

**Building Appeals & Advisory Board  
Meeting Minutes  
Monday, July 17, 2023**

**MULTI-PURPOSE COURT ROOM OF THE GOVERNMENT CENTER  
285 UPTOWN BLVD.-BLDG 100  
CEDAR HILL, TEXAS  
6:30PM**

**Members Present**

Joe Pitt  
Jack Frost  
David McDaniel  
Deborah Fulwiler  
Mike Bechdol  
Margaret Mary Orjih

**Staff Present**

Gail Lux  
Tonya Mason  
Andrew Lipscomb

**I. Call meeting to order.**

Mr. Joe Pitt called the meeting to order at 6:34 pm with a quorum present.

**II. Approve the minutes from June 26, 2023.**

Mr. Jack Frost made a motion to approve the minutes from June 26, 2023. Mr. Mike Bechdol seconded the motion with an edit to the minutes. The motion was approved unanimously.

**Public Comments**

**III.** Mr. Joe Pitt opened the meeting for citizen comments. No citizens came forward or submitted comments to the City of Cedar Hill prior to the meeting. Mr. Joe Pitt closed the citizen forum.

**IV. Review and consider the request by Stephanie Toliver, Agent, to allow ribbon lighting as an architectural feature to existing detached multi-tenant signs. Sign ordinance Section 4-243 (3), (12). No illuminated sign shall be permitted to produce visual discomfort for viewers on other properties or an adjacent street. Moving, flashing, intermittently lighted, changing color, beacons, revolving or similarly constructed signs shall not be allowed. The use of exposed tubes which contain luminescent inter gases, including, but not limited to neon, argon, and krypton, and which are visible from the exterior of structures is specifically prohibited except as an attached sign which shall conform to this chapter. Located at Pleasant Run Farms, Block B, Lot 4R, 1R, more commonly known as 425 E Pleasant Run Rd and 971 N J Elmer Weaver Fwy.**

Mr. Gail Lux provided needed information about the sign ordinance and what they were proposing.

Mr. Mike Bechdol made a motion to approve the request by Stephanie Toliver, Agent, to allow ribbon lighting as an architectural feature to existing detached multi-tenant signs. Mr. Jack Frost seconded the motion. The motion was approved unanimously.

**V. Proposed building permit fee presentation.**

Mr. Gail Lux presented his Power Point, Building Permit Fees Update August 8, 2023.

Mrs. Deborah Fulwiler recommended using a different color for proposed cost for Cedar Hill on the Power Point presentation. David made a motion to approve the Building Permit Fees Update to present to the Council, Mike Bechdol seconded the motion. The motion was approved unanimously.

**VI. Adjourn**

Mr. Mike Bechdol made a motion to adjourn at 7:31 PM. Mr. Jack Frost seconded the motion. The motion was approved unanimously.

  
Building Official