downtown Board Chair

## Memo

**To:** Historic Downtown Advisory Board (HDAB)

**From:** Maria Peña, Senior Planner

**HDAB Meeting Date:** April 26, 2021

**RE:** Downtown Development Update

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### Downtown Complete Streets Project Update – Phase 1

1. Franchise Utilities construction activities to begin mid-May to August 2021.
2. Targeting Phase 1 Construction to begin mid-October.
3. Staff is preparing for a Pre-Construction Open House meeting to inform property owners, businesses, and residents in the Downtown area of the upcoming streetscape and roadway reconstruction project for Phase 1.
  - a. Approach
    - i. May 6, 2021 – Planning will mail out post card invitations.
    - ii. May 13, 2021 – Planning will upload to *Let's Talk Cedar Hill* an information video/presentation about the construction activities and the timeline for Phase 1.
    - iii. May 24, 2021 – Open House meeting for those that want to come by and have questions for staff regarding the information video/presentation on *Let's Talk Cedar Hill*.
      1. Location – Sly Cat Gallery, from 6 pm to 8 pm.
  - b. Planning for the Open House
    - i. Spread the word!
      1. to check *Let's Talk Cedar Hill* for more information after May 13<sup>th</sup>, and
      2. to keep an eye out for a post card invitation coming via-mail

Thank you.

  
**Maria Alejandra Peña,**  
Senior Planner