



**Parks & Recreation**  
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**MINUTES  
TREE CARE ADVISORY COMMITTEE MEETING  
WEDNESDAY, MAY 19, 2021  
6:30 P.M.**

The Tree Care Advisory Committee of the City of Cedar Hill, Texas conducted a meeting by telephone conference on Wednesday, May 19, 2021, at 6:30 p.m.

**Park Board Members Present:**

Marilyn Little, Chairperson; Neil Bolton, Vice Chairperson

**Park Board Members Absent:** Awnya Creque

**City Staff Present:**

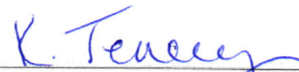
Shawn Ray, Parks & Recreation Director; Josh McLerran, Parks Superintendent; Shonda Johnson, Interim Recreation Superintendent; Sara Runkel, Special Events Coordinator; Karen Tenery, Parks & Recreation Executive Secretary

- I. **Call the Meeting to Order:**  
Marilyn Little, called the meeting to order at 6:32 p.m.
- II. **Citizens Forum:** None.
- III. **Consider approval of April 21, 2021, meeting minutes:**  
Neil Bolton made the first motion to approve minutes and Marilyn Little seconded motion and the motion carried unanimously.
- IV. **Arbor Day Activities Debriefing:**  
Sara Runkel gave a detailed update regarding Arbor Day activities. The Library staff & BES Board gave away bags, 102 of 120 given. Josh McLerran stated, at Party in the Park, 8 Neighborhood Trees were given away using a QR code that Sara Runkel created for citizens to scan and fill in their information. Josh McLerran confirmed we have partnered with Neighborhood Services to find the 25 remaining trees a home. Staff thanked board for attending and participating in Arbor Day activities.
- V. **Adjourn:** Marilyn Little, closed the meeting; adjourned at 6:40 pm.



Date: October 20, 2021

Neil Bolton signing for Marilyn Little  
Tree Care Advisory Committee  
Chairperson



Date: Oct 20, 2021

Karen Tenery  
Parks & Recreation  
Executive Secretary