

**REGULAR MEETING MINUTES
NEIGHBORHOOD ADVISORY BOARD
Monday, December 18, 2023, 6:30 P.M.
Cedar Hill Government Center, Lobby Area
285 Uptown Blvd. Bldg. 100**

Neighborhood Advisory Board Members Present: Melissa Tyler, Darian Pace, Ashley Derrick, Cliff Cravens, LaToya Dyer, Elizabeth Guillen, Monica Derrick, Janice James

Neighborhood Advisory Board Members Absent: Germaine Henderson, Janis Dunn

City Staff Present: Tia Brewer

Citizens Present: None

I. Call Meeting to Order:

Melissa called the meeting to order at 6:31PM

II. Citizen's Forum:

No one spoke.

III. Approve the Minutes of the September 18, 2023, Regular Meeting:

Darian made a motion to approve the minutes of September 18, 2023, seconded by LaToya. The motion passed unanimously.

IV. Recap 2023 Programs & Events

The board discussed various events and programs that they participated in such as Leadership Roundtables, Neighborhood Summit, 2023 Block Party, Parties in the Park, Neighborhood Walks, booths at Country Day, LatinFest, EarthFest, Scare on the Square, and Holiday on the Hill. Also, National Night Out festivities, Neighborhood Awards, and approved 2 matching grants for Sleepy Hollow and Windmill Hill.

V. Discuss 2024 Programs & Events

Tia shared with the group some ideas and dates for 2024 such as the Cedar Hill Block Party on Saturday, March 2nd, Annual Neighborhood Summit on Saturday, September 28th, and available workshops through The Hopeful Neighborhood Project. The board agreed that they would like to continue doing programs leading up to the Summit. Some ideas included keeping the roundtable discussions, focus in on city services like animal control, code enforcement, trash services, and PACT services. The board agreed that surveys need to be done at the end of each program to capture thoughts and suggestions from participants as well as include giveaways. Tia let the board know that we can continue to discuss programming at later meetings.

VI. Reports + Updates from Neighborhood Services staff

Tia reminded and informed the board of the following updates:

- Neighborhood Services will host a neighborhood tour for the board on Saturday, January 20th to help with familiarity of Cedar Hill neighborhoods.
- Tia will start a new email thread of updates in 2024.



- Holiday Concert: Thursday, December 21st from 5:30 – 6:30pm at the Government Center.

VII. Adjourn

Elizabeth made a motion to adjourn the meeting at 7:18pm, seconded by LaToya. The motion passed unanimously.

2023 - 2024 Regular Neighborhood Advisory Board Meetings

Board Members	Position	6.19.23	7.17.23	8.21.23	9.18.23	10.16.23	11.20.23	12.18.23
Elizabeth Guillen	Board Member	CM	P	A	PL 6:33	CM	CM	PL 6:35
Cliff Cravens	Board Member	CM	A	P	P	CM	CM	P
Melissa Tyler	Chair	CM	P	P	P	CM	CM	P
Darian Pace	Board Member	CM	P	P	P	CM	CM	P
Janis Dunn	Board Member	NA	P	P	P	CM	CM	A
LaToya Dyer	Vice Chair	NA	A	P	LE 6:45	CM	CM	P
Janice James	Board Member	NA	A	P	A	CM	CM	P
Ashley Derrick	Board Member	NA	PL 6:35	P	P	CM	CM	P
Monica Derrick	Board Member (ex-officio)	NA	P	A	P	CM	CM	P
Germaine Henderson	Board Member (ex-officio)	NA	P	P	P	CM	CM	A

*Key: P = Present, PL = Present arrived late, LE = Left early, A = Absent, CM = Cancelled Meeting, NA = Not Applicable