

EMERGENCY MANAGEMENT

MISSION STATEMENT:

The mission of the Emergency Management Department is to provide a resilient emergency management structure dedicated to the coordination and integration of all activities necessary to strengthen, sustain, and improve the City's ability to mitigate against, prepare for, respond to, and recover from all hazards.

CORE FUNCTIONS:

- 1) **Develop, maintain, and coordinate the City's Emergency Management Plan** - Develop and maintain the plan at the advanced level, coordinate dissemination of the plan, and conduct training and exercises
- 2) **Monitor and respond to dangerous weather conditions** - Monitor weather conditions to maintain a proper state of readiness
- 3) **Respond to and recover from catastrophic incidents** - Maintain readiness to mitigate the effects of all hazards within our community/region

2016-2017 WORK PLAN

CORE FUNCTION: #1 Develop, maintain, and coordinate the City's Emergency Management Plan

Action:

- Develop and Update Emergency Management Plan
- Coordinate dissemination of the plan
- Conduct training and exercises

Activity Measurement:

- Conduct an annual review of the Emergency Management Plan and maintain an "Advanced" level status
- Disseminate plan updates to appropriate staff within 30 days
- Conduct (a minimum of) one table-top and one functional Emergency Management Exercise annually

Meets City Council's Premier Statement:

Cedar Hill is Safe.

CORE FUNCTION: #2 Monitor and respond to dangerous weather conditions

Action:

- Utilize daily monitoring equipment such as web-based weather, regional dispatch personnel and television alerting systems during the spring and fall seasons
- Activate, maintain and conduct monthly testing of the outdoor warning siren system
- Activate all 15 sirens successfully
- Activate Storm Spotters

Activity Measurement:

- Successfully activate and operate all monitoring equipment within five minutes
- Perform Outdoor Warning System Tests on the first Wednesday of the month
- Verify successful activation of emergency sirens within 90 seconds of request
- Verify all Storm Spotters are in route to pre-determined positions within ten minutes of notification

Meets City Council's Premier Statement:

Cedar Hill is Safe.

CORE FUNCTION: #3 Respond to and recover from catastrophic incidents

Action:

- Activate EOC and implement Emergency Management Plan - as required
- Dispatch Storm Spotters to perform damage assessment
- Utilize appropriate resources and reimbursement procedures

Activity Measurement:

- Notify essential personnel (Group 1) and activate EOC within 15 minutes of notification of impending incident
- Transition Storm Spotters into damage assessment mode within 15 minutes after deemed "Safe"
- Request local, regional, state and federal resources through proper channels within ten minutes of the need/request for those resources

Meets City Council's Premier Statement:

Cedar Hill is Safe.

SUMMARY - EMERGENCY MANAGEMENT

EXPENDITURES	ACTUAL	ACTUAL	BUDGET	EST.	FISCAL YEAR 2016-2017		
	FYE 14	FYE 15	FYE 16	FYE 16	CONTINUED	GROWTH	PROPOSED
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	1,005	890	5,200	4,200	2,400	-	2,400
Maintenance	25,050	25,582	25,550	25,550	27,090	-	27,090
Services	56,246	50,626	59,500	59,500	70,210	-	70,210
Utilities	3,174	2,188	2,920	1,250	3,020	-	3,020
Leases/Rentals	3,856	8,894	4,165	4,082	7,182	-	7,182
Miscellaneous	10,097	10,392	11,900	10,700	10,900	-	10,900
TOTAL Dept. Budget	\$ 99,428	\$ 98,572	\$ 109,235	\$ 105,282	\$ 120,802	\$ -	\$ 120,802

STAFFING	ACTUAL	ACTUAL	BUDGET	EST.	FISCAL YEAR 2016-2017		
	FYE 14	FYE 15	FYE 16	FYE 16	CONTINUED	GROWTH	PROPOSED

N/A

REPLACEMENT VEHICLES & EQUIPMENT:	ACTUAL COST	LEASE COST	FUNDED
Warning Siren	\$ 25,000	\$ 3,041	Yes

PROGRAMS:	PRIORITY	COST	FUNDED
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N/A

**EMERGENCY MANAGEMENT
VEHICLES AND EQUIPMENT**

ITEM	X IF ITEM IS UNRELIABLE	YEAR	LOCATION	COST	ESTIMATED LIFE	CM APPROVED
2001 AC/DC Warning Siren	X	1996	Bray Elementary	\$ 25,000	20 Years	Yes
2001 AC/DC Warning Siren		1996	Mobley Road			
2001 AC/DC Warning Siren		1996	Community Center			
2001 AC/DC Warning Siren		1996	Lake Ridge Pkwy			
2001 AC/DC Warning Siren		1996	Texas Plume Road			
2001 AC/DC Warning Siren		1996	CH Industrial Pk			
2001 AC/DC Warning Siren		1996	Springfield			
2001 AC/DC Warning Siren		1996	Waterford Oaks			
2001 AC/DC Warning Siren		1996	Shadybrook			
Am. Signal Tempest T-128 Warning Siren		2015	502 E. Belt Line Rd			
Am. Signal Tempest T-128 Warning Siren		2014	Fire Station 212			
Am. Signal Tempest T-128 Warning Siren		2013	Kingswood			
Am. Signal Tempest T-128 Warning Siren		2007	Lakeridge (Prairie View)			
Am. Signal Tempest T-128 Warning Siren		2006	Bearcreek			
Am. Signal Tempest T-128 Warning Siren		2001	High Pointe Elementary			
Television 32" (2)		2007	Station 211			
Antenna System for TV's		2007	EOC			
Generator - 80KW Generac		2012	Station 213			
Generator - 80 KW Kohler		2008	Station 214			
Generator - 400 KW Generac		2008	Government Center			
Generator - 600 KW Generac		2008	Government Center			
Generator - 80 KW Caterpillar		2006	Station 211			
Generator - 100 KW Kohler		2006	Public Works			
Generator - 50 KW Kohler		2006	Service Center			
Generator - 42 KW Cummins		2003	Station 212			
Generator - 80 KW Onan		1995	Grady Lamb Building			
Generator - 15 KW Generac		1987	Station 213			
Generator - 15 KW Generac		1986	Library			
Generator - 400 KW			Public Works Portable			
Generator -			1382 Lift Station			
Generator -			Bentle Branch Lift Sta.			