

**REGULAR MEETING MINUTES  
NEIGHBORHOOD ADVISORY BOARD  
Monday, August 18, 2025, 6:30 P.M.  
Cedar Hill Government Center, Conference Room D  
285 Uptown Blvd. Bldg. 100**

**Neighborhood Advisory Board Members Present:** Melissa Tyler, LaToya Dyer, Eno Aderibigbe, Cliff Cravens, Van Tennison, Janis Dunn, Germaine Henderson

**Neighborhood Advisory Board Members Absent:** James Adams, Janice James, Darian Pace

**City Staff Present:** Tia Brewer

**Citizens Present:** None

**I. Call Meeting to Order:**

Melissa called the meeting to order at 6:35PM

**II. Citizen's Forum:**

No one spoke.

**III. Approve the Minutes of the July 21, 2025, Regular Meeting:**

Cliff motioned to approve the minutes of July 21, 2025, seconded by Janis. The motion passed unanimously.

**IV. Review 3rd Strengthening Our Neighborhoods Program – Thursday, August 28, 2025**

Tia reviewed the presentation and discussed the run of show for this program with the board.

**V. Review 2025 Annual Neighborhood Award Nominations – [cedarhilltx.com/awards](https://cedarhilltx.com/awards)**

Tia reviewed 5 neighborhood award submissions and 4 Neighbor of the Year submissions with the board.

Nominations close on September 1, 2025. The board will score each nomination during their September 15, 2025, regular meeting.

**VI. Discuss Community Engagement Opportunities**

Tia went over each opportunity below and asked for the board to consider signing up as their schedules allow.

**a. 2025 Neighborhood Summit – Saturday, September 27, 2025**

**b. National Good Neighbor Day – Sunday, September 28, 2025**

**c. National Night Out – Tuesday, October 7, 2025**

**d. Country Day – Saturday, October 11, 2025**

**e. Neighborhood Awards Council Recognition – Tuesday, October 28, 2025**

**f. Scare on the Square – Saturday, October 25, 2025**

**g. Holiday on the Hill – Thursday, December 4, 2025**

**VII. Election of Chair & Vice Chair**

Tia facilitated the election process for the positions of Chair and Vice Chair.

**Chair:**

Melissa nominated LaToya for Chair, with a second from Cliff. Janis also nominated LaToya, seconded by Germaine. LaToya accepted the nomination. The motion carried unanimously.

**Vice Chair:**

Cliff nominated Germaine for Vice Chair, seconded by Janis. Germaine respectfully declined the nomination.



LaToya then nominated Janice; however, the nomination was rescinded as Janice was not present. The board agreed to postpone the election for Vice Chair until Janice returns in September.

**V. Reports + Updates from Neighborhood Services staff**

Tia informed the board about new businesses coming to Cedar Hill and announced the cancellation of the regular meetings for October and November. The board will reconvene in September and again in December.

**X. Adjourn**

Janis motioned to adjourn the meeting at 7:17pm, seconded by Cliff. The motion passed unanimously.

2025 - 2026 Regular NAB Meetings			
Board Members	Position	7.21.25	8.18.25
Germaine Henderson	Board Member	A	P
Cliff Cravens	Board Member	P	P
Melissa Tyler	Chair	P	P
Darian Pace	Board Member	P	A
Janis Dunn	Board Member	A	P
LaToya Dyer	Vice Chair	P	P
Janice James	Board Member	P	A
Eno Aderibigbe	Board Member	P	P
James Adams	Board Member	P	A
Van Tennison	Board Member (ex-officio)	P	P

\*Key: P = Present, PL = Present arrived late, LE = Left early, A = Absent, CM = Cancelled Meeting, NA = Not Applicable

Approved: \_\_\_\_\_

*Melissa Tyler*  
Melissa Tyler, Board Chair  
*LaToya Dyer*

Attest: \_\_\_\_\_

Tia Brewer, Neighborhood Services Manager

