

**REGULAR MEETING MINUTES
NEIGHBORHOOD ADVISORY BOARD
Monday, September 19, 2022
6:30 P.M.**

Neighborhood Advisory Board Members Present:

Elizabeth Guillen, Kim Rimmer, Cliff Cravens, Melissa Tyler, Reggie Williams, Sabrina Swift, Darian Pace, Sherman Roberson

Neighborhood Advisory Board Members Absent:

Yolanda Coats

City Staff Present:

Neighborhood Services Manager, Tia Rich

Others Present: CHISD representative, Alicia Davis

I. Call Meeting to Order:

Elizabeth called the meeting to order at 6:28PM

II. Citizen's Forum: CHISD representative, Alicia Davis, gave a briefing on the ISD's upcoming Bond and VATRE election.

III. Approve the Minutes of the August 15, 2022, Regular Meeting:

Darian made a motion to approve the minutes of August 15, 2022, with revision to edit the following seconded by Sherman. Seven in favor, one opposed.

- add Yolanda Coats as Absent at the top of the minutes
- Change the date for Scare on the Square from October 31st to 29th.
- Change the number of board members absent from 3 to 4 in Election of Chair and Vice Chair
- Change the attendance record to reflect meetings from June to June to coincide with the board member terms.

IV. Premier Neighborhood Awards 2022:

Board members reviewed applications from Bear Creek HOA, South Hills, Highlands South, Wildwood, Woodridge Country Estates, and Lake Ridge at Joe Pool Lake and scored them based on Partnership Building/Neighborhood Engagement, Self Help/Financial Capability, Leadership Development, and Volunteerism. It was determined that South Hills will be awarded as 2022 Premier Neighborhood and Bear Creek HOA will be awarded as runner-up.

V. Discuss Community Engagement Opportunities:

- **Neighborhood Walk (Windsor Park) 11am – September 24, 2022**
 - **Meet at Cornerstone Church, 921 E Parkerville Road at 10:30am**
- **National Night Out – October 4, 2022**
- **Country Day Parade & Booth – October 8, 2022**
- **Community Clean Up – October 22, 2022**
- **Scare on the Square – October 29, 2022**
- **Holiday on the Hill – December 1, 2022**
- **Adopt Cedar Hill**

Tia passed around a sign-up sheet for upcoming events and discussed doing an Adopt Cedar Hill clean-up in December for an hour. Elizabeth suggested getting buckets for the Country Day Parade. The date was corrected to the 29th from the 31st for Scare on the Square. The board discussed if they were doing anything for their own neighborhoods for National Night Out and who might be able to help present and take photos with the Premier Neighborhood Awards. Darian agreed to go with Tia to get photos and video.

VI. Reports from Neighborhood Services staff:

Tia gave an update on promo items, passed out shirts and name badges. She informed the board that there was a Matching Grant Submission that will be reviewed next meeting and handed out Comprehensive Plan books. Tia and the board discussed the vision and intention behind the Citywide Block Party for 2023. The board decided there will be an October meeting and this topic will be on the agenda for further discussion.

VII. Election of Chair and Vice Chair

Elizabeth accepted the nomination of Board Chair and Darian Pace accepted the nomination of Vice Chair.

VIII. Review action items

Next meeting will be October 17th – items for discussion will be Matching Grant Submission and Citywide Block Party 2023.

IX. Adjourn.

Darian made a motion to adjourn the meeting at 7:55pm, seconded by Cliff. The motion passed unanimously.

2022 Regular Neighborhood Advisory Board Meetings							
Board Members	Position	6.20.22	7.18.22	8.15.22	9.19.22		
Elizabeth Guillen	Chair	CM	P	P	P		
Kim Rimmer	Board Member	CM	P	P	P		
Sherman Roberson	Board Member	CM	P	A	P		
Cliff Cravens	Board Member	CM	A	PL 6:59	P		
Reginald Williams	Board Member	CM	A	P	P		
Melissa Tyler	Board Member	CM	P	P	P		
Darian Pace	Vice Chair	CM	P	A	P		
Sabrina Swift	Board Member	CM	A	A	PL 6:32		
Yolanda Coats	Board Member	CM	P	A	A		

*Key: P = Present, PL = Present arrived late, A = Absent, CM = Cancelled Meeting, NA = Not Applicable