



Neighborhood Services

285 Uptown Blvd.

Cedar Hill, TX

75104

O. 469-272-2801

F. 972-291-5199

REGULAR MEETING MINUTES NEIGHBORHOOD ADVISORY BOARD

Monday, July 17, 2023, 6:30 P.M.

Cedar Hill Government Center, Conference Room D
285 Uptown Blvd. Bldg. 100

Neighborhood Advisory Board Members Present:

Elizabeth Guillen, Melissa Tyler, Darian Pace, Janis Dunn, Ashley Derrick, Monica Derrick, Germaine Henderson

Neighborhood Advisory Board Members Absent: Cliff Cravens, Janice James, LaToya Dyer, Alfonso Hernandez

City Staff Present: Tia Rich, Jeanette Cosme

Citizens Present: None

I. Call Meeting to Order:

Elizabeth called the meeting to order at 6:33PM

II. Citizen's Forum:

No one spoke.

III. Approve the Minutes of the May 15, 2023, Regular Meeting:

Darian made a motion to approve the minutes of May 15, 2023, seconded by Melissa. The motion passed unanimously.

IV. Welcome new board members

- Janis Dunn
- LaToya Dyer
- Janice James
- Alfonso Hernandez
- Ashley Derrick
- Monica Derrick
- Germaine Henderson

The board went around the room and introduced themselves and said how many years they've lived in Cedar Hill.

V. Recap 2nd Leadership Roundtable

The board agreed the 2nd Leadership Roundtable went well. Melissa added that she liked how the room was split up. Darian commented that was great synergy in the room.

VI. Discuss 3rd Leadership Roundtable

The board decided that the 3rd Leadership Roundtable will be held Thursday, August 24th at 6pm. The topic for discussion will be based on neighborhood communication since that seemed to be what past roundtable discussions were centered around. Ashley added that a topic could be creating "Standard Operating Procedures" for others to follow since Darian commented that several neighborhood leaders had difficulties retaining leaders to take their place or delegate tasks to.



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VII. Review Matching Grant Application – The Ridge at Windmill Hill

The board reviewed the application for Matching Grant from The Ridge at Windmill Hill for a capital improvement project of repainting the neighborhood's wrought iron fence for a total cost of \$9,486.88. The maximum amount of requested funds for a capital improvement project is \$2,500. More information on Matching Grants can be found at cedarhilltx.com/matchinggrant. Janis made a motion to approve the \$2,500 requested funds, seconded by Melissa. The motion passed unanimously.

VIII. Reports + Updates from Neighborhood Services staff

Tia informed the board of the following updates:

- Urban Air coming to 24-hour Fitness location
- Royal Indian Restaurant and Lounge – 642 Uptown Blvd
- Big Dawg Blends (previously Smoothie King) – 379 E FM 1382, Ste 120
- The Social Chica – Office – 607 Cedar Street
- Yo Community Church – 101 Kenya Street, Ste 116
- LX Studio – Photography – 101 Kenya Street, Ste 120
- Luxury Eyebrow Threading – 223 E FM 1382, Ste 117
- Taco Casa - 802 E Belt Line Road
- Neighborhood Summit – 9/30/2023
- National Good Neighbor Day – 9/28/2023

IX. Adjourn

Janis made a motion to adjourn the meeting at 7:40pm, seconded by Darian. The motion passed unanimously.

2023 - 2024 Regular Neighborhood Advisory Board Meetings

Board Members	Position	6.19.23	7.17.23	8.21.23	9.18.23	10.16.23	11.20.23	12.18.23
Elizabeth Guillen	Chair	CM	P					
Cliff Cravens	Board Member	CM	A					
Melissa Tyler	Board Member	CM	P					
Darian Pace	Vice Chair	CM	P					
Janis Dunn	Board Member	NA	P					
LaToya Dyer	Board Member	NA	A					
Janice James	Board Member	NA	A					
Alfonso Hernandez	Board Member	NA	A					
Ashley Derrick	Board Member	NA	PL 6:35					
Monica Derrick	Board Member (ex-officio)	NA	P					
Germaine Henderson	Board Member (ex-officio)	NA	P					

*Key: P = Present, PL = Present arrived late, A = Absent, CM = Cancelled Meeting, NA = Not Applicable



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