

**REGULAR MEETING MINUTES  
NEIGHBORHOOD ADVISORY BOARD  
Monday, February 20, 2023, 6:30 P.M.  
Cedar Hill Government Center, Conference Room D  
285 Uptown Blvd. Bldg. 100**

**Neighborhood Advisory Board Members Present:**

Elizabeth Guillen, Kim Rimmer, Melissa Tyler, Darian Pace, Reggie Williams

**Neighborhood Advisory Board Members Absent:**

Cliff Cravens, Sherman Roberson

**City Staff Present:**

Tia Rich, Jeanette Cosme

**Citizens Present:**

Iman Belk – 201 Joe Wilson Rd.

**I. Call Meeting to Order:**

Elizabeth called the meeting to order at 6:37PM

**II. Citizen's Forum:**

No one spoke.

**III. Approve the Minutes of the January 23, 2023, Regular Meeting:**

Reggie made a motion to approve the minutes of January 23, 2023, seconded by Kim. The motion passed unanimously.

**IV. Recap 2022 Events**

The board discussed previous 2022 events that they participated including Senior Expo, LatinFest, Clean Cedar Hill, Country Day, Scare on the Square, Holiday on the Hill, Neighborhood Walks. They agreed that they enjoyed all the events. Suggestions for 2023 were:

- Participate in Veterans Day in October by doing letters to veterans and active duty.
- Add another table and more cards for Letters to Soldiers for Holiday on the Hill.

**V. Discuss 1<sup>st</sup> Roundtable Items – date TBD**

Tia presented a draft flyer and online registration form to the board. The board proposed some changes to the flyer, additions to the registration form, and suggested having the event in the 3<sup>rd</sup> floor training room. The board also wanted to add a survey info to the registration form. The date Thursday, April 6, 2023 at 6pm is set.

**VI. Update on Cedar Hill Block Party**

Tia discussed with the board different duties that they can help with including the Neighborhood Services booth, Block Party Trailer and fence photo op, general information table, and hospitality. Tia showed the online directory that guests can go to. The board suggested adding a survey to it.

## VII. Reports from Neighborhood Services staff

Tia informed the board of the upcoming Parties in the Park and that they are led by Neighborhood Services. The board suggested inviting Cedar Crest PID and South Hills to the Dot Thomas Party and having a mini baseball or softball game, 2 bounce houses and/or short maze for smaller/younger children. For the Bear Creek Party, Melissa mentioned that HOA will most likely want to participate and have a pickleball game and yoga demonstration from Aura House. Tia let the board know that she has reached out to High Pointe PID to partner on Ramsey Park Party. Finally, Tia informed the board of the upcoming Lagoon Grand Opening on May 27, 2023.

## VIII. Review Action Items

Neighborhood Services will work on the following:

- Add a quick survey to the Cedar Hill Block Party Online Directory
- Send out a sign-up sheet for Block Party duties
- Make changes to the Leadership Roundtable Series flyer
- Update Leadership Roundtable Series registration form to include a survey
- Reserve the 3<sup>rd</sup> floor training room with the ISD
- Begin working on content for the roundtable to share with the board.

## IX. Adjourn.

Darian made a motion to adjourn the meeting at 7:38pm, seconded by Kim. The motion passed unanimously.

### 2022 - 2023 Regular Neighborhood Advisory Board Meetings

Board Members	Position	6.20.22	7.18.22	8.15.22	9.19.22	10.17.22	11.21.22	12.19.22	1.23.23	2.20.23
Elizabeth Guillen	Chair	CM	P	P	P	P	CM	P	P	P
Kim Rimmer	Board Member	CM	P	P	P	P	CM	P	P	P
Sherman Roberson	Board Member	CM	P	A	P	PL 6:37	CM	P	P	A
Cliff Cravens	Board Member	CM	A	PL 6:59	P	P	CM	P	P	A
Reginald Williams	Board Member	CM	A	P	P	A	CM	P	A	P
Melissa Tyler	Board Member	CM	P	P	P	P	CM	P	P	P
Darian Pace	Vice Chair	CM	P	A	P	P	CM	P	P	P

\*Key: P = Present, PL = Present arrived late, A = Absent, CM = Cancelled Meeting, NA = Not Applicable