

MINUTES
Main Street Board
Meeting of September 9th, 2002

The Main Street Development and Preservation Board of the City of Cedar Hill, Texas met on Monday, August 5th, 2002 at 6:30 p.m. Chamber of Commerce Conference Room, Cedar Hill, Texas.

Present: Chair Steve Phillips, members Norman Patten, Kenna Prior, Brandon Scott, Sheri Borth, Phyllis Stewart and Bill Watkins, Also Dennis Brock and Danielle Wedgeworth.

Absent: Chris Parvin.

I. Call the meeting to order.

Chair Phillips called the meeting to order at 6:04 pm, declaring it an open meeting; with a quorum present and the meeting notice was duly posted.

II. August 5th, 2002 Regular Meeting

A motion to approve the minutes from the August 5th, 2002 meeting was made by Sheri Borth and seconded by Phyllis Stewart. The motion was approved by all.

III. Staff Reports from Main Street Manager Valerie Gibson.

Valerie handed out a draft of a letter to landlord regarding the lease subsidy grants for tenants and asked for suggestions from the board. She also reported that there was a grant application submitted for Stacia's School of Dance to replace the eave at the front of the building. Valerie also told the board about ceremonies taking place on September 11th.

Chair Phillips discussed the arrival of Sam's Pizza and Pasta in the Pat's building. He also updated the board on the progress of the First Baptist Church re-plat as related to the closing of Houston Street. The board agreed that the closing was something they wanted to pursue.

IV. Committee reports from Main Street sub-committee chairs.

There were no reports.

V. Financial Reports on Brick Sales.

Valerie reported that there were still 174 bricks to be sold to break even on the park. Brick sales will be publicized at Country Day on the Hill.

VI. Consider approval of site plan for Mack's on the Hill

The site plan for a restaurant at 205 Belt Line was reviewed. The board discussed several dimensional problems regarding access and parking. The issues will be relayed to the Planning department. A motion to approve the site plan aesthetics and commend the use of screening and landscaping with noted concerns was made by Bill Watkins and seconded by Phyllis Stewart. The motion was approved by all.

VII. Consider approval of Lease Subsidy grant application from Once Upon A Time Tea Parties.

A motion to approve the grant was made by Phyllis Stewart and seconded by Kenna Prior. The motion was approved by all.

VIII. Consider Lease Subsidy grant application from Mack's on the Hill.

A motion to table this item until further review was made by Bill Watkins and seconded by Norman Patten. The motion was approved by all.

IX. Consider approval of Beautification grant application from A & A Real Estate, Et Al.

A motion to approve 5 grants collectively for a new paint scheme and minor repairs was made by Phyllis Stewart and seconded by Kenna Prior. The motion was approved by all

X. Consider approval of Beautification grant application from Mack's on the Hill.

A motion to approve the grant for landscaping was made by Norman Patten and seconded by Sheri Borth. The motion was approved by all.

XI. Consider approval of Façade Improvement grant application from A & A Real Estate.

A motion to approve the façade improvements grant was made by Phyllis Stewart and seconded by Kenna Prior. The motion was approved by all.

XII. Consider approval of cooperative advertising effort

Valerie presented to the board a map of the city, which businesses can advertise in. Main Street would be able to advertise if 3 more businesses participate, and it was proposed that Main Street subsidize any businesses that wish to participate. A motion to pursue the ads was made by Norman Patten and seconded by Phyllis Stewart. Chair Phillips and Sheri Borth abstained from the vote.

XIII. Discussion of Country Day activities.

Valerie asked the board to sign up for slots to work the brick sales booth.

XIV. Discussion of 2002-2003 Work Plan.

Chair Phillips briefly discussed top priorities of the work plan. He emphasized the need to begin thinking about future uses for City Hall and Parks buildings.

XV. Adjourn

A motion to adjourn was made by Sheri Borth and seconded by Phyllis Stewart. The motion was approved by all and the meeting adjourned at 8:15pm

ATTEST:

Minutes Approved on September 30, 2002

Valerie Gibson, Main Street Manager

Chairman Steve Phillips