

# Zula B. Wylie Public Library

Spring 2017

## Free Computer Classes

**Tuesdays @7:00 PM**

Tracing Your Family History on the  
Internet (4/25)

Excel: Part One (5/2)

Excel: Part Two (5/16)

Introduction to 3D Printing (5/30)



**Wednesdays @2:00 PM**

Computer Comfort (3/8)

Introduction to MS Word (3/15)

Free Websites and Mobile Apps for  
Learning a Foreign Language(3/22)

Excel: Part One (3/29)

Tracing Your Family History on the  
Internet (4/5)

Excel: Part Two (4/12)

Introduction to 3D Printing(4/19)

Introduction to MS Publisher (4/26)



Seating is limited.

Call 972-291-7323 ext. 1311 to  
register or send e-mail message to  
[dan.watkins@cedarhilltx.com](mailto:dan.watkins@cedarhilltx.com)

# COMPUTER CLASS DESCRIPTIONS

## **Computer Comfort**

This class has been designed for people who have little to no experience with computers, including mobile devices. You will learn about using a mouse and keyboard, the parts of a computer and its software, Internet searching, how to manage files and folders, and how to save your documents with Microsoft Windows.

## **Tracing Your Family History on the Internet**

Take advantage of the expertise the Cedar Hill Genealogical Society has as they demonstrate effective ways to do Family History Research. This will include learning how to do research with websites like Ancestry.com and more.

## **Learn a Foreign Language with Free Websites and Mobile Apps**

Discover FREE resources to learn foreign languages such as Mango Languages, Pronunciator, DuoLingo, and more. Knowing a foreign language looks good on your resume and has many other benefits.

## **Introduction to 3D Printing**

This class is for participants who are new to the process of 3D Printing. Our staff will demonstrate our new 3D printer and how our patrons can find items from Thingiverse to have printed by our staff, or create their own 3D design with TinkerCad.

## **Microsoft Excel**

Track your finances, make mailing lists, and learn how Excel can make office work easier for you. Part 1: Learn how to enter and format data, insert/delete rows & cells, and create basic charts. Part 2: Learn about pivot tables, calculating advanced formulas, functions, templates, and more.

## **Microsoft Word**

Learn the basic features of this word processing program for creating many types of documents important for work or getting a job. Topics include text editing and formatting, saving files and using templates to create professional work-related publications, including resumes.

## **Microsoft Publisher**

Our mobile app programs cover a variety of topics such as managing photos, becoming more productive by keeping track of your documents, performing research, learning, entertainment, connecting with others and more. We offer something for everyone to help them get the most out of their smart phone or tablet.

