

**MINUTES**  
**Main Street Board**  
**Meeting of July 7th, 2003**

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*The Main Street Development and Preservation Board of the City of Cedar Hill, Texas met on Monday July 7th, 2003 at 6:00p.m. in the City Hall Conference Room*

*Present: Chair Steve Phillips, Vice Chair Chris Parvin, members Sheri Borth, Lyle Rowley, Norman Patten, Randall Stewart, Donna Martinez and Bill Watkins.*

*Absent: none*

**I. Call the meeting to order**

Chair Phillips called the meeting to order at 6:06pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

**II. Approval of minutes from the June 2nd, 2003 regular meeting.**

A motion to approve the minutes from the June 2nd, 2003 meeting was made by Bill Watkins and seconded by Chris Parvin. The motion was approved by all.

**III. Staff Reports from Main Street Manager Valerie Gibson**

Valerie reminded everyone that the next board meeting will be on July 28<sup>th</sup>. She also showed the board the new Our Town supplement which features a one-page ad for Main Street and some businesses as well as an article.

Chair Phillips discussed the Southwest Dallas County Summit on Building Sustainable Communities as it relates to the mission of Main Street. He addressed some Code Enforcement issues, and Valerie will be distributing action request pads to each board member.

Chair Phillips also reported that the agreement for the abandonment of Houston Street and the acquisition of the Church lot on Cedar Street is still being drafted by the city attorney.

He also mentioned that plans were underway for the next phase of the Abernathy property. Also it was reported that the reconstruction of the Bray House by the First Baptist Church was in a holding pattern due to some issues with ADA compliance.

**IV. Administer Oath of Office to new Board members**

City Secretary Frankie Lee administered the Oaths of Office to the new and reappointed Board members Donna Martinez, Randall Stewart, Bill Watkins, and Norman Patten.

**V. Annual Election of Chair and Vice Chair.**

Chair Phillips opened the floor for nominations for the position of Vice Chair. A motion to nominate Chris Parvin as Vice Chair was made by Norman Patten and seconded by Lyle Rowley. A motion to close the nominations was made by Lyle Rowley and seconded by Donna Martinez. The motion was approved by all.