

**REGULAR MEETING MINUTES  
NEIGHBORHOOD ADVISORY BOARD**

**Monday, July 17, 2023, 6:30 P.M.**

**Cedar Hill Government Center, Conference Room D  
285 Uptown Blvd. Bldg. 100**

**Neighborhood Advisory Board Members Present:**

Elizabeth Guillen, Melissa Tyler, Darian Pace, Janis Dunn, Ashley Derrick, Monica Derrick, Germaine Henderson

**Neighborhood Advisory Board Members Absent:** Cliff Cravens, Janice James, LaToya Dyer, Alfonso Hernandez

**City Staff Present:** Tia Rich, Jeanette Cosme

**Citizens Present:** None

**I. Call Meeting to Order:**

Elizabeth called the meeting to order at 6:33PM

**II. Citizen's Forum:**

No one spoke.

**III. Approve the Minutes of the May 15, 2023, Regular Meeting:**

Darian made a motion to approve the minutes of May 15, 2023, seconded by Melissa. The motion passed unanimously.

**IV. Welcome new board members**

- |                            |                             |
|----------------------------|-----------------------------|
| • <b>Janis Dunn</b>        | • <b>Ashley Derrick</b>     |
| • <b>LaToya Dyer</b>       | • <b>Monica Derrick</b>     |
| • <b>Janice James</b>      | • <b>Germaine Henderson</b> |
| • <b>Alfonso Hernandez</b> |                             |

The board went around the room and introduced themselves and said how many years they've lived in Cedar Hill.

**V. Recap 2<sup>nd</sup> Leadership Roundtable**

The board agreed the 2<sup>nd</sup> Leadership Roundtable went well. Melissa added that she liked how the room was split up. Darian commented that was great synergy in the room.

**VI. Discuss 3<sup>rd</sup> Leadership Roundtable**

The board decided that the 3<sup>rd</sup> Leadership Roundtable will be held Thursday, August 24<sup>th</sup> at 6pm. The topic for discussion will be based on neighborhood communication since that seemed to be what past roundtable discussions were centered around. Ashley added that a topic could be creating "Standard Operating Procedures" for others to follow since Darian commented that several neighborhood leaders had difficulties retaining leaders to take their place or delegate tasks to.

**VII. Review Matching Grant Application – The Ridge at Windmill Hill**

The board reviewed the application for Matching Grant from The Ridge at Windmill Hill for a capital improvement project of repainting the neighborhood's wrought iron fence for a total cost of \$9,486.88. The maximum amount of requested funds for a capital improvement project is \$2,500. More information on Matching Grants can be found at [cedarhilltx.com/matchinggrant](http://cedarhilltx.com/matchinggrant). Janis made a motion to approve the \$2,500 requested funds, seconded by Melissa. The motion passed unanimously.

**VIII. Reports + Updates from Neighborhood Services staff**

Tia informed the board of the following updates:

- Urban Air coming to 24-hour Fitness location
- Royal Indian Restaurant and Lounge – 642 Uptown Blvd
- Big Dawg Blends (previously Smoothie King) – 379 E FM 1382, Ste 120
- The Social Chica – Office – 607 Cedar Street
- Yo Community Church – 101 Kenya Street, Ste 116
- LX Studio – Photography – 101 Kenya Street, Ste 120
- Luxury Eyebrow Threading – 223 E FM 1382, Ste 117
- Taco Casa - 802 E Belt Line Road
- Neighborhood Summit – 9/30/2023
- National Good Neighbor Day – 9/28/2023

**IX. Adjourn**

Janis made a motion to adjourn the meeting at 7:40pm, seconded by Darian. The motion passed unanimously.

**2023 - 2024 Regular Neighborhood Advisory Board Meetings**

<u>Board Members</u>	<u>Position</u>	<u>6.19.23</u>	<u>7.17.23</u>	<u>8.21.23</u>	<u>9.18.23</u>	<u>10.16.23</u>	<u>11.20.23</u>	<u>12.18.23</u>
Elizabeth Guillen	Chair	CM	P					
Cliff Cravens	Board Member	CM	A					
Melissa Tyler	Board Member	CM	P					
Darian Pace	Vice Chair	CM	P					
Janis Dunn	Board Member	NA	P					
LaToya Dyer	Board Member	NA	A					
Janice James	Board Member	NA	A					
Alfonso Hernandez	Board Member	NA	A					
Ashley Derrick	Board Member	NA	PL 6:35					
Monica Derrick	Board Member (ex-officio)	NA	P					
Germaine Henderson	Board Member (ex-officio)	NA	P					

\*Key: P = Present, PL = Present arrived late, A = Absent, CM = Cancelled Meeting, NA = Not Applicable