

**Building Appeals & Advisory Board
Meeting Minutes**

Monday, August 18, 2025

**COURT/MULTI-PURPOSE ROOM 1ST FLOOR OF THE GOVERNMENT CENTER
285 UPTOWN BLVD.-BLDG 100
CEDAR HILL, TEXAS
6:30PM**

Members Present

Jack Frost
Margaret Mary Orjih
Keith Milam
Chad Jackson
Deborah Fulwiler
Mike Bechdol
David McDaniel
Joe Pitt

Staff Present

Gail Lux
Andrew Lipscomb
Samantha DeLeon

Absent

Victor Gonzales

I. Call meeting to order.

Mr. Joe Pitt called the meeting to order at 6:30 PM with a quorum present.

II. Approve the minutes from April 21, 2025.

Mr. Joe Pitt made a motion to approve the minutes from June 16, 2025. Mr. David McDaniel and Jack Frost seconded the motion. The motion was approved unanimously.

III. Public Comments

All comments received by 4 pm on Monday, August 18, 2025, will be distributed to the Building Appeals & Advisory Board and entered into record. No letters or citizens wish to speak. Mr. Joe Pitt closed public comments.

IV. Review and consider the property located at Joseph Munden ABST 881 PG 350 TR 24 ACS .580; more commonly known as 131 S. Clark Rd., a substandard structure and public nuisance and direct staff to abate the nuisance.

Mike Bechdol made a motion to table this item for further date. Jack Frost seconded the motion. The motion was approved unanimously.

V. Review and consider the property located at Lake Ridge Section 3; Lot 209; more commonly known as 2804 Fairway Dr., a substandard structure and public nuisance and direct staff to abate the nuisance.

Karen Walker will obtain a permit tomorrow. Jack Frost made a motion to give the homeowner 30 days to submit and receive permit after 30 abate the nuisance. Door should be blocked and no work to be done until the permit has been approved. Mike Bechdol seconded the motion. The motion was approved unanimously.

VI. **Review and consider the property located at Windsor Park Phase 2; Block Q; Lot 1; more commonly known as 1100 Shadywood Dr., a substandard structure and public nuisance and direct staff to abate the nuisance.**
Mrs. Debbie Fulwiler made a motion to give the homeowner 30 days to remove the storage building in the backyard and after 30 days if it is not removed start the process of demolition and removal of the storage building. Mr. David McDaniel seconded the motion. The motion was approved unanimously.

VII. **Adjourn.**

Mrs. Debbie Fulwiler made a motion to adjourn. Mr. Joe Pitt seconded the motion. The motion was approved unanimously.



Joe Pitt, Chairperson

Gail Lux
Building Official