

MINUTES
Historic Downtown Advisory Board
Regular Scheduled Meeting February 1, 2021

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, February 1, 2021 at 6:00 pm via teleconference using Zoom and in the Administration Conference Room of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.

The following members were present: Al Armistead, Britainie Nelson, Chelsey Randel, Randy Moon, Norman Patten, Hannah Tyler, Christopher Haley, Matthew Chappel. The following City staff members were present: Russell Read, Director of Customer and Visitor Experience, Michelle Hernandez, Destination Marketing Manager, and Christy Harris, CVE Coordinator. Members absent with prior notice: Kenna Prior

I. Call Meeting to Order

Chairperson Hannah Tyler called the meeting to order at 6:08 pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Citizens' Forum

No citizens were in attendance.

III. Approve the Minutes of the November 16, 2020 Regular Meeting

A motion was made by Randy Moon, seconded by Norman Patten, to approve the minutes of the November 16, 2020 Regular meeting. The motion was approved unanimously.

IV. Discuss and provide feedback to staff, the Planning and Zoning Commission, and City Council regarding an application to revise the Condition Use Permit for winery with the sale of alcoholic beverages for on-premise consumption and to add "indoor and outdoor commercial amusement" [Saviana Winery] on property zoned Old Town Corridor within the Uptown Overlay, and located on the south side of Cooper Street, west of Highway 67 with the approximate address being 316 Cooper Street. Applicant/Property Owner: Julie Denton, Saviana Winery

Cedar Hill City Council approved the sale of alcohol at Saviana Winery in May 2020. The applicant requests to amend their CUP to add indoor and outdoor events. In addition to, it is requested to expand their current indoor and outdoor tasting areas. The noise was a concern for the neighbors surrounding the business. The board discussed that the type of entertainment at the location would normally be a single instrument and should not be a disturbance. The definition of acoustic instruments was discussed.

- It was recommended to remove the word "acoustic" from the amendment of the CUP as to not have a limitation.
- It was recommended to remove #10 and #11 from Staff Recommendations of CUP

V. Downtown Complete Streets Update

City Council approved the parking code amendment for Downtown Square on December 8, 2020, which is the CUP site plan for the Lake/Moreno project and the rezoning of the property located at 208 Houston street for the Lavish Tea Room. Phase 2 of the design project was approved on January 12, 2021. The anticipated start schedule for Phase 1 is to be determined.

VI. Staff Reports

- Staff notified the board on an update on the development of the logo for Historic Downtown. Due to the EDC starting a strategic planning process, this plan has moved the timeframe to work with a creative agency. Staff is looking to the fall timeframe to possibly resume working on a logo.
- Four board-member up for renewals: Matthew Chappel, Chelsey Randel, Christopher Haley and Norman Patten. Norman Patten was celebrated for being on the board for 21 years
 - The HDAB renewal process will begin in April 2021.
 - Renewals do not require another interview.
- Board members have requested the use of text reminders for the upcoming meetings. Texts will be sent to the board, but this feature is for reminders only and will not allow conversations that may be perceived in lieu of a quorum. Reminders will be sent around lunch time.
- There is no update on animals or trucks in downtown.

VII. Review Action Items

Agenda items to add at next meeting:

- Discuss sound levels in Historic Downtown.
- Russell will have Public Works Director, Tom Johnson, to discuss animals and trucks in Historic Downtown.
- The next HDAB meeting will be February 22, 2021.

VIII. Adjourn

Hannah Tyler adjourned the meeting at 8:49 PM.

ATTEST:

Christy Harris
CVE Coordinator

Hannah Tyler
Historic Downtown Board Chair