

**NOTICE OF MEETING
CEDAR CREST NEIGHBORHOOD
CEDAR HILL PUBLIC IMPROVEMENT DISTRICT #5
MINUTES**

Government Center, Court/Multi-purpose Room
285 Uptown Blvd Cedar Hill, TX 75104
Thursday, November 3, 2022
6:00 P.M.

Board Members Present: Jackie Ivy, Bertha Middlebrooks, Joshua Stanton

Missing Board Member: David Boerschlein

City Staff Present: Tia Rich

Others Present: Terrence Nobles & another guest that did not sign in.

I. Call Meeting to Order

Jackie called the meeting to order at 6:01PM.

II. Citizens Forum

No one spoke.

III. Approve October 2022 PID minutes

Josh made a motion to approve the October minutes, seconded by Jackie. Motion passed unanimously.

IV. Treasurer's Report

Jackie gave an update on September 2022 treasurer's report. Motion to accept report was by Jackie and seconded by Josh. Motion passed unanimously.

a. Review & Approve Invoices

Reviewed Cory's Landscape (CLS) invoice for additional sod at \$1,750.00. Reviewed Landworks invoice for \$88 for mulch. Bertha made a motion to approve both invoices, seconded by Josh. Motion passed unanimously.

V. Project Updates

a. Update on entrance wall interior repair

Work has been completed on Massey. Upright Construction still has to complete work on Greenleaf for the amount of \$4,550.00. If a 50% deposit is required by the vendor, the board agreed to process it. Jackie made a motion to approve the work on Greenleaf, seconded by Bertha. Motion passed unanimously.

b. Update on Monument sign installation

Installation is complete. A board member will contact Upright Construction to correct the minor lettering issue.

c. Cedar Crest Christmas – Christmas Gathering

Discussed catering options from Sam's Pizza and Cotton Patch. The board agreed to select Cotton Patch because they deliver. Bertha will order 15 Grilled Chicken plates and 15 Chicken Tender plates at \$12 per person with sides of green beans, macaroni-n-cheese, and rolls. Dessert selection is Dr. Pepper cake and Butter cake. Tia will invite City Council to help serve food/attend and help with getting tea for the



event. The event is scheduled for Tuesday, December 20, 2022, at Grady Lamb Police Building.

d. Stop sign poles

Tia will contact Erik with Brandon Industries for an official contract. Doby Supply submitted a quote as well. Bertha made a motion to select Brandon Industries to install new stop sign poles for the amount of \$33,806.00, seconded by Josh. Motion passed unanimously.

VI. Discuss Landscaping – Flower Beds

Bertha discussed that the flower beds need to be raised and shared a quote from Upright Construction to raise the flower beds with limestone for \$9,000.00, however, the board agreed that they will look for other vendors.

VII. Discuss Securing Irrigation System

The board discussed that there is currently not any type of box securing the controls of the sprinkler box. Bertha will contact Landworks to see if they can get a sprinkler panel box with a key.

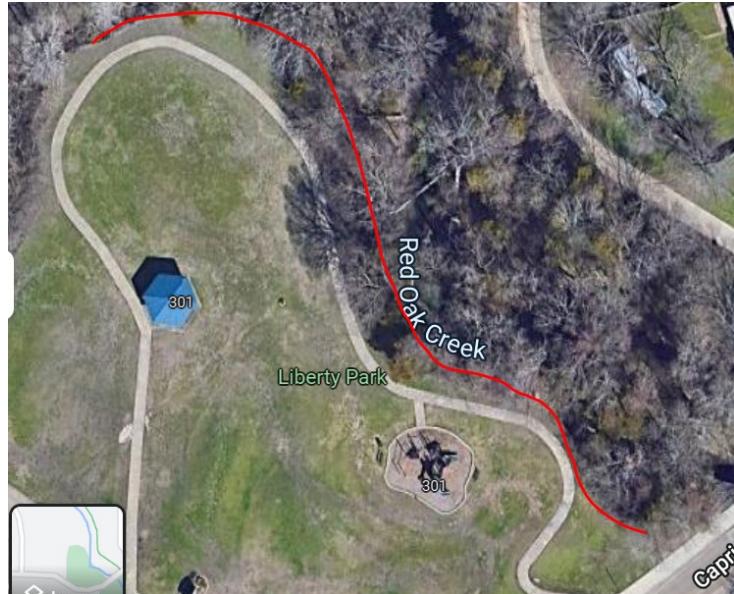
VIII. Board Member Election of Officers: President, Vice President, Secretary, Treasurer

Bertha self-nominated for President, seconded by Josh. Jackie made a motion to nominate Josh for Vice President, seconded by Bertha. Via email, David self-nominated for Secretary (allowed in bylaws). Jackie made a motion for David to be Secretary, seconded by Bertha. Jackie self-nominated for Treasurer. Bertha made a motion for Jackie to be Treasurer, seconded by Josh. All motions passed unanimously.

IX. Neighborhood Services Updates

a. Discuss Liberty Park Improvements

Tia reviewed the map of Liberty Park to get clarification of where the fence that the board requested at a previous meeting should go and what type of fence they want. The board approved fencing in the area below in red and agreed on the same type of fence that is at Dot Thomas Park but asked that there be 3 middle pieces instead of 2. Tia will talk to Parks Dept. to see if that is an option. Tia also let the board know that new park equipment at this time has not been approved by Parks, and that they would need to submit a plan to Parks with what the board wants and where.



b. Provide update on Management Company

Tia gave an update that Principal Management (Associa) and City attorney have not came to an agreement yet on the contract terms.

c. Discuss Re-painting Electrical Boxes

Tia informed the board that Oncor would need the closest physical address to each transformer/electrical box in order to submit a request for re-painting. Bertha said she could provide those details.

X. Adjourn

Jackie adjourned the meeting at 7:34PM, seconded by Josh.

Tia Rich, Neighborhood Services Manager