

MINUTES
Historic Downtown Advisory Board
Regular Scheduled Meeting October 25, 2021

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, October 25, 2021 at 6:00 pm in the 4th Floor Administrative Conference Room, at 285 Uptown Boulevard, Cedar Hill, Texas 75104.

The following members were present: Al Armistead, Britainie Nelson, Kenna Prior, Norman Patten, Hannah Tyler, Jake Shepherd and Matthew Chappel. The following City staff members were present: Russell Read and Director of Customer, Michelle Hernandez. The following members were absent with prior notice: Christopher Haley

I. Call Meeting to Order

- Chairperson Matthew Chappel called the meeting to order at 6:04 pm, declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Citizens' Forum

- No citizens were in attendance.

III. Approve the Minutes of the July 26, 2021 Regular Meeting and August 23, 2021 Regular Meeting and September 27, 2021 Regular Meeting

- Norman Patten motioned to approve the amended July 26, 2021 Regular Meeting Minutes, amended August 23, 2021 Regular Meeting Minutes and September 27, 2021 Regular Meeting Minutes, with amendment to item VI, regarding "Feedback for color palette of building elevation on property located at 329 W. Belt Line Road (old Agridulce building)." Hannah Tyler seconded the motion. The motion was approved unanimously.

IV. Review of Charter

- HDAB members reviewed the charter and bylaws and will follow up with a recommendation at a later date.

V. Follow up from Special Called August 16, 2021 Meeting – Jessica's Flowers, Awning

- A Special Called Meeting will be arranged with the contractor of Jessica's Flowers, to discuss the awning.

VI. Review of Recommendation Prohibiting Trucks in Downtown Cedar Hill:

- HDAB members will request "No Trucks" signs to be put back in ordinance in Downtown Cedar Hill.

VII. Downtown Complete Streets Project Update – Phase 1 (See Memo)

- Phase 1 of Complete Streets is out for bid.
- Three easements are missing.

- Michelle Hernandez was appointed to head Historic Downtown communications for Complete Streets.
- Communication with business owners and residents will be every two weeks.
- Updates about Complete Streets will also be communicated through various printed materials.
- It was suggested that residents be updated through "Let's Talk" on the Cedar Hill website, sent texts through Civic Ready and notified through social media outlets.
- There will be a Historic Downtown "Neighborhood Walk", to personally inform residents about Complete Streets updates and distribute printed packets.

VIII. Staff Reports

- House located at 408 W. Beltline, has been painted black. Code enforcement has contacted the property owner and is taking action.
- The EDC purchased two houses on Cedar Street that will be raised and demolished by the end of December 2021, due to severe termite damage.
- The walkthrough for the new library will be provided to the HDAB members at the December 2021 meeting.
 - The Cedar Hill Museum of History will occupy 2,006 sq ft in new library and will overlook the event space.
- Dr. Clark has passed away and the City of Cedar Hill is communicating with the family about the donation of land that hosts the Crawford's Tornado Graveyard, to the City of Cedar Hill.
 - Requirements to take over the Crawford's Tornado Graveyard will require a plan to be in place on its use.
- The 9th Grade center has been renamed to the Dr. Peggy Wilson STEM Center.
- Scare on the Square is Saturday, October 30, 2021.
- Hannah Tyler's "Sly Cat Art Gallery" will have an art exhibit debut on November 13, 202, from 6-9 PM. The show will be entitled "Myth."
- Historic Downtown received \$16,000 to replace street sign banners. The banners will be replaced seasonally.
- Murals will be added to various locations in Downtown Cedar Hill.
- Next Regular Scheduled HDAB meeting will be held December 6, 2021.
- HDAB shirts have arrived and will be distributed to members at the December 6th meeting.
- The last Cedar Hill Farmers Market for the season will be November 13, 2021 and November 27, 2021. The Cedar Hill Farmers Market will resume Spring 2022.
- There will be a comprehensive plan update at the next Regular Scheduled HDAB meeting.

IX. Review Action Items

- There will be a Special Called HDAB meeting on October 29, 2021 (Meeting was held at a later date).
- HDAB Members to bring suggestions about mural locations at the next Regular Scheduled HDAB meeting.
- HDAB members to return truck recommendations edits to Russel Read or Michelle Hernandez, via email.

X. Adjourn

- Chairperson Matthew Chappel adjourned the meeting at 8:11 PM.

ATTEST:

Christy Harris
CVE Coordinator

Matthew Chappel
Historic Downtown Board Chair