

**REGULAR MEETING MINUTES
NEIGHBORHOOD ADVISORY BOARD
Monday, September 18, 2023, 6:30 P.M.
Cedar Hill Government Center, Conference Room D
285 Uptown Blvd. Bldg. 100**

Neighborhood Advisory Board Members Present: Melissa Tyler, Darian Pace, Janis Dunn, Ashley Derrick, Germaine Henderson, Cliff Cravens, LaToya Dyer, Elizabeth Guillen, Monica Derrick

Neighborhood Advisory Board Members Absent: Janice James

City Staff Present: Tia Brewer

Citizens Present: None

I. Call Meeting to Order:

Darian called the meeting to order at 6:30PM

II. Citizen's Forum:

No one spoke.

III. Approve the Minutes of the August 21, 2023, Regular Meeting:

LaToya made a motion to approve the minutes of August 21, 2023, seconded by Janis. The motion passed unanimously.

IV. Discuss 2023 Neighborhood Summit – September 30, 2023

Tia gave the board an update on the agenda, layout, and general plans for the summit.

V. Discuss Neighborhood Award Presentation at City Council on October 24, 2023

Tia shared a draft presentation and reviewed with the board that all neighborhood award recipients will be recognized at the City Council meeting dated 10/24/2023 as done in years past.

VI. Discuss Community Engagement Opportunities

a. **National Night Out – October 3, 2023**

b. **Country Day – October 14, 2023**

c. **Scare on the Square – October 28, 2023**

d. **Community Clean Up – November 4, 2023**

e. **Holiday on the Hill – December 7, 2023**

Tia reviewed upcoming engagement opportunities with the board. A sign-up sheet was passed around for volunteer opportunities.

VII. Election of Chair and Vice Chair

Cliff nominated Melissa for the position of Chair. Janis moved to elect Melissa as Chair, seconded by Darian. The motion passed unanimously. Cliff nominated Janis for the position of Vice Chair, however, Janis declined the nomination. Janis nominated LaToya for the position of Vice Chair, seconded by Darian. The motion passed unanimously.



VIII. Reports + Updates from Neighborhood Services staff

Tia reminded and informed the board of the following updates:

- The city will have a "Love Where You Live" float at both Cedar Hill ISD Homecoming parade and Country Day parade. She will get sign-up information over to the members in case they are interested in participating.
- National Good Neighbor Day is 9/28/2023 and the previously requested waving video need to be submitted as soon as possible to create a reel. Also, the board will need to be present at the City Council meeting on 9/26/2023 to accept the National Good Neighbor Day proclamation.
- (New Business) Hawaii Fluid Art, 305 W 1382, Unit 621
- LatinFest is 9/23/2023 and Neighborhood Services will be coordinating the hot sauce contest, so board members are welcome to assist on the day of.
- National Night Out (NNO) is 10/3/2023. Tia asked board members to help with getting quality photos of the neighborhood award recipients with a banner stating what award they received either on NNO or prior to add to the City Council presentation on 10/24/2023.

IX. Adjourn

Darian made a motion to adjourn the meeting at 7:13pm, seconded by Elizabeth. The motion passed unanimously.

2023 - 2024 Regular Neighborhood Advisory Board Meetings

Board Members	Position	6.19.23	7.17.23	8.21.23	9.18.23	10.16.23	11.20.23	12.18.23
Elizabeth Guillen	Board Member	CM	P	A	PL 6:33	CM	CM	
Cliff Cravens	Board Member	CM	A	P	P	CM	CM	
Melissa Tyler	Chair	CM	P	P	P	CM	CM	
Darian Pace	Board Member	CM	P	P	P	CM	CM	
Janis Dunn	Board Member	NA	P	P	P	CM	CM	
LaToya Dyer	Vice Chair	NA	A	P	LE 6:45	CM	CM	
Janice James	Board Member	NA	A	P	A	CM	CM	
Ashley Derrick	Board Member	NA	PL 6:35	P	P	CM	CM	
Monica Derrick	Board Member (ex-officio)	NA	P	A	P	CM	CM	
Germaine Henderson	Board Member (ex-officio)	NA	P	P	P	CM	CM	

*Key: P = Present, PL = Present arrived late, LE = Left early, A = Absent, CM = Cancelled Meeting, NA = Not Applicable