

MINUTES
Historic Downtown Advisory Board
Meeting Minutes of June 25, 2018

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, June 25, 2018, at 6:00 pm. in the Administration Conference Room of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.

The following members were present: Al Armistead, Albert Mack, Randy Moon, Norman Patten, Kenna Prior, Gary Reed, Charlie Thompson and Hannah Tyler. Alice Atchison was absent. The following City staff members were present: Russell Read, Director of Customer and Visitor Experience and Patty Bushart, Tourism Marketing Manager.

I. Call the Meeting to order.

Chairman Gary Reed called the meeting to order at 6:05 pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Approve the Minutes of the April 30, 2018 Special Called Meeting.

Al Armistead made a motion, seconded by Norman Patten, to approve the minutes of the April 30, 2018 Special Called Meeting. The motion was approved unanimously.

III. Welcome new and returning board members.

Executive Assistant to the City Secretary, LaGerisyn Runnels, administered the Oaths of Office to new board members Kenna Prior and Hannah Tyler, as well as reappointed members Al Armistead, Albert Mack and Randy Moon. Chairman Reed welcomed all new and returning members and each made brief statements about background, previous service experience, current disposition as it related to Historic Downtown and general reason for seeking or continuing advisory board service.

IV. Discuss the duties and powers of the Historic Downtown Advisory Board.

The board reviewed Resolution R18-512, one that repealed Resolution R00-12 and replaced it with provisions to create the new committee to be known as the Historic Downtown Advisory Board and describing the duties and powers of the board in the areas of Policy Administration, Finance and Personnel. Notable among changes to the Duties and Powers of the Board from the former forming resolution are:

- Policy Administration addition of:
 - Guide and recommend revitalization initiatives that preserve the district's historic fabric and protect our distinctive character and;
- Removal of *Evaluation* from Section 6 as it pertained to the review and evaluation of previously-sought-after Texas Main Street City Program operations and performance standards no longer applicable

It is anticipated that the board will continue in their current capacity as advisors on policy, preservation, development standards and activities, with increased emphasis on advocacy, messaging and public engagement for project-specific campaigns, infill strategies, and adaptive re-use proposals.

V. Receive update on Project Game Changer.

The board previewed a press release and accompanying exhibit officially announcing a mixed-use development project in Historic Downtown. The proposed project located at the southwest corner of W. Belt Line Rd. and Broad St. is part of a development agreement with Lake Moreno Partners, LLC, a Jim Lake Partnership led by Amanda and Jim Lake, and the Cedar Hill Economic Development Corporation. The 40,000 s.f. project is expected to begin in mid-2019 and be completed in 2021.

VI. Reports from Historic Downtown staff.

- The Cedar Hill Museum of History has closed its Cedar St. location and moved the museum offices to 409 Texas St. – Visitation is by appointment only
- The former Journey Baptist Church has been purchased and rehabilitation of the steeple and renovation of the buildings has begun
- A gathering of the Zythology League of Cedar Hill will be hosted by the Sly Cat Gallery on Thursday, June 28, 2018, from 7-9 pm
- Cedar Hill Chamber of Commerce is negotiating a site for their annual Taste of Cedar Hill, September 18, 2018
- Property at 712 Cedar St. recently acquired by Parvin Properties, LLC
- White Rhino Waxahachie is now open for business

VII. Review action items.

- Place election of chair and vice chair on next agenda
- Continue downtown regulation revisions discussion at next meeting
 - Cedar St. railroad crossing
 - parking

VIII. Adjourn.

Norman Patten made a motion, seconded by Randy Moon to adjourn. Chairman Reed adjourned the meeting at 7:20 pm.

ATTEST: