

**NOTICE OF MEETING
CEDAR CREST NEIGHBORHOOD
CEDAR HILL PUBLIC IMPROVEMENT DISTRICT #5
MINUTES**

Government Center, Court/Multi-purpose Room
285 Uptown Blvd Cedar Hill, TX 75104

Thursday, January 5, 2023

6:00 P.M.

Board Members Present: Jackie Ivy, Bertha Middlebrooks, David Boerschlein

Absent Board Member: Joshua Stanton

City Staff Present: Tia Rich, Jeannette Cosme

Others Present: Terrence Nobles

I. Call Meeting to Order

Bertha called the meeting to order at 6:03PM.

II. Citizens Forum

No one spoke.

III. Approve November 2022 PID minutes

Jackie made a motion to approve the November minutes with the revisions of removing "Jackie made a motion to nominate Bertha to President" and change the date to "November 3, 2022", seconded by Bertha. Motion passed unanimously.

IV. Treasurer's Report

Jackie gave an update on November 2022 treasurer's report.

V. Provide Project Updates on the following:

a. Status on entrance wall interior repair

Work has been completed by Upright Construction.

b. Stop signs and poles – Review Brandon Industries quote

Board agreed to move forward with no black backing to the stop signs and will follow up with Brandon Industries regarding a revised quote without the black backing and less stop signs that they would provide because Public Works has made 30 new stop signs for this project. Bertha will also reach out to Onsite Industries for an additional quote.

c. Discuss Landscaping – raising flower bed quotes

The board agreed to table this item for now, so that they can contact Flores Masonry to submit a vendor packet and confirm if their quote of \$10,000 includes any type of warranty. Upright Construction submitted a quote of \$9,000 that includes a 1-year warranty, however, does not include putting down additional soil and drain system.

d. Discuss Securing Irrigation System

Jackie will make contact with Landworks and Cory's Landscaping Service (CLS) to see what they can provide and give quotes.

e. Status on re-painting electrical boxes

Tia provided Bertha with an incident number (221202-001096) from Oncor requesting 55 transformer boxes be repainted with addresses to each box. Bertha will see if Josh can follow up with Oncor on the status of this incident number. Tabled for next meeting.

VI. Discuss 2023 new project

a. Cluster Mailbox replacement

Bertha will get a quote from Onsign Industries for refurbishing existing cluster mailboxes and replacing cluster mailboxes. Tabled for next meeting.

VII. Review Cedar Crest Christmas

a. Lessons learned from Christmas Gathering and Décor Contest

The board discussed how the lights around the monuments were well loved by residents. The gathering was a success with attendance from residents, Mayor, Councilmember Daniels, and PACT officer Sgt. Adams. Next year, we will need to remember to make sure the board is able to get into the Grady Lamb Building earlier for setup. Order for 30 people was a good number and Cotton Patch will send an invoice for \$390.00. Bertha thanked the Mayberry family for creating the flyer for the Décor Contest which was posted on mailboxes and delivered door-to-door. Many residents participated and were very pleased by the prizes that came from other fundraising donations. Bertha said next year, they will look at doing more since 2022 went so well!

VIII. Neighborhood Services Updates

a. Discuss Liberty Park fencing

Tia gave an update that Parks provided a quote for split rail fencing for \$3,123.77. Cedar Crest PID would be responsible for payment, but the Parks dept. would maintain it. The board agreed this was acceptable and Tia will connect with the Parks dept. to get the fencing started.

b. Provide update on Management Company

Tia gave an update that Principal Management (Associa) and City attorney have not come to an agreement yet on the contract terms, however, Associa has increased the monthly amount from \$840 per month to \$1,140 per month due to obtaining insurance. The board discussed how much a management company was really needed and agreed to table this item for now.

IX. Adjourn

Bertha adjourned the meeting at 7:33PM

Tia Rich, Neighborhood Services Manager