

**REGULAR MEETING MINUTES  
NEIGHBORHOOD ADVISORY BOARD  
Monday, April 15, 2024, 6:30 P.M.  
Cedar Hill Government Center, Conference Room D  
285 Uptown Blvd. Bldg. 100**

**Neighborhood Advisory Board Members Present:** Melissa Tyler, Darian Pace, Ashley Derrick, Cliff Cravens, LaToya Dyer, Janice James, Janis Dunn, Monica Derrick

**Neighborhood Advisory Board Members Absent:** Germaine Henderson, Elizabeth Guillen

**City Staff Present:** Tia Brewer

**Citizens Present:** None

**I. Call Meeting to Order:**

Melissa called the meeting to order at 6:31PM

**II. Citizen's Forum:**

No one spoke.

**III. Approve the Minutes of the February 18, 2024, Regular Meeting:**

Janice made a motion to approve the minutes of February 18, 2024, seconded by Darian. The motion passed unanimously.

**IV. Discuss 1<sup>st</sup> Strengthening Our Neighborhoods Program – April 25, 2024**

Tia updated the board on attendees, presentation and run of show for their first program.

**V. Discuss 2<sup>nd</sup> Strengthening Our Neighborhoods Program – June 27, 2024**

The board reviewed the marketing materials and confirmed the date and topics which will be Strengthening Our Neighborhoods: Lawn & Order. In this program the code enforcement department will review common code violations and propose solutions.

**VI. Review and vote on Matching Grant Submission – Sleepy Hollow**

Board members reviewed the application submitted by the Neighbors of Sleepy Hollow requesting the Community Engagement grant for expenses incurred for National Night Out 2023 and Halloween 2023. Cliff motioned to approve the grant request of \$500 for Community Engagement Projects, seconded by Janice. Seven in favor, one opposed. This item will most likely be on the May 14<sup>th</sup> City Council agenda for final approval.

**VII. Reports + Updates from Neighborhood Services staff**

Tia gave updates on the following:

4/20, Neighborhood Walk - Heritage at High Pointe – More details to come.

4/27, 450 Pioneer Trail, 9AM to 3PM - Library in a Park Grand Opening

4/8 – 5/17 Board Applications: Terms expire for Monica Derrick, Elizabeth Guillen, Germaine Henderson, Cliff Cravens, Darian Pace, and Melissa Tyler

**VIII. Adjourn**

Darian moved to adjourn the meeting at 7:01pm, seconded by LaToya. The motion passed unanimously.



## Neighborhood Services

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### 2023 - 2024 Regular Neighborhood Advisory Board Meetings

Board Members	Position	6.19.23	7.17.23	8.21.23	9.18.23	10.16.23	11.20.23	12.18.23	1.22.24	2.19.24
Elizabeth Guillen	Board Member	CM	P	A	PL 6:33	CM	CM	PL 6:35	CM	P
Cliff Cravens	Board Member	CM	A	P	P	CM	CM	P	CM	P
Melissa Tyler	Chair	CM	P	P	P	CM	CM	P	CM	P
Darian Pace	Board Member	CM	P	P	P	CM	CM	P	CM	P
Janis Dunn	Board Member	NA	P	P	P	CM	CM	A	CM	P
LaToya Dyer	Vice Chair	NA	A	P	LE 6:45	CM	CM	P	CM	P
Janice James	Board Member	NA	A	P	A	CM	CM	P	CM	P
Ashley Derrick	Board Member	NA	PL 6:35	P	P	CM	CM	P	CM	P
Monica Derrick	Board Member (ex-officio)	NA	P	A	P	CM	CM	P	CM	A
Germaine Henderson	Board Member (ex-officio)	NA	P	P	P	CM	CM	A	CM	P

### Regular Neighborhood Advisory Board Meetings (Continued)

Board Members	Position	3.18.24	4.15.24
Elizabeth Guillen	Board Member	CM	A
Cliff Cravens	Board Member	CM	P
Melissa Tyler	Chair	CM	P
Darian Pace	Board Member	CM	P
Janis Dunn	Board Member	CM	P
LaToya Dyer	Vice Chair	CM	P
Janice James	Board Member	CM	P
Ashley Derrick	Board Member	CM	P
Monica Derrick	Board Member (ex-officio)	CM	P
Germaine Henderson	Board Member (ex-officio)	CM	A

\*Key: P = Present, PL = Present arrived late, LE = Left early, A = Absent, CM = Cancelled Meeting, NA = Not Applicable

