

**NOTICE OF MEETING**  
**CEDAR CREST NEIGHBORHOOD**  
CEDAR HILL PUBLIC IMPROVEMENT DISTRICT #5  
**MINUTES**  
Government Center, Court/Multi-purpose Room  
285 Uptown Blvd Cedar Hill, TX 75104  
Thursday, February 1, 2024, 6:00 P.M.

**Board Members Present:** Bertha Middlebrooks, Joshua Stanton, Jackie Ivy

**Absent Board Member:** David Boerschlein

**City Staff Present:** Tia Brewer

**Others Present:** Gerald Malone (1813 S. Duncanville Rd.), Malisa Lorthridge (1302 Foster St.), Charles (1302 Foster St.), Janel McCurtis (1448 Atkins St.)

**I. Call Meeting to Order**

Bertha called the meeting to order at 6:02PM.

**II. Invocation**

Bertha gave the invocation.

**III. Citizens Forum**

Charles and Malisa voiced concerns about water collecting under a bridge on S. Cedar Hill Rd., a dip at S. Cedar Hill Rd. and Capricorn St. that causes their car to scrape, and overgrown brush behind their residence.

Janel voiced concerns about communication between the board and residents and suggested that the board consider more avenues of communication this year.

**IV. Approve January 4, 2024, regular meeting minutes**

Jackie moved to approve the minutes, seconded by Josh. Motion passed unanimously.

**V. Treasurer's Report**

Jackie gave an update on the December 2023 financial report.

**VI. Provide updates on the following projects:**

**a. Decorative street signs and poles installation**

The board members provided an update that installation was going well. The vendor is cleaning up nicely after each installation and plans to complete 2 to 4 poles per weekday, weather permitting. Bertha reiterated that all PID projects are vetted and permitted through processes and procedures that follow city and state regulations. Josh mentioned that all PID projects are considered with the entire neighborhood in mind.

**b. Runyan St. rest area installation**

The board members provided an update that the installation of the rest area has begun, however the location of the rest area had to be modified due to a drainage channel on Runyan St., therefore it was moved to the physical address of 1269 Hayes St. Currently, the bench and pole for the shade structure are installed. Bertha spoke with the crew, and they confirmed that weather permitting, they will install the shade next day to complete the installation.



**c. Green pad mounted transformer box refurbishment**

Bertha provided an update that this project is still in progress.

**d. Liberty Park additions**

The board is following the Parks department's direction for Liberty Park additions. The board agreed that they will wait for a quote to install electricity from Parks before considering or installing additional park equipment.

**VII. New Business**

**a. Discuss adding more decorative street signs and poles**

The board discussed adding more decorative poles and framing to other signs in the neighborhood such as speed limit signs. Tia will request a quote from the vendor for those additional signs for the board to review.

**VIII. Discuss Neighborhood Yard Sale**

The board discuss and reviewed the below flyer for their first Neighborhood Yard Sale. The board agreed that the communication plan would be through postcards, flyers, social media, and a banner. Tia will provide banner options to the board.

**IX. Reports + Updates from Neighborhood Services staff**

Tia informed the board of upcoming city events such as the Cedar Hill Block Party and new businesses such as Pizza Patron, Marco's Pizza, Sync Fit Wellness, and Madeiras Home & Furniture.

**X. Adjourn**

Bertha adjourned the meeting at 7:12pm.

