



Neighborhood Services

285 Uptown Blvd.
Cedar Hill, TX 75104
O. 469-272-2801
F. 972-291-5199

**NOTICE OF MEETING
CEDAR CREST NEIGHBORHOOD
CEDAR HILL PUBLIC IMPROVEMENT DISTRICT #5
MINUTES**
Government Center, Court/Multi-purpose Room
285 Uptown Blvd Cedar Hill, TX 75104
Thursday, January 16, 2025, 5:30 P.M.

Board Members Present: Bertha Middlebrooks, Joshua Stanton, Jackie Ivy, Malisa Lorthridge,

Absent Board Member(s): David Boerschlein

City Representatives: Gerald Malone, Tia Brewer

Others Present: Terrance Nobles, Janel McCurtis, Jennifer Horton

I. Call Meeting to Order

Bertha called the meeting to order at 5:32 PM.

II. Invocation

Bertha gave the invocation.

III. Citizens Forum

No one spoke. Bertha introduced the board and Councilman Gerald Malone as the PID Council Liaison.

IV. Approve September 5, 2024, regular meeting minutes

Jackie moved to approve the minutes, seconded by Josh. Motion passed unanimously.

V. Treasurer's Report

Jackie gave an update on the latest financial report.

VI. Review Community Newsletter #3

The board reviewed a draft of the 3rd newsletter and provided suggested changes. Tia will update the newsletter and get it prepared for mailing by the end of January.

VII. Review + Vote on quote for additional decorative street poles, sign frames, & LED stop signs

The board reviewed a quote provided by the vendor, C Signs and Graphics to remove existing standard street poles and install new decorative street poles with sign frames and install LED stop signs at Capricorn St. and S. Cedar Hill Rd. and at Massey Ln. and S. Cedar Hill Rd. Josh moved to approve the quote at \$38,266.00, seconded by Jackie. Motion passed unanimously.

VIII. Review + Vote on quote for electricity install at Liberty Park

A quote was not provided, and the vote was tabled.

IX. Recap Cedar Crest Events

a. National Night Out

The board recapped National Night Out 2024. Attendance was approx. 25 people. Lucky's Tacos was well received. AT&T participated as a booth vendor. Signage and mailers for the event worked well. Next time, the board would like to consider inviting a nearby school for performances to encourage more neighborhood engagement.



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b. Cedar Crest 2024 Christmas Activities

The board discussed the annual Christmas Gathering saying 30 meals with dessert were ordered.

Approx. 28 people attended. Bertha mentioned that for 2025, they might consider partnering with other Cedar Hill PIDs to combine holiday gatherings.

X. Review contracted services performance:

a. Landscaping

The board discussed the landscaping services have been going well.

b. Holiday Lights

The board discussed that the holiday lights were very nice, and, in the future, the board may consider changing the light colors and doing some maintenance on the electric to help with the integrity of the lights.

XI. Election of Officers

Prior to the meeting, David submitted his nominations via email as allowed in the bylaws.

President: Josh and David nominated Bertha for President. No other nominations were received therefore Bertha will remain President.

Vice President: Bertha and David nominated Josh for Vice President. No other nominations were received therefore Josh will remain Vice President.

Secretary: David self-nominated and Bertha nominated David. Jackie nominated Malisa. Josh seconded the nomination for Malisa to serve as Secretary. The motion carried 3 to 1 making Malisa the board's Secretary.

Treasurer: Josh nominated Jackie for Treasurer. No other nominations were received therefore Jackie will remain Treasurer.

XII. Discuss 2025 Goals, Projects, & Events

The board discussed the following:

Projects – Finish up decorative street poles and LED stop signs. Install electricity at Liberty Park.

Events – Neighborhood Garage Sale, National Night Out, Christmas activities, and possibly one more community event.

XIII. Reports + Updates from Neighborhood Services staff

Tia went over the PID Onboarding Presentation and announced the Cedar Hill Block Party is scheduled for Saturday, March 1, 2025. More info for the block party can be found at cedarhilltx.com/blockparty.

XIV. Adjourn

There being no further business, Bertha adjourned the meeting at 7:01pm

Approved: 

Bertha Middlebrooks, Cedar Crest PID President

Attest: 

Tia Brewer, Neighborhood Services Manager

