

MINUTES
Historic Downtown Advisory Board
Meeting Minutes of April 22, 2019

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, April 22, 2019, at 6:00 pm. In the Administration Conference Room of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.

The following members were present: Al Armistead, Albert Mack, Norman Patten, Kenna Prior, Gary Reed, and Hannah Tyler. Randy Moon and Charlie Thompson were absent with prior notice. Alice Atchison was absent. The following City staff members were present: Russell Read, Director of Customer & Visitor Experience, Patty Bushart, Tourism Marketing Manager, and Lauren McCarty, Customer & Visitor Experience Coordinator.

I. Call the Meeting to order.

Chairman Gary Reed called the meeting to order at 6:12 pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Approve the Minutes of the March 25, 2019 Regular Meeting.

Norman Patten made a motion, seconded by Al Armistead, to approve the minutes of the March 25, 2019 Regular Meeting. The motion was approved unanimously.

III. Implement Historic Downtown Advisory Board Strategic Plan.

o **Discuss town hall meetings.**

In consideration of the Compete Streets Project, the board decided to postpone both town hall meetings till further information was available. The board would forgo their regular meeting in May to facilitate a meeting with Pacheco Koch on Monday, June 3, 2019. In place of their regular meeting, the board would hold a town hall meeting for the Historic Downtown residents on Monday, June 24, 2019. Meeting details were discussed as follows:

- Goal: the goal of the town hall meetings would be to gather opinions; promote upcoming development, business, and events; and to enlist advocates for Historic Downtown.
- Target Audience/Area: Entire downtown
 - o The June 24th meeting would specifically target downtown residents
 - o Staff to provide mailing list and set up an RSVP line
- Location: Gary Reed to contact First United Methodist Church and First Baptist Church for available meeting space
- Topics of Discussion: events, programming, landscaping

Next steps for the Complete Streets Project include compiling the information gathered from the Charrette and following stakeholder meetings and presenting a comprehensive plan to