

**MINUTES**  
**Historic Downtown Advisory Board**  
**Regular Scheduled Meeting July 27, 2020**

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*The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, July 27, 2020, at 6:00 pm via teleconference using Zoom and in the Administration Conference Room of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.*

*The following members were present: Al Armistead, Britainie Nelson, Norman Patten, Kenna Prior, Hannah Tyler, Christopher Haley, Matthew Chapel, and Randy Moon. The following City staff members were present: Russell Read, Director of Customer and Visitor Experience, Michelle Hernandez, Destination Marketing Manager, Christy Harris, CVE Coordinator. The following members were absent with prior notice: Chelsey Randel.*

**I. Call Meeting to Order at 6:04 PM**

Chairman Hannah Tyler called the meeting to order at 6:04 pm, declaring it an open meeting with notice of the meeting duly posted and a quorum present. Our new HDAB member Britainie Nelson was introduced.

**II. Citizens' Forum**

No citizens submitted for Citizen's Forum.

**III. Approve the Minutes of the June 15, 2020 Special Called Meeting and June 22, 2020 Regular Called Meeting**

Al Armistead motioned to approve the June 15, 2020 Special Called Meeting Minutes and June 22<sup>nd</sup> Regular Called meeting minutes. Norman Patten seconded the motion. Unanimously approved.

**IV. Meeting Protocols**

- Email a document with an overview of best practices for meeting protocols.

**V. Update on Complete Streets**

- The focus is on conjoining Phase 1 and 2 on Complete Streets. The Downtown entry archway will be new and the color black. Committee approved pictures will be sent out to HDAB.
- Discussion on Railroad Crossing – Easement issues on Cedar Street, Beltline Street and Industrial Park were never done correctly. They are currently being fixed and should be recorded by the middle of August 2020.

**VI. Update on Country Day**

Friends of Country Day have officially announced that Country Day 2020 has been cancelled.

**VII. Update on Broad Street Storage Sheds**

The City's easement resolution that is part of Phase 2 of Complete streets, appear to possibly resolve the issue of the storage sheds.

**VIII. Update on Semi-truck Restriction in Downtown Cedar Hill**

Planning, along with the Traffic Safety Commission, are working to explore if semi-trucks are an issue due to Complete Streets. The Traffic Safety Commission, in conjunction with Police and Citizens on Patrol, will be conducting a traffic survey as to the frequency of trucks that make up the thru traffic of downtown. Once the results have been compiled, the Board will be able to properly submit a recommendation. The parties involved are hoping to provide data to have a recommendation ready in October 2020.

**IX. Staff Reports**

- A new business, The Market, has opened downtown.
- Ash & Ember have submitted a CUP to have the ability to provide outdoor seating so that patrons can enjoy their beverages in a safe and socially distant manner at the Ash & Ember location.
- Ole Pozole LLC has been approved for their CUP and will present to City Council at the August 28, 2020 meeting for final approval.
- Agridulce is also a new location on Belt Line that is open and ready for business.
- The Aloft Hotel and Convention Center is working to get back on construction schedule in mid-September.
- Construction will take 16 months for completion.

**X. Review Action Items**

- Send out pictures of furniture for the Downtown entryway
- Email a protocol cheat sheet of best practices
- Officer elections will be held next meeting. A chair and vice chair need to be nominated. We will nominate and vote next meeting.

**XI. Adjourn: 6:38 PM**

ATTEST:

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Christy Harris  
CVE Coordinator

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Hannah Tyler  
Historic Downtown Board Chair