



Neighborhood Services

285 Uptown Blvd.

Cedar Hill, TX

75104

O. 972-291-5100, ext. 1099

F. 972-291-5199

REGULAR MEETING MINUTES NEIGHBORHOOD ADVISORY BOARD Monday, January 23, 2023, 6:30 P.M.

**Cedar Hill Government Center, Conference Room D
285 Uptown Blvd. Bldg. 100**

Neighborhood Advisory Board Members Present:

Elizabeth Guillen, Kim Rimmer, Cliff Cravens, Melissa Tyler, Darian Pace, Sherman Roberson

Neighborhood Advisory Board Members Absent:

Yolanda Coats, Reggie Williams, Sabrina Swift

City Staff Present:

Tia Rich

I. Call Meeting to Order:

Elizabeth called the meeting to order at 6:34PM

II. Citizen's Forum:

No one spoke.

III. Approve the Minutes of the December 19, 2022, Regular Meeting:

Sherman made a motion to approve the minutes of December 19, 2022, seconded by Kim. The motion passed unanimously.

IV. Discuss 1st Roundtable Ideas

The board discussed ideas for the 1st roundtable and determined it to be Building Engagement to highlight areas of creating a neighborhood database, tools and resources, and communication etiquette. Tia informed the board that this will need to be presented to city council before the 1st roundtable could be held and at this time, Neighborhood Services is planning on doing so at the Feb. 14th council meeting in which some board members may be able to present this topic themselves. Upon council approval, the board agreed that early April would be a good time to host on a Thursday evening at the Government Center. The board also discussed having a maximum of 15 people. Tia will work on a flyer for marketing, a sign-up form, and presentation. The board would like to possibly include PACT, neighborhood maps, list of local non-profits, invite neighborhood leader, Franchesia from South Hills, as an example of how she has built engagement, and information on resources available by Neighborhood Services for example: Printing and Postage. The 2nd roundtable idea was to focus on Leadership Skills that would be the next step after Building Engagement.



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V. Update on Cedar Hill Block Party - March 4, 2023

Tia gave an update on the Cedar Hill Block Party letting the board know of the number of vendors for non-profit and for-profit vendors. She also discussed outdoor layout, t-shirts, and she would follow-up with more information on where board members would be taking shifts. Elizabeth said the mugs were a huge hit from last year and Tia will see about ordering more.

VI. Reports + Updates from Neighborhood Services staff:

Tia let the board know she will be following up with an email to include a calendar of dates for 2023. Tia also showed the new Premier Neighborhood Award sign that is on display at South Hills.

VII. Review action items

Tia will follow up with the board regarding City Council Presentation on 2/14/23, Cedar Hill Block Party on 3/4/23, and items for 1st Roundtable event (date TBD).

VIII. Adjourn.

Kim made a motion to adjourn the meeting at 7:38pm, seconded by Darian. The motion passed unanimously.

2022 - 2023 Regular Neighborhood Advisory Board Meetings

Board Members	Position	6.20.22	7.18.22	8.15.22	9.19.22	10.17.22	11.21.22	12.19.22	1.23.23
Elizabeth Guillen	Chair	CM	P	P	P	P	CM	P	P
Kim Rimmer	Board Member	CM	P	P	P	P	CM	P	P
Sherman Roberson	Board Member	CM	P	A	P	PL 6:37	CM	P	P
Cliff Cravens	Board Member	CM	A	PL 6:59	P	P	CM	P	P
Reginald Williams	Board Member	CM	A	P	P	A	CM	P	A
Melissa Tyler	Board Member	CM	P	P	P	P	CM	P	P
Darian Pace	Vice Chair	CM	P	A	P	P	CM	P	P
Sabrina Swift	Board Member	CM	A	A	PL 6:32	P	CM	P	A
Yolanda Coats	Board Member	CM	P	A	A	A	CM	P	A

*Key: P = Present, PL = Present arrived late, A = Absent, CM = Cancelled Meeting, NA = Not Applicable



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