

MINUTES
Neighborhood Advisory Board
Meeting of July 18, 2022

The Neighborhood Advisory Board of the City of Cedar Hill, Texas met on Monday, June 18th at 6:30 pm at the Cedar Hill Government Center

The following members were present: Sherman Roberson, Elizabeth Guillen, Kim Rimmer, Darian Pace, Melissa Tyler, and Yalonda Coates. The following City staff was present: Stacey Graves and Leah Carter, Neighborhood Services, Jessica Spillane, City Secretary's office.

I. Call Meeting to Order

Leah Carter called the meeting to order at 6:36pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Citizen's Forum

No one spoke.

III. Approve minutes of the April 18, 2022 Regular Meeting

Sherman made a motion to approve the minutes of the May 2022 minutes, seconded by Yalonda. The motion passed unanimously.

IV. Welcome New Board members

Board members introduced themselves and shared their neighborhood of residence.

- Darian Pace was administered his oath of office by Jessica Spillane
- Melissa Tyler was administered her oath of office by Jessica Spillane
- Elizabeth Guillen was administered her oath of office by Jessica Spillane

V. Review Neighborhood Awards application template

Leah provided an overview of the Premier Neighborhood Awards program to the new board members. The board viewed the application and made the following suggestions: Elizabeth suggested screen recording the application being completed and volunteering to do the recording.

- Use a QR code to link to the video
- Add a video of High Pointe and Sleepy Hollow explaining how they won the award
- The bank account may be a barrier, so the board suggested partnering with a church or other local nonprofit to receive the matching grant funds.
- The board recommends editing the score sheet to reflect neighborhoods who are repeat winners and separate the scoring into categories (HOAs, PIDs, established neighborhoods, etc.)

Stacey agreed to meet with the finance department to determine if there is an alternative to requiring the neighborhood groups to have a bank account.

The awards application will open in mid-July.

The board suggests marketing the awards by emailing past applicants and promoting in the *Highlights* newsletter.

VI. Discuss 2022 Neighborhood Summit

- Tentative date set for September 24th 9am – 11am

The board would like to reimagine the Neighborhood Summit if the program is to continue. Stacey will follow up with the board to receive their suggestions on how to improve the event.

VII. Discuss Community Engagement Opportunities

- **August 4th** Mayor's prayer breakfast – Alan E. Sims Recreation Center

VIII. Reports from Neighborhood Services staff

Stacey provided an update on the Highlands North PID #6
Leah announced that she will be leaving the city to open a Coffee Shop and Indoor Play business
Neighborhood Advisory Board elections will be held at the next meeting.

IX. Review action items

X. Adjourn

Kim made a motion, seconded by Sherman, to adjourn the meeting at 7:43pm. The motion passed unanimously.

ATTEST:

Leah Carter
Neighborhood Services Manager

Elizabeth Guillen, Interim Chair
Neighborhood Advisory Board