

**MINUTES**  
**Historic Downtown Advisory Board**  
**Regular Scheduled Meeting August 24, 2020**

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*The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, August 24, 2020, at 6:00 pm via teleconference using Zoom and in the Administration Conference Room of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.*

*The following members were present: Al Armistead, Britainie Nelson, Chelsey Randal, Norman Patten, Kenna Prior, Hannah Tyler, Christopher Haley, Matthew Chappel. The following City staff members were present: Russell Read, Director of Customer and Visitor Experience, Michelle Hernandez, Destination Marketing Manager, Christy Harris, CVE Coordinator. The following members were absent with prior notice: Randy Moon*

**I. Call Meeting to Order at 6:03 PM**

- Chairman Hannah Tyler called the meeting to order at 6:03pm, declaring it an open meeting with notice of the meeting duly posted and a quorum present.

**II. Citizens' Forum**

- Resident Mr. Bielamowicz commented and received clarification regarding his confusion of "open meetings."

**III. Approve the Minutes of the July 27, 2020 Regular Scheduled Meeting**

- Norman Patten motioned to approve the July 27, 2020 Regular Called meeting minutes. Matthew Chappel seconded the motion. Unanimously approved.

**IV. Update on Downtown Complete Streets**

- Planning Dept will be creating a parking subcommittee to get approvals.
- 90% of Phase 1 is complete except for the finalization of the furniture selection by the HDAB subcommittee. Wording on the entryway will be bolder and the color will be black.
- Custom furniture pieces will be addressed in Phase 2.
- Customization will be incorporated in Phase 3, with consideration of a custom Downtown Cedar Hill logo.
- Britainie Nelson motioned to approve the designs as presented and street furniture as selected. Christopher Haley seconded the motion. The nomination was unanimously approved.

**V. Presentation by Yogesh Patil on proposed development of property zoned Old Town Residential, located on the north side of Cedarview Drive, west of Houston Street with the approximate address being 900 Cedarview Drive**

- Yogesh Patil presented the Cottages of Old Town Cedar Hill.
- The project would start within 6-8 months of approval, with the completion of Phase 1 within 24-30 months.
- 1<sup>st</sup> Phase would consist of single-family development.

**VI. Consider and act on the Site Furniture and Wayfinding Signage Selection for the Downtown Complete Streets Target Area.**

- Action taken in the Update on Downtown Complete Streets

**VII. Officer Nominations and Elections**

- Hannah Tyler was nominated as HDAB Chairperson. Chelsea Randal seconded the nomination. Nomination was unanimously approved.
- Matthew Chappel was nominated at Vice Chairperson. Christopher Haley seconded the nomination. The nomination was unanimously approved.

**VIII. Staff Reports**

- No staff reports.

**IX. Review Action Items**

- Elections complete, still waiting on best practices from Allison and pictures for wayfinding are approved

**X. Adjourn: 7:38 PM**

ATTEST:

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Christy Harris  
CVE Coordinator

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Hannah Tyler  
Historic Downtown Board Chair