

**NOTICE OF MEETING  
CEDAR CREST NEIGHBORHOOD  
CEDAR HILL PUBLIC IMPROVEMENT DISTRICT #5  
MINUTES**

Government Center, Court/Multi-purpose Room  
285 Uptown Blvd Cedar Hill, TX 75104

**Thursday, October 6, 2022**

**6:00 P.M.**

**Board Members Present:** Jackie Ivy, Bertha Middlebrooks, David Boerschlein, Joshua Stanton

**City Staff Present:** Tia Rich

**Others Present:** Terrence Nobles, Vinna Brown

**I. Call Meeting to Order**

Jackie called the meeting to order at 6:09PM.

**II. Approve September 2022 PID minutes**

Bertha made a motion to approve the September minutes, with correction to Terrance Nobles name to Terrence, a seconded by David.

**III. Treasurer's Report**

Jackie gave an update on August 2022 treasurer's report. Motion to accept report was by Joshua and seconded by David

**IV. Project Updates**

**a. Update on entrance wall interior repair**

Jackie stated that the repairs are not finished and will update next meeting. The incompleteness generated discussion and board would be notified when vendor is back in area to review incomplete work

**b. Update on Monument sign installation**

Installation is complete. Jackie will follow-up with the contractor because Bertha identified an issue with the lettering.

**c. Park Equipment**

Discussed adding more playground equipment and shade at a later time To check with Parks Dept and making inquiry with company that current park equipment was purchased from to gather quotes on a smaller piece of equipment. Securing a fence for children's safety is priority at this time. Tia will get with Parks Dept. on quotes and options for a fence to put up along the ditch at Liberty Park.

**d. Digital Sign Information Board**

Board decided to take this off for now since it may be illegal and there is not a common place to put it. They may look at other options like signs with interchangeable letters (not digital.)

**e. Add fencing near the park**

Discussed this topic in C.

**V. Cedar Crest Christmas**

**a. Christmas Gathering**

The board would like to gather during the Crime Watch meeting date of Tuesday, December 20, 2022, at Grady Lamb Police Building. Bertha will look at catering options for 25 people and vendors.

**b. Neighborhood Lights**

Bertha obtained a quote from AC Christmas Lights for this year at \$3,923.50, plus additional 2 years at the rate of \$1,861.50. This is for lights and decor on 3 monuments, flower beds, and walls. Bertha tried to get a 2<sup>nd</sup> quote from The Christmas Light Company but never received a call back. David made a motion to go forth with AC Christmas Lights, the motion was seconded by Bertha. Bertha was to communicate with the vendor to provide a contract for city review, prior to the mayor's signature.

**c. Décor Contest**

The board would like to have 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place winners for Best light/decorated house in the community. Winners would get Visa gift cards in the amount of \$100 (1<sup>st</sup> place), \$75 (2<sup>nd</sup> place), and \$50 (3<sup>rd</sup> place). The Board approved spending money to purchase the gift cards.

**VI. Traffic Safety**

**a. Flock Cameras**

The board discussed 3 cameras, one at each end of Capricorn, and one at Massey. Bertha has been in contact with a Flock representative and explained how the cameras are license plate readers and are solar powered. Tia informed the board that other PIDs are using Flock as well. The board reviewed the cost to install which is \$8,500 for the 1<sup>st</sup> year and 2<sup>nd</sup> year is \$7,500. Bertha made a motion to approve the Flock Group contract, seconded by Joshua. Three board members in favor, one opposed.

**b. Stop Sign Poles**

Bertha obtained a quote from Brandon Industries for 40 signs and poles at \$33,806.00. Bertha also got a 2<sup>nd</sup> quote that she will share at the next meeting.

**VII. Discuss Board Member Term**

Bertha discussed reducing the number of board members. Per operating manual which says a minimum of three up to a maximum of nine members are allowed. Currently Cedar Crest has four active members with one vacant position. Jackie expressed that there are four Board Officers identified in bylaws. Tia provided update on number of board members of other PIDs.

Discussion continued along with what may be a requirement to change the bylaws including Council approval.

Jackie stated that the election of Board officers would be on agenda for November per the Bylaws.

Further discussion arose around CLS's miscalculations on amount of sod in original quote and the additional amount of sod that was needed to complete the front entrance project.

Tabled discussion until November on providing authority to approve and additional amount of funds to complete a project. Tia to check with Finance for guidance.

**VIII. Citizens Forum**

Vinna Brown asked if irrigation sprinklers were on a timer. Jackie responded "yes". Ms. Brown also made comments in favor of PID projects.

**IX. Adjourn**

David made a motion to adjourn the meeting at 8:13PM, seconded by Joshua.

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Tia Rich, Neighborhood Services Manager