



## Neighborhood Services

285 Uptown Blvd.

Cedar Hill, TX

75104

O. 972-291-5100, ext. 1099

F. 972-291-5199

### REGULAR MEETING MINUTES NEIGHBORHOOD ADVISORY BOARD Monday, October 17, 2022 6:30 P.M.

#### **Neighborhood Advisory Board Members Present:**

Elizabeth Guillen, Kim Rimmer, Cliff Cravens, Melissa Tyler, Sabrina Swift, Darian Pace, Sherman Roberson

#### **Neighborhood Advisory Board Members Absent:**

Yolanda Coats, Reggie Williams

#### **City Staff Present:**

Neighborhood Services Manager, Tia Rich

**Others Present:** Chris Haley, Christen Griffith, Matt Chappel, Jennifer Chappel (Neighbors of Sleepy Hollow)

#### **I. Call Meeting to Order:**

Elizabeth called the meeting to order at 6:30PM

#### **II. Citizen's Forum:**

Chris Haley and Christen Griffith introduced themselves as member of Neighbors of Sleepy Hollow. Kim Rimmer spoke in opposition of the CHISD Bond/VATRE election.

#### **III. Approve the Minutes of the September 19, 2022, Regular Meeting:**

Kim made a motion to approve the minutes of September 19, 2022, seconded by Darian. The motion passed unanimously.

#### **IV. Review Matching Grant Application – Sleepy Hollow:**

Board members reviewed the application submitted by the Neighbors of Sleepy Hollow. Since the projects are not fully completed, Sherman made a motion to approve the application with \$1,500 to be released upon City Council approval, then remaining \$1,000 released once receipts are submitted totaling \$1,500 for a full \$2,500 grant, seconded by Sabrina. The motion passed unanimously. The board asked the Neighbors of Sleepy Hollow to submit a timeline of completion to submit to council. This item will most likely be on the November 8<sup>th</sup> City Council agenda.

#### **V. Discuss Citywide Block Party 2023:**

Tia gave an update to the board that the Cedar Hill Block Party will be held at the Alan E. Recreation Center, Saturday, March 4<sup>th</sup> from 9am to 1pm. Once the new library is completed, this annual celebration will most likely be moved to the Government Center. Elizabeth suggested renaming the event "Party on the Hill".

Kim and Melissa would like to change the month of the celebration to sometime in April or May.



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Elizabeth also suggested incorporating a parade and car show. Kim suggested getting committees together to delegate tasks like securing for-profit and non-profit vendors to attend.

### VI. Reports from Neighborhood Services staff:

Tia gave reminders of the following:

- Eddie Bernice Johnson Retirement Celebration on 10/20/22, 4pm, Government Center.
- Saturday, 10/22/22 9am to 11am, meet at Permenter to participate in Clean Cedar Hill. Tia will have cleanup supplies the morning of.
- Saturday, 10/29/22 5pm to 8pm, Scare on the Square.
- Premier Neighborhood Awards will be on the 10/25/22 City Council agenda. Darian, Cliff, Kim, and Elizabeth will be present, and Tia will provide talking points.
- Downtown Celebration, 11/4/22, 4pm to 6pm
- Holiday on the Hill, 12/1/22, 5:30pm to 8:30pm – our booth will have a photo op and Thank You cards for kids and adults to write to soldiers.
- Discussed Neighborhood Advisory Board Holiday Party the evening of 12/8/22. Location is TBD.

### VII. Review action items

No meeting in November. Tia will send the following out to the board:

- Talking points regarding Premier Neighborhood Awards.
- Poll for Holiday Party location.

### VIII. Adjourn.

Cliff made a motion to adjourn the meeting at 7:30pm, seconded by Sabrina. The motion passed unanimously.

#### 2022 Regular Neighborhood Advisory Board Meetings

Board Members	Position	6.20.22	7.18.22	8.15.22	9.19.22	10.17.22
Elizabeth Guillen	Chair	CM	P	P	P	P
Kim Rimmer	Board Member	CM	P	P	P	P
Sherman Roberson	Board Member	CM	P	A	P	PL 6:37
Cliff Cravens	Board Member	CM	A	PL 6:59	P	P
Reginald Williams	Board Member	CM	A	P	P	A
Melissa Tyler	Board Member	CM	P	P	P	P
Darian Pace	Vice Chair	CM	P	A	P	P
Sabrina Swift	Board Member	CM	A	A	PL 6:32	P
Yolanda Coats	Board Member	CM	P	A	A	A

\*Key: P = Present, PL = Present arrived late, A = Absent, CM = Cancelled Meeting, NA = Not Applicable



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