

**MINUTES**  
**Main Street Board**  
**Meeting of January 28, 2013**

---

*The Main Street Development and Preservation Board of the City of Cedar Hill, Texas, met on Monday, January 28, 2013, at 6:00 pm. in Conference Room D-106 of the Cedar Hill Government Center.*

*The following members were present; Al Armistead, Lois Cannady, Jerry Korkisch, Albert Mack, Jami McCain, Randy Moon and Russell Read. Norman Patten was absent with prior notice. The following City Staff members were present; Planning Director, Rod Tyler, Don Gore, City Planner and Patricia Bushart, Main Street Manager.*

**I. Call the meeting to order.**

Chairman Russell Read called the meeting to order at 6:00 pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

**II. Approve the Minutes of the January 7, 2013, Special Called Meeting.**

It was noted that the meeting minutes provided in the agenda packet were for a meeting other than the one referenced. Approval was postponed pending correction of the inclusion error.

**III. Review and Discuss Better Block event in Historic Downtown for spring 2013.**

The Board viewed the revised Better Block Zone (BBZ) map and were in general agreement with the revisions to date. The following new or updated features were discussed and some action items\* noted as follows:

- Artifacts
  - Weed block will be used to represent a sidewalk in front of the property and may extend south to the Gingerbread House drive should they decide to host an artist for Walk the Light (WTL)
  - In addition to the Cedar street markings, a bicycle path/lane will be added on Broad street south to Texas
  - Tenant at 206 S. Broad will be adding a driveway gate to restrict access to the back side of the property
- Jessica's Flowers and Gifts
  - Board will proceed with outdoor/café seating proposal on west wall – Jerry Korkisch\* will discuss details with owner
- Landscape installations
  - Inventory estimates were made based on current BBZ configurations
  - Lois Cannady\* will meet onsite with staff to assess and confirm landscaping requirements before soliciting sponsorship
  - Staff\* to assess feasibility of mirroring the north side street-, landscape proposal for Cedar at Broad on the south side and report to Ms. Cannady prior to sponsorship solicitation

New and recent concepts/installations discussion:

- 607 Cedar (former James Enterprises) foyer as possible City Center 2/Better Block (BB) information exhibit
  - Ms. Cannady\* will inquire as to availability
- Pet rest installation on south side of 115 S. Broad (Faby'lous Pet Salon) with suggestion for tenant to open offering free nail clipping for canine guests
- Placement of bicycle racks/markings within BBZ
  - Jami McCain\* will coordinate with Gabriel Allred
    - Mr. Read\* will provide back-up coordination as needed
  - Coordinate with Public Works – Signs and Signals personnel to confirm locations of bicycle lane markings and scheduling of installation
- Root Beer Garden installation
  - Randy Moon\* will investigate sponsor and/or local youth/service organization to host in front yard of 718 Cedar
- Ms. Cannady\* volunteered to:
  - Extend invitation to Brumley Gardens to install temporary garden display at or near 206 S. Broad
  - Approach Bill and Robyn Engle of Visual Expressions about possibility of providing mural painters and/or temporary public art installations
- Outdoor lighting
  - Staff\* to coordinate with Parks personnel for BBZ building lighting
  - Al Armistead\* will assist with lighting needs for Jessica's café seating
- Mr. Armistead\* will create trolley/bus stop signage
- Clean up
  - Ms. McCain\* will coordinate volunteers for clean-up and possible bicycle lane marking
- Materials solicitations:
  - Paint for mural
  - Paint or chalk for bicycle lane markings
- Staff\* assignments
  - Main Street staff will investigate and determine sponsorship levels and recognition placement and develop sponsorship package for distribution to board at earliest possible date prior to next meeting
  - Main Street staff will coordinate circulator route with Police department and submit event permit
  - Main Street staff will contact CHSD about muralists for 110 S. Broad south side façade
  - Don Gore will provide review of all plans for compliance or violations

WTL coordinators inquired of board whether charging the food truck operators was appropriate and/or feasible for Better Block (BB). Board consensus was that WTL could assume responsibility for engaging food trucks for BB on the condition that they:

1. Guarantee attendance and;
2. Place food trucks at locations of the Board's choice within the BBZ.

The Board determined that they would prefer to maintain control of food truck operators and advised staff\* to thank WTL coordinators, but decline any participation in selection or engagement.