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**MINUTES  
PLANNING AND ZONING COMMISSION  
Meeting of September 1, 2009**

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*The Planning and Zoning Commission of the City of Cedar Hill, Texas met on TUESDAY, September 1, 2009 at 6:00 p.m. in the T.W. "Turk" Cannady/Cedar Hill Room, 285 Uptown Blvd. Building 100, Cedar Hill, Texas.*

*Present: Chairman Bill Strother and Commissioners Todd Hinton, Steve Mason, Tim Hamilton, Wallace Swayze, Gehrig Saldaña and Theresa Brooks.*

*Absent: None*

**I. Call the meeting to order**

Chairman Strother called the meeting to order at 6:06 p.m. declaring it an open meeting in which a quorum was present and the meeting notice was duly posted.

**II. Approve the minutes of the August 18, 2009 meeting**

A motion was made by Commissioner Hinton to table consideration of the August 18, 2009 meeting minutes, until the next regularly scheduled meeting. The motion was seconded by Commission Mason. The vote was as follows:

Ayes: 7 - Chairman Strother and Commissioners Hamilton, Hinton, Mason, Saldaña and Brooks.

Nays: 0

Chairman Strother declared the motion carried.

**III. Citizens Forum**

No one spoke

**IV. Case No. 09-22 - Review and consider the Site Plan** of a 6,071 sq. ft. non-residential building and 144 additional parking spaces on **Lot 1, Block A, Trinity Church Addition**, located at 1231 E. Pleasant Run Rd. *Requested by Mike Powell of BMA Architects, Inc.*

*Mike Powell of BMA Architects, 1019 North Duncanville Rd., Duncanville, TX 75116, stepped forth to present this request and answer any questions from the Commission.*

*Due to a potential conflict of interest, Commissioner Swayze stepped down from the dais and refrained from any discussion related to this request.*

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Commission Brooks, seeking affirmation from the applicant, asked if the landscaping located along the western side of the property would remain intact.

Mr. Powell stated yes, the landscaping would remain intact.

A motion was made by Commissioner Brooks to approve Case No. 09-22, as presented. The motion was seconded by Commission Saldaña. The vote was as follows:

Ayes: 6 - Chairman Strother and Commissioners Hamilton, Hinton, Mason, Saldaña and Brooks.

Nays: 0

Chairman Strother declared the motion carried.

## **V. Election of Officers**

Don Gore, City Planner, passed out a ballot form for each Commissioner to make their selection for Chairman.

Belinda Huff, Planning Secretary, tallied the ballots and the nominations were as follows:

- Steve Mason - 3
- Bill Strother - 3
- Theresa Brooks -1

Upon hearing these results, Commissioner Brooks stated that she did not wish to serve as Chairman of the Planning & Zoning Commission.

Chairman Strother stated that in light of Commissioner Brooks' comment and the outcome of the nominations, he would like to make a motion to elect, by acclamation, Commissioner Mason as Chairman of the Planning & Zoning Commission. The motion was seconded by Commissioner Hinton

Ayes: 6 - Chairman Strother and Commissioners Swayze, Hinton, Mason, Saldaña and Brooks.

Nays: 1- Commissioner Hamilton

Chairman Strother declared the motion carried.

Again, Mr. Gore passed out a ballot form for each Commissioner to make their selection for Vice-Chairman.

Ms. Huff tallied the ballots for Vice-Chairman and the nominations were as follows:

- Todd Hinton - 5
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- Bill Strother - 2

For the record, Chairman Strother stated that the new Vice-Chairman of the Planning & Zoning Commission, by a vote of 5-2, is Todd Hinton.

## **VI. Staff Reports**

- a. Update on Transit Oriented Development (TOD) Advisory Committee

The item was covered during the briefing session

- b. Recent Submittals

Rod Tyler, Director of Planning, reviewed with the Commission new and upcoming agenda items.

## **VII. Adjourn**

A motion was made, followed by a second for adjournment. The meeting adjourned at 6:25 p.m.

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Bill Strother  
Chairman

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Belinda L. Huff  
Planning Secretary

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