
MINUTES
PLANNING AND ZONING COMMISSION
Meeting of November 1, 2011

The Planning and Zoning Commission of the City of Cedar Hill, Texas met on TUESDAY, November 1, 2011 at 6:00 p.m. in the T.W. "Turk" Cannady/Cedar Hill Room, 285 Uptown Boulevard Building 100, Cedar Hill, Texas.

Present: Chairman Theresa Brooks and Commissioners Gehrig Saldaña, Stephanie Freeman, Lisa Thierry and Tim Hamilton.

Absent: Vice-Chairman Bill Strother.

I. Call the meeting to order

Chairman Brooks called the meeting to order at 6:09 p.m. declaring it an open meeting in which a quorum was present and the meeting notice was duly posted.

II. Election of Officers

Chairman Brooks opened the floor to nominations for P&Z Chairman and Vice-Chairman.

Commissioner Hamilton nominated Theresa Brooks for Chairman. The nomination was seconded by Commissioner Thierry. There were no additional nominees. The vote was as follows:

Ayes: 5 – Chairman Brooks and Commissioners Freeman, Thierry, Saldaña and Hamilton.

Nays: 0

Chairman Brooks declared the motion carried.

Commissioner Hamilton nominated Bill Strother for Vice-Chairman. The nomination was seconded by Commissioner Freeman. There were no additional nominees. The vote was as follows:

Ayes: 5 – Chairman Brooks and Commissioners Freeman, Thierry, Saldaña and Hamilton.

Nays: 0

Chairman Brooks declared the motion carried.

II. Approve the minutes of the October 4, 2011 regular meeting

A motion was made by Commissioner Hamilton to approve the minutes of the October 4, 2011, with two corrections. The motion was seconded by Commissioner Saldaña. The vote was as follows:

Ayes: 5 – Chairman Brooks and Commissioners Freeman, Thierry, Saldaña and Hamilton.

Nays: 0

Chairman Brooks declared the motion carried.

III. Citizens Forum

No one spoke

IV. Staff Reports & Discussion Items

1. Open meetings/Open Records Training.

Belinda Huff, Development Services Coordinator, reviewed with the Commission the Texas Attorney General's website and how to navigate to the appropriate page and links to watch the video training session regarding Open Records/Open Meetings certification.

Additionally, Rod Tyler, Director of Planning, reviewed with the Commission the Board & Commission members training on the City's website.

2. Discussion on minimum masonry standards

Don Gore, Planner, reviewed with the Commission, via a PowerPoint, the draft ordinance regarding minimum masonry and the reorganization of certain sections, specifically related to the accessory buildings sections. He recapped some background information which included goals and objectives from the Comprehensive Plan.

3. Discussion on in-home elderly care facilities

Discussion on this item was deferred to the November 15, 2011 P&Z meeting.

4. Recent Submittals

This item was covered in the briefing session.

V. Adjourn

A motion was made, followed by a second for adjournment. The meeting adjourned at 7:25 p.m.

Theresa Brooks
Chairman

Belinda L. Huff
Development Services Coordinator