

MINUTES
Historic Downtown Advisory Board
Regular Scheduled Meeting March 29, 2021

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, March 29, 2021 at 6:00 pm via teleconference using Zoom and in the Administration Conference Room of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.

The following members were present: Al Armistead, Britainie Nelson, Chelsey Randel, Kenna Prior, Norman Patten, Hannah Tyler, and Matthew Chappel. The following City staff members were present: Russell Read, Director of Customer and Visitor Experience, Michelle Hernandez, Destination Marketing Manager, and Christy Harris, CVE Coordinator. Members absent with prior notice: Randy Moon and Christopher Haley

I. Call Meeting to Order

Chairperson Hannah Tyler called the meeting to order at 6:02 pm, declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Citizens' Forum

No citizens were in attendance.

III. Approve the Minutes of the March 1, 2021 Regular Meeting

A motion was made by Norman Patten to approve the minutes from March 1, 2021. Kenna Prior seconded the motion. The motion was approved unanimously.

IV. Discuss Street Furniture

- Staff presented street furniture designs, which will be manufactured through local businesses in Cedar Hill.
- A motion was made by Al Armistead to recommend a design to move forward. Norman Patton seconded the motion. The motion was approved unanimously.
- Kenna Prior presented Cedar Tree design options to the board.
- The board agreed to adjust the Cedar Tree designs presented and submit them to Johnson Manufacturing.
- Russell will submit the design changes to Johnson Manufacturing for a new design.

V. Discuss Noise Level in Downtown

- The current decibel allowance at curb line in Cedar Hill is 65.
- Russell will discuss the railroad sound ordinance with Tom Johnson and present the outcome to the board at the next meeting.
- A board field trip study will be conducted in May, to chart the ambient noise of different property sites in Cedar Hill.
- From the findings of the ambient noise study, the board will put together a recommendation and present it to Planning Department.

VI. Staff Reports

- Staff presented the idea of a Downtown Coordinator for the Visitor Center, with hopes to be hired by October 1st.
- Next meeting HDAB meeting will be held at Ash and Ember Brewery.
- HDAB member applications are due in April.

VII. Review Action Items

- Russell will submit the design changes to Johnson Manufacturing for a new design.
- Russell will discuss the railroad sound ordinance with Tom Johnson and present the outcome to the board at the next meeting.

VIII. Adjourn

Hannah Tyler adjourned the meeting at 7:10 PM

ATTEST:

Christy Harris
CVE Coordinator

Hannah Tyler
Historic Downtown Board Chair