

**NOTICE OF MEETING  
CEDAR CREST NEIGHBORHOOD**

CEDAR HILL PUBLIC IMPROVEMENT DISTRICT #5

**MINUTES**

Government Center, Court/Multi-purpose Room

285 Uptown Blvd Cedar Hill, TX 75104

Thursday, October 12, 2023

6:00 P.M.

**Board Members Present:** Bertha Middlebrooks, Joshua Stanton, Jackie Ivy

**Absent Board Member:** David Boerschlein

**City Staff Present:** Tia Brewer

**Others Present:** Steve Mason (Mayor), Denishea Williams (CHISD Trustee)

**I. Call Meeting to Order**

Bertha called the meeting to order at 6:00PM.

**II. Invocation**

Bertha gave the invocation.

**III. Citizens Forum**

Denishea provided information on the VATRE.

**IV. Approve September 7, 2023, regular meeting minutes**

Jackie moved to approve the September 7th minutes, seconded by Josh. Motion passed unanimously.

**V. Treasurer's Report**

Jackie gave an update on the August 2023 financial report.

**VI. Recap 2023 National Night Out**

The board discussed their National Night Out event. There was a good turnout of at least 20 kids and 14 adults signed in. 50 Chick-fil-a sandwiches were purchased for \$290. Chips and drinks were purchased for \$51.04.

**VII. Discuss storage unit**

The board discussed the storage unit for Cedar Crest PID items like Christmas décor, meeting signs, and decorative poles. The storage unit is a 5' x 10' space that is not climate controlled for \$63 per month at Life Storage. Three keys have been distributed to Tia, Public Works, and Bertha.

**VIII. Discuss and vote on the following projects:**

**a. Ornamental stop signs and poles**

The board discussed quotes and narrowed down to 2 potential vendors for this project, C Signs and Graphics and OnSight Industries. The board agreed that they would like to table this item to the next regular meeting. In the meantime, Tia will



try to get representatives out from C Signs and Graphics and OnSight Industries to meet with the board to discuss project details.

**b. Cluster mailbox refurbishment**

The board agreed on 2 color options that are close matches to what the mailboxes are already painted per the US Post Office. Jackie moved to approve Gomez Painting to complete this project at \$250.25 per mailbox to sand and paint at most 56 cluster mailboxes, seconded by Josh. The motion passed unanimously. Tia will follow-up with the vendor.

**IX. New Business**

**a. Liberty Park – additional playground equipment**

The board discussed having more playground equipment installed as a future project in 2024. They discussed swings, a slide, or sensory equipment.

**b. Liberty Park – add electricity**

The board discussed installing electricity as a future project in 2024. Tia will get with the Parks department for guidance on how to get started.

**c. Runyan St. rest area**

The board discussed and reviewed a potential bench area with shade mockup. Per the Parks department this project is currently tracking at \$14,000.00. The board agreed this would be a benefit to the community.

**X. Discuss Cedar Crest Christmas**

**a. Christmas Gathering**

The board discussed having a Christmas Gathering on Tuesday, December 19<sup>th</sup> at Grady Lamb Police Building, 601 E. Belt Line Rd. at 6pm. The agreed that the same food items be purchased from Cotton Patch for up to 25 people. Tia will get this space reserved, order food, and create a flyer.

**b. Décor Contest**

The board discussed and agreed that the community enjoyed this contest last year and they would like to do this again for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place. Tia will look at getting yard signs made for each place. The board agreed that the judging will take place early December and winners would be recognized at the Christmas Gathering.

**XI. Adjourn**

Bertha adjourned the meeting at 8:12PM

---

Tia Brewer, Neighborhood Services Manager

