

NOTICE OF MEETING
CEDAR CREST NEIGHBORHOOD
CEDAR HILL PUBLIC IMPROVEMENT DISTRICT #5
MINUTES
Government Center, Court/Multi-purpose Room
285 Uptown Blvd Cedar Hill, TX 75104
Thursday, June 5, 2025, 6:00 P.M.

Board Members Present: Bertha Middlebrooks, Josh Stanton, Jackie Ivy, Malisa Lorthridge, David Boerschlein

Absent Board Member(s): none

City Representatives: Gerald Malone, Jeanette Cosme

Others Present: Terrence Nobles, Jennifer Horton, Lashonda Bird

I. Call Meeting to Order

Bertha called the meeting to order at 6:01pm.

II. Invocation

David gave the invocation.

III. Citizens Forum

No one spoke.

IV. Approve April 3, 2025, regular meeting minutes

Josh moved to approve the minutes, seconded by Jackie. Motion passed unanimously.

V. Treasurer's Report

Jackie gave an update on the latest financial report.

- a. Discuss + Approve Proposed FY26 Budget - Jackie went over the FY26 budget and moved to approve the budget. Motion passed unanimously.

VI. Provide updates on the following task or project.

- a. Community Newsletter - Bertha is pleased with the information provided to residents and residents have confirmed that they are receiving them. Bertha asked the board to send Jeanette the topics to include in the September newsletter.
- b. Decorative Poles & Signs Installation - Bertha updated the board that the project is almost complete.
- c. Monument repairs from wreck - Repairs have been completed and the claim has been filed.

VII. Discuss + Vote on the quote to install electricity at Liberty Park.

The board has decided not to move forward at this time.

VIII. Review + Vote on annual FY26 Landscape Services Contract

The current landscaping services contract ends 9/30/25. The vendor provided a quote to extend the annual contract for monthly maintenance and Liberty Park flowerbeds. The proposed contract amount is \$15,338 for services to continue from 10/1/2025 through 9/30/2026. Jackie moved to approve the proposal to renew the contract, seconded by David. Motion passed unanimously.

IX. Discuss + Vote on the cleaning/refacing of the entrance monuments

The board reviewed a quote to clean and reface the monuments at Massey Ln. and Capricorn St. at S. Cedar Hill Rd. in the amount of \$10,715. Josh moved to accept the quote, seconded by David. Motion passed unanimously.

X. Neighborhood Services staff will go over solicitation in the city

Jeanette explained the peddler permitting process and informed the board that if the resident has a "No Solicitation" sign the seller cannot stop at that residence.

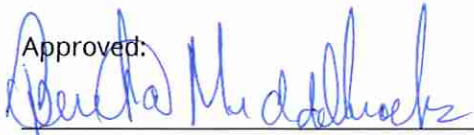
XI. Discuss Community Engagement Opportunities

- a. 2025 Summer Activities - The board would like to host an end of summer event at Liberty Park. Jeanette will work with the board to coordinate additional details.
- b. National Night Out - The board will host their annual National Night Out on October 7th at Liberty Park.
- c. 2025 Holiday Activities - The board agreed not move forward with the collaborative holiday party to include other PIDs. However, the board agreed to host their usual Cedar Crest community holiday gathering. Jeanette will work with the board on planning the event.

XII. Adjourn

Bertha adjourns the meeting at 7:48pm.

Approved:

 PID President

Attest:

 Jeanette Cosme, Neighborhood Services Coordinator