



## Neighborhood Services

285 Uptown Blvd.  
Cedar Hill, TX  
75104  
O. 469-272-2801  
F. 972-291-5199

### REGULAR MEETING MINUTES NEIGHBORHOOD ADVISORY BOARD Monday, December 18, 2023, 6:30 P.M. Cedar Hill Government Center, Lobby Area 285 Uptown Blvd. Bldg. 100

**Neighborhood Advisory Board Members Present:** Melissa Tyler, Darian Pace, Ashley Derrick, Cliff Cravens, LaToya Dyer, Elizabeth Guillen, Monica Derrick, Janice James

**Neighborhood Advisory Board Members Absent:** Germaine Henderson, Janis Dunn

**City Staff Present:** Tia Brewer

**Citizens Present:** None

#### I. Call Meeting to Order:

Melissa called the meeting to order at 6:31PM

#### II. Citizen's Forum:

No one spoke.

#### III. Approve the Minutes of the September 18, 2023, Regular Meeting:

Darian made a motion to approve the minutes of September 18, 2023, seconded by LaToya. The motion passed unanimously.

#### IV. Recap 2023 Programs & Events

The board discussed various events and programs that they participated in such as Leadership Roundtables, Neighborhood Summit, 2023 Block Party, Parties in the Park, Neighborhood Walks, booths at Country Day, LatinFest, EarthFest, Scare on the Square, and Holiday on the Hill. Also, National Night Out festivities, Neighborhood Awards, and approved 2 matching grants for Sleepy Hollow and Windmill Hill.

#### V. Discuss 2024 Programs & Events

Tia shared with the group some ideas and dates for 2024 such as the Cedar Hill Block Party on Saturday, March 2<sup>nd</sup>, Annual Neighborhood Summit on Saturday, September 28<sup>th</sup>, and available workshops through The Hopeful Neighborhood Project. The board agreed that they would like to continue doing programs leading up to the Summit. Some ideas included keeping the roundtable discussions, focus in on city services like animal control, code enforcement, trash services, and PACT services. The board agreed that surveys need to be done at the end of each program to capture thoughts and suggestions from participants as well as include giveaways. Tia let the board know that we can continue to discuss programming at later meetings.

#### VI. Reports + Updates from Neighborhood Services staff

Tia reminded and informed the board of the following updates:

- Neighborhood Services will host a neighborhood tour for the board on Saturday, January 20<sup>th</sup> to help with familiarity of Cedar Hill neighborhoods.
- Tia will start a new email thread of updates in 2024.



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- Holiday Concert: Thursday, December 21<sup>st</sup> from 5:30 – 6:30pm at the Government Center.

### VII. Adjourn

Elizabeth made a motion to adjourn the meeting at 7:18pm, seconded by LaToya. The motion passed unanimously.

#### 2023 - 2024 Regular Neighborhood Advisory Board Meetings

| Board Members      | Position                  | 6.19.23 | 7.17.23 | 8.21.23 | 9.18.23 | 10.16.23 | 11.20.23 | 12.18.23 |
|--------------------|---------------------------|---------|---------|---------|---------|----------|----------|----------|
| Elizabeth Guillen  | Board Member              | CM      | P       | A       | PL 6:33 | CM       | CM       | PL 6:35  |
| Cliff Cravens      | Board Member              | CM      | A       | P       | P       | CM       | CM       | P        |
| Melissa Tyler      | Chair                     | CM      | P       | P       | P       | CM       | CM       | P        |
| Darian Pace        | Board Member              | CM      | P       | P       | P       | CM       | CM       | P        |
| Janis Dunn         | Board Member              | NA      | P       | P       | P       | CM       | CM       | A        |
| LaToya Dyer        | Vice Chair                | NA      | A       | P       | LE 6:45 | CM       | CM       | P        |
| Janice James       | Board Member              | NA      | A       | P       | A       | CM       | CM       | P        |
| Ashley Derrick     | Board Member              | NA      | PL 6:35 | P       | P       | CM       | CM       | P        |
| Monica Derrick     | Board Member (ex-officio) | NA      | P       | A       | P       | CM       | CM       | P        |
| Germaine Henderson | Board Member (ex-officio) | NA      | P       | P       | P       | CM       | CM       | A        |

\*Key: P = Present, PL = Present arrived late, LE = Left early, A = Absent, CM = Cancelled Meeting, NA = Not Applicable



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