

**NOTICE OF MEETING  
CEDAR CREST NEIGHBORHOOD**

CEDAR HILL PUBLIC IMPROVEMENT DISTRICT #5

**MINUTES**

Government Center, Court/Multi-purpose Room

285 Uptown Blvd Cedar Hill, TX 75104

Thursday, July 6, 2023

6:00 P.M.

**Board Members Present:** Bertha Middlebrooks, David Boerschlein, Joshua Stanton

**Absent Board Member:** Jackie Ivy

**City Staff Present:** Tia Rich

**Others Present:** Dale Riddle (1354 S Cedar Hill Rd.), Jennifer Horton (1306 Hayes St.)

**I. Call Meeting to Order**

Bertha called the meeting to order at 6:00PM.

**II. Invocation**

David gave the invocation.

**III. Citizens Forum**

Dale Riddle voiced concerns about potholes on S Cedar Hill Rd., speeding, requested a bike lane, inquired about garage sale signs and off-site advertising. Jennifer Horton voiced concerns about trees leaning inward on S Cedar Hill Rd. that may cause safety issues. Bertha voiced concerns about 18 wheelers coming down S Cedar Hill Rd. and Capricorn St.

**IV. Approve June 2023 regular meeting minutes**

Bertha made a motion to approve the June minutes, seconded by David. Motion passed unanimously.

**V. Treasurer's Report**

Bertha gave an update on the May 2023 financial reports.

**VI. Provide Project Updates on the following:**

**a. Ornamental stop signs and poles**

The board agreed that they would like Public Works to go ahead and replace stop signs that are faded. Bertha mentioned talking with home builders to see what vendors they use for new communities.

**b. Lighting at Tar Rd. and Mt. Lebanon**

The board reviewed quotes from J&K Electric, Bob Owens, and LandWorks. Bertha made a motion to move forward with LandWorks' quote for \$12,067.00 since they previously installed lights on trees, David seconded the motion. Motion passed unanimously.



**c. Tree Maintenance**

Bertha gave an update that this project has been completed. Trees have been trimmed, pruned, and treated for insects.

**d. Status on re-painting electrical boxes**

Bertha will follow up with Gabby from Oncor and contact Oncor's upper management to get a quote on re-painting the boxes.

**e. Cluster mailbox replacement or refurbish**

Jackie was absent for update.

**VII. Discuss Landscape Contract Renewal**

The current contract with LandWorks will be expiring August 30, 2023. The board agreed that they would like to get a proposal for a 2-year contract with LandWorks to include mulch replacement. Tia will contact LandWorks for this proposal.

**VIII. Discuss holiday lighting**

Last year's vendor has gone out of business and Bertha has contacted Antonio with The Christmas Light Company who should provide a quote for 2023 Christmas lights throughout the neighborhood.

**IX. Discuss Cedar Crest Block Party**

The board reviewed the postcard to notify all residents of an upcoming block party on Saturday, July 29, 2023. Tia will make final changes to the postcard to mailout on Friday, July 14, 2023. Bertha gathered quotes from A Party Solution, All Things Inflatable, and Kona Ice. The board agreed that All Things Inflatable would be the best option since it included bounce houses with chaperones, snow cones, popcorn, and cotton candy.

**X. Board Elections**

Tia provided the board with dates for the upcoming board election including the initial notice, resume due date, early voting dates, and election day. There are currently 3 positions up for re-election this year.

**XI. Adjourn**

Bertha adjourned the meeting at 7:26PM

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Tia Rich, Neighborhood Services Manager