

# Zula B. Wylie Public Library

June and July 2017

## Free Computer Classes



### Tuesdays @7:00 PM

Computer Comfort (6/6)

Introduction to MS Word (6/20)

MS Publisher Basics (6/27)

Foreign Language Learning with FREE  
Mobile Apps and Websites (7/18)  
FREE Mobile Apps for eBooks, Movies,  
and Magazines (7/25)



### Wednesdays @2:00 PM

Excel Part One (6/7)

Excel: Part Two (6/14)

3D Printing (6/21)

Introduction to PowerPoint (6/28)

Computer Comfort (7/12)

Healthy Living Computer  
Class (7/19)

Library Tech Gadgets Petting Zoo  
(7/26)



Seating is limited.

Call 972-291-7323 ext. 1311 to  
register or send e-mail message to  
[dan.watkins@cedarhilltx.com](mailto:dan.watkins@cedarhilltx.com)

# COMPUTER CLASS DESCRIPTIONS

## Computer Comfort

This class has been designed for people who have little to no experience with computers, including mobile devices. You will learn about using a mouse and keyboard, the parts of a computer and its software, Internet searching, how to manage files and folders, and how to save your documents with Microsoft Windows.

## Healthy Living Computer Class: Finding Free and Reliable Consumer Health Information

Learn how to find FREE reliable, current information about diet, diseases and other wellness issues in a language a non-specialist can understand from the National Library of Medicine, PubMed and other online resources.

## Learn a Foreign Language with Free Websites and Mobile Apps

Discover FREE resources to learn foreign languages such as Mango Languages, Pronunciator, DuLingo, and more. Knowing a foreign language has many benefits including enhancing your resume, sharpening your mind, and just expanding your horizons in many ways.

## Introduction to 3D Printing

This class is for participants who are new to the process of 3D Printing. Our staff will demonstrate our new 3D printer and how our patrons can find items from Thingiverse to have printed by our staff, or create their own 3D design with TinkerCad.

## Microsoft Excel

Track your finances, make mailing lists, and learn how Excel can make office work easier for you. Part 1: Learn how to enter and format data, insert/delete rows & cells, and create basic charts. Part 2: Learn about pivot tables, calculating advanced formulas, functions, templates, and more.

## Microsoft Word

Learn the basic features of this word processing program for creating many types of documents important for work or getting a job. Topics include text editing and formatting, saving files and using templates to create professional work-related publications, including resumes.

## Microsoft Publisher

Our mobile app programs cover a variety of topics such as managing photos, becoming more productive by keeping track of your documents, performing research, learning, entertainment, connecting with others and more. We offer something for everyone to help them get the most out of their smart phone or tablet.

