

**Building Appeals & Advisory Board  
Meeting Minutes**

**Monday, June 16, 2025**

**COURT/MULTI-PURPOSE ROOM 1<sup>ST</sup> FLOOR OF THE GOVERNMENT CENTER  
285 UPTOWN BLVD.-BLDG 100  
CEDAR HILL, TEXAS  
6:30PM**

**Members Present**

Joe Pitt  
Jack Frost  
Keith Milam  
Deborah Fulwiler  
Mike Bechdol  
David McDaniel  
Chad Jackson

**Staff Present**

Gail Lux

**Absent**

Margaret Mary Orjih  
Victor Gonzales

**I. Call meeting to order.**

Mr. Joe Pitt called the meeting to order at 6:30 PM with a quorum present.

**II. Approve the minutes from May 19, 2025.**

Mrs. Deborah Fulwiler made a motion to approve the minutes from May 19, 2025. Mr. Mike Bechdol seconded the motion. The motion was approved unanimously.

**III. Public Comments**

Mr. Joe Pitt opened the meeting for citizen comments. No citizens came forward or submitted comments to the City of Cedar Hill prior to the meeting. Mr. Joe Pitt closed the citizen forum.

**IV. Review and consider the request by David Mikel of Site Enhancement Services for exception to the Code of Ordinance Chapter 4 Article XII; Sec. 4-244 (2) b.4. Maximum letter/logo height of attached signs shall be determined by the following schedule (the height shall be measured from the base of the sign to the ground) 0-20 feet -30", either one letter or logo may be twenty five percent taller than the specified maximum letter/logo height, located at Cedar Hill Village Phase 4; Block C; Lot 2R; 1.336 Acres, more commonly known as 311 N Clark Rd.**

Mr. Gail Lux gave an overview of the request by Site Enhancement Services for the exception to the maximum letter/log height. Mr. David Mikel of Site Enhancement Services explained that they were asking for a very minimal size increase on their logo for the olive branch to exceed the

maximum size on one sign 3/8", one sign 1/2" and one sign 8-3/4" as these signs are the brand sign sizes Olive Gardens across the nation.

Mr. Jack Frost made a motion to approve the exception of the Code of Ordinances Chapter 4 Article XII; Sec. 4-422 (2) b.4. Maximum letter/logo height of attached signs shall be determined by the following schedule (the height shall be measured from the base of the sign to the ground) 0-20 feet – 30" with a logo may be twenty-five percent taller than the specified height. Mr. David McDaniel seconded the motion. The motion was approved unanimously.

**V. Adjourn.**

Mrs. Deborah Fulwiler made a motion to adjourn. Mr. Jack Frost seconded the motion. The motion was approved unanimously.

  
Building Official

  
Joe Pitt, Chairperson