

**REGULAR MEETING MINUTES  
NEIGHBORHOOD ADVISORY BOARD  
Monday, September 16, 2024, 6:30 P.M.  
Cedar Hill Government Center, 2<sup>nd</sup> Floor Conference Room  
285 Uptown Blvd. Bldg. 100**

**Neighborhood Advisory Board Members Present:** Janice James, Germaine Henderson, Melissa Tyler, Cliff Cravens, Eno Aderibigbe, LaDonna Bouldin

**Neighborhood Advisory Board Members Absent:** Janis Dunn, Darian Pace, LaToya Dyer

**City Staff Present:** Tia Brewer

**Citizens Present:** None

**I. Call Meeting to Order:**

Melissa called the meeting to order at 6:36PM

**II. Citizen's Forum:**

No one spoke.

**III. Approve the Minutes of the July 15, 2024, Regular Meeting:**

Cliff moved to approve the minutes of July 15, 2024, seconded by Janice. The motion passed unanimously.

**IV. Review + Vote on Matching Grant Submission – The Ridge at Windmill Hill**

The board reviewed the application for Matching Grant from The Ridge at Windmill Hill for a capital improvement project including landscaping enhancements totaling \$4,115.76.

The maximum amount of requested funds for a capital improvement project

is \$2,500. More information on Matching Grants can be found at

cedarhilltx.com/matchinggrant. Germaine made a motion to approve the \$2,500 requested funds, seconded by Cliff. The motion passed unanimously.

**V. Discuss 2024 Premier Neighborhood Awards**

Tia provided score sheets for each board member and went through submissions of all nominees including the neighborhoods of Highlands South, Wooded Creek Estates, Hidden Lakes, Cedar Crest, South Hills, Stonewood Heights South, and Bear Creek Ranch. More information on Neighborhood Awards can be found at cedarhilltx.com/premier. Below are the winners to each award for 2024:

- Cedar Hill Vibrance \$150: Highlands South
- Heart of Cedar Hill \$150: Stonewood Heights South
- Civic Engagement & Collaboration \$150: Bear Creek Ranch
- Health & Wellness \$150: South Hills
- 2024 Premier Neighborhood \$300: Hidden Lakes
- 2024 Neighbor of the Year (Keepsake Item): Highlands South, Bobby Ford

All recipients will receive recognition at a future City Council meeting, the Neighborhood Summit, National Night Out, city website, and social media.

**VI. Discuss Community Engagement Opportunities**

**a. National Night Out – October 1, 2024**

**b. Country Day – October 12, 2024**

The board discussed and signed up for upcoming volunteer opportunities that Neighborhood Services will be participating in.



**VII. Recap 2024 Strengthening Our Neighborhoods Leadership Roundtable Series**

The board recapped the series focused on the subjects of Pawsitive Change (Tri-City Animal Shelter), Lawn & Order (Code Enforcement), and Bad Boys/National Night Out (Police And Community Team). The board agreed that the series was helpful to residents, promoted positive interaction and dialogue, and beneficial feedback was received. The board would like to continue this program in 2025.

**VIII. Discuss 2024 Neighborhood Summit – September 28, 2024**

Tia reviewed the agenda and details for the upcoming event.

**IX. Election for Chair and Vice Chair**

Cliff nominated to re-elect Melissa for the position of Chair, seconded by Germaine. The motion passed unanimously. Melissa nominated to re-elect LaToya for the position of Vice Chair, seconded by Germaine. The motion passed unanimously.

**X. Reports + Updates from Neighborhood Services staff**

Tia provided updates including:

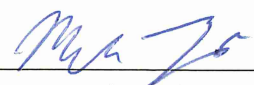
- 9/24 Good Neighbor Day Proclamation at City Council meeting
- 9/28 Good Neighbor Day & Neighborhood Summit
- 10/1 National Night Out
- 10/22 Neighborhood Awards Presentation at City Council meeting
- 10/26 Scare on the Square
- 12/5 Holiday on the Hill
- Ashley Derrick resigned from the board effective 9/13/2024.

**XI. Adjourn**

Cliff moved to adjourn the meeting at 7:27pm, seconded by Janice. The motion passed unanimously.

2024 - 2025 Regular Neighborhood Advisory Board Meetings					
Board Members	Position	7.15.24	8.19.24	9.16.24	
Germaine Henderson	Board Member	P	CM	P	
Cliff Cravens	Board Member	A	CM	P	
Melissa Tyler	Chair	A	CM	P	
Darian Pace	Board Member	P	CM	A	
Janis Dunn	Board Member	P	CM	A	
LaToya Dyer	Vice Chair	P	CM	A	
Janice James	Board Member	P	CM	P	
LaDonna Bouldin	Board Member (ex-officio)	A	CM	P	
Enoobong (Eno) Aderibigbe	Board Member (ex-officio)	A	CM	PL 6:52	

\*Key: P = Present, PL = Present arrived late, LE = Left early, A = Absent, CM = Cancelled Meeting, NA = Not Applicable

Approved:   
Melissa Tyler, Board Chair

Attest:   
Tia Brewer, Neighborhood Services Manager