

MINUTES
Historic Downtown Advisory Board
Regular Scheduled Meeting July 26, 2021

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, July 26, 2021 at 6:00 pm, in the Administrative Conference Room, at 285 Uptown Blvd, Cedar Hill Texas 75104.

The following members were present: Al Armistead, Britainie Nelson, Jake Shepperd, Chelsey Randel, Kenna Prior, Norman Patten, Hannah Tyler, Matthew Chappel and Christopher Haley. The following City staff members were present: Russell Read, Director of Customer and Visitor Experience, Michelle Hernandez, Destination Marketing Manager, and Christy Harris, CVE Coordinator. There were no HDAB members absent.

I. Call Meeting to Order

- Chairperson Hannah Tyler called the meeting to order at 6:02 pm, declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Citizens' Forum

- No citizens were in attendance.

III. Approve the Minutes of the April 24, 2021 Regular Meeting

- A motion was made by Chelsea Randel to approve the minutes from March 29, 2021. Matthew Chappel seconded the motion. The motion was approved unanimously.

IV. Discuss and provide feedback regarding the proposed development of a single-family residential subdivision located on approximately 20 acres zoned Old Town Residential Subdistrict, located on the north side of Cedarview Drive and on the east side of the BNSF Railway, west of Houston Street (900 Cedarview Drive). Applicant/Property Owner: Richardson Development Group [Felicia James]:

- Elevations have been submitted to remain consistent with the feel of Historic Downtown Cedar Hill.
- There will be parking in the back of each home, that includes a driveway and garage. This will ensure walkability and encourage a family friendly community.
- There will be an HOA imposed for the development and will be equipped with different landscape elevations.
- The square footage of each home will range from 1500 – 2200 square feet.
- HDAB suggested each residence have a variation of colors, window choices, paneling, walking trail and a neighborhood park.

V. Discuss Downtown Communication

- There will be a committee of Cedar Hill city employees who will work as liaisons between Atmos Energy and the Cedar Hill community.
- There will be a Downtown Coordinator position with the launch of Complete Streets.
 - The Downtown Coordinator would assist in communication with residents and business owners in Downtown Cedar Hill.

- o The Main Street designation would be an incentive of having a Downtown Coordinator. This designation would provide more grant and marketing opportunities for tourism.

VI. Discuss Historic Downtown Ambient Sound Study

- Highway traffic is currently 53 decibels and the current ordinance is 70 decibels.
- HDAB members will submit a recommendation that the current decibel ordinance be increased.

VII. Update on Truck Ordinance

- HDAB members will submit recommendation on Downtown truck ordinance. Russell Read will report back with outcome.

VIII. Update on Complete Streets

- The City of Cedar Hill is currently completing easements in Downtown Cedar Hill. Construction will not begin until after Country Day.
- Russell Read will present the Complete Streets landscape plan to HDAB and solicit their feedback at the next HDAB meeting.

IX. Staff Reports

- The Tourism Department is now part of the "GO TEXAS" program. This program will provide funding avenues to help with tourism marketing initiatives.
- Please refer all garage sale complaints to Stacy Graves.
- The house selling cars on Beltline Rd., is currently being investigated by code enforcement.
- The Chamber of Commerce will host a Cedar Hill Farmers Market that will be held on the 2nd and 4th Saturdays from August 2021– November 2021.
- Russell Read will see if HDAB can have a vendor booth.
- Vendor applications for the Farmer's Market are currently available.
- There will be a special called meeting called regarding community policing. As soon as we have a few dates, a Doodle Poll will be sent to HDAB members.

X. Review Action Items

- Russell Read will obtain the Complete Streets landscape plan for HDAB to submit their feedback at next meeting.
- Russell Read will inquire about HDAB having a vendor booth at this seasons Cedar Hill Farmers Market.
- Russell Read will provide the Downtown Coordinator job description to HDAB and discuss the possibility having an HDAB member as part of the hiring panel.
- Russell Read will gather Denton, Plano, McKinney and San Marcus noise ordinances for the next HDAB meeting
- Russell Read will inquire as to why the current truck ordinance falls underneath the Safety Committee.
- Russell Read will inquire about Phase 3 of Complete Streets.
- Russell Read will solicit HDAB members for new HDAB shirt designs.

XI. Adjourn

- Chairperson Hannah Tyler adjourned the meeting at 7:45 PM.

ATTEST:

Christy Harris
CVE Coordinator

Hannah Tyler
Historic Downtown Board Chair