

**REGULAR MEETING MINUTES  
NEIGHBORHOOD ADVISORY BOARD**

**Monday, April 17, 2023, 6:30 P.M.**

**Cedar Hill Government Center, Conference Room D  
285 Uptown Blvd. Bldg. 100**

**Neighborhood Advisory Board Members Present:**

Kim Rimmer, Melissa Tyler, Darian Pace, Reggie Williams, Cliff Cravens, Sherman Roberson, Elizabeth Guillen

**Neighborhood Advisory Board Members Absent:** None

**City Staff Present:** Tia Rich

**Citizens Present:** None

**I. Call Meeting to Order:**

Elizabeth called the meeting to order at 6:32PM

**II. Citizen's Forum:**

No one spoke.

**III. Approve the Minutes of the March 20, 2023, Regular Meeting:**

Sherman made a motion to approve the minutes of March 20, 2023, seconded by Darian. The motion passed unanimously.

**IV. Recap 1<sup>st</sup> Leadership Roundtable**

The board discussed this the first leadership roundtable. Overall, it was successful, but improvements can be made for the 2<sup>nd</sup>. There were 10 participants besides present board members and staff. The board noted that most of the attendee were already neighborhood leaders and came from organized neighborhoods. Also discussed was bringing in laptops for everyone, being more hands on, splitting into groups for more a working session rather than presentation style meeting.

**V. Discuss next Leadership Roundtable**

Potential dates for the next roundtable could be June 22<sup>nd</sup> or 29<sup>th</sup>. The topic will be Engaging Community with two neighborhood leaders as speakers that could focus on preventing burnout, how they got started, and successful ways they've engaged their neighborhoods. The proposed speakers may be Delores Shaw of High Pointe PID, Franchesca Alvarado of South Hills, and/or John Montgomery of Highlands North. Tia will see what their availability is and book three conference rooms (one for each speaker and one for refreshments.)

**VI. Discuss changes to Premier Neighborhood Awards**

The board discussed changing the focus of the awards to align with City Council's premier statements and giving an award for neighborhoods that practice being safe, clean, engaging their community, and have distinctive character. Awards for these efforts could



include items donated from local businesses, council recognition, monetary, trophy, a party in their neighborhood park, and possible a free or discounted rental on a neighborhood engagement activity at the Lagoon and/or Recreation Center.

**VII. Reports + Updates from Neighborhood Services staff**

Tia informed the board of the following upcoming events:

- Party in the Park: Ramsey Park, 4/20
- Neighborhood Walk: Highlands North, 4/29
- Party in the Park: Bear Creek, 5/11
- Lagoon Grand Opening 5/27

**VIII. Adjourn**

Sherman made a motion to adjourn the meeting at 7:40pm, seconded by Reggie. The motion passed unanimously.

**2022 - 2023 Regular Neighborhood Advisory Board Meetings**

<u>Board Members</u>	<u>Position</u>	<u>6.20.22</u>	<u>7.18.22</u>	<u>8.15.22</u>	<u>9.19.22</u>	<u>10.17.22</u>	<u>11.21.22</u>	<u>12.19.22</u>	<u>1.23.23</u>	<u>2.20.23</u>	<u>3.20.23</u>	<u>4.17.23</u>
Elizabeth Guillen	Chair	CM	P	P	P	P	CM	P	P	P	A	PL 6:31
Kim Rimmer	Board Member	CM	P	P	P	P	CM	P	P	P	P	P
Sherman Roberson	Board Member	CM	P	A	P	PL 6:37	CM	P	P	A	P	P
Cliff Cravens	Board Member	CM	A	PL 6:59	P	P	CM	P	P	A	P	PL 6:35
Reginald Williams	Board Member	CM	A	P	P	A	CM	P	A	P	P	P
Melissa Tyler	Board Member	CM	P	P	P	P	CM	P	P	P	P	P
Darian Pace	Vice Chair	CM	P	A	P	P	CM	P	P	P	P	P

\*Key: P = Present, PL = Present arrived late, A = Absent, CM = Cancelled Meeting, NA = Not Applicable