

**REGULAR MEETING MINUTES
NEIGHBORHOOD ADVISORY BOARD
Monday, August 15, 2022
6:30 P.M.**

Neighborhood Advisory Board Members Present:

Vice Chair, Elizabeth Guillen, Kim Rimmer, Cliff Cravens, Melissa Tyler, Reggie Williams

Neighborhood Advisory Board Members Absent:

Sabrina Swift, Darian Pace, Sherman Roberson, Yolanda Coats

City Staff Present:

Neighborhood Services Director, Stacey Graves & Neighborhood Services Manager, Tia Rich

Others Present: None

I. Call Meeting to Order:

Elizabeth Guillen called the meeting to order at 7:03PM

II. Citizen's Forum: None

III. Approve the Minutes of the July 18, 2022, Regular Meeting:

Kim Rimmer made a motion to approve the minutes of July 18th, 2022 with revision to add "Elizabeth Guillen was administered her oath of office by Jessica Spillane", seconded by Elizabeth Guillen. The motion passed unanimously.

IV. Premier Neighborhood Awards 2022:

Board received a copy of the submissions thus far. Deadline to submit is Wednesday, August 31st at 5pm.

V. Discuss Neighborhood Summit:

This event is postponed for 2022. The board collectively discussed way to improve this event by revisiting its relevancy and end game. Ideas discussed were replacing this event with quarterly roundtable discussions with neighborhood leaders and other residents, follow-up with attendees after each event, speakers, breakout sessions to include "how to" conversations about social media, ways to recruit new members, and be a place of connection into Citizens Leadership Academy.

VI. Country Day - Committee Assignments:

Board collectively discussed promo items and participating in the parade with the block party trailer.

VII. Discuss Community Engagement Opportunities:

- **Senior Expo – August 17, 2022**
- **Community Clean Up – October 22, 2022**
- **Adopt Cedar Hill**
- **Scare on the Square – October 29, 2022**
- **Holiday on the Hill – December 1, 2022**

Tia passed around a sign-up sheet for upcoming events and will sign the board up for Adopt Cedar Hill.

VIII. Reports from Neighborhood Services staff:

New EDC Director, Henry Florsheim (meet and greet scheduled for August 25th at the Government Cedar at 4:30pm)

LatinFest, Saturday, September 17th, Valley Ridge Park, 2 to 9pm

Movie in the Park, August 27

IX. Election of Chair and Vice Chair

Due to 4 board members being absent, this was postponed to the next board meeting.

X. Review action items

Tia will follow-up on items needed for upcoming city events.

XI. Adjourn.

Melissa Tyler made a motion to adjourn the meeting at 7:51pm, seconded by Cliff Cravens. The motion passed unanimously.

2022 Regular Neighborhood Advisory Board Meetings							
Board Members	Position	6.20.22	7.18.22	8.15.22			
Elizabeth Guillen	V-Chair	CM	P	P			
Kim Rimmer	Board Member	CM	P	P			
Sherman Roberson	Board Member	CM	P	A			
Cliff Cravens	Board Member	CM	A	PL 6:59			
Reginald Williams	Board Member	CM	A	P			
Melissa Tyler	Board Member	CM	P	P			
Darian Pace	Board Member	CM	P	A			
Sabrina Swift	Board Member	CM	A	A			
Yolanda Coats	Board Member	CM	P	A			

*Key: P = Present, PL = Present arrived late, A = Absent, CM = Cancelled Meeting, NA = Not Applicable