

**MINUTES**  
**Main Street Board**  
**Meeting Minutes of December 4, 2017**

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*The Main Street Development and Preservation Board of the City of Cedar Hill, Texas, met Monday, December 4, 2017, at 6:00 pm. in Conference Room D of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.*

*The following members were present; Al Armistead, Alice Atchison, Albert Mack, Randy Moon, Norman Patten, and Gary Reed. Charlie Thomson and Gordon Penelton were absent. The following City Staff members were present: Russell Read, Director of Customer and Visitor Experience, LaShondra Stringfellow, Director of Planning, and Dhawal Kataria Planning intern.*

**I. Call the Meeting to order.**

Chairman Gary Reed called the meeting to order at 6:05 pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

**II. Approve the Minutes of the October 23, 2017 Regular Meeting.**

Norman Patten made a motion, seconded by Albert Mack, to approve the minutes of the October 23, 2017 Regular Meeting. The motion was approved unanimously with one abstention.

**III. Discuss amendments to the parking regulations for the Old Town District.**

Presentation of parking options, including benchmarks from other cities, by Planning Department. The area of focus was the Old Town Square District south of Belt Line Rd. The board discussed how parking regulations might change in different areas of the Old Town Square District. A Special Called Meeting will be scheduled January 8, 2018, to finalize Old Town Square District parking regulation recommendation.

**IV. Review of house moving ordinance.**

There was a brief discussion of the need to change the ordinance. This issue was tabled until the next Regular meeting.

**V. Review City and Board policy for property ownership declaration and conflict of interest.**

Documentation provided by the City Secretary was distributed. The board was asked to review for discussion at the next Regular meeting. Recommended that staff develop a conflict of interest script to be read before all meetings.

**VI. Review proposed streetscape enhancement renderings.**

Tabled until parking regulation recommendation is completed.

**Reports from Main Street staff.**

- Holiday on the Hill – December 7, 2017, 6:00 pm in Historic Downtown
- Public hearing for Trio Grill Conditional Use Permit will be on City Council Agenda of December 12, 2017

**VII. New Business.**

No new business was introduced.

**VIII. Review action items.**

1. Call a Special Meeting for parking regulations January 8, 2018.
2. Review house moving ordinance at next regular meeting.
3. Create a conflict of interest statement.

**IV. Adjourn.**

Chairman Reed adjourned the meeting at 7:47 p.m.

ATTEST:

*Minutes Approved on January 22, 2018*

Russell H. Read  
Director of Customer and  
Visitor Experience

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Gary Reed,  
Main Street Board Chair